

MINUTES

THE BLUE RIDGE CITY COUNCIL MET IN REGULAR SESSION ON TUESDAY, FEBRUARY 2ND, 2016 AT 7:00 P.M. AT THE BLUE RIDGE COMMUNITY CENTER, LOCATED AT 200 W. TILTON, BLUE RIDGE, TEXAS 75424 WITH THE FOLLOWING ITEMS ON THE AGENDA FOR CONSIDERATION AND OR ACTION.

1) Mayor Pro Tem JB Brown called the meeting to order at 7:00 p.m.

2) Roll Called	PRESENT	TARDY	ABSENT
Mayor Rhonda Williams			X
JB Brown	X		
Wendy Mattingly	X		
Billy Bob Bunch	X		
Brent Love			X
Dave Sturgeon			X

3) Consent Agenda

A.) Discuss, approve or disapprove the minutes from Special Session held on January 14th, 2016.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: Billy Bob Bunch; APPROVED by ALL.

4) Citizen Participation - NONE

5) 4A Update - NONE

6) 4B Update -NONE

7) Fire Department Update- Handout provided.

8) Public Works Update - Verbal update given by Tonya Harrison regarding work order, what was needed, water leaks and misc.

9) City Hall Administration Update - Verbal update given by Tonya Harrison regarding audit, pending projects and misc.

10) Consider and/or act upon closing saving account # 811448 for General Payroll.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: JB Brown; APPROVED by ALL.

11) Consider and/or act upon opening a new checking account for General Payroll.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: JB Brown; APPROVED by ALL.

12) Consider and/or act upon authorizing Mayor Rhonda Williams, Mayor Pro Tem JB Brown and City Secretary Nancy Southard as authorized signers for General Payroll Checking Account.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: JB Brown; APPROVED by ALL.

13) Consider and/or act upon closing saving account #811430 for Revenue Payroll.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: Billy Bob Bunch; APPROVED by ALL.

14) Consider and/or act upon opening a new checking account for Revenue Payroll.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: Billy Bob Bunch; APPROVED by ALL.

15) Consider and/or act upon authorizing Mayor Rhonda Williams, Mayor Pro Tem JB Brown and City Secretary Nancy Southard as authorized signers for Revenue Payroll Checking Account.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: JB Brown; APPROVED by ALL.

16) Consider and/or act upon setting minimum credit card transaction to apply finance charge.

MOTION: Wendy Mattingly made the motion to set a \$3.00 fee to be applied to every card transaction.

SECOND: JB Brown; APPROVED by ALL.

17) Consider and/or act upon ordering a General Election for the purpose of electing one (1) Mayor and two (2) City Council Members for a two (2) year term.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: Billy Bob Bunch; APPROVED by ALL.

18) Consider and/or act upon ordering a Special Election for the purpose of electing one (1) City Council Member to a one (1) year term.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: JB Brown; APPROVED by ALL.

- 19) Consider and/or act upon holding the May 7th, 2016 General Election as a joint election with Blue Ridge Independent School District and Collin County Community College.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: JB Brow; APPROVED by ALL.

- 20) Consider and/or act upon holding the May 7th, 2016 Special Election as a joint election with Blue Ridge Independent School District and Collin County Community College.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: JB Brown; APPROVED by ALL.

- 21) Consider and/or act upon Nancy Southard as Chief Elections Administrator for the City of Blue Ridge.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: Billy Bob Bunch; APPROVED by ALL.

- 22) Consider and/or act upon Resolution #20160129 calling the May 7th, 2016 General Election.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: Billy Bob Bunch; APPROVED by ALL.

- 23) Consider and/or act upon Resolution #20160129-1 calling the May 7th, 2016 Special Election.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: Billy Bob Bunch; APPROVED by ALL.

- 24) Consider and/or act upon 200 S. Main (City Hall) as the ballot drawing location, with the ballot drawing to be held on Thursday, February 25th, 2016 at 5:01 p.m..

MOTION: Wendy Mattingly made the motion to approve.

SECOND: JB Brown; APPROVED by ALL.

- 25) Consider and/or act upon 408 W. FM 545 (BREDC Building) Blue Ridge, Texas 75424 as the polling location for early voting, General and Special Election to be held on May 7th, 2016.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: JB Brown; APPROVED by ALL.

26) Consider and/or act upon May 2nd, 2016 and May 3rd, 2016 as the extended early voting dates for the General Election to be held on May 7th, 2016, with extended hours of 7:00 a.m. - 7:00 p.m..

MOTION: Wendy Mattingly made the motion to approve.

SECOND: JB Brown; APPROVED by ALL.

27) Consider and/or act upon May 2nd and May 3rd, 2016 as the extended early voting dates for the Special Election to be held on May 7th, 2016, with extended hours of 7:00 a.m. - 7:00 p.m..

MOTION: Wendy Mattingly made the motion to approve.

SECOND: JB Brown; APPROVED by ALL.

28) Consider and/or act upon Mayor Rhonda Williams executing a contract with Collin County Elections regarding the May 7th, 2016 General Election.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: Billy Bob Bunch; APPROVED by ALL.

29) Consider and/or act upon Mayor Rhonda Williams executing a contract with Collin County Elections regarding the May 7th, 2016 Special Election.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: Billy Bob Bunch; APPROVED by ALL.

30) Consider and/or act upon purchasing a generator(s) for the public works department.

MOTION: Wendy Mattingly made the motion to amend item #30 to state "Consider and/or act upon purchasing an inverter(s) for the public works department."

SECOND: JB Brown; APPROVED by ALL.

MOTION: Wendy Mattingly made the motion to approve the purchase of one (1) inverter for \$328.67.

SECOND: JB Brown; APPROVED by ALL.

31) Discussion regarding 4th Quarter Financial Review.

NO MOTION

32) Adjourned at 7:40 p.m.

MOTION: Billy Bob Bunch made the motion to adjourn.

SECOND: Wendy Mattingly; APPROVED by ALL.

APPROVED:

JB Brown, Mayor Pro Tem

ATTEST:

Tonya Harrison, Asst. City Secretary