



SOLAR PERMITS SUBMITTAL REQUIREMENTS

Typical submittal requirements for Solar permits include, but are not limited to, the following. Submittal requirements may vary depending on the scope of work. Additional documents may be requested by City staff.

- o Description of the work
- o Plans must be stamped by a registered professional engineer
- o Submit an overall roof plan showing the location of the solar panels and the required fire department access aisles
- o Roof plan showing panels with wiring and equipment configuration
- o Letter from a Registered Professional Engineer in Texas attesting to the roof's structural ability to support the new panels or roofing, including structural calculations using the 2021 IBC and the 2023 NEC
- o A single-line diagram of the wiring and equipment
- o line side taps are not allowed
- o Product information for the panels or roofing
- o Details on the attachment or mounting apparatus
- o Manufacturers, models, and accreditation number on all equipment
- o Interconnection letter from Texas **New Mexico** Power

NO WORK may start until City staff receives all the information listed, along with a completed permit and payment.