

**CITY OF BLUE RIDGE  
SPECIAL SESSION AGENDA  
June 4, 2019, 7:00 P.M.  
Blue Ridge Community Center  
200 W. Tilton Street**

THE BLUE RIDGE CITY COUNCIL WILL MEET IN SPECIAL SESSION AT 7:00 P.M.  
ON TUESDAY, JUNE 4, 2019, AT THE BLUE RIDGE COMMUNITY CENTER,  
LOCATED AT 200 W. TILTON, BLUE RIDGE, TEXAS WITH THE FOLLOWING ITEMS  
ON THE AGENDA FOR CONSIDERATION AND/OR ACTION.

1. Call to order, Roll Call
2. First Public Hearing to receive public comments for a request to replat a Final Plat known as Casa De Gomez, an addition located at 6147 State Highway 78 N, Farmersville, TX, also known as Abstract 430, S.Z. Hoyle Survey, containing 2.0 acres, which is located within the City of Blue Ridge's Extra Territorial Jurisdiction
3. Adjournment.

Certified this the 31st day of May, 2019



Rhonda Williams, Mayor

*The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code including, but not limited to, Section 321.3022 ( Sales Tax Information)*

*This facility is wheelchair accessible. Request for accommodations or sign interpretative services must be made 48 hours prior to this meeting. Please contact the city secretary's office at 972-752-5791 for further information.*

I, the undersigned authority, do hereby certify that this notice was posted in the regular posting place of the City Hall building for Blue Ridge, Texas, in a place and manner convenient and readily accessible to the general public at all times, and said Notice was posted May 31, 2019 by 5:00P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.



Edie Sims, City Secretary



**LEGAL NOTICE  
PUBLIC HEARING**

A First Public Hearing of the City of Blue Ridge City Council for Tuesday, June 4, 2019 at 7:00pm at the Blue Ridge Community Center located at 200 W. Tilton to receive public comments and to hear the request for a Final Plat known as Casa De Gomez, an addition located at 6147 State Highway 78 N, Farmersville, TX, also known as Abstract 430, S.Z. Hoyle Survey, containing 2.0 acres, which is located within the City of Blue Ridge's Extra Territorial Jurisdiction.

This hearing is open to any interested persons. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing.

~~~~~  
A Second Public Hearing of the City of Blue Ridge City Council for Tuesday, June 4, 2019 at 7:05pm or directly following the first meeting held on June 4, 2019 at the Blue Ridge Community Center located at 200 W. Tilton to receive public comments and to hear the request for a Final Plat known as Casa De Gomez, an addition located at 6147 State Highway 78 N, Farmersville, TX, also known as Abstract 430, S.Z. Hoyle Survey, containing 2.0 acres, which is located within the City of Blue Ridge's Extra Territorial Jurisdiction.

This hearing is open to any interested persons. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing.





**CITY OF BLUE RIDGE  
REGULAR SESSION AGENDA  
June 4, 2019, 7:00 P.M. ①  
Blue Ridge Community Center  
200 W. Tilton Street**

THE BLUE RIDGE CITY COUNCIL WILL MEET IN REGULAR SESSION AT 7:00 P.M. ON TUESDAY, JUNE 4, 2019, AT THE BLUE RIDGE COMMUNITY CENTER, LOCATED AT 200 W. TILTON, BLUE RIDGE, TEXAS WITH THE FOLLOWING ITEMS ON THE AGENDA FOR CONSIDERATION AND/OR ACTION.

1. Call to order, Roll Call
2. Prayer and Pledges of Allegiance
3. Proclamation for Men's Health Month during the month of June and Men's Health Week, June 10 through June 16, 2019
4. Swear in elected Council members and reorganize Council by nominating and electing a Mayor Pro-Tem for May 2019 - May 2020
5. Consent Agenda (All matters listed under the Consent Agenda for discussion and possible actions are considered to be routine by the City Council and require little or no deliberation. There will not be a separate discussion of these items and the Consent Agenda items will be enacted by one vote. If a Council Member expresses a desire to discuss a matter listed on the Consent Agenda, the item will be considered separately).
  - a) Discuss, approve or disapprove the minutes from Regular Session held on May 7, 2019 and Special Session held May 13, 2019
  - b) Public Works Update;
  - c) City Financial Report;
  - d) Fire Department Report;
  - e) Animal Control Report; and
  - f) Collin County Calls for Service
6. Second Public Hearing to receive public comments, discuss and act upon a request to replat a Final Plat known as Casa De Gomez, an addition located at 6147 State Highway 78 N, Farmersville, TX, also known as Abstract 430, S.Z. Hoyle Survey, containing 2.0 acres, which is located within the City of Blue Ridge's Extra Territorial Jurisdiction
7. Consider, discuss and act upon Change Order #3 for the Ridgeway Drive Roadway and Water Line Rehabilitation Project to utilize Type D surface course asphalt and Type B surface asphalt
8. Receive update for the Ridgeway Drive Roadway and Water Line Replacement project
9. Receive update regarding TxDOT's project on FM 545 and cost to the City of Blue Ridge
10. Consider, discuss and act upon condition of speed bumps throughout the City currently in place.
11. Update regarding traffic flow on North Church Street
12. Consider, discuss and act upon a Community-Wide roadside trash pickup day inside the City Limits
13. Citizen Participation - The public is invited to address the City Council on any topic. However, the City Council is unable to discuss or take action on any topic not listed on this agenda. There is a time limit for each speaker of three (3) minutes. Prior to the meeting, persons wishing to address



the City Council must sign in with the City Secretary or designee prior to the meeting. When called upon, the person should state his or her name and address for the record, and if speaking for an organization or other group, identify the group represented. All remarks are to be addressed to the City Council as a whole and not to individual members. The presiding officer shall determine whether, or in what manner, if any response will be provided.

14. Discussion of placing items on future agendas

15. Adjournment.

Certified this the 31st day of May, 2019.



Rhonda Williams  
Mayor, City of Blue Ridge

*The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code including, but not limited to, Section 321.3022 (Sales Tax Information)*

*This facility is wheelchair accessible. Request for accommodations or sign interpretative services must be made 48 hours prior to this meeting. Please contact the city secretary's office at 972-752-5791 for further information.*

I, the undersigned authority, do hereby certify that this notice was posted in the regular posting place of the City Hall building for Blue Ridge, Texas, in a place and manner convenient and readily accessible to the general public at all times, and said Notice was posted May 31, 2019 by 5:00P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.



Edie Sims, City Secretary



## CITY OF BLUE RIDGE PROCLAMATION

*WHEREAS, despite advances in medical technology and research, men continue to live an average of five years less than women with Native American and African-American men having the lowest life expectancy; and*

*WHEREAS, educating the public and health care providers about the importance of a healthy lifestyle and early detection of male health problems will result in reducing rates of mortality from disease; and*

*WHEREAS, men who are educated about the value that preventative health can play in prolonging their lifespan and their role as productive family members will be more likely to participate in health screenings; and*

*WHEREAS, fathers who maintain a healthy lifestyle are role models for their children and have happier, healthier children; and*

*WHEREAS, the Men's Health Network worked with Congress to develop a national men's health awareness period as a special campaign to help educate men, boys and their families about the importance of positive health attitudes and preventative health practices; and*

*WHEREAS, the Men's Health Month web site has been established at [www.MensHealthMonth.org](http://www.MensHealthMonth.org) and features resources, proclamations, and information about awareness events and activities, including Wear Blue for Men's Health ([www.WearBlueForMensHealth.com](http://www.WearBlueForMensHealth.com)); and*

*WHEREAS, Men's Health Month will focus on a broad range of men's health issues, including heart disease, mental health, diabetes, and prostate, testicular and colon cancer; and*

*WHEREAS, the citizens of this city are encouraged to increase awareness of the importance of a healthy lifestyle, regular exercise, and medical check-ups.*

*NOW, **THEREFORE** I, Rhonda Williams, Mayor of the City of Blue Ridge, do hereby proclaim the month of June, as Men's Health Month and the week of June 10 - 16, 2019 as Men's Health Week in this city, and encourage all our citizens to pursue preventative health practices and early detection efforts.*

*IN WITNESS WHEREOF, I have set my hand and caused the Seal of the City to be affixed this 4th day of June in the year 2019.*

---

Mayor Rhonda Williams  
City of Blue Ridge

CITY OF BLUE RIDGE  
CITY COUNCIL MINUTES  
MAY 7, 2019

THE BLUE RIDGE CITY COUNCIL MET IN REGULAR SESSION AT 7:00 P.M. ON TUESDAY, MAY 7, 2019 AT THE BLUE RIDGE COMMUNITY CENTER, LOCATED AT 200 W. TILTON, BLUE RIDGE, TEXAS 75424 AT 7:00 P.M. WITH THE FOLLOWING ITEMS ON THE AGENDA FOR CONSIDERATION AND/OR ACTION.

1. Mayor Williams called the meeting to order at 7:00 p.m. and called roll with the following members present, Mayor Rhonda Williams, Christina Porath, Keith Chitwood, Amber Wood, Gerald Young and Kevin Bell.
2. City Secretary Edie Sims offered the prayer and lead the Pledge of Allegiance to the American and Texas Flags.
3. Mayor Williams read a proclamation for Motorcycle Safety and Awareness Month during May 2019.
4. Consent Agenda: a) Discuss, approve or disapprove the minutes from Special Session held on April 2, 2019 and Regular Session held on April 2, 2019; b) Public Works Update; c) City Financial Report; d) Fire Department Report; e) Animal Control Report; and f) Collin County Calls for Service

Mayor Williams noted the City did not receive reports for Animal Control or Collin County Calls for Service. Amber Wood motioned to approve items the Consent Agenda with Christina Porath seconding the motion. Motion carried unanimously.

5. Consider, discuss and act upon entering a contract with 903 Broadband leasing tower space to provide internet services to the Blue Ridge area

The contract presented will save the City a total of \$5,000 with combined services including the tower lease space and removing phone costs at City Hall. Amber Wood motioned to approve the contract as presented with Gerald Young seconding the motion. Motion carried unanimously.

6. Consider, discuss and act upon a variance from platting for a parcel of land located at 6781 State Highway 78 N, Farmersville, TX which is located within the City of Blue Ridge's Extra Territorial Jurisdiction

Shawn Harris, owner of the 6.4 acre tract, intends to subdivide her property into 2 parcels and have a mobile home placed on the tract for her son, daughter-in-law and forthcoming child. The property is to remain in the family and will be part of her family's inheritance. The property will not be sold, no developments or easements to be added. Ms. Harris asked for a variance removing the requirement to replat. In 2014, Ms. Harris requested the same variance request with another area of her property and the Council approved not requiring a replat. Ms. Harris also stated none of the ordinances are available on the City's website to research which is or is not allowed/required.

Mayor Williams stated after reviewing the minutes from the 2014 variance request, the minutes reflected to approve the variance request and then the next item was to require the replat. The issue seems very confusing and not clear as to whether the plat was required or not and she also questioned if the plat was filed within the required 180 days. Ms. Harris stated she was unaware and not informed a plat was required at that time.



Ms. Harris stated she came to City Hall and spoke with Edie Sims regarding the platting process. It is clear we were disconnected as she understood she would not be required to plat so she began the process of attaining the mobile home. Now she is being told she has to plat which will cost an additional \$2,500-\$4,000 and this will slow down the loan process.

Kevin Bell stated he felt the property owner should have the right to do whatever on their property. He also asked if the variance was for previous statutes. The ordinance has been in effect since 1991. Mayor Williams questioned how the 19 other plats done in the past 2 years would be affected. Council was informed there is a potential for the previous platters to sue the City. Ms. Harris stated she does not have the extra funds since this was not planned and did her part to make sure what was required. She also asked for where in the City minutes the Council requires platting. Ms. Harris was informed of the Texas Local Government Code where the rules in Chapter 212 have the standards for a City to plat/replat parcels of land within the City and within the Extra Territorial Jurisdiction.

Kevin Bell stated the City gave a variance once before and does not see the harm in doing so again. Ms. Harris asked if a variance has been granted since 2014 with Council replying no. Mayor Williams asked for a vote with no one responding. Edie Sims requested the Council give direction to both Ms. Harris and the City staff as we cannot leave this issue hanging. Kevin Bell motioned to deny the variance request with Keith Chitwood seconding the motion. Motion carried unanimously.

7. Consider, discuss and act upon creating a Capital Improvements Account with First National Bank of Trenton for future capital equipment and improvement needs

In our budget, the Council approved a line item for Capital Improvements when the need arises to purchase/replace required equipment. City Secretary Edie Sims also requested the Council make this account as an interest bearing account. Amber Wood motioned to approve an interest bearing account for Capital Improvements with Kevin Bell seconding the motion. Motion carried unanimously.

8. Consider, discuss and act upon the resignation of Shonda Powell as Court Clerk

Council received Ms. Powell's resignation as Court Clerk. Christina Porath motioned to accept the resignation as presented with Amber Wood seconding the motion. Motion carried unanimously.

9. Consider, discuss and act upon contracting with Rexanne Braswell as Court Clerk

Council received a resume from RexAnne Braswell along with a letter of recommendation from Municipal Judge Terry Douglas. Christina Porath motioned to approve contracting with Ms. Braswell to serve as Court Clerk with Kevin Bell seconding the motion. Motion carried unanimously.

10. Consider, discuss and act upon Change Order #2 for the Ridgeway Drive Roadway and Water Line Rehabilitation project to include an additional cost of \$1,350 to transfer an existing unidentified 2" water line to the new 8" water line

As stated in the agenda item, an unidentified 2" water line was found which needed to be transferred and connected to the new 8" water line. Kevin Bell motioned to approve Change Order #2 as presented with Amber Wood seconding the motion. Motion carried unanimously.

11. Consider, discuss and act upon Ordinance O-2019-0507-001 amending Ordinance 9-6-94-02 regarding water deposits for City water, sewer and/or solid waste disposal services and amending the Master Fee Schedule reflecting the fee changes

City Secretary Edie Sims stated the Council has had large dollar amounts to write-off due to unpaid water bills when people move out. The trend has been rental properties where the end user receives an extension to pay the bill, extending their payment into another month. Then the end user moves out leaving a minimum of 2 month's worth of water usage and services without payment. The purpose of the Ordinance is to offset these costs so that other paying customers do not have to bear this cost along with the operations of the system. Christina Porath motioned to approve the Ordinance as presented with Amber Wood seconding the motion. Motion carried unanimously.

12. Consider, discuss and act upon Ordinance O-2019-0507-002 amending Ordinance 11-1-94 regarding the speed limit on all City streets within the incorporated limits of the City of Blue Ridge

Per information provided, previous Council has set the speed limit on all City streets at 25 miles per hour (mph). With people driving a higher rates of speed and keeping the citizens, including children safe, it is recommended the Council approve the Ordinance presented to lower the speed limit to 20 mph. Thereby allowing signage to be installed in key areas where there is a high rate of speeding which will allow Collin County Sheriff's Office and other police enforcement to issue citations and slow people down. Council was also provided with information where the Texas Legislature is wanting to lower the prima facia speed limit to 25 mph. Kevin Bell motioned to approve the ordinance as presented and keeping the speed limit to 20 mph with Keith Chitwood seconding the motion. Motion carried unanimously.

13. Consider, discuss and act upon Ordinance O-2019-0507-003 providing for Contractor Registration within the incorporated limits of the City of Blue Ridge

The Contractor Registration Fee was placed in the Master Fee Schedule and approved by City Council; however, an Ordinance was not in place for this registration fee and standards. The Ordinance presented is to rectify and clarify the process for Contractor Registrations. Amber Wood motioned to approve the Ordinance as presented with Kevin Bell seconding the motion. Motion carried unanimously.

14. Consider, discuss and act upon Ordinance O-2019-0507-004 amending the Master Fee Schedule for Plat Fees

Research was performed to find what other cities in Collin County were charging for plat fees. With this information, Council concluded our initial \$300 fee was in line with other cities; however Blue Ridge has not charged additionally for per lot fees or filing fees. The Ordinance presented included per lot fees and filing fees. Kevin Bell motioned to approve the Ordinance as presented with Keith Chitwood seconding the motion. Motion carried unanimously.

15. Consider, discuss and act upon changing the flow of traffic on North Church Street to two-way traffic during specific times and one-way traffic during specific times

Councilman Bell requested this item be brought before the Council for discussion. Mr. Bell stated he is a resident of this street and is asking for traffic to travel in both directions in between school drop off/pick up times. Two ordinances were presented, one from 1994 and the second from 2003, both detailing times for the one-way traffic to assist with school flow. Mr. Bell stated people still drive the wrong way on School and North Church Streets.

Assistant City Secretary reminded Council of a situation where a child was hit by a car travelling in the wrong direction, but correct signage had not been installed by the City. This particular situation produced the correct signage to be installed and the one-way became effective. City Secretary Edie Sims offered to meet with the new Superintendent to discuss what works best for the school. Mr. Bell asked to be included in the meeting. Amber Wood motioned to table this item with Kevin Bell seconding the motion. Motion carried unanimously.

16. Consider, discuss and act upon promoting the Blue Ridge Riding Club's annual rodeo

Councilman Bell requested this item be brought before the Council for discussion. Mr. Bell would like to see the City get more involved in promoting the annual rodeo to make a trademark and landmark event which is a long standing event. Mr. Bell would like to see the City put some funds into this event and make it a bigger affair to draw more people to the area. He has contacted vendors to set up and also has been talking to a carnival group. Mr. Bell stated if the City chose to get behind this, there could be a very large festival for little funds. Eddie Wood, Blue Ridge Riding Club President, is on board helping to grow the rodeo and spend his dollars on advertising to get people in the seats.. Mr. Bell stated he is asking how to help the rodeo since this is our town's heritage since it is Blue Ridge.

Mayor Williams stated the rodeo arena is not located within the City Limits and therefore it limits the funds the City can use towards this event. Mr. Bell stated he understood the location; however if we can this is a project that promotes the City. Mr. Bell stated he spoke with our County Commissioner and stated there is an ordinance in the State Code stating as long as the project benefits and promotes the City, the EDC and CDC can spend their funds outside the City to advertise in support of the rodeo. A letter would need to be sent to the County Commissioner's Office requesting a variance for this event and placed on their docket. Mr. Bell stated he had requested to be on their docket for May 22nd but did not get the information to them to meet that date. This is something the County Commissioner's do all the time.

Previous minutes from 2015 showed where \$5,000 was approved for advertising the rodeo in the Council packet. Assistant City Secretary Tonya Harrison stated this issue has been brought up and \$1,500 has been approved in this year's budget for advertising. Also in the past, the City's Attorney had directed the EDC they can spend a budgeted amount for advertising only. There seemed to be a conflict of information from what Mr. Bell received from the County Commissioner and what was being relayed per the City Attorney. Mr. Bell informed Ms. Harrison she is making a mountain out of a mole hill and he feels he is being shut down from helping the City to grow. Again Mr. Bell stated he wants to see funds allocated for a carnival, which could also be on the Elementary School parking lot which is inside the City Limits. Mr. Bell stated he has spoken with the Blue Ridge ISD Trustees regarding a carnival in conjunction with the rodeo. Mayor Williams stated this is not a budgeted item for this year and will need clarification from the City Attorney. If this is something allowed, then the information can be presented during budget sessions. Mr. Bell stated he understands the activities he is pursuing will not occur this year, but maybe next year. This was intended as a planning discussion only per Mr. Bell.



17. Consider, discuss and act upon improving social media communications

Councilman Bell requested this item be brought before the Council for discussion. Council was presented with a list of 18 Facebook pages administered or utilized by Assistant City Secretary Tonya Harrison. If event information is not shared or submitted to City Hall, this information is not relayed via the City's Facebook or posted on our City website. Mr. Bell would like to see the City do more with social media to boost the City's image. Mr. Bell suggested having a college intern or a professional in social media marketing to boost our image for the growth of the City. Danielle Geridano with Sumo Pest Control attended the meeting and volunteered to assist Ms. Harrison with marketing strategies on social media at no cost to the City. Kevin Bell motioned to allow Sumo Pest Control volunteer their assistance with the City's social media with Amber Wood seconding the motion. Motion carried unanimously.

18. Consider, discuss and act upon a City-wide cleanup

Councilman Bell requested this item be brought before the Council for discussion. Mr. Bell stated he felt it a good idea to have a cleanup day in conjunction with Earth Day and encourage people to remove their excess trash/debris on 1 day once per year.

Councilperson Christina Porath left the meeting at 8:11pm.

Council was provided information from the last cleanup day which did not include the entirety of the cost, but gave an idea of the dollar amount required for budgeting. Also TCEQ and EPA was contacted and questions were posed in regard to a City Wide Clean Up Day. Since the City was setting up as a "generator" of the trash/debris, potential fines would be assessed in the amount of \$10,000 per day if the City does not have permits to be a generator. The City currently has a large pile of brush which has been accumulating for 3 years. Collin County Sheriff's Office has been contacted and arrangements made for prisoners to come and chip the brush sometime this summer.

Amber Wood stated she loved the idea of people cleaning up, but not at a risk of penalties for the City.

Mayor Williams stated since we have started with a new Code Enforcement, let's see how their processes are affecting the accumulation of trash/debris within 6 months and revisit.

Danielle Geridano with Sumo Pest Control offered more information regarding recycling on Earth911.com. Council took no action at this time.

19. Consider, discuss and act upon City streets being sponsored and having trash picked up

Councilman Bell requested this item be brought before the Council for discussion. Mr. Bell stated he felt it a good idea to have Beta Club or other similar clubs within the school district to have a program similar to TxDOT's Adopt-a-Highway. Assistant City Secretary Tonya Harrison informed Council TxDOT mandates these programs along State owned highways such as FM 545 and these programs are already in place through BRISD. Mr. Bell asked to have this conversation with the Superintendent to see what other clubs the school may have that would be interested in sponsoring. Council took no action at this time.

20. EXECUTIVE SESSION - In accordance with Texas Government Code, Section 551.001, et seq., the City Council will recess into Executive Session (closed meeting) to discuss the

following: a. §551.074: Personnel Matters - To deliberate the appointment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. - Public Works, Nick Teague

Council went into Executive Session at 8:18pm.

21. Reconvene into Open Session to consider action, if any, on matters discussed in Executive Session

Council reconvened into Open Session at 8:28pm. Kevin Bell motioned to increase Nick Teague's salary to \$16.00 per hour effective the next pay cycle with Amber Wood seconding the motion. Motion carried unanimously.

15. Citizen Participation. No one spoke during Citizen Participation.

16. Discussion of placing items on future agendas. Gerald Young requested a discussion of speed bumps and the condition of those currently in place. Keith Chitwood requested an update on the FM 545 project and funding due from the City to TxDOT for this project.

No one else requested an item(s) to be placed on a future agenda.

17. Adjournment. Amber Wood motioned to adjourn with Kevin Bell seconding the motion. Council adjourned at 8:32pm.

APPROVED:

ATTEST:

---

Rhonda Williams, Mayor

---

Edie Sims, City Secretary

CITY OF BLUE RIDGE  
CITY COUNCIL MINUTES  
MAY 13, 2019

THE BLUE RIDGE CITY COUNCIL MET IN REGULAR SESSION AT 7:00 P.M. ON TUESDAY, MAY 13, 2019 AT THE BLUE RIDGE COMMUNITY CENTER, LOCATED AT 200 W. TILTON, BLUE RIDGE, TEXAS 75424 AT 7:00 P.M. WITH THE FOLLOWING ITEMS ON THE AGENDA FOR CONSIDERATION AND/OR ACTION.

1. Mayor Williams called the meeting to order at 7:00 p.m. and called roll with the following members present, Mayor Rhonda Williams, Christina Porath, Keith Chitwood, Amber Wood, and Kevin Bell. Gerald Young was absent.
2. City Secretary Edie Sims offered the prayer and lead the Pledge of Allegiance to the American and Texas Flags.
3. **EXECUTIVE SESSION** – *In accordance with Texas Government Code, Section 551.001, et seq., the City Council will recess into Executive Session (closed meeting) to discuss the following: a) §551.074: Deliberation regarding the appointment, evaluation, reassignment, duties, discipline or dismissal of public officer or employee: (i) Assistant City Secretary; (ii) Duties, responsibilities and authority of elected officers; and b) §551.071: Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act re: (i) Assistant City Secretary; (ii) Duties, responsibilities and authority of elected officers*

Council went into Executive Session at 7:02pm.

4. **RECONVENE INTO OPEN SESSION** - *In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.*

Council reconvened into Open Session at 7:48pm. Christina Porath motioned not to accept the resignation of Tonya Harrison with Amber Wood seconding the motion. Vote was 2/2. Mayor Williams broke the tie by voting not to accept the resignation.

If Ms. Harrison does not withdraw her resignation, then Council stated to hire other employees and allow Ms. Harrison to be paid contract labor for training.

5. **Adjournment.** Christina Porath motioned to adjourn with Amber Wood seconding the motion. Council adjourned at 8:02pm.

APPROVED:

ATTEST:

\_\_\_\_\_  
Rhonda Williams, Mayor

\_\_\_\_\_  
Edie Sims, City Secretary



# **Public Works Update**

**May 2019**

Removed broken speed bump on North Church

Sewer backup, found manhole at Lamm and Bus 78 while clearing the main

Replace ring and lid to manhole found

Storm took down tree at W. Lamm and N. Main - blocked road and assisted with tree cleanup

Pothole repairs: N. Main, N. Church, Richardson, Davis,

Ran Jetter in lines on Crestside and Ridgetop for maintenance and cleaning

Added rock on Lyle, Brenda and E. Heap

Pothole repairs: School, Dunn, Davis

Fixed swings at park with new hangers

Filled large low spots on E Lamm with rock

Pulled all 3 pumps from headworks at sewer plant. 1 taken to Pierce Pumps to be repaired.

Removed 2 deadend flushes for Ridgeway that are not needed anymore due to increased water line

Pothole repairs: Scott, Pruett

Signage: Dead End and No Parking on E. Heap and Stapp



PENDING WORK ORDERS - PREVIOUS MONTHS

| DATE       | W/O  | ADDRESS           | NOTES                                                             | STATUS  |
|------------|------|-------------------|-------------------------------------------------------------------|---------|
| 3/29/2018  | 4466 | 310 W Lamm        | Move meter 5 ft towards mailbox (if it does not need to be tapped | New     |
| 10/5/2018  | 4688 | 103 Brenda Circle | Leak at hydrant                                                   | New     |
| 10/10/2018 | 4692 | 109 Brenda Circle | Sewer Tap                                                         | Pending |
| 3/21/2019  | 4810 | 534 FM 545        | Install riser                                                     | New     |



11:08 AM

05/31/19

Accrual Basis

# City of Blue Ridge General Fund

## Profit & Loss Budget vs. Actual

### October 2018 through September 2019

|                                          | Oct '18 - Sep 19 | Budget     | \$ Over Budget |
|------------------------------------------|------------------|------------|----------------|
| Ordinary Income/Expense                  |                  |            |                |
| Income                                   |                  |            |                |
| 4510 · Court Income                      | -97.00           | 0.00       | -97.00         |
| 4515 · Copies & Faxes                    | 85.25            | 200.00     | -114.75        |
| 4520 · Donation                          | 6,400.00         |            |                |
| 4521 · Open Records                      | 0.00             | 0.00       | 0.00           |
| 4522 · Notary                            | 0.00             | 0.00       | 0.00           |
| 4525 · Franchise Tax Income              | 34,664.69        | 42,000.00  | -7,335.31      |
| 4570 · Permit & Inspection Fees          | 7,731.21         | 35,000.00  | -27,268.79     |
| 4571 · Replat/Rezone Fees                | 2,058.50         | 4,350.00   | -2,291.50      |
| 4580 · Sales Tax Income                  | 49,895.62        | 200,000.00 | -150,104.38    |
| 4600 · Property Tax Income               | 271,096.51       | 276,534.00 | -5,437.49      |
| 4899 · Misc Income                       | -55,484.33       | 0.00       | -55,484.33     |
| 4900 · Payroll from Revenue Account      | 0.00             | 119,872.93 | -119,872.93    |
| 4990 · Loan Proceeds                     | 26,504.00        |            |                |
| Total Income                             | 342,854.45       | 677,956.93 | -335,102.48    |
| Gross Profit                             | 342,854.45       | 677,956.93 | -335,102.48    |
| Expense                                  |                  |            |                |
| 5100 · Advertising                       | 0.00             | 0.00       | 0.00           |
| 5110 · Ambulance Service                 | 6,972.60         | 12,000.00  | -5,027.40      |
| 5130 · Animal Control Services           | 3,712.50         | 14,000.00  | -10,287.50     |
| 5140 · Bank Fees                         | 113.69           | 0.00       | 113.69         |
| 5150 · Codification                      | 3,100.00         | 9,000.00   | -5,900.00      |
| 5160 · Contract Labor                    |                  |            |                |
| 5161 · Code Enforcement                  | 1,755.90         | 10,925.00  | -9,169.10      |
| 5160 · Contract Labor - Other            | 0.00             | 30,000.00  | -30,000.00     |
| Total 5160 · Contract Labor              | 1,755.90         | 40,925.00  | -39,169.10     |
| 5170 · Copies                            | 0.00             | 0.00       | 0.00           |
| 5180 · Council & Mayor Expense           | 116.53           | 500.00     | -383.47        |
| 5210 · Election Expense                  | 75.00            | 75.00      | 0.00           |
| 5230 · Fuel Expense - General            | 2,095.68         | 6,250.00   | -4,154.32      |
| 5231 · Fuel Expense - Fire Dept          | 1,942.71         | 3,500.00   | -1,557.29      |
| 5236 · Court Expense                     | 0.00             | 3,600.00   | -3,600.00      |
| 5237 · Court - Petty Cash                | -200.00          | 200.00     | -400.00        |
| 5238 · Court Payroll                     | 0.00             | 3,600.00   | -3,600.00      |
| 5250 · Inspection Expense                | 2,707.68         | 7,000.00   | -4,292.32      |
| 5260 · Insurance - Liab/Comp/Prop        | 10,757.25        | 11,928.00  | -1,170.75      |
| 5261 · Insurance - Fire Dept             | 9,677.25         | 14,382.00  | -4,704.75      |
| 5270 · Janitorial General                | 866.99           | 1,200.00   | -333.01        |
| 5300 · Legal & Professional Fees         |                  |            |                |
| 5301 · Legal Notices/Publications        | 799.10           | 3,500.00   | -2,700.90      |
| 5300 · Legal & Professional Fees - Other | 5,054.30         | 25,000.00  | -19,945.70     |

11:08 AM

05/31/19

Accrual Basis

# City of Blue Ridge General Fund

## Profit & Loss Budget vs. Actual

### October 2018 through September 2019

|                                        | Oct '18 - Sep 19 | Budget     | \$ Over Budget |
|----------------------------------------|------------------|------------|----------------|
| Total 5300 · Legal & Professional Fees | 5,853.40         | 28,500.00  | -22,646.60     |
| 5302 · Parks & Recreation              |                  |            |                |
| 5305 · Storage Unit Rent               | 5,400.00         | 660.00     | 0.00           |
| 5310 · Maint. & Repair Equipment       | 660.00           | 7,000.00   | -6,157.35      |
| 5315 · Bldg Maintenance & Repair       | 842.65           | 3,000.00   | 690.38         |
| 5320 · Maint. & Repair Office Equ      | 3,690.38         | 3,000.00   | -3,000.00      |
| 5321 · Vehicle Maintenance & Repair    | 0.00             | 5,000.00   | -3,575.77      |
| 5325 · Miscellaneous Expense           | 1,424.23         | 5,000.00   | -2,012.41      |
| 5330 · Mowing Expense                  | 2,987.59         | 2,500.00   | -2,303.59      |
| 5340 · Office Supplies                 | 196.41           |            |                |
| 5341 · Office Equipment                | 4,449.83         | 6,447.00   | -1,997.17      |
| 5342 · Office Expense - Cty & P. Works | 207.21           | 0.00       | 207.21         |
| 5340 · Office Supplies - Other         | 528.43           | 1,200.00   | -671.57        |
| Total 5340 · Office Supplies           | 5,185.47         | 7,647.00   | -2,461.53      |
| 5350 · Parts & Equipment Expense       | 1,874.94         | 2,000.00   | -125.06        |
| 5361 · Property Tax Expense            | 1,395.25         | 8,000.00   | -6,604.75      |
| 5370 · Payroll Expenses                |                  |            |                |
| 5370.1 · Emp Life                      | 2,612.45         |            |                |
| 5370.2 · EMP AD&D                      | -7.92            |            |                |
| 5372 · Health Insurance - TML          |                  |            |                |
| 5372.0 · Health Insurance - Company    | -863.62          | 0.00       | -863.62        |
| 5372 · Health Insurance - TML - Other  | 9,593.41         | 0.00       | 9,593.41       |
| Total 5372 · Health Insurance - TML    | 8,729.79         | 0.00       | 8,729.79       |
| 5373 · Longevity Pay                   | 0.00             | 0.00       | 0.00           |
| 5374 · Medicare Expenses               | 1,839.08         | 0.00       | 1,839.08       |
| 5375 · TMRS                            | 2,332.22         | 0.00       | 2,332.22       |
| 5376 · SS Expenses                     | 7,863.72         | 0.00       | 7,863.72       |
| 5377 · TWC Expenses                    | -646.36          | 0.00       | -646.36        |
| 5379 · Wages                           |                  |            |                |
| 5393 · Payroll Other                   | 0.00             | 0.00       | 0.00           |
| 5379 · Wages - Other                   | 48,956.13        | 0.00       | 48,956.13      |
| Total 5379 · Wages                     | 48,956.13        | 0.00       | 48,956.13      |
| 5370 · Payroll Expenses - Other        | 26,986.54        | 226,596.93 | -199,610.39    |
| Total 5370 · Payroll Expenses          | 98,665.65        | 226,596.93 | -127,931.28    |
| 5378 · Group Term Life                 | 2,124.56         | 0.00       | 2,124.56       |
| 5380 · Postage, Freight & Shipping     | 790.68           | 1,500.00   | -709.32        |
| 5385 · Mortgage                        | -908.58          | 0.00       | -908.58        |
| 5390 · Filing Fees                     | 370.65           | 1,500.00   | -1,129.35      |
| 5399 · Petty Cash                      | 0.00             | 200.00     | -200.00        |
| 5450 · Returned Checks                 | -222.00          | 200.00     | -422.00        |

11:08 AM

05/31/19

Accrual Basis

**City of Blue Ridge General Fund**  
**Profit & Loss Budget vs. Actual**  
**October 2018 through September 2019**

|                                        | Oct '18 - Sep 19 | Budget     | \$ Over Budget |
|----------------------------------------|------------------|------------|----------------|
| 5500 · Road Construction               |                  |            |                |
| 5501 · Pruett Street                   | 0.00             | 0.00       | 0.00           |
| 5502 · Street Projects                 | 31,408.00        | 100,000.00 | -68,592.00     |
| 5500 · Road Construction - Other       | 8,085.50         | 0.00       | 8,085.50       |
| Total 5500 · Road Construction         | 39,493.50        | 100,000.00 | -60,506.50     |
| 5512 · Vehicle Purchase                | 0.00             | 0.00       | 0.00           |
| 5530 · Seminars - Training Courses     | 0.00             | 1,000.00   | -1,000.00      |
| 5535 · Special Project                 | 253.21           | 2,000.00   | -1,746.79      |
| 5540 · Subscriptions, Dues & Permits   | 1,749.31         | 1,100.00   | 649.31         |
| 5700 · Trash                           | -581.00          | 7,500.00   | -8,081.00      |
| 5710 · Travel/Mileage                  | 0.00             | 1,000.00   | -1,000.00      |
| 5715 · Computer                        |                  |            |                |
| 5716 · Consulting Fees                 | 1,172.00         | 2,000.00   | -828.00        |
| 5715 · Computer - Other                | 23.74            | 500.00     | -476.26        |
| Total 5715 · Computer                  | 1,195.74         | 2,500.00   | -1,304.26      |
| 5720 · Utilities                       |                  |            |                |
| 5721 · Electric Services               | 14,185.26        | 26,000.00  | -11,814.74     |
| 5723 · Mobile -Mayor/Public Wrks/BRVFD | 0.00             | 0.00       | 0.00           |
| 5724 · Natural Gas Services            | 473.08           | 650.00     | -176.92        |
| 5726 · Telephone Services General      | 3,285.08         | 4,800.00   | -1,514.92      |
| Total 5720 · Utilities                 | 17,943.42        | 31,450.00  | -13,506.58     |
| 5750 · Uniforms                        |                  |            |                |
| 5900 · Debt Service-Principal          | 432.93           |            |                |
| 5901 · Loan - Equipment                |                  | 6,500.00   | -3,472.75      |
| 5902 · ANB Loan - City Hall Principal  | 3,027.25         | 0.00       | 881.76         |
| 5903 · Certificate of Obligation       | 881.76           | 54,133.00  | -11,284.64     |
| 5900 · Debt Service-Principal - Other  | 42,848.36        | 0.00       | 0.00           |
| Total 5900 · Debt Service-Principal    | 46,757.37        | 60,633.00  | -13,875.63     |
| 5930 · Debt Service-Interest           | 952.85           | 0.00       | 952.85         |
| 5950 · Capital Outlay                  | 33,404.00        | 40,310.00  | -6,906.00      |
| Total Expense                          | 315,626.39       | 677,956.93 | -362,330.54    |
| Net Ordinary Income                    | 27,228.06        | 0.00       | 27,228.06      |
| Other Income/Expense                   |                  |            |                |
| Other Income                           |                  |            |                |
| 4210 · Earned Interest                 | 41.02            | 0.00       | 41.02          |
| 4998 · Other Financing Sources         | 0.00             | 0.00       | 0.00           |
| 4999 · Transfer from Other Funds       | -8,705.38        | 0.00       | -8,705.38      |

11:08 AM

05/31/19

Accrual Basis

**City of Blue Ridge General Fund**  
**Profit & Loss Budget vs. Actual**  
**October 2018 through September 2019**

|                                | Oct '18 - Sep 19 | Budget | \$ Over Budget |
|--------------------------------|------------------|--------|----------------|
| Total Other Income             | -8,664.36        | 0.00   | -8,664.36      |
| Other Expense                  |                  |        |                |
| 6999 - Transfer to Other Funds | -21,453.72       | 0.00   | -21,453.72     |
| Total Other Expense            | -21,453.72       | 0.00   | -21,453.72     |
| Net Other Income               | 12,789.36        | 0.00   | 12,789.36      |
| Net Income                     | 40,017.42        | 0.00   | 40,017.42      |



**City of Blue Ridge General Fund**  
**Profit & Loss Budget vs. Actual**  
**October 2018 through September 2019**

11:08 AM

05/31/19

Accrual Basis

|                                          | % of Budget |
|------------------------------------------|-------------|
| Ordinary Income/Expense                  |             |
| Income                                   |             |
| 4510 · Court Income                      | 100.0%      |
| 4515 · Copies & Faxes                    | 42.6%       |
| 4520 · Donation                          |             |
| 4521 · Open Records                      | 0.0%        |
| 4522 · Notary                            | 0.0%        |
| 4525 · Franchise Tax Income              | 82.5%       |
| 4570 · Permit & Inspection Fees          | 22.1%       |
| 4571 · Replat/Rezone Fees                | 47.3%       |
| 4580 · Sales Tax Income                  | 24.9%       |
| 4600 · Property Tax Income               | 98.0%       |
| 4899 · Misc Income                       | 100.0%      |
| 4900 · Payroll from Revenue Account      | 0.0%        |
| 4990 · Loan Proceeds                     |             |
| Total Income                             | 50.6%       |
| Gross Profit                             | 50.6%       |
| Expense                                  |             |
| 5100 · Advertising                       | 0.0%        |
| 5110 · Ambulance Service                 | 58.1%       |
| 5130 · Animal Control Services           | 26.5%       |
| 5140 · Bank Fees                         | 100.0%      |
| 5150 · Codification                      | 34.4%       |
| 5160 · Contract Labor                    |             |
| 5161 · Code Enforcement                  | 16.1%       |
| 5160 · Contract Labor - Other            | 0.0%        |
| Total 5160 · Contract Labor              | 4.3%        |
| 5170 · Copies                            | 0.0%        |
| 5180 · Council & Mayor Expense           | 23.3%       |
| 5210 · Election Expense                  | 100.0%      |
| 5230 · Fuel Expense - General            | 33.5%       |
| 5231 · Fuel Expense - Fire Dept          | 55.5%       |
| 5236 · Court Expense                     | 0.0%        |
| 5237 · Court - Petty Cash                | -100.0%     |
| 5238 · Court Payroll                     | 0.0%        |
| 5250 · Inspection Expense                | 38.7%       |
| 5260 · Insurance -Liab/Comp/Prop         | 90.2%       |
| 5261 · Insurance - Fire Dept             | 67.3%       |
| 5270 · Janitorial General                | 72.2%       |
| 5300 · Legal & Professional Fees         |             |
| 5301 · Legal Notices/Publications        | 22.8%       |
| 5300 · Legal & Professional Fees - Other | 20.2%       |

11:08 AM

05/31/19

Accrual Basis

**City of Blue Ridge General Fund**  
**Profit & Loss Budget vs. Actual**  
**October 2018 through September 2019**

|                                        | % of Budget |  |
|----------------------------------------|-------------|--|
| Total 5300 · Legal & Professional Fees | 20.5%       |  |
| 5302 · Parks & Recreation              |             |  |
| 5305 · Storage Unit Rent               | 100.0%      |  |
| 5310 · Maint. & Repair Equipment       | 12.0%       |  |
| 5315 · Bldg Maintenance & Repair       | 123.0%      |  |
| 5320 · Maint. & Repair Office Equ      | 0.0%        |  |
| 5321 · Vehicle Maintenance & Repair    | 28.5%       |  |
| 5325 · Miscellaneous Expense           | 59.8%       |  |
| 5330 · Mowing Expense                  | 7.9%        |  |
| 5340 · Office Supplies                 |             |  |
| 5341 · Office Equipment                | 69.0%       |  |
| 5342 · Office Expense - Cty & P. Works | 100.0%      |  |
| 5340 · Office Supplies - Other         | 44.0%       |  |
| Total 5340 · Office Supplies           | 67.8%       |  |
| 5350 · Parts & Equipment Expense       |             |  |
| 5361 · Property Tax Expense            | 93.7%       |  |
| 5370 · Payroll Expenses                | 17.4%       |  |
| 5370.1 · Emp Life                      |             |  |
| 5370.2 · EMP AD&D                      |             |  |
| 5372 · Health Insurance - TML          |             |  |
| 5372.0 · Health Insurance - Company    | 100.0%      |  |
| 5372 · Health Insurance - TML - Other  | 100.0%      |  |
| Total 5372 · Health Insurance - TML    | 100.0%      |  |
| 5373 · Longevity Pay                   | 0.0%        |  |
| 5374 · Medicare Expenses               | 100.0%      |  |
| 5375 · TMRS                            | 100.0%      |  |
| 5376 · SS Expenses                     | 100.0%      |  |
| 5377 · TWC Expenses                    | 100.0%      |  |
| 5379 · Wages                           |             |  |
| 5393 · Payroll Other                   | 0.0%        |  |
| 5379 · Wages - Other                   | 100.0%      |  |
| Total 5379 · Wages                     | 100.0%      |  |
| 5370 · Payroll Expenses - Other        | 11.9%       |  |
| Total 5370 · Payroll Expenses          | 43.5%       |  |
| 5378 · Group Term Life                 | 100.0%      |  |
| 5380 · Postage, Freight & Shipping     | 52.7%       |  |
| 5385 · Mortgage                        | 100.0%      |  |
| 5390 · Filing Fees                     | 24.7%       |  |
| 5399 · Petty Cash                      | 0.0%        |  |
| 5450 · Returned Checks                 | -111.0%     |  |

11:08 AM

05/31/19

Accrual Basis

# City of Blue Ridge General Fund Profit & Loss Budget vs. Actual October 2018 through September 2019

|                                        | % of Budget |
|----------------------------------------|-------------|
| 5500 · Road Construction               |             |
| 5501 · Pruett Street                   | 0.0%        |
| 5502 · Street Projects                 | 31.4%       |
| 5500 · Road Construction - Other       | 100.0%      |
| Total 5500 · Road Construction         | 39.5%       |
| 5512 · Vehicle Purchase                | 0.0%        |
| 5530 · Seminars - Training Courses     | 0.0%        |
| 5535 · Special Project                 | 12.7%       |
| 5540 · Subscriptions, Dues & Permits   | 159.0%      |
| 5700 · Trash                           | -7.7%       |
| 5710 · Travel/Mileage                  | 0.0%        |
| 5715 · Computer                        |             |
| 5716 · Consulting Fees                 | 58.6%       |
| 5715 · Computer - Other                | 4.7%        |
| Total 5715 · Computer                  | 47.8%       |
| 5720 · Utilities                       |             |
| 5721 · Electric Services               | 54.6%       |
| 5723 · Mobile -Mayor/Public Wrks/BRVFD | 0.0%        |
| 5724 · Natural Gas Services            | 72.8%       |
| 5726 · Telephone Services General      | 68.4%       |
| Total 5720 · Utilities                 | 57.1%       |
| 5750 · Uniforms                        |             |
| 5900 · Debt Service-Principal          |             |
| 5901 · Loan - Equipment                | 46.6%       |
| 5902 · ANB Loan - City Hall Principal  | 100.0%      |
| 5903 · Certificate of Obligation       | 79.2%       |
| 5900 · Debt Service-Principal - Other  | 0.0%        |
| Total 5900 · Debt Service-Principal    | 77.1%       |
| 5930 · Debt Service-Interest           | 100.0%      |
| 5950 · Capital Outlay                  | 82.9%       |
| Total Expense                          | 46.6%       |
| Net Ordinary Income                    | 100.0%      |
| Other Income/Expense                   |             |
| Other Income                           |             |
| 4210 · Earned Interest                 | 100.0%      |
| 4998 · Other Financing Sources         | 0.0%        |
| 4999 · Transfer from Other Funds       | 100.0%      |

11:08 AM

05/31/19

Accrual Basis

**City of Blue Ridge General Fund**  
**Profit & Loss Budget vs. Actual**  
October 2018 through September 2019

|                                | % of Budget |
|--------------------------------|-------------|
| Total Other Income             | 100.0%      |
| Other Expense                  |             |
| 6999 - Transfer to Other Funds | 100.0%      |
| Total Other Expense            | 100.0%      |
| Net Other Income               | 100.0%      |
| Net Income                     | 100.0%      |



11:11 AM

05/31/19

Accrual Basis

# City of Blue Ridge Revenue

## Profit & Loss Budget vs. Actual

### October 2018 through September 2019

|                                            | Oct '18 - Sep 19  | Budget            | \$ Over Budget     |
|--------------------------------------------|-------------------|-------------------|--------------------|
| <b>Ordinary Income/Expense</b>             |                   |                   |                    |
| Income                                     |                   |                   |                    |
| 4700 · Water Bill Income                   | 124,571.70        | 235,000.00        | -110,428.30        |
| 4701 · Transfer Fee                        | 0.00              | 130.00            | -130.00            |
| 4702 · Sewer Charges                       | 61,706.47         | 105,750.00        | -44,043.53         |
| 4703 · Late Charges                        | 12,460.61         | 8,500.00          | 3,960.61           |
| 4704 · Trash Charges                       | 45,893.48         | 82,305.00         | -36,411.52         |
| 4705 · Water Surcharge                     | 2,497.00          | 4,200.00          | -1,703.00          |
| 4706 · NSF Fee                             | 90.27             | 184.00            | -93.73             |
| 4707 · Conservation Fee Income             | -283.12           | 4,500.00          | -4,783.12          |
| 4708 · Reconnect Fees                      | 3,669.00          | 3,600.00          | 69.00              |
| 4709 · Credit Card Fees                    | 3,484.00          | 3,700.00          | -216.00            |
| 4711 · Sewer Tap Fee                       | 1,550.00          |                   |                    |
| 4750 · Water Deposit                       | -7,323.21         | 12,000.00         | -19,323.21         |
| 4751 · Sales Tax - Trash                   | 0.00              | 6,975.00          | -6,975.00          |
| 4752 · Water                               | 575.53            | 3,100.00          | -2,524.47          |
| 4753 · Non Refund. Deposit Fee             | 2,622.50          | 8,500.00          | -5,877.50          |
| 4899 · Misc Income                         | 0.00              | 22,502.09         | -22,502.09         |
| <b>Total Income</b>                        | <b>251,514.23</b> | <b>500,946.09</b> | <b>-249,431.86</b> |
| Expense                                    |                   |                   |                    |
| 5100 · Advertising                         | 0.00              | 0.00              | 0.00               |
| 5140 · Bank Fees                           | 113.69            | 225.00            | -111.31            |
| 5150 · Bond Payment                        | -28,485.00        | 60,116.25         | -88,601.25         |
| 5151 · Interest Expense                    | 49,264.78         | 0.00              | 49,264.78          |
| 5152 · Penalties                           | 0.00              | 0.00              | 0.00               |
| 5190 · Depreciation Expense                | 97,295.00         | 0.00              | 97,295.00          |
| 5229 · Finance Fee                         | 3,224.37          | 3,700.00          | -475.63            |
| 5230 · Fuel Expense                        | 3,252.29          | 4,500.00          | -1,247.71          |
| 5270 · Janitorial                          | 510.47            | 200.00            | 310.47             |
| 5300 · Legal & Professional Fees           | -15,196.69        | 11,000.00         | -26,196.69         |
| 5301 · Engineering Fees                    | 6,842.97          | 25,000.00         | -18,157.03         |
| 5310 · Maint. & Repair Equipment           | 18,139.16         | 535.00            | 17,604.16          |
| 5320 · Maint. & Repair Office Equ          | 0.00              | 0.00              | 0.00               |
| 5325 · Miscellaneous Expense               | -179.99           | 2,500.00          | -2,679.99          |
| 5340 · Office Supplies                     | 426.38            | 500.00            | -73.62             |
| 5370 · Payroll Expenses                    |                   |                   |                    |
| 5370.1 · Emp Life                          | 2,044.33          |                   |                    |
| 5370.2 · EMP AD&D                          | 236.70            |                   |                    |
| 5372 · Health Insurance - TML              |                   |                   |                    |
| 5372.0 · Health Insurance - Company        | 2,646.31          |                   |                    |
| 5372 · Health Insurance - TML - Other      | 2,247.58          | 0.00              | 2,247.58           |
| <b>Total 5372 · Health Insurance - TML</b> | <b>4,893.89</b>   | <b>0.00</b>       | <b>4,893.89</b>    |
| 5373 · Longevity Pay                       | 0.00              | 0.00              | 0.00               |
| 5374 · Medicare Expenses                   | 250.98            | 0.00              | 250.98             |

11:11 AM

05/31/19

Accrual Basis

# City of Blue Ridge Revenue Profit & Loss Budget vs. Actual October 2018 through September 2019

|                                      | Oct '18 - Sep 19 | Budget     | \$ Over Budget |
|--------------------------------------|------------------|------------|----------------|
| 5375 · TMRS                          | 587.07           | 0.00       | 587.07         |
| 5376 · SS Expenses                   | 1,073.18         | 0.00       | 1,073.18       |
| 5377 · TWC Expenses                  | 3.59             | 0.00       | 3.59           |
| 5379 · Wages                         | 15,698.05        | 0.00       | 15,698.05      |
| 5370 · Payroll Expenses - Other      | -29,775.38       | 119,872.93 | -149,648.31    |
| Total 5370 · Payroll Expenses        | -4,987.59        | 119,872.93 | -124,860.52    |
| 5378 · Uniforms                      | 290.51           | 2,000.00   | -1,709.49      |
| 5380 · Postage, Freight & Shipping   | 1,498.05         | 2,400.00   | -901.95        |
| 5399 · Petty Cash                    | 0.00             | 0.00       | 0.00           |
| 5400 · Refund - Water Deposits       | -725.72          | 0.00       | -725.72        |
| 5450 · Returned Checks               | 326.55           | 500.00     | -173.45        |
| 5510 · Sales Tax Expense (Trash)     | -3,289.90        | 6,975.00   | -10,264.90     |
| 5530 · Seminars - Training Courses   | 546.99           | 2,500.00   | -1,953.01      |
| 5540 · Subscriptions, Dues & Permits | 3,075.16         | 5,000.00   | -1,924.84      |
| 5700 · Trash Pickup                  | 41,706.60        | 82,305.00  | -40,598.40     |
| 5710 · Travel/Mileage                | 0.00             | 500.00     | -500.00        |
| 5715 · Computer                      | 0.00             | 1,000.00   | -1,000.00      |
| 5720 · Utilities                     |                  |            |                |
| 5721 · Electric Services             | 19,640.89        | 31,000.00  | -11,359.11     |
| 5723 · Mobile Phones                 | 0.00             | 0.00       | 0.00           |
| 5725 · Pagers/2-Way Radios           | 267.79           | 392.28     | -124.49        |
| 5726 · Telephone Services            | 1,580.46         | 3,817.63   | -2,237.17      |
| Total 5720 · Utilities               | 21,489.14        | 35,209.91  | -13,720.77     |
| 5800 · Water & Sewer                 |                  |            |                |
| 5801 · W&S Maint & Repair            | 6,672.40         | 55,000.00  | -48,327.60     |
| 5802 · W&S Parts & Equipment         | 10,802.99        | 29,000.00  | -18,197.01     |
| 5803 · W&S Testing/Samples           | 4,502.93         | 9,000.00   | -4,497.07      |
| 5804 · Vehicle Maint/Repairs         | 2,499.38         | 2,000.00   | 499.38         |
| 5805 · Water & Sewer - Chemicals     | 5,389.19         | 6,000.00   | -610.81        |
| 5809 · Water - Contract Labor        | 800.00           | 4,000.00   | -3,200.00      |
| 5809.1 · Sewer Contract Labor        | 0.00             | 0.00       | 0.00           |
| 5811 · Water - Conservation          | -437.62          | 3,932.00   | -4,369.62      |
| 5813 · Water - Other                 | -15.79           |            |                |
| 5821 · Sewer - Other                 | 508.00           |            |                |
| 5800 · Water & Sewer - Other         | 0.00             | 6,000.00   | -6,000.00      |
| Total 5800 · Water & Sewer           | 30,721.48        | 114,932.00 | -84,210.52     |
| 5810 · Water Bill Expense            | 1,082.98         | 7,500.00   | -6,417.02      |
| 5901 · Equipment Loan                | 6,000.00         | 12,500.00  | -6,500.00      |
| 5906 · ANB Vac Tron Principal        | 0.00             | 0.00       | 0.00           |
| 5999 · Bad Debt Expense              | 1,393.28         | 3,500.00   | -2,106.72      |
| 6690 · Reconciliation Discrepancies  | -4,719.02        |            |                |

11:11 AM

05/31/19

Accrual Basis

**City of Blue Ridge Revenue**  
**Profit & Loss Budget vs. Actual**  
**October 2018 through September 2019**

|                                  | Oct '18 - Sep 19  | Budget      | \$ Over Budget    |
|----------------------------------|-------------------|-------------|-------------------|
| <b>Total Expense</b>             | 229,615.94        | 504,971.09  | -275,355.15       |
| <b>Net Ordinary Income</b>       | 21,898.29         | -4,025.00   | 25,923.29         |
| <b>Other Income/Expense</b>      |                   |             |                   |
| Other Income                     |                   |             |                   |
| 1090 - Cash Drawer               | -250.00           |             |                   |
| 4210 - Earned Interest           | 120.70            | 0.00        | 120.70            |
| 4999 - Transfer from Other Funds | -50,235.26        | 4,025.00    | -54,260.26        |
| <b>Total Other Income</b>        | -50,364.56        | 4,025.00    | -54,389.56        |
| <b>Other Expense</b>             |                   |             |                   |
| 6999 - Transfer to Other Funds   | 609.64            |             |                   |
| <b>Total Other Expense</b>       | 609.64            |             |                   |
| <b>Net Other Income</b>          | -50,974.20        | 4,025.00    | -54,999.20        |
| <b>Net Income</b>                | <b>-29,075.91</b> | <b>0.00</b> | <b>-29,075.91</b> |

11:11 AM

05/31/19

Accrual Basis

# City of Blue Ridge Revenue Profit & Loss Budget vs. Actual October 2018 through September 2019

| Ordinary Income/Expense               | % of Budget |
|---------------------------------------|-------------|
| Income                                |             |
| 4700 · Water Bill Income              | 53.0%       |
| 4701 · Transfer Fee                   | 0.0%        |
| 4702 · Sewer Charges                  | 58.4%       |
| 4703 · Late Charges                   | 146.6%      |
| 4704 · Trash Charges                  | 55.8%       |
| 4705 · Water Surcharge                | 59.5%       |
| 4706 · NSF Fee                        | 49.1%       |
| 4707 · Conservation Fee Income        | -6.3%       |
| 4708 · Reconnect Fees                 | 101.9%      |
| 4709 · Credit Card Fees               | 94.2%       |
| 4711 · Sewer Tap Fee                  |             |
| 4750 · Water Deposit                  | -61.0%      |
| 4751 · Sales Tax - Trash              | 0.0%        |
| 4752 · Water                          | 18.6%       |
| 4753 · Non Refund. Deposit Fee        | 30.9%       |
| 4899 · Misc Income                    | 0.0%        |
| Total Income                          | 50.2%       |
| Expense                               |             |
| 5100 · Advertising                    | 0.0%        |
| 5140 · Bank Fees                      | 50.5%       |
| 5150 · Bond Payment                   | -47.4%      |
| 5151 · Interest Expense               | 100.0%      |
| 5152 · Penalties                      | 0.0%        |
| 5190 · Depreciation Expense           | 100.0%      |
| 5229 · Finance Fee                    | 87.1%       |
| 5230 · Fuel Expense                   | 72.3%       |
| 5270 · Janitorial                     | 255.2%      |
| 5300 · Legal & Professional Fees      | -138.2%     |
| 5301 · Engineering Fees               | 27.4%       |
| 5310 · Maint. & Repair Equipment      | 3,390.5%    |
| 5320 · Maint. & Repair Office Equ     | 0.0%        |
| 5325 · Miscellaneous Expense          | -7.2%       |
| 5340 · Office Supplies                | 85.3%       |
| 5370 · Payroll Expenses               |             |
| 5370.1 · Emp Life                     |             |
| 5370.2 · EMP AD&D                     |             |
| 5372 · Health Insurance - TML         |             |
| 5372.0 · Health Insurance - Company   |             |
| 5372 · Health Insurance - TML - Other | 100.0%      |
| Total 5372 · Health Insurance - TML   | 100.0%      |
| 5373 · Longevity Pay                  | 0.0%        |
| 5374 · Medicare Expenses              | 100.0%      |



City of Blue Ridge Revenue  
Profit & Loss Budget vs. Actual  
October 2018 through September 2019

11:11 AM  
05/31/19  
Accrual Basis

|                                      | % of Budget |
|--------------------------------------|-------------|
| 5375 · TMRS                          | 100.0%      |
| 5376 · SS Expenses                   | 100.0%      |
| 5377 · TWC Expenses                  | 100.0%      |
| 5379 · Wages                         | 100.0%      |
| 5370 · Payroll Expenses - Other      | -24.8%      |
| Total 5370 · Payroll Expenses        | -4.2%       |
| 5378 · Uniforms                      | 14.5%       |
| 5380 · Postage, Freight & Shipping   | 62.4%       |
| 5399 · Petty Cash                    | 0.0%        |
| 5400 · Refund - Water Deposits       | 100.0%      |
| 5450 · Returned Checks               | 65.3%       |
| 5510 · Sales Tax Expense (Trash)     | -47.2%      |
| 5530 · Seminars - Training Courses   | 21.9%       |
| 5540 · Subscriptions, Dues & Permits | 61.5%       |
| 5700 · Trash Pickup                  | 50.7%       |
| 5710 · Travel/Mileage                | 0.0%        |
| 5715 · Computer                      | 0.0%        |
| 5720 · Utilities                     |             |
| 5721 · Electric Services             | 63.4%       |
| 5723 · Mobile Phones                 | 0.0%        |
| 5725 · Pagers/2-Way Radios           | 68.3%       |
| 5726 · Telephone Services            | 41.4%       |
| Total 5720 · Utilities               | 61.0%       |
| 5800 · Water & Sewer                 |             |
| 5801 · W&S Maint & Repair            | 12.1%       |
| 5802 · W&S Parts & Equipment         | 37.3%       |
| 5803 · W&S Testing/Samples           | 50.0%       |
| 5804 · Vehicle Maint/Repairs         | 125.0%      |
| 5805 · Water & Sewer - Chemicals     | 89.8%       |
| 5809 · Water - Contract Labor        | 20.0%       |
| 5809.1 · Sewer Contract Labor        | 0.0%        |
| 5811 · Water - Conservation          | -11.1%      |
| 5813 · Water - Other                 |             |
| 5821 · Sewer - Other                 |             |
| 5800 · Water & Sewer - Other         | 0.0%        |
| Total 5800 · Water & Sewer           | 26.7%       |
| 5810 · Water Bill Expense            | 14.4%       |
| 5901 · Equipment Loan                | 48.0%       |
| 5906 · ANB Vac Tron Principal        | 0.0%        |
| 5999 · Bad Debt Expense              | 39.8%       |
| 6690 · Reconciliation Discrepancies  |             |

11:11 AM

05/31/19

Accrual Basis

City of Blue Ridge Revenue  
Profit & Loss Budget vs. Actual  
October 2018 through September 2019

|                                  | % of Budget |
|----------------------------------|-------------|
| Total Expense                    | 45.5%       |
| Net Ordinary Income              | -544.1%     |
| Other Income/Expense             |             |
| Other Income                     |             |
| 1090 - Cash Drawer               | 100.0%      |
| 4210 - Earned Interest           | -1,248.1%   |
| 4999 - Transfer from Other Funds |             |
| Total Other Income               | -1,251.3%   |
| Other Expense                    |             |
| 6999 - Transfer to Other Funds   |             |
| Total Other Expense              |             |
| Net Other Income                 | -1,266.4%   |
| Net Income                       | 100.0%      |



## Favorite Accounts

| Account Nickname               | Current    | Available  |
|--------------------------------|------------|------------|
| 4A INDUSTRIAL DEVELOPMENT      | 99,365.12  | 99,365.12  |
| 4B COMMUNITY DEVELOPMENT       | 166,610.86 | 166,610.86 |
| RESERVE REVENUE ACCOUNT        | 10,501.96  | 10,501.96  |
| LIBRARY & LEARNING CENTER FUND | 5,937.59   | 5,937.59   |
| ROAD CONSTRUCTION              | .00        | .00        |
| GENERAL TAX                    | 168,568.99 | 168,568.99 |
| REVENUE                        | 46,883.29  | 46,883.29  |
| DEPOSIT                        | 55,847.14  | 55,847.14  |
| INTEREST & SINKING BOND        | .00        | .00        |
| GENERAL PAYROLL ACCT           | .00        | .00        |
| REVENUE PAYROLL ACCT           | .00        | .00        |
| USDA                           | 29,858.18  | 29,858.18  |
| ENCUMBERED REV                 | 23,898.94  | 23,905.36  |
| STREET IMPROVEMENTS-CO         | 460,132.88 | 460,132.88 |
| WATER DEPOSITS                 | .00        | .00        |

Kenneth L. Maun  
Tax Assessor Collector  
Collin County  
2300 Bloomdale Rd  
P.O. Box 8046  
McKinney, Texas 75070  
972- 547-5020  
Metro 424-1460 Ext.5020  
Fax 972-547-5040

May 10, 2019

Mayor Rhonda Williams  
City of Blue Ridge  
200 S. Main  
Blue Ridge, Texas 75424

Dear Mayor Williams,

Enclosed is the Monthly Collection Report for:  
The City of Blue Ridge tax collections for the month were:

April 2019  
\$2,824.14

Sincerely,



Kenneth L. Maun  
Tax Assessor Collector

Attachment

cc: Edie Sims, City Secretary

KM:kb



Kenneth L Maun  
Tax Assessor/Collector  
Collin County  
P O Box 8046  
McKinney Tx 75070

Monthly Collection Status Report  
April 2019

City of Blue Ridge #08

|                                           | Collections<br>Month of April | Cumulative Total<br>10/1/18 thru 4/30/19 | %<br>of Collections |
|-------------------------------------------|-------------------------------|------------------------------------------|---------------------|
| <b>Current Tax Year Collections</b>       |                               |                                          |                     |
| Base M&O                                  | \$1,932.78                    | \$211,125.41                             | 96.60%              |
| Base I&S                                  | 470.42                        | \$51,388.46                              |                     |
| Late Rendition Penalty                    | 83.13                         | \$203.48                                 |                     |
| P&I M&O                                   | 188.58                        | \$1,546.78                               |                     |
| P&I I&S                                   | 44.08                         | \$374.12                                 |                     |
| P&I I&S Bond                              |                               |                                          |                     |
| Attorney Fee                              | 2.72                          | \$2.72                                   |                     |
| Subtotal                                  | <u>\$2,721.71</u>             | <u>\$264,640.97</u>                      | 97.38%              |
| <b>Delinquent TaxYears Collections</b>    |                               |                                          |                     |
| Base M&O                                  | \$66.30                       | \$2,522.76                               |                     |
| Base I&S                                  | 0.50                          | \$0.75                                   |                     |
| Late Rendition Penalty                    | 0.00                          | \$0.00                                   |                     |
| P&I M&O                                   | 37.98                         | \$729.02                                 |                     |
| P&I I&S                                   | 0.37                          | \$0.55                                   |                     |
| P&I I&S Bond                              |                               |                                          |                     |
| Attorney Fee                              | 11.62                         | \$441.31                                 |                     |
| Subtotal                                  | <u>\$116.77</u>               | <u>\$3,694.39</u>                        | 1.36%               |
| <b>Combined Current &amp; Delinquent:</b> |                               |                                          |                     |
| Base M&O                                  | \$1,999.08                    | \$213,648.17                             |                     |
| Base I&S                                  | \$470.92                      | \$51,389.21                              |                     |
| Late Rendition Penalty                    | 83.13                         | 203.48                                   |                     |
| P&I M&O                                   | 226.56                        | 2,275.80                                 |                     |
| P&I I&S                                   | 44.45                         | 374.67                                   |                     |
| P&I I&S Bond                              |                               |                                          |                     |
| Attorney Fee                              | 14.34                         | 444.03                                   |                     |
| Total Collections                         | <u>\$2,838.48</u>             | <u>\$268,335.36</u>                      | 98.74%              |
| Original 2018 Tax Levy                    |                               | <u>\$271,759.28</u>                      | 100.00%             |

Kenneth L. Maun  
Tax Assessor/Collector  
Collin County  
P O Box 8046  
McKinney Tx 75070

Cumulative Comparative Collection Status Report  
April 2019

City of Blue Ridge #08

|                                           | Collections thru<br>April 2019 | % Collections | Collections thru<br>April 2018 | % Collections |
|-------------------------------------------|--------------------------------|---------------|--------------------------------|---------------|
| <b>Current Tax Year Collections</b>       |                                |               |                                |               |
| Base M&O                                  | \$262,513.87                   | 96.60%        | \$186,692.93                   | 93.59%        |
| Late Rendition Penalty                    | 203.48                         |               | 221.14                         |               |
| P&I M&O                                   | 1,920.90                       |               | 1,225.05                       |               |
| Attorney Fee                              | 2.72                           |               | 36.84                          |               |
| Subtotal                                  | <u>\$264,640.97</u>            | 97.38%        | <u>\$188,175.96</u>            | 94.33%        |
| <b>Delinquent Tax Years Collections</b>   |                                |               |                                |               |
| Base M&O                                  | \$2,523.51                     |               | \$1,744.08                     |               |
| Late Rendition Penalty                    | 0.00                           |               | 0.33                           |               |
| P&I M&O                                   | 729.57                         |               | 650.16                         |               |
| Attorney Fee                              | 441.31                         |               | 281.81                         |               |
|                                           | 0.00                           |               | 0.00                           |               |
| Subtotal                                  | <u>\$3,694.39</u>              | 1.36%         | <u>\$2,676.38</u>              | 1.34%         |
| <b>Combined Current &amp; Delinquent:</b> |                                |               |                                |               |
| Base M&O                                  | \$265,037.38                   |               | \$188,437.01                   |               |
| P&I M&O                                   | 2,650.47                       |               | 1,875.21                       |               |
| Late Rendition Penalty                    | 203.48                         |               | 221.47                         |               |
| Attorney Fee                              | 444.03                         |               | 318.65                         |               |
|                                           | 0.00                           |               |                                |               |
| Total Collections                         | <u>\$268,335.36</u>            | 98.74%        | <u>\$190,852.34</u>            | 95.68%        |
| Adjusted 2017 Tax Levy                    |                                |               | <u>\$199,478.99</u>            | 100.00%       |
| Original 2018 Tax Levy                    | <u>\$271,759.28</u>            | 100.00%       |                                |               |

Kenneth L Maun  
Tax Assessor/Collector  
Collin County  
P O Box 8046  
McKinney Tx 75070

Page 3

Levy Outstanding Status Report  
April 2019

City of Blue Ridge #08

|                                         | Current Tax Year   | Delinquent Tax Years |
|-----------------------------------------|--------------------|----------------------|
| Current Month:                          |                    |                      |
| Tax Levy Remaining as of 3/29/19        | \$15,989.94        | \$6,977.15           |
| Base M&O Collections                    | 2,403.20           | 66.80                |
| Supplement/Adjustments                  | -104.50            | -49.07               |
| Write-off                               | 0.00               | 0.00                 |
| Remaining Levy as of 4/30/19            | <u>\$13,482.24</u> | <u>\$6,861.28</u>    |
| Cumulative (From 10/01/18 thru 4/30/19) |                    |                      |
| Original 2017 Tax Levy (as of 10/01/18) | \$271,759.28       | \$9,862.92           |
| Base M&O Collections                    | 262,513.87         | 2,523.51             |
| Supplement/Adjustments                  | 4,236.83           | -478.13              |
| Write-off                               | 0.00               | 0.00                 |
| Remaining Levy as of 4/30/19            | <u>\$13,482.24</u> | <u>\$6,861.28</u>    |

Kenneth L. Maun  
 Tax Assessor/Collector  
 Collin County  
 P O Box 8046  
 McKinney Tx 75070

Monthly Distribution Report  
 April 2019

City of Blue Ridge #08

|                                     | Distribution<br>Month of April | Distribution<br>10/1/18 thru 4/30/19 |
|-------------------------------------|--------------------------------|--------------------------------------|
| Weekly Remittances:                 |                                |                                      |
| Week Ending 4/5/19                  | \$1,881.57                     | \$23,687.41                          |
| Week Ending 4/12/19                 | \$19.58                        | \$80,079.28                          |
| Week Ending 4/18/19                 | \$119.21                       | \$51,953.14                          |
| Week Ending 4/26/19                 | \$330.18                       | \$37,737.09                          |
| Week Ending 4/30/19                 | \$469.45                       | \$74,424.23                          |
| Total Weekly Remittances            | <u>\$2,819.99</u>              | <u>\$267,881.15</u>                  |
| Overpayment from Prior Month        | \$0.00                         | \$0.00                               |
| Manual Adjustment Refund            | \$0.00                         | \$0.00                               |
| Commission Paid Delinquent Attorney | \$14.34                        | \$444.03                             |
| Entity Collection Fee               | \$0.00                         | \$0.00                               |
| Judgement Interest                  | \$0.00                         | \$0.00                               |
| 5% CAD Rendition Penalty            | \$4.15                         | \$10.18                              |
| Total Disbursements                 | <u>\$2,838.48</u>              | <u>\$268,335.36</u>                  |
| Carryover to Next Month             | \$0.00                         | \$0.00                               |



The charts below contain sales tax revenue allocated each month by the Texas State Comptroller. Please contact and search the Texas Comptroller's website if you notice an incorrect amount.

For example, the February allocations reflect December sales, collected in January and allocated in February.

\*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

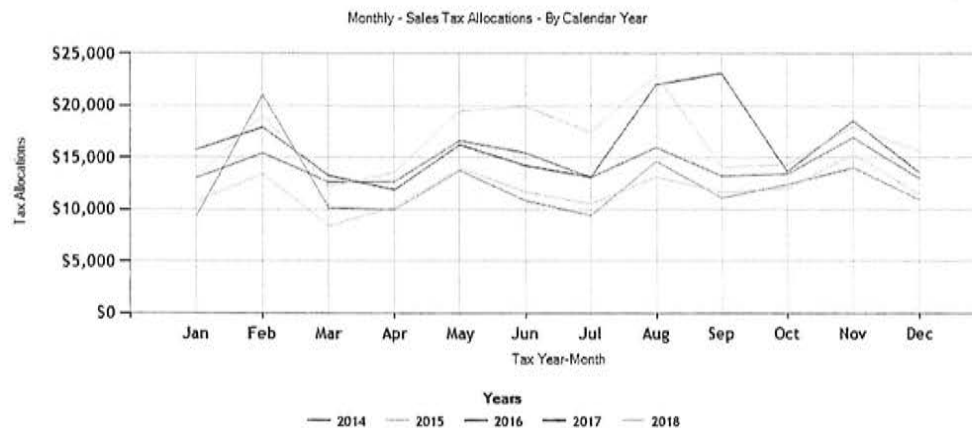
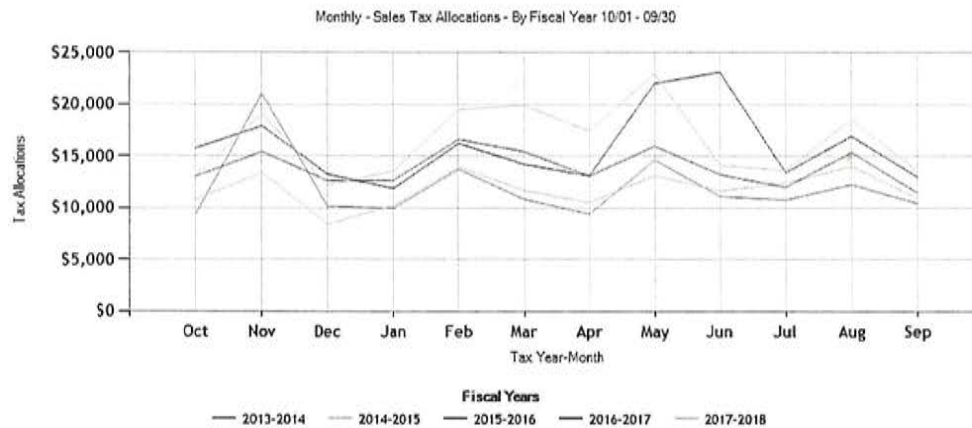
- View Grid Based on Fiscal Year
- View Grid With All Years

 Download to Excel

#### By Calendar Year

| Year | January  | February | March    | April    | May      | June     | July     | August   | September | October  | November | December | Total     |
|------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|----------|----------|----------|-----------|
| 2019 | \$14,965 | \$26,513 | \$16,084 | \$13,567 | \$19,591 | \$0      | \$0      | \$0      | \$0       | \$0      | \$0      | \$0      | \$90,720  |
| 2018 | \$13,137 | \$19,091 | \$12,219 | \$13,580 | \$19,502 | \$19,937 | \$17,445 | \$22,987 | \$14,110  | \$14,338 | \$17,996 | \$15,614 | \$199,954 |
| 2017 | \$15,763 | \$17,919 | \$13,277 | \$11,886 | \$16,248 | \$14,238 | \$13,124 | \$22,031 | \$23,142  | \$13,654 | \$18,552 | \$13,595 | \$193,429 |
| 2016 | \$13,043 | \$15,423 | \$12,633 | \$12,675 | \$16,640 | \$15,459 | \$13,098 | \$15,980 | \$13,237  | \$13,422 | \$16,942 | \$13,012 | \$171,564 |
| 2015 | \$10,832 | \$13,388 | \$8,437  | \$10,235 | \$13,995 | \$11,700 | \$10,528 | \$13,150 | \$11,657  | \$12,017 | \$15,383 | \$11,484 | \$142,808 |
| 2014 | \$9,352  | \$21,018 | \$10,164 | \$9,997  | \$13,758 | \$10,854 | \$9,433  | \$14,642 | \$11,136  | \$12,417 | \$14,043 | \$10,961 | \$147,776 |
| 2013 | \$8,851  | \$13,244 | \$9,099  | \$8,872  | \$10,834 | \$10,316 | \$11,142 | \$12,682 | \$10,025  | \$10,788 | \$12,277 | \$10,455 | \$128,585 |
| 2012 | \$6,914  | \$11,127 | \$8,110  | \$8,068  | \$11,944 | \$7,171  | \$9,616  | \$10,589 | \$9,112   | \$8,743  | \$10,575 | \$8,887  | \$110,854 |
| 2011 | \$7,761  | \$8,890  | \$5,271  | \$5,013  | \$8,388  | \$6,047  | \$5,525  | \$10,117 | \$7,013   | \$7,941  | \$10,181 | \$7,797  | \$89,944  |
| 2010 | \$4,799  | \$7,992  | \$5,657  | \$4,335  | \$8,058  | \$5,314  | \$5,245  | \$7,066  | \$5,513   | \$5,154  | \$8,151  | \$6,362  | \$73,647  |

1 2 3 4 >



## All American Dogs, Inc.

## City Of Blue Ridge Report

Apr 1, 2019 - Apr 30, 2019

| Address                                    | Notes                                                                                                                                                                                                                                                  | Code           |
|--------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| Apr 22, 2019 2:14 PM<br>425 N church st    | responded to two large white dogs walking around here and the highschool. city hall may have info on owners.                                                                                                                                           | Animal Control |
| Apr 18, 2019 2:13 PM<br>425 N church st    | responded to the school for two large white dogs walking around the back parking lot. could not locate on arrival.                                                                                                                                     | Animal Control |
| Apr 17, 2019 2:29 PM<br>200 South Main St. | patrolled for strays                                                                                                                                                                                                                                   | Animal Control |
| Apr 14, 2019 12:33 PM<br>401 W white       | dispatched on emergency call for 3 aggressive german shepherds. on arrival caller was walking around outside. dogs were gone she did not know where they went. patrolled and could not locate.                                                         | Animal Control |
| Apr 11, 2019 7:38 PM<br>200 South Main St. | Young German shepherd with bright green collar found on white st. after chasing truck down the street.                                                                                                                                                 | Animal Control |
| Apr 11, 2019 7:33 PM<br>311 N worley St.   | responded to a call of two loose dogs one chocolate lab and one black and white dog. home owner said they belonged to 313 N church St. on arrival both dogs are asleep in fenced back yard. spoke to owner about city ordinance to prevent any issues. | Animal Control |
| Apr 9, 2019 2:29 PM<br>200 South Main St.  | patrolled for strays                                                                                                                                                                                                                                   | Animal Control |

All American Dogs, Inc.

## City Of Blue Ridge Report

Apr 1, 2019 - Apr 30, 2019

### Address

### Notes

### Code

Apr 2, 2019 10:31 AM  
200 South Main St.

patrolled for strays

Animal Control

**LEGAL NOTICE  
PUBLIC HEARING**

A First Public Hearing of the City of Blue Ridge City Council for Tuesday, June 4, 2019 at 7:00pm at the Blue Ridge Community Center located at 200 W. Tilton to receive public comments and to hear the request for a Final Plat known as Casa De Gomez, an addition located at 6147 State Highway 78 N, Farmersville, TX, also known as Abstract 430, S.Z. Hoyle Survey, containing 2.0 acres, which is located within the City of Blue Ridge's Extra Territorial Jurisdiction.

This hearing is open to any interested persons. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing.

~~~~~  
A Second Public Hearing of the City of Blue Ridge City Council for Tuesday, June 4, 2019 at 7:05pm or directly following the first meeting held on June 4, 2019 at the Blue Ridge Community Center located at 200 W. Tilton to receive public comments and to hear the request for a Final Plat known as Casa De Gomez, an addition located at 6147 State Highway 78 N, Farmersville, TX, also known as Abstract 430, S.Z. Hoyle Survey, containing 2.0 acres, which is located within the City of Blue Ridge's Extra Territorial Jurisdiction.

This hearing is open to any interested persons. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing.





## Sims Edie

---

**From:** Gary Hendricks <GHendricks@BHCLLP.COM>  
**Sent:** Saturday, May 18, 2019 8:55 AM  
**To:** Sims Edie  
**Cc:** Craig Kerkhoff; Justin Ivy  
**Subject:** Ridgeway Street Rehabilitation - Alternative Paving Section (BHC File 2018-156)  
**Attachments:** Ridgeway Drive Replacement

Edie:

This email follows the several telephone calls we had today on the topic of the Ridgeway Drive Rehabilitation and alternative paving section approaches to the project.

### **Background:**

1. At the request of the City, the original bid package included (by Addendum No. 2) an alternate bid for mixing cement into the pulverized existing surface and base material. This alternative was to provide a 6-inch stabilized base under the proposed 3-inches of Type D Hot Mix Asphalt Pavement.
2. Because this was a late change in the plans, no geotechnical information was available to determine the quantity of cement to include in the bid. An application rate of 3% cement was chosen for the bidding process.
3. Once the project was underway, the City had their geotechnical engineering firm (Henley-Johnston & Associates, Inc.) perform an analysis to determine the proper amount of cement required to stabilize the in-situ pulverized surface and mixed base material. The Geotech report recommended 8% cement. This additional cement application increases the project construction cost by \$23,937.00

### **Alternate Paving Explored:**

1. On the City's behalf, we reached out to Henley Johnston seeking an alternative and a more cost effective pavement section. Mr. James Phipps, P.E., evaluated the in-situ base material and recommended substituting the cement treated base with a thicker and course grade asphalt pavement. The alternate paving section consist of:
  - Pulverize, remix and compact the existing surface and in-situ base to a depth of 6-inches
  - 3-inches of either Type A or Type B hot mix asphalt
  - 1-inch of Type D hot mix asphalt.

Mr. Phipps recommendation and construction process directive is attached for your records. If the City moves forward with this approach, these construction process instructions will be provided to the contractor and the City's inspector.

2. On the City's behalf, we reached out to the contractor and requested a proposal for the alternate paving section. Quality Excavation, LTD proposed a change order in the amount of \$3,276.60 for the alternative section; and confirmed they would honor the 2-year maintenance agreement for the revised paving section.

### **Path Forward:**

After our discussions with you, we (BHC) agreed to lower our overall engineering fees invoiced to the City by \$3,276.60 to assist the City in facilitating this alternative paving section.

#### **Next Steps:**

1. Execute an engineering services agreement amendment to lower BHC overall fees by \$3,276.60
2. BHC to prepare a change order between the City of Blue Ridge and Quality Excavation, LTD in the amount of \$3,276.60 to implement the alternate paving section as recommend by Henley-Johnston & Associates.

Gary C. Hendricks, P.E., R.P.L.S.  
Birkhoff, Hendricks & Carter, L.L.P. - TBPE Firm F526, TBPLS Firm 100318  
11910 Greenville Ave., Suite 600  
Dallas, Texas 75243  
214.361.7900

***BIRKHOFF, HENDRICKS & CARTER, L.L.P.***

To excel in consulting municipal engineering  
through creative, professional and ethical practice

## Sims Edie

---

**From:** James Phipps <jpphipps@hja-eng.com>  
**Sent:** Monday, May 13, 2019 12:03 PM  
**To:** Gary Hendricks  
**Cc:** Carlos Cordero  
**Subject:** Ridgeway Drive Replacement

Gary,

Based on our review of the plans for the Ridgeway Drive Roadway replacement in Blue Ridge, Texas, it is our recommendation that if possible, the existing asphalt and base be pulverized and mixed together, then compacted to a minimum of 98% of the maximum dry unit weight as determined by TxDOT Method 113-3. Moisture contents should be between 0 and +2 percentage points of optimum. Reworking and/or recompaction of the subgrade will be necessary if inclement weather occurs prior to placing asphalt.

Within 72 hours after compaction of the subgrade, a minimum of 3 inches of Type A coarse graded asphalt should be installed. Followed by a 1 inch overlay of Type D hot mix asphalt (TxDOT Item 340). All asphalt should be compacted to a minimum of 91% of the maximum density based on the Maximum Theoretical Specific Gravity.

The compacted subgrade and asphalt should be evaluated at a rate of 1 test per lift for every 10,000 square feet of roadway.

Please let me know if you need anything else from us.

James F. Phipps, P.E. | Vice President  
Henley-Johnston & Associates, Inc.  
235 Morgan Avenue Dallas, Texas 75203  
Office: 214-941-3808 | Cell: 214-536-0212  
[jpphipps@hja-eng.com](mailto:jpphipps@hja-eng.com) | [www.hja-eng.com](http://www.hja-eng.com)





**BIRKHOFF, HENDRICKS & CARTER, L.L.P.**  
**PROFESSIONAL ENGINEERS**

11910 Greenville Ave., Suite 600

Dallas, Texas 75243

Phone (214) 361-7900

www.bhcllp.com

JOHN W. BIRKHOFF, P.E.  
GARY C. HENDRICKS, P.E., R.P.L.S.  
JOE R. CARTER, P.E.  
MATT HICKEY, P.E.  
ANDREW MATA, JR., P.E.  
JOSEPH T. GRAJEWSKI, III, P.E.  
DEREK B. CHANEY, P.E., R.P.L.S.  
CRAIG M. KERKHOFF, P.E.  
JUSTIN R. IVY, P.E.

May 22, 2019

~~Quality Excavation, Ltd.  
5700 U.S. Hwy. 377  
Aubrey, Texas 76227~~

Re: Ridgeway Drive Roadway & Water Line Rehabilitation  
Change Order No. 3

Gentlemen:

We are enclosing six (6) sets of Change Order No. 3 to your contract with the City of Blue Ridge, Texas dated January 21, 2019, for the Ridgeway Drive Roadway & Water Line Rehabilitation project.

This change order covers deleting Bid Items 22, 201 and 202 for cement stabilized subgrade and 3-inches of TxDOT Type "D" surface course (TxDOT Item 340), including prime coat in their entirety. Bid Items 302 and 303 have been added for constructing 1-inch of TxDOT Type "D" Surface Course (TxDOT Item 340) including tack coat over 3-inches TxDOT Type "B" Base Course (TxDOT Item 340), including prime coat.

If this change order is acceptable, please sign and return all six (6) sets to this office for execution by the City. We are available to discuss this project further at your convenience.

Sincerely,

Justin R. Ivy, P.E.

Enclosures

cc: Ms. Rhonda Williams, Mayor  
Ms. Edie Sims, City Secretary ✓



**CITY OF BLUE RIDGE, TEXAS**  
**RIDGEWAY DRIVE ROADWAY & WATER LINE REHABILITATION**  
**CHANGE ORDER NO. 3**

**A. INTENT OF CHANGE ORDER**

The intent of this change order is to modify the provisions of the contract entered into between the City of Blue Ridge, Texas and Quality Excavation, Ltd., 5580 U.S. Hwy 377, Aubrey Texas 76227, for construction of the Ridgeway Drive Roadway & Water Line Rehabilitation project, dated January 21, 2019.

**B. DESCRIPTION OF CHANGE**

This change order covers removing the cement stabilized subgrade and adding 1-inch TxDOT Type D asphalt over 3-inches of TxDOT Type B asphalt.

**C. EFFECT OF CHANGE ON CONTRACT AMOUNT**

This change order will have the following effect on the cost of this project:

Item No.	Description	Previous Quantity	Quantity This C.O.	Revised Quantity	Unit	Unit Price	Amount of Change
22	Construct 3-inch TxDOT Type "D" Surface Course (TxDOT Item 340) Including Prime Coat	929	(929)	0	Tons	\$ 112.00	\$ (104,048.00)
201	For Furnishing Cement	46	(46)	0	Tons	\$ 237.00	\$ (10,902.00)
202	Cement Stabilized Subgrade	5,632	(5,632)	0	S.Y.	\$ 6.95	\$ (39,142.40)
302	Construct 1-inch TxDOT Type "D" Surface Course (TxDOT Item 340) Including Prime Coat	0	310	310	Tons	\$ 175.00	\$ 54,250.00
303	Construct 3-inch TxDOT Type "B" Base Course (TxDOT Item 340) Including Tack Coat	0	929	929	Tons	\$ 111.00	\$ 103,119.00
<b>Total:</b>							<b>\$ 3,276.60</b>

Original Contract Amount:	\$ 504,362.45
Change Order No. 1	\$ 2,628.00
Change Order No. 2	\$ 1,350.00
Change Order No. 3	<u>\$ 3,276.60</u>
<b>Revised Contract Amount:</b>	<b>\$ 511,617.05</b>



D. EFFECT OF CHANGE ON CONTRACT TIME

The work required under this change order will not add any additional calendar days to this project.

Original Contract Time	120 calendar days
Change Order No. 1	0 calendar days
Change Order No. 2	0 calendar days
Change Order No. 3	<u>0 calendar days</u>
<b>Revised Contract Time:</b>	<b>120 calendar days</b>

E. AGREEMENT

By the signatures below of duly authorized agents, the City of Blue Ridge, Texas and Quality Excavation, do hereby agree to append this Change Order No. 3 to the original contract between themselves, dated January 21, 2019.

CITY OF BLUE RIDGE, TEXAS

Owner

By: \_\_\_\_\_  
(signature)

Name: \_\_\_\_\_  
(print name)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

QUALITY EXCAVATION, LTD.

Contractor

By: \_\_\_\_\_  
(signature)

Name: \_\_\_\_\_  
(print name)

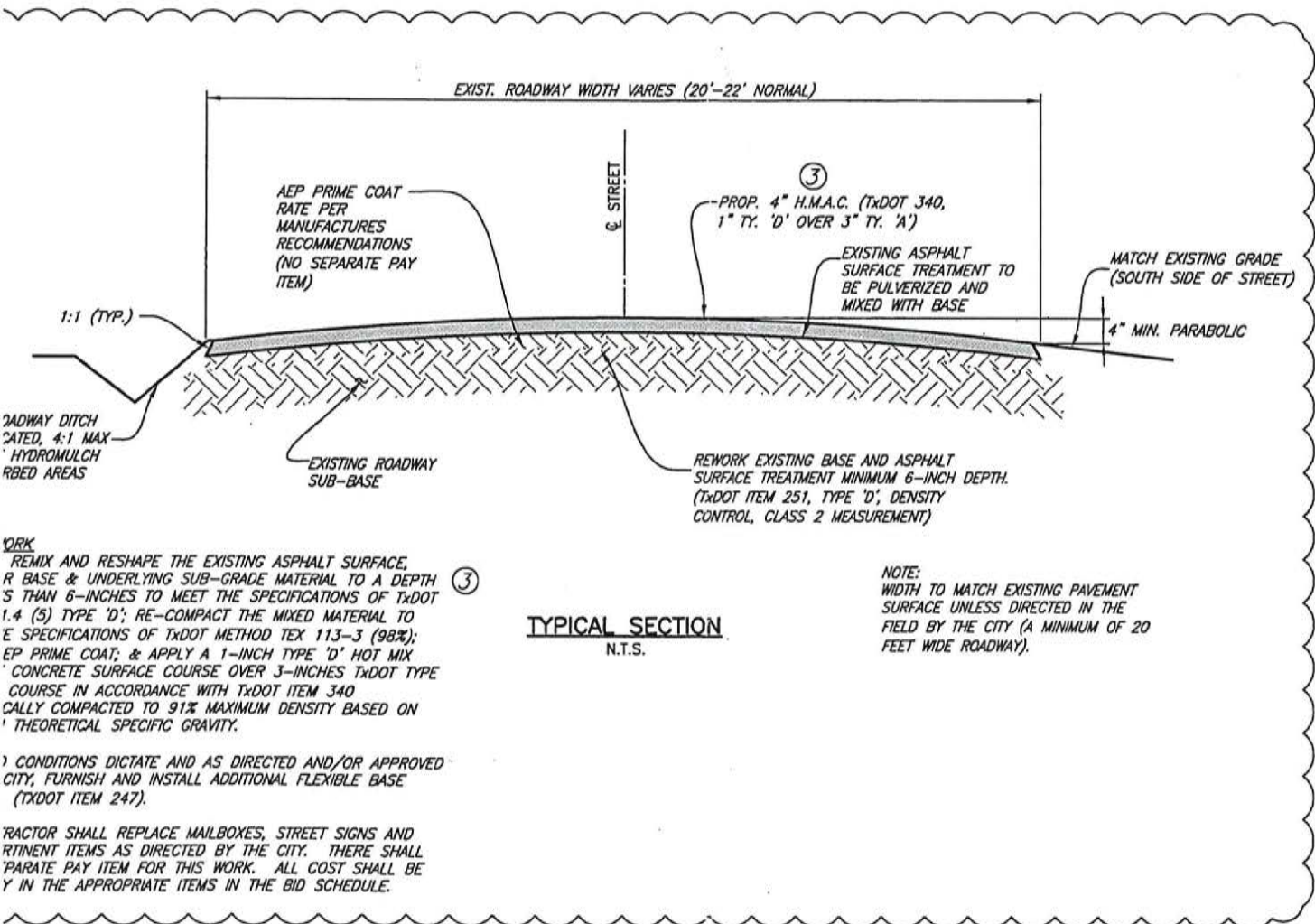
Title: \_\_\_\_\_

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

## WATER NOTES

1. ALL WATER LINES CROSSING SANITARY SEWER LINES SHALL BE AS SHOWN IN THE PLANS AND MEET TCEQ REQUIREMENTS.
2. PROPOSED 8-INCH WATER LINE SHALL BE POLYVINYL CHLORIDE (P.V.C.) MEETING THE REQUIREMENTS OF AWWA C900 DR-18.
3. ALL 8-INCH VALVES SHALL BE RESILIENT SEATED WEDGE VALVES (AWWA C509).
4. EMBEDMENT SHALL BE AS SHOWN IN THE PLANS. BACKFILL WITHIN THE LIMITS OF EXISTING AND PROPOSED PAVEMENT SHALL BE COMPACTED TO 98% STANDARD PROCTOR. OUTSIDE OF PAVEMENT (EXISTING OR PROPOSED) SHALL BE COMPACTED TO A MINIMUM OF 95% STD. PROCTOR. ALL COMPACTION SHALL BE BY MECHANICAL METHODS.
5. WATER LINES SHALL BE PRESSURE TESTED IN ACCORDANCE WITH NCTCOG ITEM 6.7.3.
6. ALL HORIZONTAL AND VERTICAL BENDS SHALL BE RESTRAINED TO RESIST HYDROSTATIC THRUST. THRUST BLOCKING SHALL BE IN ACCORDANCE WITH NCTCOG ITEM 502.4.
7. ALL WATER LINE FITTINGS, BENDS AND THRUST BLOCKING ARE SUBSIDIARY TO THE WATER LINE ITEMS BID. NO SEPARATE PAY ITEM.



Justin R. Ivy  
5/22/2019

**CITY OF BLUE RIDGE, TEXAS**  
RIDGWAY DRIVE ROADWAY & WATERLINE REPLACEMENT  
GENERAL NOTES AND TYPICAL ROADWAY SECTION

BHC  
PROJECT NO.  
2018-156

May 2019

SHEET NO.

2

## GENERAL PROJECT NOTES

1. ALL WORK AND MATERIALS SHALL BE IN ACCORDANCE WITH THE SPECIFICATIONS, AS OUTLINED IN N.C.T.C.O.G. (5TH EDITION) AND CITY OF BLUE RIDGE SPECIFICATIONS.

③

2. PROPOSED MAIN LANES - EXISTING HMA PAVEMENT SHALL BE PULVERIZED AND EXISTING BASE MATERIAL SCARIFIED TO A DEPTH NO LESS THAN 6 INCHES. BASE MATERIAL SHALL BE REMIXED, RESHAPED AND COMPACTED BY MECHANICAL METHODS TO NOT LESS THAN 98% STANDARD PROCTOR WITHIN 0 TO +2% OF OPTIMUM MOISTURE CONTENT. ADDITIONAL FLEXIBLE BASE SHALL BE ADDED AS DIRECTED BY THE OWNER OR AS FIELD CONDITIONS DICTATE. SUBGRADE SHALL BE REWORKED AND RECOMPACTED IF INCLEMENT WEATHER OCCURS PRIOR TO PLACEMENT OF ASPHALT.

3. HMA OVERLAY SHALL BE TxDOT SURFACE COURSE TYPE 'D' ASPHALT WITH A MINIMUM THICKNESS OF 1 INCH OVER 3 INCHES TxDOT TYPE 'A' ASPHALT AND INCLUDE CSS-1H PRIME COAT. ALL HMA PAVEMENT SHALL BE COMPACTED BY MECHANICAL METHODS TO NOT LESS THAN 91% MAXIMUM DENSITY BASED ON THE MAXIMUM THEORETICAL SPECIFIC GRAVITY. RATE OF PRIME COAT APPLICATION SHALL BE BY MANUFACTURER'S RECOMMENDATIONS. HMA PAVEMENT SHALL BE EDGE MILLED AT EXISTING DRIVEWAYS TO ACHIEVE A SMOOTH TRANSITION. ASPHALT SHALL BE PLACED WITHIN 72-HOURS OF SUBGRADE COMPACTION. SUBGRADE AND ASPHALT COMPACTION SHALL BE EVALUATED AT A RATE OF 1 TEST PER LIFT PER 10,000 SQUARE FEET OF PAVEMENT.

4. PROPOSED DRIVEWAY PAVEMENT- ALL PROPOSED 6-INCH CONCRETE REINFORCEMENT SHALL BE #3 BARS DEFORMED ON 18" CENTER EACH WAY. REINFORCED CONCRETE DRIVEWAY PAVEMENT SHALL HAVE A 28-DAY COMPRESSIVE STRENGTH OF 3600 PSI NCTCOG CLASS 'C' ITEM 303. SUBGRADE UNDER PAVEMENT SHALL BE MECHANICALLY COMPACTED TO DENSITY NOT LESS THAN 98% STANDARD PROCTOR. MOISTURE CONTENT SHALL BE WITHIN -2 TO +4 OF OPTIMUM. DENSITY TEST RESULTS SHALL BE COMPLETED BY AN INDEPENDENT LABORATORY APPROVED BY THE CITY. ALL RESULTS SHALL BE PROVIDED TO THE CITY.

5. REASONABLE EFFORT HAS BEEN MADE TO SHOW THE LOCATION OF ALL KNOWN UNDERGROUND UTILITIES AND SERVICE LINES. HOWEVER, THE OWNER ASSUMES NO RESPONSIBILITY FOR FAILURE TO SHOW ANY OR ALL EXISTING SUBSURFACE UTILITIES OR UTILITY LINES, OR TO SHOW THEM IN THEIR EXACT LOCATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES, SERVICE LINES OR THE LIKE, WHICH ARE CROSSED OR EXPOSED BY THE CONSTRUCTION OPERATION. CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE OF UTILITIES DURING CONSTRUCTION.

6. THE CONTRACTOR SHALL FIELD VERIFY DEPTH AND HORIZONTAL ALIGNMENT OF ALL EXISTING UTILITIES (GAS LINES, WATER LINES, COMMUNICATION LINES AND SERVICE LINES) PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL REPORT ANY SIGNIFICANT VARIATIONS TO THE ALIGNMENTS & PROFILES SHOWN ON THE PLANS IMMEDIATELY TO THE ENGINEER. CONFLICTS WITH PROPOSED IMPROVEMENTS SHALL BE PROVIDED IN WRITING TO THE CITY OF BLUE RIDGE.

7. ANY FENCE REMOVED FOR CONVENIENCE OF CONSTRUCTION SHALL BE REPLACED OR RECONSTRUCTED TO ORIGINAL OR BETTER CONDITION. NEW MATERIALS SHALL MATCH EXISTING FENCES. WOOD FENCES SHALL BE REPLACED WITH NEW CEDAR WITH THE POSTS MATCHING THE EXISTING POSTS.

8. ALL EXISTING PAVEMENT REMOVAL AND REPLACEMENT SHALL INCLUDE FULL DEPTH SAWCUT ALONG NEAT LINES AS SHOWN IN THE PLANS. DAMAGED OR SPALLED EDGES SHALL BE RE-CUT FULL LENGTH.

9. THE CONTRACTOR SHALL RESTORE ALL AREAS DISTURBED BY THE CONSTRUCTION TO THE ORIGINAL CONDITION OR BETTER. RESTORED AREAS INCLUDE BUT NOT LIMITED TO TRENCH BACKFILL, SIDE SLOPES, FENCES, IRRIGATION SYSTEMS, DRIVEWAYS, PRIVATE YARDS, SIGNS AND ROADWAYS. DISTURBED PARKWAYS AND OPEN CHANNELS SHALL BE HYDROMULCHED, WATERED & ESTABLISHED. THE ESTABLISHMENT OF VEGETATION IN DISTURBED AREAS SHALL BE DETERMINED BY THE CITY OF BLUE RIDGE.

10. THE CONTRACTOR SHALL ADJUST ALL MANHOLE RIMS TO FINISHED GRADE. ALL COSTS FOR MATERIALS AND LABOR FOR RIM ADJUSTMENTS SHALL BE INCLUDED IN THE APPROPRIATE BID ITEM FOR MANHOLE RIM ADJUSTMENTS.

11. CONTRACTOR SHALL PROVIDE PROPER BARRICADES, SIGNS, FLAG MEN AND OTHER TRAFFIC CONTROL DEVICES FOR THIS AREA. ALL TRAFFIC CONTROL DEVICES SHALL BE INSTALLED IN ACCORDANCE WITH THE MOST CURRENT VERSION OF THE TEXAS MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (TMUTCD).

12. THE CONTRACTOR SHALL COORDINATE CONSTRUCTION ACTIVITIES WITH THE CITY OF BLUE RIDGE TO NOTIFY PROPERTY OWNERS OF THE PROPOSED ROADWAY AND ROADWAY DITCH REHABILITATION. CONTRACTOR SHALL COORDINATE WITH THE CITY TO ESTABLISH LOCATION OF A COMMON TRASH COLLECTION LOCATION.

13. THE CONTRACTOR SHALL MAINTAIN ONE POINT OF EGRESS/INGRESS TO EACH PROPERTY AT ALL TIMES. THE CONTRACTOR SHALL FURNISH & PLACE TEMPORARY DRIVEWAY PAVEMENT AS REQUIRED UNTIL PERMANENT ACCESS IS PROVIDED AND CONSTRUCTION IS COMPLETE.

14. THE CONTRACTOR SHALL PROTECT ALL EXISTING TREES.

15. PROPOSED CONNECTION TO STATE HIGHWAY 78 BUSINESS - MINIMUM 6-INCHES ASPHALT, 12-INCHES WIDE AT THE CONNECTION. SUBGRADE AND FLEX BASE SHALL BE BY THE TYPICAL SECTION.

## DRAINAGE NOTES

1. THE DESIGN SCOPE FOR THIS PROJECT SPECIFICALLY EXCLUDES CHANNEL DESIGN AND CULVERT CAPACITY CALCULATIONS. POSITIVE DRAINAGE SHALL BE MAINTAINED THROUGHOUT THE PROJECT.

2. EXISTING DRIVEWAY CULVERTS SHALL BE REMOVED & PROPERLY DISPOSED OF OFFSITE. DRIVEWAY CULVERTS SHALL BE REPLACED WITH EQUIVALENT DIAMETER REINFORCED CONCRETE CULVERTS (CLASS IV) UNLESS SHOWN OTHERWISE.

3. MINIMUM DEPTH OF COVER OVER PROPOSED ROADWAY CULVERTS SHALL BE 1 FOOT. ROADWAY CULVERTS SHALL BE CLASS IV RCP WITH CLASS 'H' EMBEDMENT.

4. CHANNEL SIDE SLOPES SHALL EXTEND TO THE TOP OF THE PROPOSED PAVEMENT. TOP BANK TIE INS TO EXISTING GRADE SHALL BE ROUNDED TO PROVIDE A SMOOTH TRANSITION. SIDE SLOPES SHALL NOT EXCEED 4:1.

REGI  
WHEI  
SIDE  
SEEL

SCOPE

1. S  
G  
N  
IT  
M  
A  
A  
M  
M

2. A  
B  
M

3. TH  
OT  
BE  
SU

### ADDENDUM NO. 1: GENERAL CLARIFICATION

3/7/19 FIELD CHANGE - ADDED GENERAL NOTE NO. 15

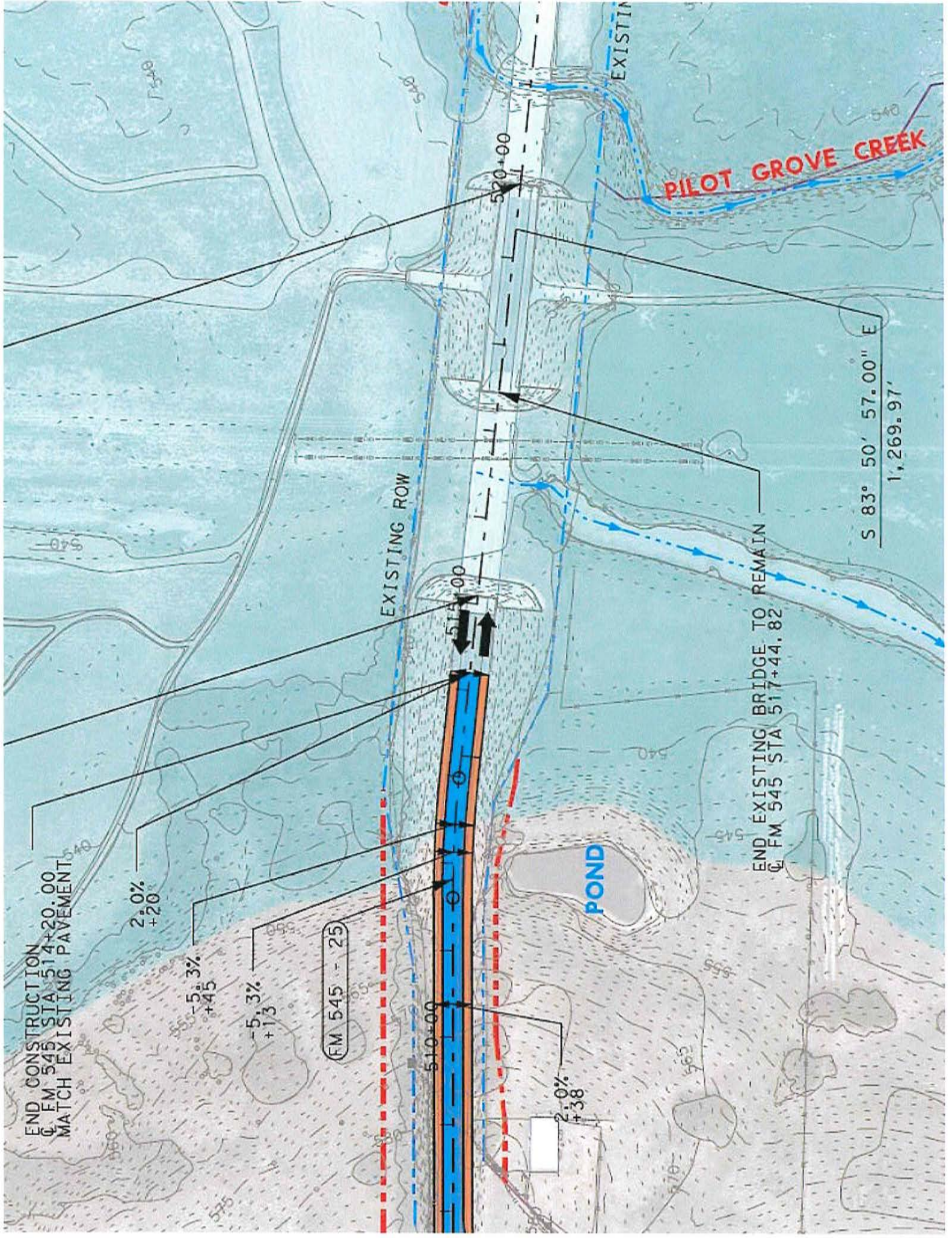
③ CHANGE ORDER NO. 3-TYPICAL SECTION & PAVING NOTE REVISIONS

These plans and related specifications were prepared for construction of this specific project only. Reuse of these documents is not permitted without written authorization of Birkhoff, Hendricks & Carter, L.L.P. If this drawing is converted to an electronic file, if any discrepancy occurs between the electronic file and the Birkhoff, Hendricks & Carter, L.L.P. original document, the original document will govern in all cases.

**BIRKHOFF, HENDRICKS & CARTER, L.L.P.**  
PROFESSIONAL ENGINEERS

Texas Firm F526  
11910 Greenville Ave., Suite 600  
Dallas, Texas 75243 (214) 361-7900







## LPA FAQ's

Did the designation of the State Highway prompt local participation and requirement from TxDOT?

Yes, participation is required because it is a State Highway, per 43 TAC § 15.55.

When did TxDOT move to using Fixed Price Agreements?

We began using the "Fixed" Price Agreements in 2014 per TAC 15.52.

Does the State allow any credits and other non-financial participation that would count for our 10%? Yes, land in lieu of money.

Is there a payment plan available for LPAs to pay their participation cost?

Yes, the incremental/periodic payment plan maximum term is 5 years.

Are there any loan options available to assist in participation costs?

Yes, a SIB (State Infrastructure Bank) Loan may be used for local participation in a TxDOT project. <https://www.txdot.gov/government/programs/sib/application.html>

What are the implications if the City is not able to participate?

If the LPA chooses to opt out or not participate, the LPA would jeopardize the project success in regards to letting date. Each LPA is responsible for a percentage of Land Acquisition and Utilities within their jurisdictions. LPAs can raise taxes or issue bonds to meet their participation amounts if necessary. LPAs will be indebted to TxDOT until it pays its participation amount.

The City does not have property that is within the alignment and/or Right of Way (ROW) of the project. That being said, it is unclear as to how the City would be obligated to commit funding/ROW to a project that is not a City initiated project?

43 TAC §15.55 says they must participate in ROW and eligible utilities costs.

Could you provide us with other Cities in which this arrangement has been made so that we might discuss options as to how projects such as this are funded?

You can call any city or county. Also the city may want to consider an Inter-local Agreement with the County.

Who is responsible for ETJs?

The current TxDOT rule for local participation is ROW within the city limits is the responsibility of the city. ROW outside city limits is the responsibility of the county.

What is an affidavit parcel?

Affidavit parcels are those that have been deeded as public use ROW.

There is an advertising sign in the City which will need a variance. If a variance is allowed, the sign can be moved. Would the LPA still have to pay to have it moved at 100% their cost?

No, if a variance is granted the previous contribution will suffice.



What happens if a variance is not given for an advertising sign? Who pays damages to the landowner holding a lease with the advertising company who owns the sign?

Per the excerpt below from the fixed priced agreement, Section 3. E., "If a variance is not given the LPA would be financially responsible for the entire cost of the parcel". The acquisition process is the same as any other parcel. TXDOT will purchase the sign and pay the parties responsible. If a variance is not granted the LPA who contributed will receive a letter from our office indicating the amount needed for reimbursement of the parcel.

To see additional project information and to obtain Schematics please visit:

<http://www.keepitmovingdallas.com/>



On North Church



On North Church



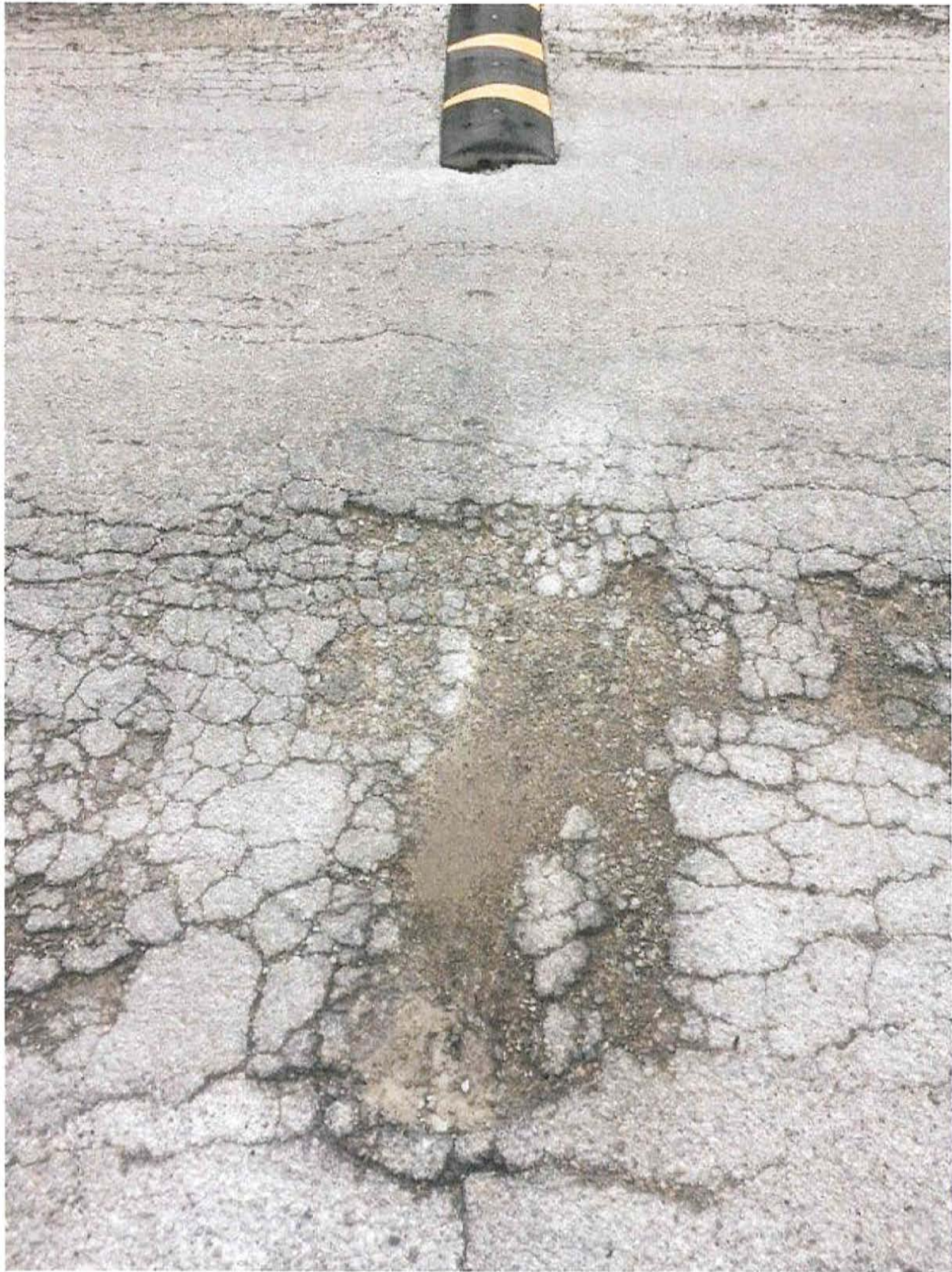


On North Church looking south



On North Church



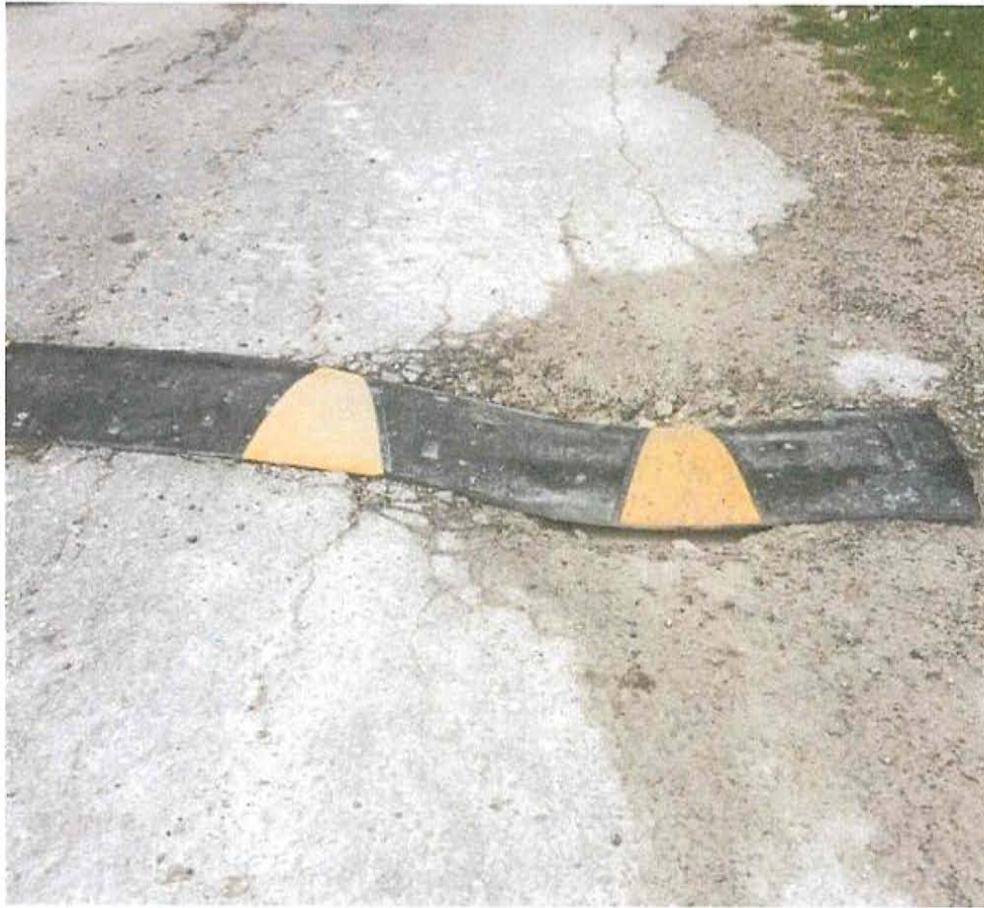


North Main





North Main



On North Main





Both On North Main



On North Main