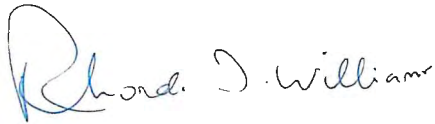


**CITY OF BLUE RIDGE
SPECIAL SESSION AGENDA
November 5, 2019, 7:00 P.M.
Blue Ridge Community Center
200 W. Tilton Street**

THE BLUE RIDGE CITY COUNCIL WILL MEET IN SPECIAL SESSION AT 7:00 P.M. ON TUESDAY, NOVEMBER 5, 2019, AT THE BLUE RIDGE COMMUNITY CENTER, LOCATED AT 200 W. TILTON, BLUE RIDGE, TEXAS WITH THE FOLLOWING ITEMS ON THE AGENDA FOR CONSIDERATION AND/OR ACTION.

1. Call to order, Roll Call
2. First Public Hearing to receive public comments for a request to replat a Final Plat known as Serrano Addition, an addition located at 19491 FM 981, Leonard, TX, also known as Abstract A1095, W.C. Lee Survey, Tract 3, containing 11.857 acres, replatting into 3 lots and also which is located within the City of Blue Ridge's Extra Territorial Jurisdiction
3. Adjournment.

Certified this the 1st day of November, 2019




Rhonda Williams, Mayor

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code including, but not limited to, Section 321.3022 (Sales Tax Information)

This facility is wheelchair accessible. Request for accommodations or sign interpretative services must be made 48 hours prior to this meeting. Please contact the city secretary's office at 972-752-5791 for further information.

I, the undersigned authority, do hereby certify that this notice was posted in the regular posting place of the City Hall building for Blue Ridge, Texas, in a place and manner convenient and readily accessible to the general public at all times, and said Notice was posted November 1, 2019 by 5:00P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.



Edie Sims, City Secretary



**LEGAL NOTICE
PUBLIC HEARING**

A First Public Hearing of the City of Blue Ridge City Council for Tuesday, November 5, 2019 at 7:00pm at the Blue Ridge Community Center located at 200 W. Tilton to receive public comments and to hear the request for a Final Plat known as Serrano Addition, an addition located at 19491 FM 981, Leonard, TX, also known as Abstract A1095, W. C. Lee Survey, Tract 3, containing 11.857 acres, replatting into 3 lots and also which is located within the City of Blue Ridge's Extra Territorial Jurisdiction.

This hearing is open to any interested persons. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing.

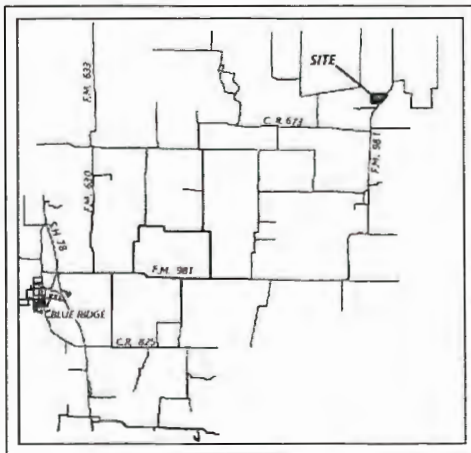
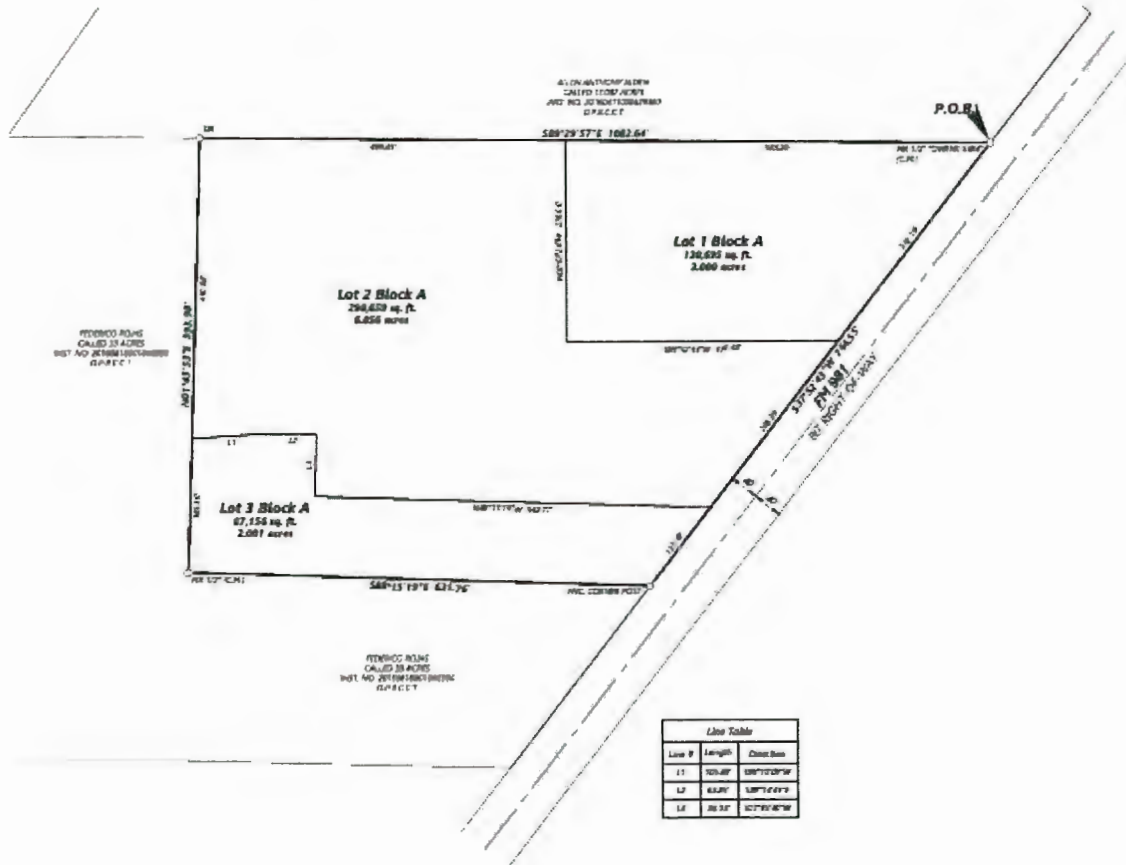
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A Second Public Hearing of the City of Blue Ridge City Council for Tuesday, November 5, 2019 at 7:05pm at the Blue Ridge Community Center located at 200 W. Tilton to receive public comments and to hear the request for a Final Plat known as Serrano Addition, an addition located at 19491 FM 981, Leonard, TX, also known as Abstract A1095, W. C. Lee Survey, Tract 3, containing 11.857 acres, replatting into 3 lots and also which is located within the City of Blue Ridge's Extra Territorial Jurisdiction.

This hearing is open to any interested persons. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing.



# CITY OF BLUE RIDGE



VICINITY MAP  
NOT TO SCALE

200 S Main Street ~ Blue Ridge, Texas 75424  
(972) 752-5791 ~ Fax (972) 752-9160

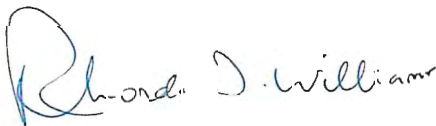
**CITY OF BLUE RIDGE  
REGULAR SESSION AGENDA  
November 5, 2019, 7:00 P.M.  
Blue Ridge Community Center  
200 W. Tilton Street**

THE BLUE RIDGE CITY COUNCIL WILL MEET IN REGULAR SESSION AT 7:00 P.M. ON TUESDAY, NOVEMBER 5, 2019, AT THE BLUE RIDGE COMMUNITY CENTER, LOCATED AT 200 W. TILTON, BLUE RIDGE, TEXAS WITH THE FOLLOWING ITEMS ON THE AGENDA FOR CONSIDERATION AND/OR ACTION.

1. Call to order, Roll Call
2. Prayer and Pledges of Allegiance
3. Announcements relating to items of public interest: Introduce Curtis Henderson – Wastewater Operator; Veteran’s Day Celebration will be held at the Blue Ridge High School Gym on 11/07/2019 from 2:30pm – 3:30pm; Angel Tree donations are underway and will go thru Christmas; City Secretary and Assistant City Secretary will be attending the Texas Energy Summit on scholarships for wind/solar energy; Christmas Parade will be held 12/07/2019 at 6pm; Lighting of the Christmas Tree at City Hall will be held 12/07/2019 prior to the parade; Band Booster 6<sup>th</sup> Annual Chili Cookoff and Silent Auction immediately following the Christmas Parade at the High School Cafeteria; Chamber of Commerce Sip & Stroll will be held December 13, 2019 from 7pm-10pm (square closure was not required nor requested)
4. Consent Agenda (All matters listed under the Consent Agenda for discussion and possible actions are considered to be routine by the City Council and require little or no deliberation. There will not be a separate discussion of these items and the Consent Agenda items will be enacted by one vote. If a Council Member expresses a desire to discuss a matter listed on the Consent Agenda, the item will be considered separately).
  - a) Discuss, approve or disapprove the minutes from Special Session held on October 1, 2019 and Regular Session held October 1, 2019
  - b) Public Works Update;
  - c) City Financial Report;
  - d) Fire Department Report;
  - e) Animal Control Report; and
  - f) Collin County Calls for Service
5. Consider, discuss and act upon closing the square for the 2019 Christmas Parade on December 7, 2019 with the theme this year being “O Come Let Us Adore HIM”
6. Second Public Hearing to receive public comments to discuss and act upon a request to replat a Final Plat known as Serrano Addition, an addition located at 19491 FM 981, Leonard, TX, also known as Abstract A1095, W.C. Lee Survey, Tract 3, containing 11.857 acres, replatting into 3 lots and also which is located within the City of Blue Ridge’s Extra Territorial Jurisdiction
7. Consider, discuss and act upon Resolution 2019-1105-001 adopting a Limited English Proficiency Plan
8. Consider, discuss and act upon Resolution 2019-1105-002 casting the vote for Keith Chitwood as a Board of Director for the Central Appraisal District of Collin County
9. Receive a monthly progress report regarding the Water and Sewer Impact Fee study as performed by Gary Hendricks with Birkhoff, Hendricks and Carter

10. Consider, discuss and act upon Ordinance 2019-1105-001 amending the Code of Ordinances, Master Fee Schedule, Residential Building Permit Fees as required by House Bill 852
11. Consider, discuss and act upon a contract with Bureau Veritas amending their fee schedule for standard professional services between Bureau Veritas and the City of Blue Ridge
12. **EXECUTIVE SESSION** – In accordance with Texas Government Code, Section 551.001, et seq., the City Council will recess into Executive Session (closed meeting) to discuss the following:
  - a. § 551.074: Personnel Matters – Public Works employee dismissal and hiring of replacement employee
13. **RECONVENE INTO OPEN SESSION** - In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Open Session to consider action, if any, on matters discussed in Executive Session
14. Public Comment: This is an opportunity for the public to address the Council on any matter included on the agenda, except public hearings. Comments related to public hearings will be heard when the specific hearing begins. Public comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. To address the Council, speakers **MUST** complete a Speaker Form and provide it to the City Secretary **PRIOR** to the start of the meeting. Each speaker shall approach the front of the Council and state his/her name and street address before speaking. Speakers shall address the Council with civility that is conducive to appropriate public discussion. The public cannot speak from the gallery but only from the front of the Council. Per the Texas Open Meetings Act, the Council is not permitted to take action on or discuss any item not listed on the agenda. The Council may: (1) make a statement of fact regarding the item; (2) make a recitation of existing policy; or (3) propose the item be placed on a future agenda, in accordance with Council procedures.
15. Discussion of placing items on future agendas
16. Adjournment.

Certified this the 1st day of November, 2019.



Rhonda Williams  
Mayor, City of Blue Ridge

*The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code including, but not limited to, Section 321.3022 ( Sales Tax Information)*

*This facility is wheelchair accessible. Request for accommodations or sign interpretative services must be made 48 hours prior to this meeting. Please contact the city secretary's office at 972-752-5791 for further information.*

I, the undersigned authority, do hereby certify that this notice was posted in the regular posting place of the City Hall building for Blue Ridge, Texas, in a place and manner convenient and readily accessible to the general public at all times, and said Notice was posted November 1, 2019 by 5:00P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.

A handwritten signature in blue ink that reads "Edie Sims". The signature is fluid and cursive, with the first name "Edie" and the last name "Sims" clearly legible.

Edie Sims, City Secretary



CITY OF BLUE RIDGE  
CITY COUNCIL MINUTES  
OCTOBER 1, 2019

THE BLUE RIDGE CITY COUNCIL MET IN SPECIAL SESSION AT 7:00 P.M. ON TUESDAY, OCTOBER 1, 2019 AT THE BLUE RIDGE COMMUNITY CENTER, LOCATED AT 200 W. TILTON, BLUE RIDGE, TEXAS 75424 AT 7:00 P.M. WITH THE FOLLOWING ITEMS ON THE AGENDA FOR CONSIDERATION AND/OR ACTION.

1. Mayor Williams called the meeting to order at 7:00 p.m. and called roll with the following members present, Mayor Rhonda Williams, Keith Chitwood, Amber Wood and Gerald Young. Christina Porath was absent.
2. First Public Hearing to receive comments for a request to replat a Final Plat known as Lamm Addition, an addition located at 405 East Lamm Street, Blue Ridge, TX, also known as Deen Addition, Lot 1, Block A, containing 6.393 acres, and 403 East Lamm Street, Blue Ridge, TX, also known as Deen Addition, Lot 2, Block A, containing 3.488 acres, replatting into 2 lots and also located within the incorporated limits of the City of Blue Ridge  
Mayor Williams asked the participants if all are in agreement of the plat. Taylor Willingham, representative for the Ruby Drake Rives Estate, original seller and owner since 2017, stated the buyers are objecting to the replat. Davina May, owner of 405 East Lamm, Deed Addition, Lot 1, stated their lender is objecting to the replat. If the replat is filed as presented, all parties will be in default of their mortgages.  
Due to the conditions presented, Council took no action.
3. First Public Hearing to receive public comments for a request to rezone property located at 402 Ridgeway Drive and also known as North Ridge Estates Phase II, Lot 20, to change the zoning from Residential (R-1) to Commercial Business (B-2)  
Mayor Williams opened the Public Hearing at 7:04pm asking those FOR the rezone to come forward. With no one coming forward, Mayor Williams asked those OPPOSING the rezone to come forward. With no one coming forward, Mayor Williams closed the Public Hearing at 7:04pm.
4. Adjournment. Amber Wood motioned to adjourn with Gerald Young seconding the motion. Council adjourned at 7:05pm.

APPROVED:

\_\_\_\_\_  
Rhonda Williams, Mayor

ATTEST:

\_\_\_\_\_  
Edie Sims, City Secretary



CITY OF BLUE RIDGE  
CITY COUNCIL MINUTES  
OCTOBER 1, 2019

THE BLUE RIDGE CITY COUNCIL MET IN REGULAR SESSION AT 7:00 P.M. ON TUESDAY, OCTOBER 1, 2019 AT THE BLUE RIDGE COMMUNITY CENTER, LOCATED AT 200 W. TILTON, BLUE RIDGE, TEXAS 75424 AT 7:00 P.M. WITH THE FOLLOWING ITEMS ON THE AGENDA FOR CONSIDERATION AND/OR ACTION.

1. Mayor Williams called the meeting to order at 7:05 p.m. and called roll with the following members present, Mayor Rhonda Williams, Keith Chitwood, Amber Wood and Gerald Young. Christina Porath was absent.
2. City Secretary Edie Sims offered the prayer and lead the Pledge of Allegiance to the American and Texas Flags.
3. Announcements relating to items of public interest: National Night Out is October 1<sup>st</sup> from 6-8pm; 11<sup>th</sup> Annual Harvest Festival is October 27<sup>th</sup> from 6-8pm; the City of Blue Ridge has been acknowledged by Texas Travel Talk through Tweets; the City was awarded the 2019 Planning Capacity and Building Fund Grant in the amount of \$36,810
4. Consent Agenda: a) Discuss, approve or disapprove the minutes from Special Session held on August 27, 2019 and Regular Sessions held on September 3, 2019; b) Public Works Update; c) City Financial Report; d) Fire Department Report; e) Animal Control Report; and f) Collin County Calls for Service

Mayor Williams noted the City did not receive item e) Animal Control Report nor item f) Collin County Calls for Service. Amber Wood motioned to approve items on the Consent Agenda with Keith Chitwood seconding the motion. Motion carried unanimously.
5. Consider, discuss and act upon closing the square for the 11<sup>th</sup> Annual Harvest Festival sponsored by the Blue Ridge Community Development Corporation

Amber Wood motioned to approve the square closure as presented with Gerald Young seconding the motion. Motion carried unanimously.
6. Consider, discuss and act upon adopting the Blue Ridge Community Development Corporation's Budget for Fiscal Year 2019-2020

Amber Wood motioned to approve the Blue Ridge CDC's budget as presented with Keith Chitwood seconding the motion. Motion carried unanimously.
7. Second Public Hearing to receive public comments, discuss and act on a request to replat a Final Plat known as Lamm Addition, an addition located at 405 East Lamm Street, Blue Ridge, TX, also known as Deen Addition, Lot 1, Block A, containing 6.393 acres, and 403 East Lamm Street, Blue Ridge, TX, also known as Deen Addition, Lot 2, Block A, containing 3.488 acres, replatting into 2 lots and also located within the incorporated limits of the City of Blue Ridge

Mayor Williams requested to strike this item as it will not be acted upon due to platting issues not resolved and ready for Council action.



8. Consider, discuss and act on a request to rezone known as property located at 402 Ridgeway Drive and also known as North Ridge Estates Phase II, Lot 20, to change the zoning from Residential (R-1) to Commercial Business (B-2)

Mayor Williams opened the Public Hearing at 7:10pm and asked those FOR the rezone to come forward. With no one coming forward, Mayor Williams asked those OPPOSING the rezone to come forward. With no one coming forward, Mayor Williams closed the Public Hearing at 7:10pm.

City Secretary Edie Sims informed the Council the owner of the property wants to change the zoning to commercial as it is not sized correctly for residential. There are no plans at this time for the commercial use. Amber Wood motioned to approve the rezoning request with Keith Chitwood seconding the motion. Motion carried unanimously.

9. Consider, discuss and act upon Resolution 2019-1001-001 nominating Keith Chitwood to serve on the board of directors for Collin Central Appraisal District

At the last Council meeting, Keith Chitwood offered to serve on the board of directors for Collin Central Appraisal District. In keeping with this offer, a resolution is required which has been presented to Council. Amber Wood motioned to approve the Resolution as presented with Gerald Young seconding the motion. Motion carried unanimously.

10. Consider, discuss and act upon Resolution 2019-1001-002 designating The Leonard Graphic as the official newspaper for the City of Blue Ridge for Fiscal Year 2019-2020

Amber Wood motioned to approve the resolution as presented with Keith Chitwood seconding the motion. Motion carried unanimously.

11. Consider, discuss and act upon the City creating new bank account for the 2019 Planning Capacity and Building Fund Grant

With the grant now funded, the Council must direct the creation of a new bank account specific to the Planning Capacity and Building Fund Grant. Amber Wood motioned to approve the City Secretary setting up the bank account and having the standard signers be assigned to this account to include Mayor Rhonda Williams, City Secretary Edie Sims and Mayor Pro-Tem Christina Porath. Gerald Young seconded the motion. Motion carried unanimously.

12. Consider, discuss and act upon an interlocal agreement for the provision of Ambulance Services with Collin County

Collin County submitted the ILA with an annual cost to the City of Blue Ridge of \$9,296.81. The Council adopted the budget amount of \$12,000 as we had not received the ILA for ambulance services prior to the budget being adopted. Amber Wood motioned to approve the ILA as presented with Keith Chitwood seconding the motion. Motion carried unanimously.

13. EXECUTIVE SESSION – In accordance with Texas Government Code, Section 551.001, et seq., the City Council will recess into Executive Session (closed meeting) to discuss the following: a. §551.071(2): Consultation with the City Attorney regarding pending or contemplated litigation with Flo Trend

Mayor Williams closed the open meeting at 7:14pm for the Council to convene into Executive Session.

14. RECONVENE INTO OPEN SESSION – In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Open Session to consider action, if any, on matters discussed in Executive Session

Council reconvened into open session at 8:07pm. Council took no action from the Executive Session.

15. Citizen Participation. No one spoke during Citizen Participation.

16. Discussion of placing items on future agendas.

No one requested any item(s) to be placed on a future agenda.

17. Adjournment. Amber Wood motioned to adjourn with Gerald Young seconding the motion. Council adjourned at 8:08pm.

APPROVED:

ATTEST:

\_\_\_\_\_  
Rhonda Williams, Mayor

\_\_\_\_\_  
Edie Sims, City Secretary

DRAFT

## October 2019 Public Works Report

- Call out for sewer backup – 202 Porter
- Tree down blocking road – Davis
- Water leak – 303 S. Church
- Tree trims – Heap, S. Church, E. Lamm
- Filled potholes – W. Heap, N. Church, School St, E heap, Harmon
- Cleaned and organized storage container
- Set up day for Collin County to come mulch brush pile
- Call out for storm that took out power to well2 which also took down 903 Broadband - was out with them until 6:00am
- Installed a filter on well 2
- Electrical problem with well 2, had electrician come fix wiring problem
- Cleared down tree limbs on Scott and Pruett
- Fixed stop sign at Branch and Benjamin
- Repaired bad valve on Clarifier at plant
- Tree trims – W. Lamm, White, N. Church

| <b>DATE</b> | <b>WO#</b> | <b>ADDRESS</b>  | <b>NOTES</b>                                       | <b>COMPLETED</b> |
|-------------|------------|-----------------|----------------------------------------------------|------------------|
| 1/0/1900    | 4978       | 101 A Harmon    | Re-read meter                                      | 10/4/2019        |
| 10/4/2019   | 4979       | 225 E Pritchard | Re-read meter/p/u trash tote                       | 10/4/2019        |
| 10/11/2019  | 4980       | 305 Oak St      | meter reading                                      | 10/11/2019       |
| 10/11/2019  | 4981       | 110 N. Main     | p/u 1 trash tote after meter reading               | 10/25/2019       |
| 10/14/2019  | 4982       | 206 N. Main     | sewer backed up at clean out                       | 10/14/2019       |
| 10/15/2019  | 4983       | 306 Oak         | check to see if sewer is backed up at clean out    | 10/15/2019       |
| 10/16/2019  | 4984       | 310 W. Lamm     | p/u 1 trash tote after move out                    | 10/25/2019       |
| 10/21/2019  | 4985       | 303 N. Church   | sewer back up                                      | 10/21/2019       |
| 10/23/2019  | 4986       | 305 S. Church   | Deliver 1 trash tote and p/u after 10/25 trash p/u | 10/25/2019       |
| 10/24/2019  | 4987       | 104 N. Church   | deliver 1 trash tote                               | 10/24/2019       |
| 10/28/2019  | 4988       | 209 Willow      | ants in meter box                                  | 10/29/2019       |
| 10/28/2019  | 4989       | 105 Elm Circle  | ants in meter box                                  | 10/29/2019       |
| 10/28/2019  | 4990       | 203 W. FM 545   | ants in meter box                                  | 10/29/2019       |
| 10/28/2019  | 4991       | 11085 CR 504    | ants in meter box                                  | 10/29/2019       |
| 10/28/2019  | 4992       | 103 E. Heap     | ants in meter box                                  | 10/29/2019       |
| 10/28/2019  | 4993       | 210 High Ridge  | ants in meter box                                  | 10/29/2019       |
| 10/28/2019  | 4994       | 302 E. Benjamin | meter reading                                      | 10/28/2019       |
| 10/28/2019  | 4995       | 302 E. Benjamin | meter reading                                      | 10/28/2019       |
| 10/28/2019  | 4996       | 305 S. Church   | re-read meter, turn off water and p/u trash tote   | 10/29/2019       |
| 10/29/2019  | 4997       | 100 Beryl Lane  | meter reading                                      | 10/29/2019       |

## City of Blue Ridge General Fund Profit & Loss Budget vs. Actual

11/01/19

Accrual Basis

### October 2019 through September 2020

|                                                   | Oct '19 - Sep 20 | Budget            | \$ Over Budget     |
|---------------------------------------------------|------------------|-------------------|--------------------|
| <b>Ordinary Income/Expense</b>                    |                  |                   |                    |
| <b>Income</b>                                     |                  |                   |                    |
| 4510 · Court Income                               | 0.00             | 0.00              | 0.00               |
| 4515 · Copies & Faxes                             | 16.25            | 200.00            | -183.75            |
| 4520 · Donation                                   | 0.00             | 0.00              | 0.00               |
| 4521 · Open Records                               | 0.00             | 0.00              | 0.00               |
| 4522 · Notary                                     | 0.00             | 0.00              | 0.00               |
| 4525 · Franchise Tax Income                       | 20,378.27        | 42,000.00         | -21,621.73         |
| 4565 · Mowing Income                              | 0.00             | 0.00              | 0.00               |
| 4570 · Permit & Inspection Fees                   | 145.38           | 35,000.00         | -34,854.62         |
| 4571 · Replat/Rezone Fees                         | 0.00             | 4,350.00          | -4,350.00          |
| 4580 · Sales Tax Income                           | 9,965.20         | 200,000.00        | -190,034.80        |
| 4600 · Property Tax Income                        | 5,853.54         | 309,687.83        | -303,834.29        |
| 4899 · Misc Income                                | -268.80          | 0.00              | -268.80            |
| 4900 · Payroll from Revenue Account               | 0.00             | 119,872.93        | -119,872.93        |
| <b>Total Income</b>                               | <b>36,089.84</b> | <b>711,110.76</b> | <b>-675,020.92</b> |
| <b>Gross Profit</b>                               | <b>36,089.84</b> | <b>711,110.76</b> | <b>-675,020.92</b> |
| <b>Expense</b>                                    |                  |                   |                    |
| 5100 · Advertising                                | 0.00             | 0.00              | 0.00               |
| 5110 · Ambulance Service                          | 0.00             | 12,000.00         | -12,000.00         |
| 5130 · Animal Control Services                    | 1,792.50         | 14,000.00         | -12,207.50         |
| 5140 · Bank Fees                                  | 0.00             | 0.00              | 0.00               |
| 5150 · Codification                               | 0.00             | 1,000.00          | -1,000.00          |
| 5160 · Contract Labor                             |                  |                   |                    |
| 5161 · Code Enforcement                           | 700.00           | 4,000.00          | -3,300.00          |
| 5160 · Contract Labor - Other                     | 0.00             | 3,000.00          | -3,000.00          |
| <b>Total 5160 · Contract Labor</b>                | <b>700.00</b>    | <b>7,000.00</b>   | <b>-6,300.00</b>   |
| 5170 · Copies                                     | 0.00             | 0.00              | 0.00               |
| 5180 · Council & Mayor Expense                    | 0.00             | 2,500.00          | -2,500.00          |
| 5210 · Election Expense                           | 0.00             | 7,000.00          | -7,000.00          |
| 5230 · Fuel Expense - General                     | 492.91           | 5,000.00          | -4,507.09          |
| 5231 · Fuel Expense - Fire Dept                   | 0.00             | 4,750.00          | -4,750.00          |
| 5236 · Court Expense                              | 0.00             | 3,600.00          | -3,600.00          |
| 5237 · Court - Petty Cash                         | 0.00             | 200.00            | -200.00            |
| 5238 · Court Payroll                              | 800.00           | 3,600.00          | -2,800.00          |
| 5250 · Inspection Expense                         | 0.00             | 7,000.00          | -7,000.00          |
| 5260 · Insurance -Liab/Comp/Prop                  | 6,954.00         | 42,620.00         | -35,666.00         |
| 5261 · Insurance - Fire Dept                      | 0.00             | 10,000.00         | -10,000.00         |
| 5270 · Janitorial General                         | 0.00             | 1,200.00          | -1,200.00          |
| 5300 · Legal & Professional Fees                  |                  |                   |                    |
| 5301 · Legal Notices/Publications                 | 132.00           | 3,500.00          | -3,368.00          |
| 5300 · Legal & Professional Fees - Other          | 3,055.00         | 25,000.00         | -21,945.00         |
| <b>Total 5300 · Legal &amp; Professional Fees</b> | <b>3,187.00</b>  | <b>28,500.00</b>  | <b>-25,313.00</b>  |
| 5302 · Parks & Recreation                         | 0.00             | 0.00              | 0.00               |
| 5305 · Storage Unit Rent                          | 0.00             | 660.00            | -660.00            |
| 5310 · Maint. & Repair Equipment                  | 135.95           | 7,000.00          | -6,864.05          |
| 5315 · Bldg Maintenance & Repair                  | 0.00             | 3,000.00          | -3,000.00          |
| 5320 · Maint. & Repair Office Equ                 | 0.00             | 0.00              | 0.00               |
| 5321 · Vehicle Maintenance & Repair               | 113.93           | 5,000.00          | -4,886.07          |
| 5325 · Miscellaneous Expense                      | 4,856.98         | 5,000.00          | -143.02            |
| 5330 · Mowing Expense                             | 0.00             | 2,500.00          | -2,500.00          |
| 5340 · Office Supplies                            |                  |                   |                    |
| 5341 · Office Equipment                           | 1,080.00         | 8,000.00          | -6,920.00          |
| 5342 · Office Expense - Cty & P. Works            | 0.00             | 0.00              | 0.00               |
| 5340 · Office Supplies - Other                    | 0.00             | 1,200.00          | -1,200.00          |
| <b>Total 5340 · Office Supplies</b>               | <b>1,080.00</b>  | <b>9,200.00</b>   | <b>-8,120.00</b>   |
| 5350 · Parts & Equipment Expense                  | 170.74           | 10,000.00         | -9,829.26          |
| 5361 · Property Tax Expense                       | 0.00             | 1,800.00          | -1,800.00          |
| 5370 · Payroll Expenses                           |                  |                   |                    |
| 5370.2 · EMP AD&D                                 | -2.64            |                   |                    |
| 5372 · Health Insurance - TML                     |                  |                   |                    |
| 5372.0 · Health Insurance - Company               | 265.78           | 0.00              | 265.78             |
| 5372 · Health Insurance - TML - Other             | 893.70           | 0.00              | 893.70             |
| <b>Total 5372 · Health Insurance - TML</b>        | <b>1,159.48</b>  | <b>0.00</b>       | <b>1,159.48</b>    |

**City of Blue Ridge General Fund  
Profit & Loss Budget vs. Actual  
October 2019 through September 2020**

|                                            | Oct '19 - Sep 20  | Budget            | \$ Over Budget     |
|--------------------------------------------|-------------------|-------------------|--------------------|
| 5373 · Longevity Pay                       | 0.00              | 0.00              | 0.00               |
| 5374 · Medicare Expenses                   | 193.88            | 0.00              | 193.88             |
| 5375 · TMRS                                | 2,468.15          | 0.00              | 2,468.15           |
| 5376 · SS Expenses                         | 829.00            | 0.00              | 829.00             |
| 5377 · TWC Expenses                        | 14.28             | 0.00              | 14.28              |
| 5379 · Wages                               | 14,393.26         | 241,895.98        | -227,502.72        |
| 5370 · Payroll Expenses - Other            | 4,738.87          | 0.00              | 4,738.87           |
| <b>Total 5370 · Payroll Expenses</b>       | <b>23,794.28</b>  | <b>241,895.98</b> | <b>-218,101.70</b> |
| 5380 · Postage, Freight & Shipping         | 0.00              | 1,500.00          | -1,500.00          |
| 5385 · Mortgage                            | 0.00              | 0.00              | 0.00               |
| 5390 · Filing Fees                         | 0.00              | 1,500.00          | -1,500.00          |
| 5399 · Petty Cash                          | 0.00              | 200.00            | -200.00            |
| 5450 · Returned Checks                     | 0.00              | 200.00            | -200.00            |
| 5500 · Road Construction                   |                   |                   |                    |
| 5501 · Pruett Street                       | 0.00              | 0.00              | 0.00               |
| 5502 · Street Projects                     | 0.00              | 100,000.00        | -100,000.00        |
| 5500 · Road Construction - Other           | 0.00              | 0.00              | 0.00               |
| <b>Total 5500 · Road Construction</b>      | <b>0.00</b>       | <b>100,000.00</b> | <b>-100,000.00</b> |
| 5512 · Vehicle Purchase                    | 0.00              | 0.00              | 0.00               |
| 5530 · Seminars - Training Courses         | 0.00              | 1,000.00          | -1,000.00          |
| 5535 · Special Project                     | 0.00              | 8,000.00          | -8,000.00          |
| 5540 · Subscriptions, Dues & Permits       | 706.87            | 1,100.00          | -393.13            |
| 5700 · Trash                               | 138.00            | 7,500.00          | -7,362.00          |
| 5710 · Travel/Mileage                      | 0.00              | 1,000.00          | -1,000.00          |
| 5715 · Computer                            |                   |                   |                    |
| 5716 · Consulting Fees                     | 2,777.60          | 4,800.00          | -2,022.40          |
| 5715 · Computer - Other                    | 0.00              | 0.00              | 0.00               |
| <b>Total 5715 · Computer</b>               | <b>2,777.60</b>   | <b>4,800.00</b>   | <b>-2,022.40</b>   |
| 5720 · Utilities                           |                   |                   |                    |
| 5721 · Electric Services                   | 510.15            | 26,000.00         | -25,489.85         |
| 5723 · Mobile -Mayor/Public Wrks/BRVFD     | 0.00              | 0.00              | 0.00               |
| 5724 · Natural Gas Services                | 49.46             | 650.00            | -600.54            |
| 5726 · Telephone Services General          | 369.43            | 4,800.00          | -4,430.57          |
| 5720 · Utilities - Other                   | 4,614.24          |                   |                    |
| <b>Total 5720 · Utilities</b>              | <b>5,543.28</b>   | <b>31,450.00</b>  | <b>-25,906.72</b>  |
| 5750 · Uniforms                            | 0.00              | 1,000.00          | -1,000.00          |
| 5900 · Debt Service-Principal              |                   |                   |                    |
| 5901 · Loan - Equipment                    | 494.01            | 6,500.00          | -6,005.99          |
| 5902 · ANB Loan - City Hall Principal      | 0.00              | 0.00              | 0.00               |
| 5903 · Certificate of Obligation           | 0.00              | 0.00              | 0.00               |
| 5900 · Debt Service-Principal - Other      | 0.00              | 54,133.00         | -54,133.00         |
| <b>Total 5900 · Debt Service-Principal</b> | <b>494.01</b>     | <b>60,633.00</b>  | <b>-60,138.99</b>  |
| 5930 · Debt Service-Interest               | 0.00              | 0.00              | 0.00               |
| 5950 · Capital Outlay                      | 0.00              | 55,201.78         | -55,201.78         |
| <b>Total Expense</b>                       | <b>53,738.05</b>  | <b>711,110.76</b> | <b>-657,372.71</b> |
| <b>Net Ordinary Income</b>                 | <b>-17,648.21</b> | <b>0.00</b>       | <b>-17,648.21</b>  |
| <b>Other Income/Expense</b>                |                   |                   |                    |
| <b>Other Income</b>                        |                   |                   |                    |
| 4210 · Earned Interest                     | -9.97             | 0.00              | -9.97              |
| <b>Total Other Income</b>                  | <b>-9.97</b>      | <b>0.00</b>       | <b>-9.97</b>       |
| <b>Other Expense</b>                       |                   |                   |                    |
| 6999 · Transfer to Other Funds             | 0.00              | 0.00              | 0.00               |
| <b>Total Other Expense</b>                 | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>        |
| <b>Net Other Income</b>                    | <b>-9.97</b>      | <b>0.00</b>       | <b>-9.97</b>       |
| <b>Net Income</b>                          | <b>-17,658.18</b> | <b>0.00</b>       | <b>-17,658.18</b>  |

**City of Blue Ridge Revenue**  
**Profit & Loss Budget vs. Actual**  
**October 1 through November 1, 2019**

|                                            | Oct 1 - Nov 1, 19 | Budget           | \$ Over Budget  |
|--------------------------------------------|-------------------|------------------|-----------------|
| <b>Ordinary Income/Expense</b>             |                   |                  |                 |
| <b>Income</b>                              |                   |                  |                 |
| 4700 · Water Bill Income                   | 20,958.07         | 19,805.56        | 1,152.51        |
| 4701 · Transfer Fee                        | 0.00              | 0.00             | 0.00            |
| 4702 · Sewer Charges                       | 10,348.39         | 8,611.11         | 1,737.28        |
| 4703 · Late Charges                        | 1,800.74          | 1,483.53         | 317.21          |
| 4704 · Trash Charges                       | 15,218.70         | 7,087.38         | 8,131.32        |
| 4705 · Water Surcharge                     | 671.00            | 284.17           | 386.83          |
| 4706 · NSF Fee                             | 0.00              | 0.00             | 0.00            |
| 4707 · Conservation Fee Income             | 711.18            | 342.73           | 368.45          |
| 4708 · Reconnect Fees                      | 229.50            | 365.98           | -136.48         |
| 4709 · Credit Card Fees                    | 507.00            | 465.00           | 42.00           |
| 4710 · Water Tap Fee                       | 0.00              | 0.00             | 0.00            |
| 4711 · Sewer Tap Fee                       | 0.00              | 0.00             | 0.00            |
| 4750 · Water Deposit                       | 250.00            | 620.00           | -370.00         |
| 4751 · Sales Tax - Trash                   | 0.00              | 0.00             | 0.00            |
| 4752 · Water                               | -267.14           | 68.89            | -336.03         |
| 4753 · Non Refund. Deposit Fee             | 591.16            | 146.39           | 444.77          |
| 4799 · Miscellaneous Revenue               | 0.00              | 2,152.77         | -2,152.77       |
| 4899 · Misc Income                         | 0.00              | 0.00             | 0.00            |
| <b>Total Income</b>                        | <b>51,018.60</b>  | <b>41,433.51</b> | <b>9,585.09</b> |
| <b>Expense</b>                             |                   |                  |                 |
| 5100 · Advertising                         | 0.00              | 0.00             | 0.00            |
| 5140 · Bank Fees                           | 0.00              | 0.00             | 0.00            |
| 5150 · Bond Payment                        | 0.00              | 6,695.25         | -6,695.25       |
| 5151 · Interest Expense                    | 0.00              | 0.00             | 0.00            |
| 5152 · Penalties                           | 0.00              | 0.00             | 0.00            |
| 5160 · Contract Labor                      | 250.00            | 0.00             | 250.00          |
| 5170 · Copies                              | 0.00              | 0.00             | 0.00            |
| 5180 · Council & Mayor Expense             | 0.00              | 0.00             | 0.00            |
| 5190 · Depreciation Expense                | 0.00              | 0.00             | 0.00            |
| 5220 · Extermination Expense               | 0.00              | 0.00             | 0.00            |
| 5229 · Finance Fee                         | 0.00              | 387.50           | -387.50         |
| 5230 · Fuel Expense                        | 399.97            | 413.33           | -13.36          |
| 5260 · Insurance -Liab/Comp/Prop           | 0.00              | 0.00             | 0.00            |
| 5270 · Janitorial                          | 0.00              | 43.06            | -43.06          |
| 5280 · Interest/Penalty Expense            | 0.00              | 0.00             | 0.00            |
| 5300 · Legal & Professional Fees           | -1,512.50         | 430.56           | -1,943.06       |
| 5301 · Engineering Fees                    | 1,500.00          | 602.77           | 897.23          |
| 5310 · Maint. & Repair Equipment           | 0.00              | 60.27            | -60.27          |
| 5320 · Maint. & Repair Office Equ          | 0.00              | 0.00             | 0.00            |
| 5325 · Miscellaneous Expense               | 277.64            | 172.23           | 105.41          |
| 5340 · Office Supplies                     | 0.00              | 0.00             | 0.00            |
| <b>5370 · Payroll Expenses</b>             |                   |                  |                 |
| 5370.1 · Emp Life                          | 2.64              | 0.00             | 2.64            |
| 5370.2 · EMP AD&D                          | 0.00              | 0.00             | 0.00            |
| <b>5372 · Health Insurance - TML</b>       |                   |                  |                 |
| 5372.0 · Health Insurance - Company        | 330.38            | 0.00             | 330.38          |
| 5372.1 · Dep Health                        | 0.00              | 0.00             | 0.00            |
| 5372.2 · Emp Dental                        | 0.00              | 0.00             | 0.00            |
| 5372.3 · Dep Dental                        | 0.00              | 0.00             | 0.00            |
| 5372 · Health Insurance - TML - Other      | 849.42            | 0.00             | 849.42          |
| <b>Total 5372 · Health Insurance - TML</b> | <b>1,179.80</b>   | <b>0.00</b>      | <b>1,179.80</b> |
| 5373 · Longevity Pay                       | 0.00              | 0.00             | 0.00            |
| 5374 · Medicare Expenses                   | 149.23            | 0.00             | 149.23          |
| 5375 · TMRS                                | 214.42            | 0.00             | 214.42          |
| 5376 · SS Expenses                         | 638.07            | 0.00             | 638.07          |
| 5377 · TWC Expenses                        | 4.30              | 0.00             | 4.30            |
| 5379 · Wages                               | 10,409.02         | 0.00             | 10,409.02       |
| 5370 · Payroll Expenses - Other            | 0.00              | 10,763.89        | -10,763.89      |
| <b>Total 5370 · Payroll Expenses</b>       | <b>12,597.48</b>  | <b>10,763.89</b> | <b>1,833.59</b> |



**City of Blue Ridge Revenue**  
**Profit & Loss Budget vs. Actual**  
**October 1 through November 1, 2019**

|                                        | Oct 1 - Nov 1, 19 | Budget           | \$ Over Budget   |
|----------------------------------------|-------------------|------------------|------------------|
| 5378 · Uniforms                        | 129.90            | 0.00             | 129.90           |
| 5380 · Postage, Freight & Shipping     | 0.00              | 146.39           | -146.39          |
| 5390 · Filing Fees                     | 0.00              | 0.00             | 0.00             |
| 5399 · Petty Cash                      | 0.00              | 0.00             | 0.00             |
| 5400 · Refund - Water Deposits         | 96.42             | 215.27           | -118.85          |
| 5450 · Returned Checks                 | 0.00              | 0.00             | 0.00             |
| 5510 · Sales Tax Expense (Trash)       | 1,250.69          | 620.00           | 630.69           |
| 5520 · Savings                         | 0.00              | 0.00             | 0.00             |
| 5530 · Seminars - Training Courses     | 0.00              | 0.00             | 0.00             |
| 5540 · Subscriptions, Dues & Permits   | 1,680.32          | 0.00             | 1,680.32         |
| 5700 · Trash Pickup                    | 6,713.54          | 7,156.85         | -443.31          |
| 5710 · Travel/Mileage                  | 0.00              | 0.00             | 0.00             |
| 5715 · Computer                        |                   |                  |                  |
| 5716 · Consulting Fees                 | 536.92            | 0.00             | 536.92           |
| 5715 · Computer - Other                | 0.00              | 413.33           | -413.33          |
| <b>Total 5715 · Computer</b>           | <b>536.92</b>     | <b>413.33</b>    | <b>123.59</b>    |
| 5720 · Utilities                       |                   |                  |                  |
| 5721 · Electric Services               | 2,418.07          | 1,937.50         | 480.57           |
| 5723 · Mobile Phones                   | 0.00              | 0.00             | 0.00             |
| 5724 · Natural Gas Services            | 0.00              | 0.00             | 0.00             |
| 5725 · Pagers/2-Way Radios             | 34.05             | 38.75            | -4.70            |
| 5726 · Telephone Services              | 225.78            | 215.27           | 10.51            |
| 5720 · Utilities - Other               | 1,795.32          | 0.00             | 1,795.32         |
| <b>Total 5720 · Utilities</b>          | <b>4,473.22</b>   | <b>2,191.52</b>  | <b>2,281.70</b>  |
| 5800 · Water & Sewer                   |                   |                  |                  |
| 5801 · W&S Maint & Repair              | 61.70             | 1,033.33         | -971.63          |
| 5802 · W&S Parts & Equipment           | 298.48            | 5,597.23         | -5,298.75        |
| 5803 · W&S Testing/Samples             | 501.06            | 516.67           | -15.61           |
| 5804 · Vehicle Maint/Repairs           | 300.00            | 227.51           | 72.49            |
| 5805 · Water & Sewer - Chemicals       | 1,310.31          | 818.06           | 492.25           |
| 5809 · Water - Contract Labor          | 500.00            | 0.00             | 500.00           |
| 5809.1 · Sewer Contract Labor          | 0.00              | 0.00             | 0.00             |
| 5811 · Water - Conservation            | 0.00              | 0.00             | 0.00             |
| 5812 · Water & Sewer Testing & Samples | 0.00              | 0.00             | 0.00             |
| 5813 · Water - Other                   | 155.89            | 0.00             | 155.89           |
| 5821 · Sewer - Other                   | 0.00              | 0.00             | 0.00             |
| 5800 · Water & Sewer - Other           | 0.00              | 0.00             | 0.00             |
| <b>Total 5800 · Water &amp; Sewer</b>  | <b>3,127.44</b>   | <b>8,192.80</b>  | <b>-5,065.36</b> |
| 5810 · Water Bill Expense              | 607.72            | 129.17           | 478.55           |
| 5901 · Equipment Loan                  | 7,994.01          | 0.00             | 7,994.01         |
| 5906 · ANB Vac Tron Principal          | 0.00              | 0.00             | 0.00             |
| 5990 · Uncategorized Expenses          | 0.00              | 0.00             | 0.00             |
| 5999 · Bad Debt Expense                | 0.00              | 129.17           | -129.17          |
| 6690 · Reconciliation Discrepancies    | 0.00              | 0.00             | 0.00             |
| 6700 · Capital Outlay                  | 0.00              | 2,350.83         | -2,350.83        |
| <b>Total Expense</b>                   | <b>40,122.77</b>  | <b>41,114.19</b> | <b>-991.42</b>   |
| <b>Net Ordinary Income</b>             | <b>10,895.83</b>  | <b>319.32</b>    | <b>10,576.51</b> |
| <b>Other Income/Expense</b>            |                   |                  |                  |
| <b>Other Income</b>                    |                   |                  |                  |
| 1090 · Cash Drawer                     | 0.00              | 0.00             | 0.00             |
| 4050 · Proceeds from Sale of Assets    | 0.00              | 0.00             | 0.00             |
| 4210 · Earned Interest                 | 9.97              | 0.00             | 9.97             |
| 4999 · Transfer from Other Funds       | 0.00              | 0.00             | 0.00             |
| <b>Total Other Income</b>              | <b>9.97</b>       | <b>0.00</b>      | <b>9.97</b>      |

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11/01/19

Accrual Basis

**City of Blue Ridge Revenue**  
**Profit & Loss Budget vs. Actual**  
October 1 through November 1, 2019

|                                        | Oct 1 - Nov 1, 19 | Budget        | \$ Over Budget   |
|----------------------------------------|-------------------|---------------|------------------|
| <b>Other Expense</b>                   |                   |               |                  |
| 6999 · Transfer to Other Funds         | 0.00              | 0.00          | 0.00             |
| 7917 · Transfer In - Debt Service Fund | 0.00              | 0.00          | 0.00             |
| <b>Total Other Expense</b>             | 0.00              | 0.00          | 0.00             |
| <b>Net Other Income</b>                | 9.97              | 0.00          | 9.97             |
| <b>Net Income</b>                      | <u>10,905.80</u>  | <u>319.32</u> | <u>10,586.48</u> |

Street Improvements - CO

10/31/2019 4:29 PM

Register: Street Improvements - CO

From 01/01/2019 through 10/31/2019

Sorted by: Date, Type, Number/Ref

| Date       | Number | Payee                   | Account                   | Memo               | Payment    | C | Deposit  | Balance    |
|------------|--------|-------------------------|---------------------------|--------------------|------------|---|----------|------------|
| 01/04/2019 |        |                         | Construction Income       | Deposit            |            | X | 3,040.57 | 599,919.44 |
| 01/07/2019 | 1005   | Birkhoff, Hendricks ... | Accounts Payable          | Inv# 14694 Pro...  | 5,951.85   | X |          | 593,967.59 |
| 01/07/2019 | 1005*  | Birkhoff, Hendricks ... | Legal & Professional F... | VOID: Inv 146...   |            | X |          | 593,967.59 |
| 01/23/2019 | 1006   | Birkhoff, Hendricks ... | Accounts Payable          | Project# 20181...  | 12,329.20  | X |          | 581,638.39 |
| 01/31/2019 |        |                         | Interest Income           | Interest           |            | X | 151.75   | 581,790.14 |
| 02/07/2019 | 1007   | The Leonard Graphic     | Accounts Payable          | Notice to Bidders  | 192.00     | X |          | 581,598.14 |
| 02/20/2019 | 1008   | Birkhoff, Hendricks ... | Accounts Payable          | Inv# 14950 Pro...  | 3,078.75   | X |          | 578,519.39 |
| 02/28/2019 |        |                         | Interest Income           | Interest           |            | X | 133.83   | 578,653.22 |
| 03/14/2019 | 1009   | Birkhoff, Hendricks ... | Accounts Payable          | Inv # 14963 / P... | 1,392.28   | X |          | 577,260.94 |
| 03/31/2019 |        |                         | Interest Income           | Interest           |            | X | 147.30   | 577,408.24 |
| 04/24/2019 | 1010   | Birkhoff, Hendricks ... | Accounts Payable          | Inv# 15106 Pro...  | 2,189.20   | X |          | 575,219.04 |
| 04/24/2019 | 1011   | Quality Excavation, ... | Accounts Payable          | Pay Request 1 ...  | 114,802.59 | X |          | 460,416.45 |
| 04/30/2019 |        |                         | Interest Income           | Interest           |            | X | 141.43   | 460,557.88 |
| 05/01/2019 | 1012   | Henley Johnston & A...  | Accounts Payable          | Client # 55E In... | 425.00     | X |          | 460,132.88 |
| 05/29/2019 | 1013   | Henley Johnston & A...  | Accounts Payable          | Project: 19823...  | 2,015.00   | X |          | 458,117.88 |
| 05/29/2019 | 1014   | Birkhoff, Hendricks ... | Accounts Payable          | Project 201815...  | 2,189.20   | X |          | 455,928.68 |
| 05/31/2019 |        |                         | Interest Income           | Interest           |            | X | 117.30   | 456,045.98 |
| 06/27/2019 | 1015   | Birkhoff, Hendricks ... | Accounts Payable          | Inv# 15343 Pro...  | 1,094.60   | X |          | 454,951.38 |
| 06/30/2019 |        |                         | Interest Income           | Interest           |            |   | 112.55   | 455,063.93 |
| 06/30/2019 |        |                         | Interest Income           | Interest           |            | X | 112.55   | 455,176.48 |
| 07/11/2019 | 1016   | Henley Johnston & A...  | Accounts Payable          | Ridgeway Drive     | 5,380.00   | X |          | 449,796.48 |
| 07/31/2019 |        |                         | Interest Income           | Interest           |            | X | 115.26   | 449,911.74 |
| 08/28/2019 | 1017   | Quality Excavation, ... | Contractor                | Pay Draw #2        | 361,035.83 | X |          | 88,875.91  |
| 08/31/2019 |        |                         | Interest Income           | Interest           |            | X | 114.61   | 88,990.52  |
| 09/30/2019 |        |                         | Interest Income           | Interest           |            | X | 13.93    | 89,004.45  |

**Kenneth L. Maun  
Tax Assessor Collector  
Collin County  
2300 Bloomdale Rd  
P.O. Box 8046  
McKinney, Texas 75070  
972- 547-5020  
Metro 424-1460 Ext.5020  
Fax 972-547-5040**

October 10, 2019

**Mayor Rhonda Williams  
City of Blue Ridge  
200 S. Main  
Blue Ridge, Texas 75424**

Dear Mayor Williams,

Enclosed is the Monthly Collection Report for:  
The City of Blue Ridge tax collections for the month were:

**September 2019  
\$701.24**

Sincerely,



**Kenneth L. Maun  
Tax Assessor Collector**

Attachment

cc: **Edie Sims, City Secretary**

KM:jd

Kenneth L Maun  
 Tax Assessor/Collector  
 Collin County  
 P O Box 8046  
 McKinney Tx 75070

Monthly Collection Status Report  
 September 2019

City of Blue Ridge #08

|                                           | Collections<br>Month of September | Cumulative Total<br>10/1/18 thru 9/30/19 | %<br>of Collections |
|-------------------------------------------|-----------------------------------|------------------------------------------|---------------------|
| <b>Current Tax Year Collections</b>       |                                   |                                          |                     |
| Base M&O                                  | \$472.94                          | \$219,269.26                             | 100.32%             |
| Base I&S                                  | 115.11                            | \$53,370.66                              |                     |
| Late Rendition Penalty                    | 0.00                              | \$236.35                                 |                     |
| P&I M&O                                   | 90.95                             | \$2,584.36                               |                     |
| P&I I&S                                   | 22.13                             | \$625.87                                 |                     |
| P&I I&S Bond                              |                                   |                                          |                     |
| Attorney Fee                              | 105.16                            | \$557.83                                 |                     |
| <b>Subtotal</b>                           | <b>\$806.29</b>                   | <b>\$276,644.33</b>                      | <b>101.80%</b>      |
| <b>Delinquent TaxYears Collections</b>    |                                   |                                          |                     |
| Base M&O                                  | \$0.08                            | \$3,660.00                               |                     |
| Base I&S                                  | 0.00                              | \$14.33                                  |                     |
| Late Rendition Penalty                    | 0.00                              | \$0.00                                   |                     |
| P&I M&O                                   | 0.03                              | \$1,315.55                               |                     |
| P&I I&S                                   | 0.00                              | \$10.00                                  |                     |
| P&I I&S Bond                              |                                   |                                          |                     |
| Attorney Fee                              | 0.02                              | \$692.85                                 |                     |
| <b>Subtotal</b>                           | <b>\$0.13</b>                     | <b>\$5,692.73</b>                        | <b>2.09%</b>        |
| <b>Combined Current &amp; Delinquent:</b> |                                   |                                          |                     |
| Base M&O                                  | \$473.02                          | \$222,929.26                             |                     |
| Base I&S                                  | \$115.11                          | \$53,384.99                              |                     |
| Late Rendition Penalty                    | 0.00                              | 236.35                                   |                     |
| P&I M&O                                   | 90.98                             | 3,899.91                                 |                     |
| P&I I&S                                   | 22.13                             | 635.87                                   |                     |
| P&I I&S Bond                              |                                   |                                          |                     |
| Attorney Fee                              | 105.18                            | 1,250.68                                 |                     |
| <b>Total Collections</b>                  | <b>\$806.42</b>                   | <b>\$282,337.06</b>                      | <b>103.89%</b>      |
| <br>                                      |                                   |                                          |                     |
| <b>Original 2018 Tax Levy</b>             |                                   | <b>\$271,759.28</b>                      | <b>100.00%</b>      |

Kenneth L. Maun  
 Tax Assessor/Collector  
 Collin County  
 P O Box 8046  
 McKinney Tx 75070

Cumulative Comparative Collection Status Report  
 September 2019

City of Blue Ridge #08

| Current Tax Year Collections     | Collections thru    |               | Collections thru    |               |
|----------------------------------|---------------------|---------------|---------------------|---------------|
|                                  | September 2019      | % Collections | September 2018      | % Collections |
| Base M&O                         | \$272,639.92        | 100.32%       | \$196,307.17        | 98.41%        |
| Late Renditon Penalty            | 236.35              |               | 224.55              |               |
| P&I M&O                          | 3,210.23            |               | 2,358.22            |               |
| Attorney Fee                     | 557.83              |               | 239.90              |               |
| Subtotal                         | <u>\$276,644.33</u> | 101.80%       | <u>\$199,129.84</u> | 99.82%        |
| Delinquent Tax Years Collections |                     |               |                     |               |
| Base M&O                         | \$3,674.33          |               | \$5,582.03          |               |
| Late Renditon Penalty            | 0.00                |               | 0.33                |               |
| P&I M&O                          | 1,325.55            |               | 4,093.65            |               |
| Attorney Fee                     | 692.85              |               | 1,365.95            |               |
|                                  | 0.00                |               | 0.00                |               |
| Subtotal                         | <u>\$5,692.73</u>   | 2.09%         | <u>\$11,041.96</u>  | 5.54%         |
| Combined Current & Delinquent:   |                     |               |                     |               |
| Base M&O                         | \$276,314.25        |               | \$201,889.20        |               |
| P&I M&O                          | 4,535.78            |               | 6,451.87            |               |
| Late Renditon Penalty            | 236.35              |               | 224.88              |               |
| Attorney Fee                     | 1,250.68            |               | 1,605.85            |               |
|                                  | 0.00                |               |                     |               |
| Total Collections                | <u>\$282,337.06</u> | 103.89%       | <u>\$210,171.80</u> | 105.36%       |
| Adjusted 2017 Tax Levy           |                     |               | <u>\$199,478.99</u> | 100.00%       |
| Original 2018 Tax Levy           | <u>\$271,759.28</u> | 100.00%       |                     |               |

Kenneth L Maun  
 Tax Assessor/Collector  
 Collin County  
 P O Box 8046  
 McKinney Tx 75070

Levy Outstanding Status Report  
 September 2019

City of Blue Ridge #08

|                                         | Current Tax Year  | Delinquent Tax Years |
|-----------------------------------------|-------------------|----------------------|
| Current Month:                          |                   |                      |
| Tax Levy Remaining as of 8/31/19        | \$3,884.84        | \$5,675.96           |
| Base M&O Collections                    | 588.05            | 0.08                 |
| Supplement/Adjustments                  | 0.00              | -1,081.85            |
| Write-off                               | 0.00              | 0.00                 |
| Remaining Levy as of 9/30/19            | <u>\$3,296.79</u> | <u>\$4,594.03</u>    |
| Cumulative (From 10/01/18 thru 9/30/19) |                   |                      |
| Original 2018 Tax Levy (as of 10/01/18) | \$271,759.28      | \$9,862.92           |
| Base M&O Collections                    | 272,639.92        | 3,674.33             |
| Supplement/Adjustments                  | 4,177.43          | (1,594.56)           |
| Write-off                               | 0.00              | 0.00                 |
| Remaining Levy as of 9/30/19            | <u>\$3,296.79</u> | <u>\$4,594.03</u>    |



Kenneth L Maun  
 Tax Assessor/Collector  
 Collin County  
 P O Box 8046  
 McKinney Tx 75070

Monthly Distribution Report  
 September 2019

City of Blue Ridge #08

|                                     | Distribution<br>Month of September | Distribution<br>10/1/18 thru 9/30/19 |
|-------------------------------------|------------------------------------|--------------------------------------|
| Weekly Remittances:                 |                                    |                                      |
| Week Ending 9/6/19                  | \$540.13                           | \$28,942.08                          |
| Week Ending 9/13/19                 | \$0.00                             | \$82,736.41                          |
| Week Ending 9/20/19                 | \$0.00                             | \$52,875.47                          |
| Week Ending 9/27/19                 | \$161.11                           | \$39,834.92                          |
| Week Ending 9/30/19                 | \$0.00                             | \$76,685.68                          |
| Total Weekly Remittances            | <u>\$701.24</u>                    | <u>\$281,074.56</u>                  |
| Overpayment from Prior Month        | \$0.00                             | \$0.00                               |
| Manual Adjustment Refund            | \$0.00                             | \$0.00                               |
| Commission Paid Delinquent Attorney | \$105.18                           | \$1,250.68                           |
| Entity Collection Fee               | \$0.00                             | \$0.00                               |
| Judgement Interest                  | \$0.00                             | \$0.00                               |
| 5% CAD Rendition Penalty            | \$0.00                             | \$11.82                              |
| Total Disbursements                 | <u>\$806.42</u>                    | <u>\$282,337.06</u>                  |
| Carryover to Next Month             | \$0.00                             | \$0.00                               |



PERDUE BRANDON  
FIELDER COLLINS & MOTT LLP  
*ATTORNEYS AT LAW*



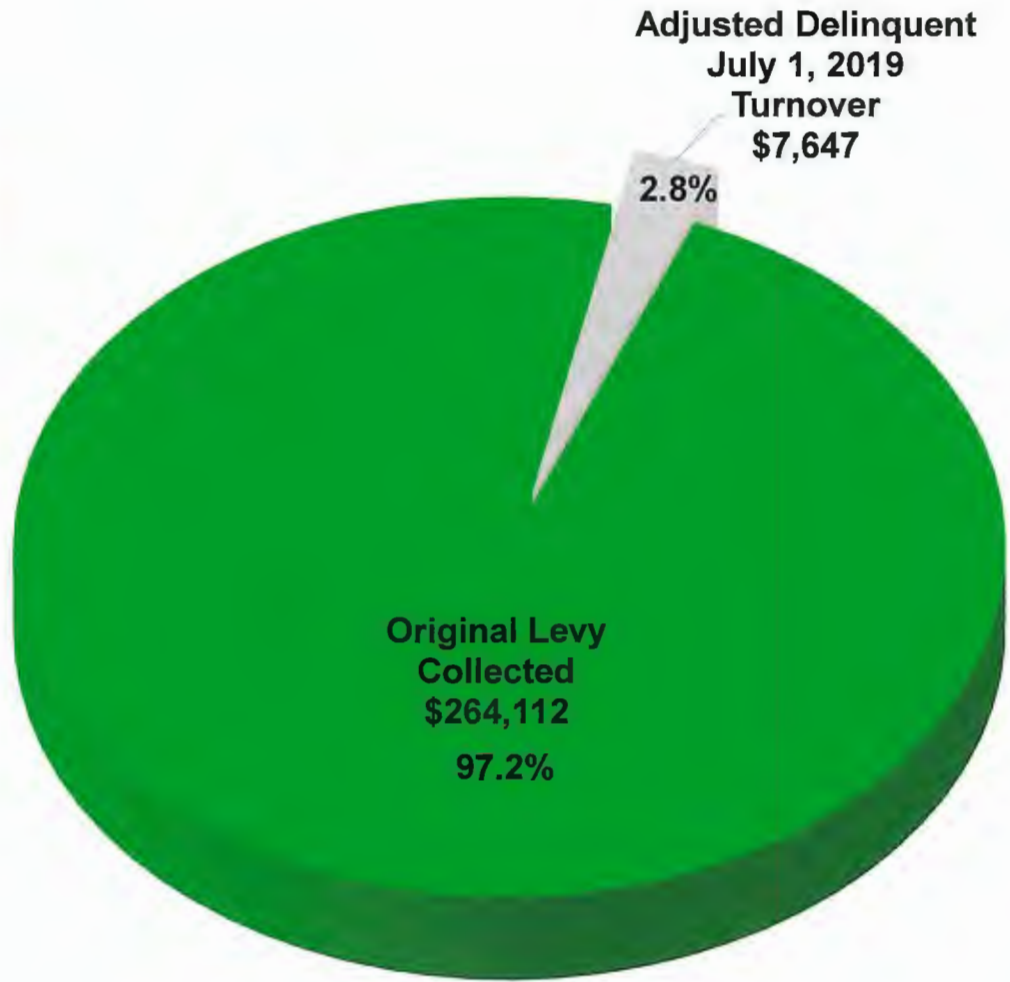
# **Delinquent Tax Collection Report to the City of Blue Ridge**

**October 2019**

Submitted by: J. Douglas Burnside / Elena Fernandez / Erin Minett Hutto  
500 E. Border Street \* Suite 640 \* Arlington \* Texas \* 76010 \* (817) 461-3344  
[www.pbfc.com](http://www.pbfc.com)

**CITY OF BLUE RIDGE  
2018 Tax Year Analysis**

**Original 2018  
Tax Year Levy  
\$271,759**

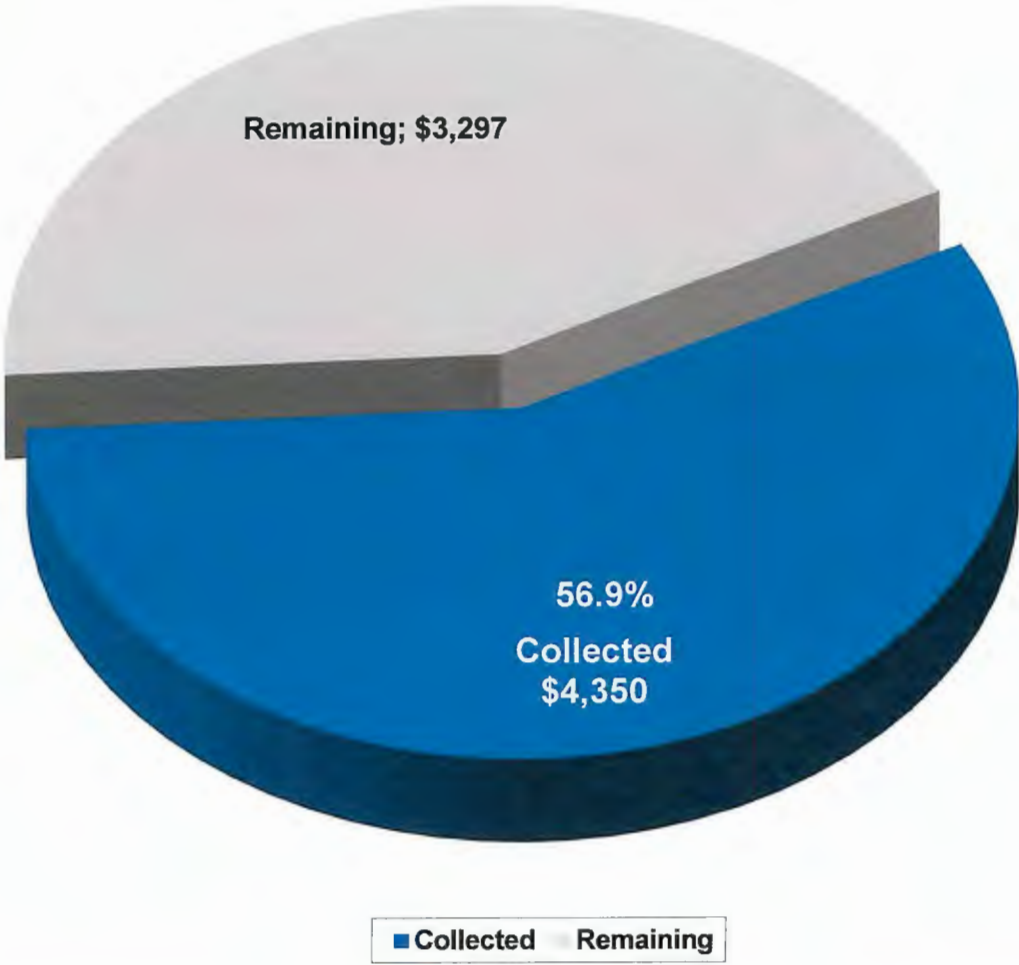


■ Original Levy Collected    ■ Adjusted Delinquent July 1, 2019 Turnover

Source: Collin County Tax Office Reports.  
Perdue, Brandon, Fielder, Collins & Mott, L.L.P.

**CITY OF BLUE RIDGE**  
Delinquent Tax Collections for the 2018 Tax Year  
**Collections from 7/1/19 thru 9/30/19**

**Adjusted  
Delinquent  
July 1, 2019  
Turnover  
\$7,647**



**Source:** Collin County Tax Office Reports. Base Taxes Only - No Penalties or Interest Added. **Perdue, Brandon, Fielder, Collins & Mott, L.L.P.**

# Shipman Communications

1815 W. Morton St.  
Denison, TX 75020

|            |           |
|------------|-----------|
| DATE       | INVOICE # |
| 10/18/2019 | 68059     |

|                                                                                  |
|----------------------------------------------------------------------------------|
| <b>BILL TO</b>                                                                   |
| Blue Ridge City Hall<br>for Blue Ridge FD<br>200 S. Main<br>Blue Ridge, TX 75424 |

|                |
|----------------|
| <b>TERMS</b>   |
| Due on receipt |

|                    |
|--------------------|
| <b>P.O. NUMBER</b> |
| Rick Cantrell      |

| QUANTITY                                                                                                                                                                                                                                                                                                                                                                                                                       | ITEM CODE    | DESCRIPTION                         | PRICE EACH | AMOUNT |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------------------------------|------------|--------|
| 3                                                                                                                                                                                                                                                                                                                                                                                                                              | 4256141      | APX4500/6500 Dashmount 3" Faceplate | 35.00      | 105.00 |
| 3                                                                                                                                                                                                                                                                                                                                                                                                                              | Tech Service | Technical Charge                    | 145.00     | 435.00 |
| 1                                                                                                                                                                                                                                                                                                                                                                                                                              | Shipping     | Inbound Shipping Charges            | 15.00      | 15.00  |
| <p>Removed three customer existing XTL2500 one piece radios and replaced with customer provided three new one piece APX6500 radios back in onto existing 7/800mhz antenna kits with new GPS antennas and equipment mounting faceplates. Also interfaced one radio to existing headset system and tested out good. B801 radio sn# 827CUZ6045, R801 radio sn# 527CUZ6044 and E801 radio sn# 527CUZ6043.<br/>FD/Rick Cantrell</p> |              |                                     |            |        |

Please include invoice number on check to insure proper credit. Thank You!

**Total** \$555.00

The charts below contain sales tax revenue allocated each month by the Texas State Comptroller. Please contact and search the Texas Comptroller's website if you notice an incorrect amount.

For example, the February allocations reflect December sales, collected in January and allocated in February.

\*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

- [View Grid Based on Fiscal Year](#)
- [View Grid With All Years](#)

[Download to Excel](#)

**By Calendar Year**

| Year | January  | February | March    | April    | May      | June     | July     | August   | September | October  | November | December | Total     |
|------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|----------|----------|----------|-----------|
| 2019 | \$14,965 | \$26,513 | \$16,084 | \$13,567 | \$19,591 | \$16,900 | \$16,587 | \$17,849 | \$17,846  | \$17,704 | \$0      | \$0      | \$177,605 |
| 2018 | \$13,137 | \$19,091 | \$12,219 | \$13,580 | \$19,502 | \$19,937 | \$17,445 | \$22,987 | \$14,110  | \$14,338 | \$17,996 | \$15,614 | \$199,954 |
| 2017 | \$15,763 | \$17,919 | \$13,277 | \$11,886 | \$16,248 | \$14,238 | \$13,124 | \$22,031 | \$23,142  | \$13,654 | \$18,552 | \$13,595 | \$193,429 |
| 2016 | \$13,043 | \$15,423 | \$12,633 | \$12,675 | \$16,640 | \$15,459 | \$13,098 | \$15,980 | \$13,237  | \$13,422 | \$16,942 | \$13,012 | \$171,564 |
| 2015 | \$10,832 | \$13,388 | \$8,437  | \$10,235 | \$13,995 | \$11,700 | \$10,528 | \$13,150 | \$11,657  | \$12,017 | \$15,383 | \$11,484 | \$142,808 |
| 2014 | \$9,352  | \$21,018 | \$10,164 | \$9,997  | \$13,758 | \$10,854 | \$9,433  | \$14,642 | \$11,136  | \$12,417 | \$14,043 | \$10,961 | \$147,776 |
| 2013 | \$8,851  | \$13,244 | \$9,099  | \$8,872  | \$10,834 | \$10,316 | \$11,142 | \$12,682 | \$10,025  | \$10,788 | \$12,277 | \$10,455 | \$128,585 |
| 2012 | \$6,914  | \$11,127 | \$8,110  | \$8,068  | \$11,944 | \$7,171  | \$9,616  | \$10,589 | \$9,112   | \$8,743  | \$10,575 | \$8,887  | \$110,854 |
| 2011 | \$7,761  | \$8,890  | \$5,271  | \$5,013  | \$8,388  | \$6,047  | \$5,525  | \$10,117 | \$7,013   | \$7,941  | \$10,181 | \$7,797  | \$89,944  |
| 2010 | \$4,799  | \$7,992  | \$5,657  | \$4,335  | \$8,058  | \$5,314  | \$5,245  | \$7,066  | \$5,513   | \$5,154  | \$8,151  | \$6,362  | \$73,647  |

# ANNUAL CHRISTMAS PARADE

The City of Blue Ridge will be hosting our Annual Christmas Parade on December 7, 2019 at 6:00pm. We invite you and your organization to come join us for this festive occasion.

THIS YEAR'S PARADE THEME IS  
"O COME LET US ADORE HIM!"



Please contact Edie Sims or Joni Lawrence for a parade sign-up form at 972-752-5791 or email us at [esims@blueridgecity.com](mailto:esims@blueridgecity.com) or [jlawrence@blueridgecity.com](mailto:jlawrence@blueridgecity.com). Looking forward to seeing you there!!!!



**LEGAL NOTICE  
PUBLIC HEARING**

A First Public Hearing of the City of Blue Ridge City Council for Tuesday, November 5, 2019 at 7:00pm at the Blue Ridge Community Center located at 200 W. Tilton to receive public comments and to hear the request for a Final Plat known as Serrano Addition, an addition located at 19491 FM 981, Leonard, TX, also known as Abstract A1095, W. C. Lee Survey, Tract 3, containing 11.857 acres, replatting into 3 lots and also which is located within the City of Blue Ridge's Extra Territorial Jurisdiction.

This hearing is open to any interested persons. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing.

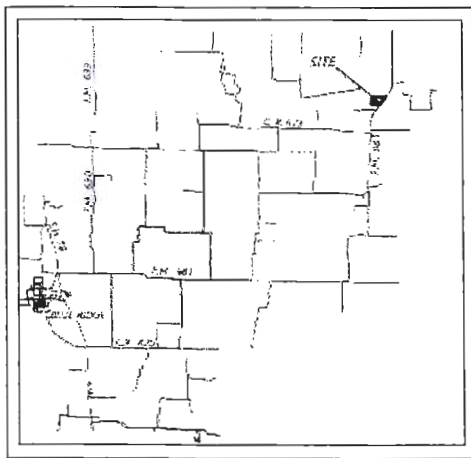
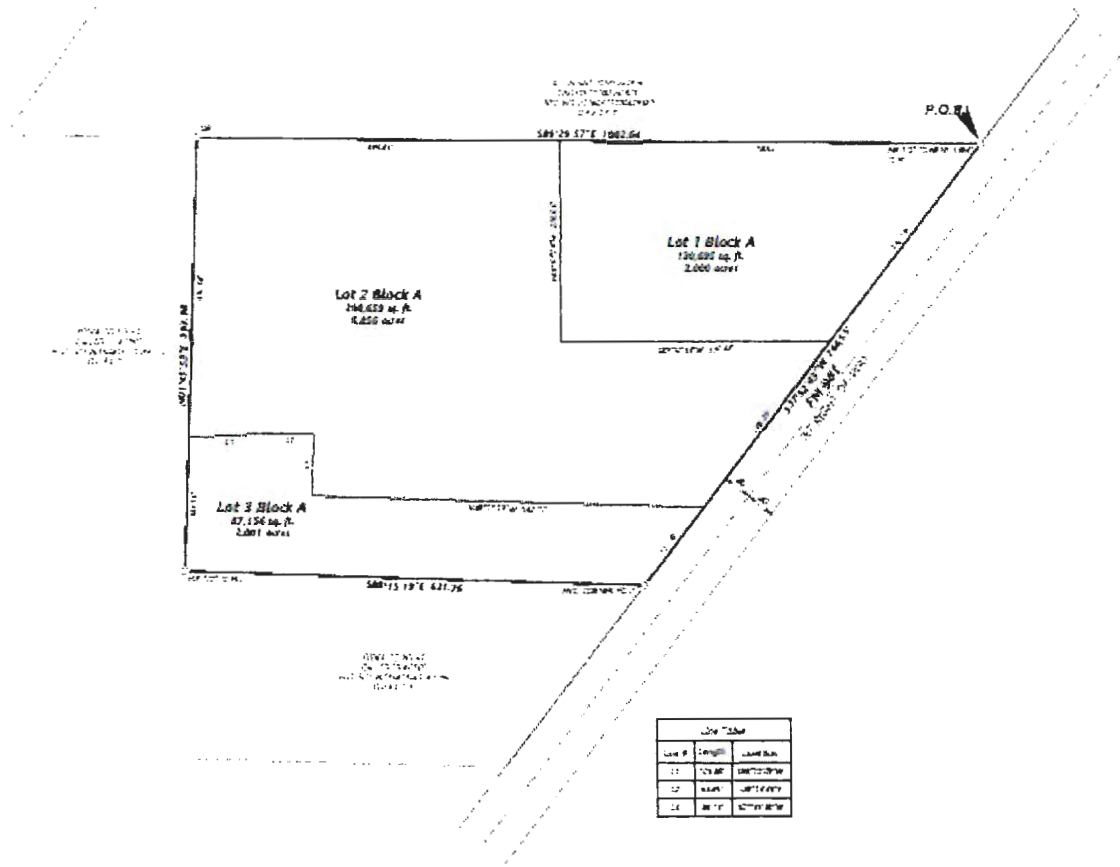
~~~~~

A Second Public Hearing of the City of Blue Ridge City Council for Tuesday, November 5, 2019 at 7:05pm at the Blue Ridge Community Center located at 200 W. Tilton to receive public comments and to hear the request for a Final Plat known as Serrano Addition, an addition located at 19491 FM 981, Leonard, TX, also known as Abstract A1095, W. C. Lee Survey, Tract 3, containing 11.857 acres, replatting into 3 lots and also which is located within the City of Blue Ridge's Extra Territorial Jurisdiction.

This hearing is open to any interested persons. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing.



CITY OF BLUE RIDGE



VICINITY MAP
NOT TO SCALE

200 S Main Street ~ Blue Ridge, Texas 75424
(972) 752-5791 ~ Fax (972) 752-9160

CITY OF BLUE RIDGE
RESOLUTION 2019-1105-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, TEXAS,
ADOPTING A LIMITED ENGLISH PROFICIENCY PLAN.

WHEREAS, the City of Blue Ridge is the recipient of various sources of Federal and State funding; and

WHEREAS, as a recipient of Federal and State funding, the City of Blue Ridge must ensure compliance with Federal and State requirements; and

WHEREAS, Title VI of the Civil Rights Act of 1968 (42 U.S.C. 2000d) requires the adoption and implementation of a Limited English Proficiency (LEP) Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, TEXAS that the Limited English Proficiency (LEP) Plan as attached as Exhibit "A" be adopted and incorporated herein by reference thereto.

PASSED AND APPROVED this the 5th day of November, 2019.

Rhonda Williams, Mayor

ATTEST:

Eddie Sims, City Secretary

Exhibit "A"



City of Blue Ridge

Limited English Proficiency Plan

Adopted: November 5, 2019

Table of Contents

I. Introduction	Page 3
II. Meaningful Access: Four Factor Analysis	Page 4
III. Language Assistance.....	Page 5
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VI. Monitoring	Page 7
VII. Dissemination of City of Blue Ridge's LEP Plan	Page 7

I. INTRODUCTION

This Limited English Proficiency Plan has been prepared to address the City of Blue Ridge's responsibilities as a recipient of federal financial assistance as they relate to the needs of individuals with limited English language skills. The plan has been prepared in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq, and its implementing regulations, which state that no person shall be subjected to discrimination on the basis of race, color or national origin.

Executive Order 13166, titled Improving Access to Services for Persons with Limited English Proficiency, indicates that differing treatment based upon a person's inability to speak, read, write or understand English is a type of national origin discrimination. It directs each agency to publish guidance for its respective recipients clarifying their obligation to ensure that such discrimination does not take place. This order applies to all state and local agencies which receive federal funds.

Plan Summary

The City of Blue Ridge has developed this *Limited English Proficiency Plan* to help identify reasonable steps for providing language assistance to persons with Limited English Proficiency (LEP) who wish to access services provided. As defined Executive Order 13166, LEP persons are those who do not speak English as their primary language and have limited ability to read, speak, write or understand English. This plan outlines how to identify a person who may need language assistance, the ways in which assistance may be provided, staff training that may be required, and how to notify LEP persons that assistance is available.

In order to prepare this plan, the City used the four-factor LEP analysis which considers the following factors:

1. The number or proportion of LEP persons in the service area who may be served by the City of Blue Ridge
2. The frequency with which LEP persons come in contact with the City of Blue Ridge services.
3. The nature and importance of services provided by the City of Blue Ridge to the LEP population.
4. The interpretation services available to the City of Blue Ridge and overall cost to provide LEP assistance. A summary of the results of the four-factor analysis is in the following section.

II. FOUR-FACTOR ANALYSIS

- 1. The number or proportion of LEP persons in the service area who may be served or are likely to require City of Blue Ridge services.**

The City of Blue Ridge staff reviewed the U.S. Census Report and determined that 1026 persons in Blue Ridge, Texas, 6% of the population speak a language other than English. Of those 50 persons, 83% have limited English proficiency; that is, they speak English "not well" or "not at all", this is only a .78% of the overall population in the City of Blue Ridge. In the City of Blue Ridge of those persons with limited English proficiency, 50 speak Spanish, 0 speak [other language] and 0 speak [other language].

- 2. The frequency with which LEP persons come in contact with the City of Blue Ridge services.**

The City of Blue Ridge staff reviewed the frequency with which the Council and office staff have, or could have, contact with LEP persons. This includes documenting phone inquiries or office visits. To date, the City of Blue Ridge has had no requests for interpreters and no requests for translated program documents. The Council and office staff have had very little contact with LEP persons.

- 3. The nature and importance of services provided by the City of Blue Ridge to the LEP population.**

There is no large geographic concentration of any type of LEP individuals in the service area for the City of Blue Ridge of the majority of the population 94% speak only English. As a result, there are few social, service, professional and leadership organizations within the City of Blue Ridge service area that focus on outreach to LEP individuals. The City of Blue Ridge Council Members and staff are most likely to encounter LEP individuals through office visits, phone conversations, notifications from public works staff of impacts on services and attendance at Council meetings.

- 4. The resources available to the City of Blue Ridge and overall costs to provide LEP assistance.**

City of Blue Ridge reviewed its available resources that could be used for providing LEP assistance, which of its documents would be most valuable to be translated if the need should arise and contacted local citizens that would be willing to provide voluntary Spanish translation if needed within a reasonable time period. Other language translation if needed would be provided through a telephone/internet interpreter for which the City of Blue Ridge would pay a fee.

III. LANGUAGE ASSISTANCE

A person who does not speak English as their primary language and who has a limited ability to read, write, speak or understand English may be a Limited English Proficient person and may be entitled to language assistance with respect to the City of Blue Ridge services. Language assistance can include interpretation, which means oral or spoken transfer of a message from one language into another language and/or translation, which means the written transfer of a message from one language into another language.

Identifying an LEP person who needs language assistance:

- Post notice of LEP Plan and the availability of interpretation or translation services free of charge in languages LEP persons would understand at initial points of contact. The City of Blue Ridge will display HUD's language Identification ("I SPEAK") cards in the City Hall lobby.
- Council and Office staff will also be provided with "I Speak" cards to assist in identifying the language interpretation needed if the occasion arises.
- All City staff will be informally surveyed periodically on their experience and frequency concerning any contacts with LEP persons during the previous year.
- Translation may not be able to be provided at every event but can easily be identified for the need for future events.

Language Assistance Measures-Although there is a very low percentage in the City of Blue Ridge of LEP individuals, that is, persons who speak English "not well" or "not at all", it will strive to offer the following measures:

1. The City of Blue Ridge staff will take reasonable steps to provide the opportunity for meaningful access to LEP clients who have difficulty communicating English.
2. The following resources will be available to accommodate LEP persons:
 - i. Volunteer interpreters for the Spanish language are available and will be provided within a reasonable time-period.
 - ii. Language interpretation will be accessed for all other languages through a telephone interpretation service/internet

IV. STAFF TRAINING

The following training will be provided to all staff:

- Information on the Title VI Policy and LEP responsibilities; annually and upon hire
- Description of language assistance services offered to the public; in person and telephone
- Use of the "I Speak" cards
- Documentation of language assistance requests

V. TRANSLATION OF DOCUMENTS

- The City of Blue Ridge evaluated the cost and benefits of translating documents for potential LEP groups. Considering the expense of translating the documents, the likelihood of frequent changes in documents and other relevant factors, at this time it is an unnecessary burden to have any documents translated.
- Due to the very small local LEP population, the City of Blue Ridge does not have a formal outreach procedure in place. However, when and if the need arises for LEP outreach, the City of Blue Ridge will consider the following options:

When staff prepares a document, advertisement or schedules a meeting, for which the target audience is expected to include LEP individuals, then documents, meeting notices, flyers, and agendas will be printed in an alternative language based on the known LEP population.

VI. MONITORING

Monitoring and Updating the LEP Plan- the City of Blue Ridge will update the LEP Plan as required. At a minimum, the plan will be reviewed and updated when data from the U.S. Census is available; or when it is identified a higher concentration of LEP individuals are present in the City of Blue Ridge service area. Updates will include:

- Determination of the current LEP population in the service area.
- The number of documented LEP person contacts experienced annually.
- How the needs of LEP persons have been addressed.
- Determination as to whether the need for translation services has changed.
- Determine whether local language assistance programs have been effective and sufficient to meet the need.
- Determine whether the City of Blue Ridge's financial resources are sufficient to fund language assistance resources needed.
- Determine whether the City of Blue Ridge fully complies with the goals of this LEP Plan.

VII. DISSEMINATION OF CITY OF BLUE RIDGE LEP PLAN

Post signs at City Hall notifying LEP persons of the LEP Plan and how to access language services. Other than pdf documents, the language can be changed on the City's website which also allows information to be disseminated.

CITY OF BLUE RIDGE
RESOLUTION 2019-1105-002

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, TEXAS,
AUTHORIZING THE VOTE OF KEITH CHITWOOD FOR THE BOARD OF DIRECTORS OF THE
CENTRAL APPRAISAL DISTRICT OF COLLIN COUNTY.

WHEREAS, there is a vacancy on the Board of Directors of the Central Appraisal District of Collin
County; and

WHEREAS, Keith Chitwood meets the requirements and qualifications of a director of this board.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BLUE
RIDGE, TEXAS:

KEITH CHITWOOD IS THE CHOSEN VOTE FOR THE CITY OF BLUE RIDGE, TEXAS.

PASSED AND APPROVED THIS THE 5TH DAY OF NOVEMBER, 2019.

APPROVED:

Rhonda Williams, Mayor

ATTEST:

Edie Sims, City Secretary



Collin Central Appraisal District

October 16, 2019

Edie Sims, City Secretary
City of Blue Ridge
200 S Main St
Blue Ridge, TX 75424

RE: Board of Directors election, two-year term, beginning January 1, 2020

Dear Ms. Sims:

Enclosed you will find the ballot listing the nominees for the Board of Director positions for the Collin Central Appraisal District. The candidates are listed alphabetically by their last name.

Each voting unit must vote in an open meeting, report its vote by written resolution, and submit the resolution to the chief appraiser before December 15, 2019. Each unit may cast all its votes for one candidate or distribute the votes among any number of the candidates listed. Since there is no provision for write-in candidates, the chief appraiser may not count votes for someone not listed on the official ballot.

Sincerely,

A handwritten signature in black ink that reads "Bo Daffin".

Bo Daffin
Chief Appraiser

Enclosure



Collin Central Appraisal District

OFFICIAL BALLOT

ISSUED TO: **City of Blue Ridge**

NUMBER OF VOTES: **1**

FOR: **BOARD OF DIRECTORS, COLLIN CENTRAL APPRAISAL DISTRICT, TWO-YEAR TERM
BEGINNING JANUARY 1, 2020.**

NOMINEES	VOTES
<i>EARNEST BURKE</i>	
<i>RONALD CARLISLE</i>	
<i>KEITH CHITWOOD</i>	
<i>WAYNE COLTRANE</i>	
<i>MICHELLE HOWARTH</i>	
<i>BRIAN MANTZEY</i>	
<i>WAYNE MAYO</i>	
<i>MICHAEL PIREK</i>	
<i>GARY RODENBAUGH</i>	
<i>ED STANDRIDGE</i>	

October 16, 2019


Bo Daffin, Chief Appraiser

Section 6.03 (g) of the State Property Tax Code requires the above action be taken by resolution, therefore, please attach a copy of the resolution to this ballot and return to the chief appraiser, at 250 Eldorado Pkwy., McKinney, Texas 75069, before December 15, 2019.



Collin Central Appraisal District

2019 - 2020
COLLIN CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTOR'S NOMINATIONS
Page 1 of 2

EARNEST BURKE	Is a current board member and has served since 1/2016. Nominated by Plano ISD. Resides in Plano, TX.
RONALD CARLISLE	Is a current board member and has served since 1/1994. Nominated by Frisco ISD and Royse City ISD. Resides in Frisco, TX.
KEITH CHITWOOD	Nominated by the City of Blue Ridge. Resides in Blue Ridge, TX
WAYNE COLTRANE	Nominated by the City of Lucas and the City of Plano. Resides in Plano, TX.
MICHELLE HOWARTH	Nominated by the City of Sachse. Resides in Sachse, TX.
BRIAN MANTZEY	Nominated by the City of McKinney. Resides in McKinney, TX.
WAYNE MAYO	Is a current board member and has served since 1/1998. Nominated by the City of Lucas, the City of Richardson, and Plano ISD. Resides in Richardson, TX.

2019 - 2020
COLLIN CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTOR'S NOMINATIONS
Page 2 of 2

MICHAEL A. PIREK Is a current board member and has served since 1/2014.
Nominated by Plano ISD. Resides in Plano, TX.

GARY RODENBAUGH Is a current board member and has served since 1/2001.
Nominated by the City of Allen, the City of Lucas, Allen
ISD and Love Joy ISD. Resides in Allen, TX.

ED STANDRIDGE Nominated by the City of Parker. Resides in Parker, TX.



October 15, 2019

Ms. Rhonda Williams
Mayor
City of Blue Ridge
200 S. Main St.
Blue Ridge, Texas 75424

Dear Ms. Williams:

As you may be aware, the Central Appraisal District of Collin County (CCAD) has initiated contact to each taxing entity to establish the CCAD Board of Director elections for 2020-2021. We would like to extend Richardson's appreciation for City of Blue Ridge's votes for Wayne Mayo in the last election. Your support helped elect Wayne to the 2018-2019 CCAD Board. Enclosed is our nomination resolution to CCAD for Wayne Mayo, which placed his name on the CCAD ballot for continued service in 2020-2021.

Wayne currently serves on the CCAD Board and provides valuable guidance and leadership. He has served CCAD now for 28 years, 6 years with the Appraisal Review Board and 22 years on the CCAD Board. He has served as Chairman of the Board since 2004. We have enclosed Wayne's biographical information for your reference.

Due to the format of the CCAD election by-laws regarding vote allocations, the City of Richardson has 77 votes to cast, and we are aware of City of Blue Ridge's designation of 1 votes. As before, it will take a coalition of votes to gain Wayne's election. **We ask that you support the re-election of Wayne Mayo when you receive your CCAD ballot.**

Thank you for your consideration of this request, and for the continued support and partnership on all mutual endeavors. If we can answer any questions concerning this request, feel free to contact me or City Manager Dan Johnson.

Sincerely,

Paul Voelker
Mayor, City of Richardson

City Council

Mayor
Paul Voelker

Mayor Pro Tem
Place 3
Janet DePuy

Place 1
Bob Dubey

Place 2
Mark Solomon

Place 4
Kyle Kepner

Place 5
Ken Hutchenrider

Place 6
Steve Mitchell

City Manager
Dan Johnson

P.O. Box 830309
Richardson, TX
75083-0309
972-744-4100 Tel.
972-744-5803 Fax
www.cor.net

Enclosures

Cc: Dan Johnson, Richardson City Manager

RESOLUTION NO. 19-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS, NOMINATING WAYNE MAYO AS A CANDIDATE FOR ELECTION TO THE BOARD OF DIRECTORS OF COLLIN CENTRAL APPRAISAL DISTRICT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Chief Appraiser of the Collin Central Appraisal District has been charged with the responsibility of conducting the election process to determine the membership of the Board of Directors of the Collin Central Appraisal District, according to the Property Tax Code of Texas; and

WHEREAS, the City of Richardson, Texas, is entitled to nominate by an official resolution up to five candidates for election to the Board of Directors of the Collin Central Appraisal District;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHARDSON, TEXAS:

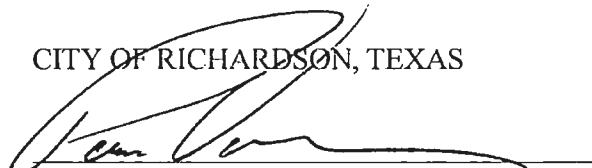
SECTION 1. That the City Council of the City of Richardson, Texas, does hereby nominate Wayne Mayo as a candidate for election to the Board of Directors of the Collin Central Appraisal District.

SECTION 2. That this Resolution shall become effective immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Richardson, Texas, on this the 23rd day of September, 2019.




CITY OF RICHARDSON, TEXAS


MAYOR

ATTEST:


CITY SECRETARY

APPROVED AS TO FORM:


CITY ATTORNEY
(PGS:9-10-19:TM 110771)

PERSONAL PROFILE

L. W. (Wayne) Mayo

Native Texan - Born in Dallas; graduated from Woodrow Wilson High School

Attended East Texas State University (graduated 1965)
B.S. Degree in Biology & Physical Education

Teacher for 4 years (math & science); Coached
Awarded Lifetime Membership Texas PTA

Real Estate for 46 years; Appraiser for 40 years

Married 53 years

CIVIC & PROFESSIONAL ACTIVITIES:

Realtor & Appraiser Associations:

National Association of Independent Fee Appraisers (NAIFA) - 36 years
National Association of Realtors
Texas Association of Realtors
Lake Cities Board of Realtors

Served as a member of the Professional Standards Committee on Ethics, Chairman of the Arbitration Committee & Chairman of the Grievance Committee for the Greater Dallas Board of Realtors (GDBR)

Vice-Chairman of Professional Standards Committee on Ethics for the Collin County Board of Realtors

Member, Collin County Appraisal Review Board (1992-1998)
Vice-Chairman, Collin County Appraisal Review Board (1994)
Chairman, Collin County Appraisal Review Board (1995, 1996, 1997 & 1998)
Collin County Appraisal District Board of Directors (1998-2019)
Collin County Appraisal District Chairman of the Board (2004-2019)

Past President, Dallas Chapter, NAIFA
Deputy State Director, NAIFA (1990-91)
State Director for Texas, NAIFA (1991-93)
Regional Governor, Southwest Central Region, NAIFA (1993-96)
National Director, NAIFA (1996-98; 2008-2009)
1997 "Texas Appraiser of the Year" for NAIFA
1997 "National Appraiser of the Year" for NAIFA
NAIFA National Treasurer (1998-99)
NAIFA National President – 2010

Profile
Page 2

Honored with an award named for him by the Dallas Chapter of NAIFA (2000) – The Mayo Award

Texas Appraiser Licensing & Certification Board (1999-2006)
Chairman, Texas Appraiser Licensing & Certification Board (2002-2005)
Deputy Director (Region IV) for AARO (Association of Appraisal Regulatory Officials) (1999-2000)
Member, State Advisory Board to the Appraisal Foundation (2002-2006)
Honorary Life Member – Association of Appraisal Regulatory Officials

Rotary

Charter member - Richardson Central Rotary Club
Served as Sergeant-at-arms, President-Elect & President (1983-84; 2014-15)
Governor's Representative for District 581 for 4 years
Chairman of the Australian Group Study Exchange
Chairman of the Texas Tour for the German Mini-Exchange - 4 years
Member of District 581 Youth Exchange Committee
Perfect attendance - 30 years

YMCA

Board of Directors
Served as Director of All Sports Activities Committee

Chamber of Commerce

Served on the Advisory Board and the Board of Directors
Chairman of the annual Christmas Parade for 20 years
Served on Tourist & Convention Committee and the Governmental Affairs Committee

City of Richardson

Served on the Richardson Park Board
City Councilman - 4 years
Served as Vice-President of the Collin County Public Officials Association

MONTHLY PROGRESS REPORT

City of Blue Ridge

2019 Water and Sewer Impact Fee

Sep 2019

BHC's Code: 2019119

Project Engineer: Gary Hendricks

WORK COMPLETED IN SEPTEMBER

1. Reviewed City's Comprehensive Plan and estimated 10-year growth projection
2. Determined Existing Water and Sewer Facilities eligible for impact fee recovery
3. Determined Existing Facilities utilized capacity
4. Determined 10-year demand projection for water and wastewater facilities
5. Determined 10-year water and wastewater CIP
6. Determined Utilized capacity for both existing and proposed facilities
7. Coordinated with Edi Simms
8. Revised project schedule.

NEXT STEPS:

1. Review impact fee findings with Edi Simms
2. Prepare final letter report
3. Meet with Impact Fee Advisory Committee

Thursday, October 10, 2019

**CITY OF BLUE RIDGE
ORDINANCE 2019-1105-001**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, TEXAS, AMENDING BLUE RIDGE'S CODE OF ORDINANCES "MASTER FEE SCHEDULE," ARTICLE A3.000 BUILDING PERMITS, INSPECTIONS AND RELATED FEES, SECTION A3.001 RESIDENTIAL BUILDING PERMITS; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; AND SETTING AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Blue Ridge seeks to provide a safe and orderly construction activities within its incorporated limits; and

WHEREAS, the City of Blue Ridge as a Type A government abides by the laws as set forth by the Texas Legislature and as governed by the Texas Local Government Code; and

WHEREAS, the Texas Legislature has mandated changes to the residential construction fees per HB 852; and

WHEREAS, the City Council finds the enclosed residential construction fees to be reasonable and necessary.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, TEXAS:

SECTION 1: MASTER FEE SCHEDULE – REPLACE ARTICLE A3.000 BUILDING PERMITS, INSPECTIONS AND RELATED FEES, SECTION A3.001 RESIDENTIAL BUILDING PERMITS
From and after the effective date of this Ordinance, the Master Fee Schedule is hereby amended in part by deleting the current Residential Building Permit charges and replacing said fees with new Residential Building Permit as described in "Exhibit A".

SECTION 2: SEVERABILITY CLAUSE

Should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional.

SECTION 3: REPEALER CLAUSE

All ordinances of the City of Blue Ridge, Texas, in conflict with the provisions of this Ordinance be, and the same, are hereby repealed.

SECTION 4: This Ordinance shall take effect after approval and adoption by City Council and with the publication of the caption, as the law in such cases provides.

DULY PASSED AND APPROVED by the City Council of the City of Blue Ridge, Texas, this the 5th day of November, 2019.

APPROVED:

Rhonda Williams, Mayor

ATTEST:

Edie Sims, City Secretary

Exhibit "A"

Single Family Residential Construction - \$ _____ per square foot of total enclosed area

valuation	current method	Square Foot	0.45	0.55	0.6	0.65
100000	894.38	1540	693	847	924	1001
200000	1398.38	1740	783	957	1044	1131
225000	1524.38	1351	608	743	811	878
250000	1650.38	1787	804	983	1072	1162
275000	1776.38	1625	731	894	975	1056
300000	1902.38	2240	1008	1232	1344	1456

	A	B	C
1	City	Population	Permit fee
2			
3	Red Oak, Tx	12780	.25 Per square foot
4	Anna, Tx	12753	.45 Per square foot
5	Brenham, Tx	16951	\$30 for first \$2000, \$7 extra for every \$1000
6	Manvel, Tx	10115	\$50 flat fee, \$15 per every \$1000
7	Weston, Tx	313	\$500 flat fee
8	Alton, Tx	17278	\$460 for first \$100k, \$2 per additional \$1000
9	Frisco, Tx	177286	\$993.75 flat fee
10	New Hope, Tx	635	\$1000 flat fee
11			
12			
13			
14			Average Permit Costs \$170
15			City of Blue Ridge suggested cost \$62.00

1. AN ACT
2. relating to information a municipality may consider in determining
3. the amount of certain building permit and inspection fees.

4. BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

5. SECTION 1. Subchapter Z, Chapter 214, Local Government
6. Code, is amended by adding Section 214.907 to read as follows:

7. Sec. 214.907. PROHIBITION ON CERTAIN VALUE-BASED BUILDING
8. PERMIT AND INSPECTION FEES. (a) In determining the amount of a
9. building permit or inspection fee required in connection with the
10. construction or improvement of a residential dwelling, a
11. municipality may not consider:

12. (1) the value of the dwelling; or

13. (2) the cost of constructing or improving the
14. dwelling.

15. (b) A municipality may not require the disclosure of
16. information related to the value of or cost of constructing or
17. improving a residential dwelling as a condition of obtaining a
18. building permit except as required by the Federal Emergency
19. Management Agency for participation in the National Flood Insurance
20. Program.

21. SECTION 2. Section 214.907(a), Local Government Code, as
22. added by this Act, applies only to a building permit or inspection
23. fee assessed by a municipality on or after the effective date of
24. this Act in connection with the construction or improvement of a
25. residential dwelling.

26. SECTION 3. This Act takes effect immediately if it receives
27. a vote of two-thirds of all the members elected to each house, as

- 28. provided by Section 39, Article III, Texas Constitution. If this
- 29. Act does not receive the vote necessary for immediate effect, this
- 30. Act takes effect September 1, 2019.

President of the Senate

Speaker of the House

I certify that H.B. No. 852 was passed by the House on April 16, 2019, by the following vote: Yeas 126, Nays 9, 2 present, not voting.

Chief Clerk of the House

I certify that H.B. No. 852 was passed by the Senate on May 8, 2019, by the following vote: Yeas 29, Nays 2.

Secretary of the Senate

APPROVED:

Date

Governor



June 10, 2019

City of Blue Ridge
ATTN: Mayor
200 S. Main
Blue Ridge, Texas 75424

RE: 2019 Texas Legislative Action, HB 852,
Prohibition on Certain Value-Based Building Permit and Inspection Fees

City of Blue Ridge, Texas

Many cities currently base residential building permit fees on the cost of a proposed structure or improvement. HB 852 prohibits this practice. This bill was signed by the governor on May 21, and is effective immediately. There is no grace period, so cities using valuation as the basis for residential permit fees must change their method for calculating fees as soon as possible. Options include square footage-based fees, flat fees, or other non-cost-based calculation.

A copy of HB 852 is included. The bill provides:

- a. In determining the amount of a building permit or inspection fee required in connection with the construction or improvement of a residential dwelling, a municipality may not consider:
 - (1) the value of the dwelling; or
 - (2) the cost of constructing or improving the dwelling.
- b. A municipality may not require the disclosure of information related to the value of or cost of constructing or improving a residential dwelling as a condition of obtaining a building permit except as required by the Federal Emergency Management Agency for participation in the National Flood Insurance Program.

Bureau Veritas will modify our fees for residential projects that are affected by this legislation and will send an amendment to your existing agreement.

Kind Regards,



The following is hereby accepted as an amendment to Attachment B (Fee Schedule) of the Standard Professional Services Agreement between Bureau Veritas North America, Inc. and the City of Blue Ridge, Texas, dated 3/13/2015 by changing a heading on the existing inspection fee table and by adding an additional method of calculating fees for residential construction referenced in HB 852, signed into law May 21, 2019.

FEE SCHEDULE

Modify the existing inspection fee table by changing the heading, “**Single Family Residential construction plan review and inspection**” to “**Residential construction plan review and inspection**”.

Add a new plan review and inspection fee table for 1 & 2 family residential dwellings.

Construction or Improvement of a Residential Dwelling

New Residential Construction	
Square Footage (S.F.)	Fee
0 - 1,500 S.F.	\$785.00
1,501 - 10,000 S.F.	\$785.00 for the first 1,500 S.F. plus \$0.35 for each additional S.F. to and including 10,000 S.F.
Over 10,000 S.F.	\$3,760.00 for the first 10,000 S.F. plus \$0.15 for each additional S.F. over 10,000 S.F.
Alteration/Addition for Residential Construction	
Trade Permits	Fee
Building, Mechanical, Electrical, Plumbing, Fuel Gas and similar	\$100.00 per trade
Other project types not listed above	\$160.00 per trade

City of Blue Ridge, Texas

Bureau Veritas, North America, Inc.

By: _____
 Title: _____
 Signature: _____
 Date: _____

By: Van Tran
 Title: VP Facilities Division, Central & East
 Signature: 
 Date: 6/5/2019
 DTQRR: David Stanford
 Date: 6/5/2019