

**CITY OF BLUE RIDGE  
REGULAR SESSION AGENDA  
April 3, 2018, 7:00 P.M.  
Blue Ridge Community Center  
200 W. Tilton Street**

THE BLUE RIDGE CITY COUNCIL WILL MEET IN REGULAR SESSION AT 7:00 P.M.  
ON TUESDAY, APRIL 3, 2018, AT THE BLUE RIDGE COMMUNITY CENTER,  
LOCATED AT 200 W. TILTON, BLUE RIDGE, TEXAS WITH THE FOLLOWING ITEMS  
ON THE AGENDA FOR CONSIDERATION AND/OR ACTION.

1. Call to order.
2. Roll call.
3. Proclamation declaring the month of May as Motorcycle Safety and Awareness Month.
4. Consent Agenda (All matters listed under the Consent Agenda for discussion and possible actions are considered to be routine by the City Council and require little or no deliberation. There will not be a separate discussion of these items and the Consent Agenda items will be enacted by one vote. If a Council Member expresses a desire to discuss a matter listed on the Consent Agenda, the item will be considered separately).
  - a) Discuss, approve or disapprove the minutes from Regular Session held on March 6, 2018;
  - b) Public Works Update;
  - c) City Financial Report;
  - d) Fire Department Report;
  - e) Animal Control Report; and
  - f) Collin County Calls for Service
5. Receive update from Student Council from their Washington, DC trip
6. First Public Hearing to hear a request for rezoning, replatting, and receive public comments on the proposal for properties described as 1) Lot 20, Blue Ridge Original Donation, also known as 320 East Lamm and 2) Tract 154, Abstract A0557 M Mowery Survey, Sheet 2, containing 0.366 acres. The rezone request is to change a portion of Commercial Core Business (B2) zoning to Residential (R1) zoning. The rezoning request is also to change the Multi-Family (R2) zoning to Residential (R1) zoning.
7. Consider, discuss and act upon reimbursement of a house demolition at 301 Benjamin Lane (Previously known as 301 W Heap) by Billy John Dickson
8. Consider, discuss and act upon holding a Special Session on May 8, 2018 to canvass the Election and use this meeting as the monthly meeting for May 2018
9. Consider, discuss and act upon codification of ordinances through Franklin Legal and expenditure for project

10. Consider, discuss and act upon an Interlocal Agreement with Collin County for Animal Control and Animal Shelter Services
11. Consider, discuss and act upon designation of the Emergency Management Coordinator for the City of Blue Ridge
12. Citizen Participation - The public is invited to address the City Council on any topic. However, the City Council is unable to discuss or take action on any topic not listed on this agenda. There is a time limit for each speaker of three (3) minutes. Prior to the meeting, persons wishing to address the City Council must sign in with the City Secretary or designee prior to the meeting. When called upon, the person should state his or her name and address for the record, and if speaking for an organization or other group, identify the group represented. All remarks are to be addressed to the City Council as a whole and not to individual members. The presiding officer shall determine whether, or in what manner, if any response will be provided.
13. Adjournment.

Certified this the 29th day of March, 2018



Rhonda Williams, Mayor

*The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code including, but not limited to, Section 321.3022 (Sales Tax Information)*

*This facility is wheelchair accessible. Request for accommodations or sign interpretative services must be made 48 hours prior to this meeting. Please contact the city secretary's office at 972-752-5791 for further information.*

I, the undersigned authority, do hereby certify that this notice was posted in the regular posting place of the City Hall building for Blue Ridge, Texas, in a place and manner convenient and readily accessible to the general public at all times, and said Notice was posted March 29, 2018 by 5:00P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.



Edie Sims, City Secretary







## Blue Ridge Chamber of Commerce Event Calendar

# April 2018

Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
1 	2  <b>Shine a Light on Autism</b> World Autism Awareness Day <b>Wear blue for World Autism Awareness Day</b>	3 <b>City Council Meeting</b> 7pm @ Community Center	4	5	6	7
8	9	10	11	12 <b>BRE Art Show</b> 5pm-7pm  <b>Scholastic Book Fair</b> starts at BRE	13 <b>Snapdragon Painting Class</b> 7p-9p <i>Must register to attend</i>	14
15	16 <b>Scholastic Book Fair at BRE</b>	17 <b>Scholastic Book Fair at BRE</b>	18 <b>Scholastic Book Fair at BRE</b>	19 <b>Networking Mixer</b> <b>Mountainman Jerky @</b> 6pm <b>Scholastic Book fair at BRE</b>	20 <b>Scholastic Book Fair ends at BRE</b>	21 <b>Mother-Son Date Night</b> (PreK-5 <sup>th</sup> grade) 6pm-9pm in BRE Cafeteria
22	23	24	25	26	27	28
29	30					

Interested in becoming a member of the Chamber of Commerce?

Have an event you'd like to promote?

Contact us at [info@blueridgecity.com](mailto:info@blueridgecity.com)

CITY OF BLUE RIDGE  
PROCLAMATION 2018-0403-001

*WHEREAS, today's society is finding more citizens involved in motorcycling on the roads of our country; and*

*WHEREAS, motorcyclists are roughly unprotected and therefore more prone to injury or death in a crash than other vehicle drivers; and*

*WHEREAS, campaigns have helped inform riders and motorists alike on motorcycle safety issues to reduce motorcycle related risks, injuries, and, most of all, fatalities, through a comprehensive approach to motorcycle safety; and*

***WHEREAS,** it is the responsibility of all who put themselves behind the wheel, to become aware of motorcyclists, regarding them with the same respect as any other vehicle traveling the highways of this country; and it is the responsibility of riders and motorists alike to obey all traffic laws and safety rules; and*

***WHEREAS,** urging all citizens of our community to become aware of the inherent danger involved in operating a motorcycle, and for riders and motorists alike to give each other the mutual respect they deserve;*

*NOW, **THEREFORE** I, Rhonda Williams, Mayor of the City of Blue Ridge, do hereby proclaim the month of May, as Motorcycle Safety and Awareness Month in this city. Further, I urge all residents to do their part to increase safety and awareness in our community.*

*IN WITNESS WHEREOF, I have set my hand and caused the Seal of the City to be affixed this 3rd day of April in the year 2018.*

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Mayor Rhonda Williams  
City of Blue Ridge



CITY OF BLUE RIDGE  
CITY COUNCIL MINUTES  
March 6, 2018

THE BLUE RIDGE CITY COUNCIL MET IN REGULAR SESSION AT 7:00 P.M. ON TUESDAY, MARCH 6, 2018 AT THE BLUE RIDGE COMMUNITY CENTER, LOCATED AT 200 W. TILTON, BLUE RIDGE, TEXAS 75424 AT 7:00 P.M. WITH THE FOLLOWING ITEMS ON THE AGENDA FOR CONSIDERATION AND/OR ACTION.

1. Mayor Williams called the meeting to order at 7:00 p.m.
2. Roll was called with the following members present: Mayor Rhonda Williams, Allen Cunnyingham, Christina Porath and Amber Wood. Kevin Bell and Gerald Young were absent.
3. Consent Agenda: a) Discuss, approve or disapprove the minutes from Regular Session and Special Session meetings held on February 9, 2018; b) Public Works Update; c) City Financial Report; d) Fire Department Report; e) Animal Control Report; and f) Collin County Calls for Service

Council was informed Collin County did not provide Calls for Service, item 3(f).

Christina Porath motioned to approve the Consent Agenda as presented with Amber Wood seconding the motion. Motion carried unanimously.

4. Receive update from Student Council from their Washington, DC trip  
The students were not present to offer an update. No action was taken by Council.
5. Consider, discuss and act upon a request from Joann Frankum regarding Pruett and Scott Streets including recent road surfacing and need for widening and installing culverts

Joann Frankum expressed her need for understanding when the City will widen the end of Pruett and Scott Streets as agreed upon several years ago. The current chip seal is not the final product agreed upon as the City was to widen the southern end of Pruett and all of Scott Streets. Ms. Frankum is appreciative of the chip and seal surface, but this does not complete the agreement. Joe Goodman presented a bid that was used to guide the cost of widening and surfacing both Pruett and Scott Streets, dated September 18, 2016. Ms. Frankum requested the old minutes be reviewed and confirm the agreement which was done during the prior City Secretary and the roads were not completed as agreed upon.

The length is not the issue but the widening of the streets. The culverts will be paid for by Frankum Ltd and it was originally agreed by the previous City Secretary to have the City install the culverts. Ms. Frankum stated she wants a decent product and the streets complete the area.

Ms. Frankum also expressed concern of a huge dirt pile at the end of Willow and how children or someone could be hurt and stated she has asked several times to have this dirt pile removed.

Christina Porath motioned to table this item to allow time to look into minutes or contracts and bring to the next Council meeting. Amber Wood seconded the motion. Motion carried unanimously.

6. Consider, discuss and act upon issues with land donations from Joann Frankum

Ms. Frankum stated she donated land to the City during 2017 and wanted to make sure all taxes had been paid and that she would receive any documentation so we could present to



her CPA for tax purposes. Christina Porath motioned to approve any remaining taxes be paid on the donated property and to ensure Ms. Frankum receives documentation as requested with Amber Wood seconding the motion. Motion carried unanimously.

7. Consider, discuss and act upon purchasing and placing speed bumps on Pruett Street

A neighborhood citizen has reported people driving at a high rate of speed on Pruett since Pruett Street's surface had been improved. People had been noticed driving 40-50 mph on this street which also has a lot of children in the area.

Mayor Williams offered to have a set of speed bumps removed from Church Street and placed on Pruett to save spending funds for more speed bumps. Speed bumps have also become a problem since people drive around them and in some places the City has had to install t-posts to deter people from driving on private property to go around speed bumps.

Council discussed areas where speed bumps could be re-utilized including North Main. Christina Porath motioned not to purchase more speed bumps and to take a full set from North Main and install on Pruett Street. Amber Wood seconded the motion. Motion carried unanimously.

8. Consider, discuss and act upon an ordinance approving a tariff authorizing a Rate Review Mechanism regarding Atmos Energy Corp

With no discussion from Council, Amber Wood motioned to approve the ordinance as presented with Christina Porath seconding the motion. Motion carried unanimously.

9. Consider, discuss and act upon a budget amendment ordinance to appropriate funding for the May 5, 2018 General Election

With the School District not holding an election, Mayor Williams informed the Council the full amount of the upcoming election falls on the City. We had originally budgeted \$5,000; however with the full cost of the election, we are requesting an additional \$2,000 to cover costs. Amber Wood motioned to approve the budget amendment ordinance as presented with Christina Porath seconding the motion. Motion carried unanimously.

10. Consider, discuss and act upon the need for a Sanitary Sewer Overflow Initiative thru Texas Commission on Environmental Quality

City Secretary Edie Sims informed the Council of the need for a Sanitary Sewer Overflow Initiative (SSO) due to inflows and infiltration of our sewer system. The SSO is a contract to work with TCEQ so enforcement is held off or greatly considered all the while the City making great efforts to rectify issues with the wastewater system. The SSO Initiative is in the best interest of the City for us to move forward. Amber Wood motioned to approve moving forward with an SSO Initiative with Christina Porath seconding the motion. Motion carried unanimously.

11. Consider, discuss and act upon the placement of street lights throughout the City

City Secretary Edie Sims informed the Council of her recent audit of the street lights within the City. A map was given to the Council denoting streets lights that are not working/needing repairs and areas where street lights would be beneficial. A standard was followed where a street light should be at each street intersection. It was found 15 street lights are not working and 11 areas of potentially new street lights.

Rather than make the final decision of installing, Mrs. Sims encouraged the Council to have this knowledge and during budget sessions reconsider new street lights. Thereby the costs would be clearer and hopefully by this timeline, the non-working street lights will have been repaired.

Amber Wood motioned to repair the non-working lights and wait until the budget hearings to discuss installing new street lights. Christina Porath seconded the motion. Motion carried unanimously.

12. Citizen Participation. No one spoke during Citizen Participation.

13. Adjournment. Christina Porath motioned to adjourn with Allen Cunnyingham seconding the motion. Council adjourned at 7:34pm.

APPROVED:

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Rhonda Williams, Mayor

ATTEST:

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Edie Sims, City Secretary

## **Public Works Update**

### **March 2018**

Filled potholes on the square  
Nick's truck broke down sent it to the shop, it is now fixed  
Lawn mower, weed eater and quick saw in for maintenance  
Sewer repair 315 S Bus 78  
Water leak 1142 N Bus 78  
Water Leak N Morrow  
2 water taps on Hilltop  
Water leak on Hwy 78 by the gas station.  
Added rock to Scott Road  
Filled potholes on Pruett  
Added rock to E Heap  
Fortner finished the new sewer main for Pritchard



## PENDING WORK ORDERS PREVIOUS MONTHS

DATE	W/O	ADDRESS	NOTES	STATUS
04/04/17	4035	Heap	Fire Hydrt leaking-Glenn Casheon replaced guts to hydrant. Hydrant will need to be replaced.	Pending
04/13/17	4048	404 S Main	Ditch work & remove 2 white pipes	New
04/25/17	4059	208 N Church	Ditch work culvert is stopping up	New
06/23/17	4126	114 Harmon	Fire Hydrant leaking	New
07/03/17	4132	312 S Bus 78	Water/Sewer Taps	New
10/20/17	4253	403 Scott St	Paint the fire hydrant no owner thinks it is ugly	New
02/07/18	4405	W Heap	Clear Ditches	New
02/15/18	4418	Pecan St	Install speed bumps	New
02/15/18	4421	Tiger Lane-Well	Rock at entrance to Well 4	New
02/20/18	4429	213 High Ridge	Check new meter is spinning backwards again (parts ordered)	New
02/26/18	4433	203 N Church	Check road huge washout & rocks all in her yard	New

# March 2018

DATE	W/O	ADDRESS	NOTES	COMPLETED
03/01/18	4436	223 Pritchard	Sewer back-up	3/1/2018
03/02/18	4437	301 S Morrow	Move-in 1 tote	3/2/2018
03/02/18	4438	112 Brenda Circle	Holes in road	
03/06/18	4439	204 W FM 545	Deliver additional trash tote	3/6/2018
03/06/18	4440	207 Hilltop	Water/Sewer Tap	3/21/2018
03/07/18	4441	205 N Main	Move-out p/u 1 tote	3/8/2018
03/07/18	4442	206 Crestside	Pick up 1 trash tote	3/7/2018
03/07/18	4443	204 S Church	Move-in 1 tote	3/7/2018
03/07/18	4444	217 Pritchard	Move-in/move-out 1 tote	3/8/2018
03/09/18	4445	308 Ridgeway	Water standing in back yard along the fence	3/9/2018
03/09/18	4446	213 Ridgetop	Move-out p/u 1 tote	3/21/2018
03/12/18	4447	213 E Pritchard	Move-out p/u 1 tote	
03/16/18	4448	306 Oak	Move-in/move-out 1 tote	3/22/2018
03/16/18	4449	220 S Bus 78	Mark lines	3/16/2018
03/16/18	4450	104 Pecan	Move-out p/u 1 tote	3/19/2018
03/16/18	4451	213 Ridgetop	***** VOID Duplicate Workorder*****	VOID
03/16/18	4452	303 Scott Road	Install water meter	3/16/2018
03/16/18	4453	301 Scott Road	Check for taps	3/19/2018
03/19/18	4454	1150 N Bus 78	Replace broken trash tote	3/22/2018
03/19/18	4455	601 FM 981	Check for water leak & If meter is spinning	3/19/2018
03/20/18	4456	304 N Church	Deliver additional trash tote	3/20/2018
03/20/18	4457	308 FM 545	Replace broken trash tote	3/20/2018
03/22/18	4458	213 Ridgetop	Move-in deliver 2 totes	3/22/2018
03/23/18	4459	108 E Lamm	Move-in/move-out 1 tote	3/23/2018
03/23/18	4460	206 Oak	Mark lines	
03/26/18	4461	108 N Morrow	Sewer back-up	3/26/2018
03/26/18	4462	102 Beryl	Water in the ditch	

# City of Blue Ridge Revenue

## Profit & Loss Budget vs. Actual

### October 2017 through September 2018

	Oct '17 - Sep 18	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4700 · Water Bill Income	56,413.70	228,500.00	-172,086.30
4701 · Transfer Fee	-15.50	0.00	-15.50
4702 · Sewer Charges	26,112.65	102,500.00	-76,387.35
4703 · Late Charges	38.53	20,303.00	-20,264.47
4704 · Trash Charges	20,951.47	82,644.00	-61,692.53
4705 · Water Surcharge	1,087.50	4,415.00	-3,327.50
4706 · NSF Fee	46.00	138.00	-92.00
4707 · Conservation Fee Income	619.97	3,936.00	-3,316.03
4708 · Reconnect Fees	817.50	4,500.00	-3,682.50
4709 · Credit Card Fees	2,080.06	3,700.00	-1,619.94
4750 · Water Deposit	5,593.50		
4752 · Water	0.00	12,000.00	-12,000.00
4753 · Non Refund. Deposit Fee	424.00	1,500.00	-1,076.00
4899 · Misc Income	8,588.35	0.00	8,588.35
<b>Total Income</b>	<b>122,757.73</b>	<b>464,136.00</b>	<b>-341,378.27</b>
<b>Expense</b>			
5140 · Bank Fees	220.72	0.00	220.72
5150 · Bond Payment	41,395.00	17,000.00	24,395.00
5151 · Interest Expense	0.00	43,838.75	-43,838.75
5229 · Finance Fee	1,514.69	3,700.00	-2,185.31
5230 · Fuel Expense	2,537.12	7,500.00	-4,962.88
5270 · Janitorial	40.62	196.44	-155.82
5300 · Legal & Professional Fees	1,289.20	10,000.00	-8,710.80
5310 · Maint. & Repair Equipment	535.58	0.00	535.58
5320 · Maint. & Repair Office Equ	0.00	100.00	-100.00
5325 · Miscellaneous Expense	2,200.00	250.00	1,950.00
5340 · Office Supplies	183.42	550.00	-366.58
5370 · Payroll Expenses			
5372 · Health Insurance - TML	0.00	0.00	0.00
5373 · Longevity Pay	0.00	0.00	0.00
5374 · Medicare Expenses	0.00	0.00	0.00
5375 · TMRS	0.00	0.00	0.00
5376 · SS Expenses	0.00	0.00	0.00
5377 · TWC Expenses	0.00	0.00	0.00
5379 · Wages	0.00	0.00	0.00
5370 · Payroll Expenses - Other			
	68,212.47	122,079.51	-53,867.04
<b>Total 5370 · Payroll Expenses</b>	<b>68,212.47</b>	<b>122,079.51</b>	<b>-53,867.04</b>



**City of Blue Ridge Revenue**  
**Profit & Loss Budget vs. Actual**  
 October 2017 through September 2018

	Oct '17 - Sep 18	Budget	\$ Over Budget
5378 - Uniforms	840.15	2,000.00	-1,159.85
5380 - Postage, Freight & Shipping	1,208.87	0.00	1,208.87
5399 - Petty Cash	0.00	0.00	0.00
5400 - Refund - Water Deposits	1,338.63	0.00	1,338.63
5450 - Returned Checks	367.02	0.00	367.02
5510 - Sales Tax Expense (Trash)	1,722.26	6,784.40	-5,062.14
5530 - Seminars - Training Courses	1,360.00	2,000.00	-640.00
5540 - Subscriptions, Dues & Permits	3,689.62	3,140.48	549.14
5700 - Trash Pickup	35,689.65	83,111.76	-47,422.11
5710 - Travel/Mileage	0.00	500.00	-500.00
5715 - Computer			
5716 - Consulting Fees	812.59		
5715 - Computer - Other	0.00	750.00	-750.00
Total 5715 - Computer	812.59	750.00	62.59
5720 - Utilities			
5721 - Electric Services	15,284.32	31,000.00	-15,715.68
5723 - Mobile Phones	0.00	0.00	0.00
5725 - Pagers/2-Way Radios	199.79	392.28	-192.49
5726 - Telephone Services	1,354.68	3,200.00	-1,845.32
Total 5720 - Utilities	16,838.79	34,592.28	-17,753.49
5800 - Water & Sewer			
5801 - W&S Maint & Repair	11,061.09	55,000.00	-43,938.91
5802 - W&S Parts & Equipment	15,951.82	25,000.00	-9,048.18
5803 - W&S Testing/Samples	2,514.94	9,000.00	-6,485.06
5804 - Vehicle Maint/Repairs	337.64	750.00	-412.36
5805 - Water & Sewer - Chemicals	3,789.21	6,000.00	-2,210.79
5809 - Water - Contract Labor	1,000.00	9,600.00	-8,600.00
5809.1 - Sewer Contract Labor	0.00	0.00	0.00
5811 - Water - Conservation	1,591.18	3,932.00	-2,340.82
5812 - Water & Sewer Testing & Samples	0.00	0.00	0.00
5813 - Water - Other	2,090.00		
5821 - Sewer - Other	1,550.00		
Total 5800 - Water & Sewer	39,885.88	109,282.00	-69,396.12
5810 - Water Bill Expense			
5906 - ANB Vac Tron Principal	285.50	6,500.00	-6,214.50
5999 - Bad Debt Expense	0.00	6,500.00	-6,500.00
6690 - Reconciliation Discrepancies	4,524.23	500.00	4,024.23
	2,489.14		
Total Expense	229,181.15	460,875.62	-231,694.47
Net Ordinary Income	-106,423.42	3,260.38	-109,683.80

**City of Blue Ridge Revenue**  
**Profit & Loss Budget vs. Actual**  
 October 2017 through September 2018

	Oct '17 - Sep 18	Budget	\$ Over Budget
Other Income/Expense			
Other Income			
4210 · Earned Interest	73.80	239.62	-165.82
4999 · Transfer from Other Funds	0.00	-3,500.00	3,500.00
Total Other Income	73.80	-3,260.38	3,334.18
Other Expense			
6999 · Transfer to Other Funds	915.23		
Total Other Expense	915.23		
Net Other Income	-841.43	-3,260.38	2,418.95
Net Income	-107,264.85	0.00	-107,264.85

# City of Blue Ridge Revenue Profit & Loss Budget vs. Actual March 1 - 30, 2018

	Mar 1 - 30, 18	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4700 · Water Bill Income	17,417.96	18,427.42	-1,009.46
4701 · Transfer Fee	-31.00	0.00	-31.00
4702 · Sewer Charges	8,096.80	8,266.13	-169.33
4703 · Late Charges	-2,800.64	1,637.34	-4,437.98
4704 · Trash Charges	7,049.63	6,864.84	384.79
4705 · Water Surcharge	362.50	356.05	6.45
4706 · NSF Fee	-46.00	11.13	-57.13
4707 · Conservation Fee Income	-74.20	317.42	-391.62
4708 · Reconnect Fees	-229.50	362.90	-592.40
4709 · Credit Card Fees	-409.50	298.38	-707.88
4750 · Water Deposit	803.00	0.00	803.00
4751 · Sales Tax - Trash	0.00	0.00	0.00
4752 · Water	0.00	967.74	-967.74
4753 · Non Refund. Deposit Fee	-472.00	120.97	-592.97
4899 · Misc Income	0.00	0.00	0.00
<b>Total Income</b>	<b>29,667.05</b>	<b>37,430.32</b>	<b>-7,763.27</b>
<b>Expense</b>			
5100 · Advertising	0.00	0.00	0.00
5140 · Bank Fees	0.00	0.00	0.00
5150 · Bond Payment	2,295.00	1,370.97	924.03
5151 · Interest Expense	0.00	3,535.38	-3,535.38
5152 · Penalties	0.00	0.00	0.00
5160 · Contract Labor	0.00	0.00	0.00
5170 · Copies	0.00	0.00	0.00
5180 · Council & Mayor Expense	0.00	0.00	0.00
5190 · Depreciation Expense	0.00	0.00	0.00
5220 · Extermination Expense	0.00	0.00	0.00
5229 · Finance Fee	0.00	298.38	-298.38
5230 · Fuel Expense	530.72	604.84	-74.12
5260 · Insurance -Liab/Comp/Prop	0.00	0.00	0.00
5270 · Janitorial	0.00	15.84	-15.84
5280 · Interest/Penalty Expense	0.00	0.00	0.00
5300 · Legal & Professional Fees	482.40	806.45	-324.05
5310 · Maint. & Repair Equipment	0.00	0.00	0.00
5320 · Maint. & Repair Office Equ	0.00	8.06	-8.06
5325 · Miscellaneous Expense	0.00	20.16	-20.16
5340 · Office Supplies	0.00	44.35	-44.35
5370 · Payroll Expenses			
5370.1 · Emp Life	0.00	0.00	0.00
5370.2 · EMP AD&D	0.00	0.00	0.00



# City of Blue Ridge Revenue

## Profit & Loss Budget vs. Actual

March 1 - 30, 2018

	Mar 1 - 30, 18	Budget	\$ Over Budget
5372 · Health Insurance - TML			
5372.0 · Health Insurance - Company	0.00	0.00	0.00
5372.1 · Dep Health	0.00	0.00	0.00
5372.2 · Emp Dental	0.00	0.00	0.00
5372.3 · Dep Dental	0.00	0.00	0.00
5372 · Health Insurance - TML - Other	0.00	0.00	0.00
Total 5372 · Health Insurance - TML	0.00	0.00	0.00
5373 · Longevity Pay			
5374 · Medicare Expenses	0.00	0.00	0.00
5375 · TMRS	0.00	0.00	0.00
5376 · SS Expenses	0.00	0.00	0.00
5377 · TWC Expenses	0.00	0.00	0.00
5379 · Wages	0.00	0.00	0.00
5370 · Payroll Expenses - Other	16,152.29	9,845.12	6,307.17
Total 5370 · Payroll Expenses	16,152.29	9,845.12	6,307.17
5378 · Uniforms	0.00	161.29	-161.29
5380 · Postage, Freight & Shipping	175.00	0.00	175.00
5390 · Filing Fees	0.00	0.00	0.00
5399 · Petty Cash	0.00	0.00	0.00
5400 · Refund - Water Deposits	95.32	0.00	95.32
5450 · Returned Checks	0.00	0.00	0.00
5510 · Sales Tax Expense (Trash)	0.00	547.13	-547.13
5520 · Savings	0.00	0.00	0.00
5530 · Seminars - Training Courses	120.00	161.29	-41.29
5540 · Subscriptions, Dues & Permits	515.00	253.27	261.73
5700 · Trash Pickup	5,973.46	6,702.56	-729.10
5710 · Travel/Mileage	0.00	40.33	-40.33
5715 · Computer			
5716 · Consulting Fees	419.22	0.00	419.22
5715 · Computer - Other	0.00	60.48	-60.48
Total 5715 · Computer	419.22	60.48	358.74
5720 · Utilities			
5721 · Electric Services	2,675.96	2,500.00	175.96
5723 · Mobile Phones	0.00	0.00	0.00
5724 · Natural Gas Services	0.00	0.00	0.00
5725 · Pagers/2-Way Radios	32.72	31.64	1.08
5726 · Telephone Services	225.78	258.07	-32.29
5720 · Utilities - Other	0.00	0.00	0.00
Total 5720 · Utilities	2,934.46	2,789.71	144.75

# City of Blue Ridge Revenue Profit & Loss Budget vs. Actual March 1 - 30, 2018

	Mar 1 - 30, 18	Budget	\$ Over Budget
5800 · Water & Sewer			
5801 · W&S Maint & Repair	5,045.80	4,435.48	610.32
5802 · W&S Parts & Equipment	1,537.74	2,016.13	-478.39
5803 · W&S Testing/Samples	363.75	725.81	-362.06
5804 · Vehicle Maint/Repairs	33.00	60.48	-27.48
5805 · Water & Sewer - Chemicals	112.00	483.87	-371.87
5809 · Water - Contract Labor	0.00	774.19	-774.19
5809.1 · Sewer Contract Labor	0.00	0.00	0.00
5811 · Water - Conservation	0.00	317.10	-317.10
5812 · Water & Sewer Testing & Samples	0.00	0.00	0.00
5813 · Water - Other	0.00	0.00	0.00
5821 · Sewer - Other	0.00	0.00	0.00
5800 · Water & Sewer - Other	0.00	0.00	0.00
Total 5800 · Water & Sewer	7,092.29	8,813.06	-1,720.77
5810 · Water Bill Expense	285.50	524.20	-238.70
5906 · ANB Vac Tron Principal	0.00	524.20	-524.20
5990 · Uncategorized Expenses	0.00	0.00	0.00
5999 · Bad Debt Expense	0.00	40.33	-40.33
6690 · Reconciliation Discrepancies	0.00	0.00	0.00
Total Expense	37,070.66	37,167.40	-96.74
Net Ordinary Income	-7,403.61	262.92	-7,666.53
Other Income/Expense			
Other Income			
4050 · Proceeds from Sale of Assets	0.00	0.00	0.00
4210 · Earned Interest	9.90	19.33	-9.43
4999 · Transfer from Other Funds	0.00	-282.26	282.26
Total Other Income	9.90	-262.93	272.83
Other Expense			
6999 · Transfer to Other Funds	915.23	0.00	915.23
Total Other Expense	915.23	0.00	915.23
Net Other Income	-905.33	-262.93	-642.40
Net Income	-8,308.94	-0.01	-8,308.93

City of Blue Ridge General Fund  
Profit & Loss Budget vs. Actual  
October 2017 through September 2018

	Oct '17 - Sep 18	Budget
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
4510 · Court Income	222.00	7,200.00
4515 · Copies & Faxes	134.00	200.00
4520 · Donation	720.00	0.00
4521 · Open Records	4.10	25.00
4522 · Notary	0.00	0.00
4525 · Franchise Tax Income	16,178.11	35,000.00
4565 · Mowing Income	0.00	0.00
4570 · Permit & Inspection Fees	11,977.45	10,000.00
4580 · Sales Tax Income	90,246.82	90,000.00
4600 · Property Tax Income		
4610 · Penalties & Interest	0.00	0.00
4600 · Property Tax Income - Other	185,032.72	198,119.00
Total 4600 · Property Tax Income	185,032.72	198,119.00
4899 · Misc Income	19,701.25	0.00
Total Income	324,216.45	340,544.00
<b>Expense</b>		
5100 · Advertising	0.00	0.00
5110 · Ambulance Service	5,644.90	11,289.79
5120 · Amortization Expense	0.00	0.00
5130 · Animal Control Services	3,744.00	11,000.00
5140 · Bank Fees	0.00	0.00
5160 · Contract Labor		
5161 · Code Enforcement	1,243.00	3,000.00
5160 · Contract Labor - Other	21.80	0.00
Total 5160 · Contract Labor	1,264.80	3,000.00
5170 · Copies	0.00	100.00
5180 · Council & Mayor Expense	0.00	200.00
5210 · Election Expense	0.00	5,000.00
5220 · Extermination Expense		
5221 · Mosquito Spraying Expense	0.00	0.00
5220 · Extermination Expense - Other	0.00	0.00
Total 5220 · Extermination Expense	0.00	0.00
5230 · Fuel Expense - General	3,554.33	9,750.00
5236 · Court Expense	1,195.57	9,000.00
5237 · Court - Petty Cash	200.00	200.00
5238 · Court Payroll	3,000.00	
5250 · Inspection Expense	4,028.20	2,000.00
5260 · Insurance -Liab/Comp/Prop	5,704.50	18,000.00
5270 · Janitorial General	849.91	600.00
5280 · Interest Expense	0.00	0.00
5300 · Legal & Professional Fees		
5301 · Legal Notices/Publications	368.00	500.00
5300 · Legal & Professional Fees - Other	9,227.10	12,000.00
Total 5300 · Legal & Professional Fees	9,595.10	12,500.00
5305 · Storage Unit Rent	0.00	630.00
5310 · Maint. & Repair Equipment	2,877.23	3,500.00
5315 · Bldg Maintenance & Repair	4,503.09	
5320 · Maint. & Repair Office Equ	0.00	0.00
5321 · Vehicle Maintenance & Repair	620.65	500.00
5325 · Miscellaneous Expense	4,137.30	500.00
5330 · Mowing Expense	920.27	2,500.00



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Accrual Basis

**City of Blue Ridge General Fund**  
**Profit & Loss Budget vs. Actual**  
**October 2017 through September 2018**

	Oct '17 - Sep 18	Budget
5340 · Office Supplies		
5341 · Office Equipment	2,375.04	2,400.00
5342 · Office Expense - Cty & P. Works	69.88	0.00
5340 · Office Supplies - Other	428.18	1,200.00
Total 5340 · Office Supplies	2,873.10	3,600.00
5350 · Parts & Equipment Expense	792.83	3,500.00
5361 · Property Tax Expense	1,248.44	1,500.00
5370 · Payroll Expenses		
5370.1 · Emp Life	0.00	0.00
5370.2 · EMP AD&D	0.00	0.00
5372 · Health Insurance - TML		
5372.0 · Health Insurance - Company	300.00	18,907.20
5372 · Health Insurance - TML - Other	8,316.72	2,686.00
Total 5372 · Health Insurance - TML	8,616.72	21,593.20
5373 · Longevity Pay	0.00	360.00
5374 · Medicare Expenses	1,393.99	2,913.13
5375 · TMRS	1,597.70	2,449.51
5376 · SS Expenses	5,960.60	12,453.24
5377 · TWC Expenses	43.21	167.11
5379 · Wages		
5393 · Payroll Other	0.00	750.00
5379 · Wages - Other	55,461.57	244,181.38
Total 5379 · Wages	55,461.57	244,931.38
5370 · Payroll Expenses - Other	-16,047.14	0.00
Total 5370 · Payroll Expenses	57,026.65	284,867.57
5378 · Group Term Life	0.00	64.27
5380 · Postage, Freight & Shipping	465.85	300.00
5385 · Mortgage	908.58	0.00
5390 · Filing Fees	816.95	0.00
5399 · Petty Cash	0.00	50.00
5450 · Returned Checks	0.00	0.00
5500 · Road Construction		
5501 · Pruett Street	33,000.00	40,000.00
5502 · Street Projects	29,000.00	50,000.00
5500 · Road Construction - Other	34,020.79	0.00
Total 5500 · Road Construction	96,020.79	90,000.00
5510 · Sales Tax Expense (Trash)	0.00	0.00
5512 · Vehicle Purchase	0.00	0.00
5530 · Seminars - Training Courses	845.17	1,000.00
5535 · Special Project	1,665.31	2,000.00
5540 · Subscriptions, Dues & Permits	891.56	700.00
5670 · Medical Expenses	0.00	0.00
5700 · Trash		
5701 · Recycled Materials	0.00	0.00
5700 · Trash - Other	1,494.66	8,000.00
Total 5700 · Trash	1,494.66	8,000.00
5710 · Travel/Mileage	806.06	500.00
5715 · Computer		
5716 · Consulting Fees	1,950.07	0.00
5715 · Computer - Other	519.26	2,000.00
Total 5715 · Computer	2,469.33	2,000.00

**City of Blue Ridge General Fund**  
**Profit & Loss Budget vs. Actual**  
**October 2017 through September 2018**

	Oct '17 - Sep 18	Budget
5720 · Utilities		
5721 · Electric Services	14,220.56	25,000.00
5722 · Mobile-Mayor	0.00	0.00
5723 · Mobile -Mayor/Public Wrks/BRVFD	908.60	0.00
5724 · Natural Gas Services	392.91	600.00
5726 · Telephone Services General	1,975.45	1,600.00
5727 · Water Service	0.00	0.00
Total 5720 · Utilities	17,497.52	27,200.00
5800 · Water & Sewer	0.00	0.00
5900 · Debt Service-Principal		
5901 · Loan - Equipment	1,976.64	6,500.00
5902 · ANB Loan - City Hall Principal	727.98	4,540.77
5900 · Debt Service-Principal - Other	0.00	0.00
Total 5900 · Debt Service-Principal	2,704.62	11,040.77
5930 · Debt Service-Interest	163.84	709.59
5950 · Capital Outlay	0.00	0.00
Total Expense	240,531.11	527,301.99
Net Ordinary Income	83,685.34	-186,757.99
Other Income/Expense		
Other Income		
4210 · Earned Interest	30.66	75.00
4998 · Other Financing Sources	0.00	64,603.48
4999 · Transfer from Other Funds	0.00	122,079.51
Total Other Income	30.66	186,757.99
Net Other Income	30.66	186,757.99
Net Income	83,716.00	0.00

City of Blue Ridge General Fund  
Profit & Loss Budget vs. Actual  
October 2017 through September 2018

	\$ Over Budget
Ordinary Income/Expense	
Income	
4510 · Court Income	-6,978.00
4515 · Copies & Faxes	-66.00
4520 · Donation	720.00
4521 · Open Records	-20.90
4522 · Notary	0.00
4525 · Franchise Tax Income	-18,821.89
4565 · Mowing Income	0.00
4570 · Permit & Inspection Fees	1,977.45
4580 · Sales Tax Income	246.82
4600 · Property Tax Income	
4610 · Penalties & Interest	0.00
4600 · Property Tax Income - Other	-13,086.28
Total 4600 · Property Tax Income	-13,086.28
4899 · Misc Income	19,701.25
Total Income	-16,327.55
Expense	
5100 · Advertising	0.00
5110 · Ambulance Service	-5,644.89
5120 · Amortization Expense	0.00
5130 · Animal Control Services	-7,256.00
5140 · Bank Fees	0.00
5160 · Contract Labor	
5161 · Code Enforcement	-1,757.00
5160 · Contract Labor - Other	21.80
Total 5160 · Contract Labor	-1,735.20
5170 · Copies	-100.00
5180 · Council & Mayor Expense	-200.00
5210 · Election Expense	-5,000.00
5220 · Extermination Expense	
5221 · Mosquito Spraying Expense	0.00
5220 · Extermination Expense - Other	0.00
Total 5220 · Extermination Expense	0.00
5230 · Fuel Expense - General	-6,195.67
5236 · Court Expense	-7,804.43
5237 · Court - Petty Cash	0.00
5238 · Court Payroll	
5250 · Inspection Expense	2,028.20
5260 · Insurance -Liab/Comp/Prop	-12,295.50
5270 · Janitorial General	249.91
5280 · Interest Expense	0.00
5300 · Legal & Professional Fees	
5301 · Legal Notices/Publications	-132.00
5300 · Legal & Professional Fees - Other	-2,772.90
Total 5300 · Legal & Professional Fees	-2,904.90
5305 · Storage Unit Rent	-630.00
5310 · Maint. & Repair Equipment	-622.77
5315 · Bldg Maintenance & Repair	
5320 · Maint. & Repair Office Equ	0.00
5321 · Vehicle Maintenance & Repair	120.65
5325 · Miscellaneous Expense	3,637.30
5330 · Mowing Expense	-1,579.73



**City of Blue Ridge General Fund**  
**Profit & Loss Budget vs. Actual**  
**October 2017 through September 2018**

	\$ Over Budget
5340 · Office Supplies	
5341 · Office Equipment	-24.96
5342 · Office Expense - Cty & P. Works	69.88
5340 · Office Supplies - Other	-771.82
Total 5340 · Office Supplies	-726.90
5350 · Parts & Equipment Expense	-2,707.17
5361 · Property Tax Expense	-251.56
5370 · Payroll Expenses	
5370.1 · Emp Life	0.00
5370.2 · EMP AD&D	0.00
5372 · Health Insurance - TML	
5372.0 · Health Insurance - Company	-18,607.20
5372 · Health Insurance - TML - Other	5,630.72
Total 5372 · Health Insurance - TML	-12,976.48
5373 · Longevity Pay	-360.00
5374 · Medicare Expenses	-1,519.14
5375 · TMRS	-851.81
5376 · SS Expenses	-6,492.64
5377 · TWC Expenses	-123.90
5379 · Wages	
5393 · Payroll Other	-750.00
5379 · Wages - Other	-188,719.81
Total 5379 · Wages	-189,469.81
5370 · Payroll Expenses - Other	-16,047.14
Total 5370 · Payroll Expenses	-227,840.92
5378 · Group Term Life	-64.27
5380 · Postage, Freight & Shipping	165.85
5385 · Mortgage	908.58
5390 · Filing Fees	816.95
5399 · Petty Cash	-50.00
5450 · Returned Checks	0.00
5500 · Road Construction	
5501 · Pruett Street	-7,000.00
5502 · Street Projects	-21,000.00
5500 · Road Construction - Other	34,020.79
Total 5500 · Road Construction	6,020.79
5510 · Sales Tax Expense (Trash)	0.00
5512 · Vehicle Purchase	0.00
5530 · Seminars - Training Courses	-154.83
5535 · Special Project	-334.69
5540 · Subscriptions, Dues & Permits	191.56
5670 · Medical Expenses	0.00
5700 · Trash	
5701 · Recycled Materials	0.00
5700 · Trash - Other	-6,505.34
Total 5700 · Trash	-6,505.34
5710 · Travel/Mileage	306.06
5715 · Computer	
5716 · Consulting Fees	1,950.07
5715 · Computer - Other	-1,480.74
Total 5715 · Computer	469.33

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Accrual Basis

**City of Blue Ridge General Fund**  
**Profit & Loss Budget vs. Actual**  
**October 2017 through September 2018**

	\$ Over Budget
5720 · Utilities	
5721 · Electric Services	-10,779.44
5722 · Mobile-Mayor	0.00
5723 · Mobile -Mayor/Public Wrks/BRVFD	908.60
5724 · Natural Gas Services	-207.09
5726 · Telephone Services General	375.45
5727 · Water Service	0.00
Total 5720 · Utilities	-9,702.48
5800 · Water & Sewer	0.00
5900 · Debt Service-Principal	
5901 · Loan - Equipment	-4,523.36
5902 · ANB Loan - City Hall Principal	-3,812.79
5900 · Debt Service-Principal - Other	0.00
Total 5900 · Debt Service-Principal	-8,336.15
5930 · Debt Service-Interest	-545.75
5950 · Capital Outlay	0.00
Total Expense	-286,770.88
Net Ordinary Income	270,443.33
Other Income/Expense	
Other Income	
4210 · Earned Interest	-44.34
4998 · Other Financing Sources	-64,603.48
4999 · Transfer from Other Funds	-122,079.51
Total Other Income	-186,727.33
Net Other Income	-186,727.33
Net Income	83,716.00

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Accrual Basis

**City of Blue Ridge General Fund**  
**Profit & Loss Budget vs. Actual**  
**March 1 - 30, 2018**

	Mar 1 - 30, 18	Budget
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
4510 · Court Income	222.00	580.65
4515 · Copies & Faxes	8.75	16.13
4520 · Donation	0.00	0.00
4521 · Open Records	4.10	0.00
4522 · Notary	0.00	0.00
4525 · Franchise Tax Income	104.13	2,822.58
4565 · Mowing Income	0.00	0.00
4570 · Permit & Inspection Fees	2,909.36	806.45
4580 · Sales Tax Income	12,218.53	7,258.06
4600 · Property Tax Income		
4610 · Penalties & Interest	0.00	0.00
4600 · Property Tax Income - Other	11,460.08	15,977.34
Total 4600 · Property Tax Income	11,460.08	15,977.34
4899 · Misc Income	0.00	0.00
<b>Total Income</b>	<b>26,926.95</b>	<b>27,461.21</b>
<b>Expense</b>		
5100 · Advertising	0.00	0.00
5110 · Ambulance Service	0.00	910.47
5120 · Amortization Expense	0.00	0.00
5130 · Animal Control Services	0.00	887.10
5140 · Bank Fees	0.00	0.00
5160 · Contract Labor		
5161 · Code Enforcement	400.00	241.94
5160 · Contract Labor - Other	21.80	0.00
Total 5160 · Contract Labor	421.80	241.94
5170 · Copies	0.00	8.06
5180 · Council & Mayor Expense	0.00	16.13
5210 · Election Expense	0.00	403.23
5220 · Extermination Expense		
5221 · Mosquito Spraying Expense	0.00	0.00
5220 · Extermination Expense - Other	0.00	0.00
Total 5220 · Extermination Expense	0.00	0.00
5230 · Fuel Expense - General	454.53	786.29
5236 · Court Expense	0.00	725.81
5237 · Court - Petty Cash	0.00	16.13
5238 · Court Payroll	600.00	0.00
5250 · Inspection Expense	432.21	161.29
5260 · Insurance -Liab/Comp/Prop	0.00	1,451.61
5270 · Janitorial General	18.09	48.39
5280 · Interest Expense	0.00	0.00
5281 · Penalties	0.00	0.00
5300 · Legal & Professional Fees		
5301 · Legal Notices/Publications	80.00	40.33
5300 · Legal & Professional Fees - Other	582.45	967.74
Total 5300 · Legal & Professional Fees	662.45	1,008.07
5305 · Storage Unit Rent	0.00	50.81
5310 · Maint. & Repair Equipment	146.79	282.26
5315 · Bldg Maintenance & Repair	247.00	0.00
5320 · Maint. & Repair Office Equ	0.00	0.00
5321 · Vehicle Maintenance & Repair	425.66	40.33
5325 · Miscellaneous Expense	74.73	40.33
5330 · Mowing Expense	920.27	201.61



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Accrual Basis

**City of Blue Ridge General Fund**  
**Profit & Loss Budget vs. Actual**  
**March 1 - 30, 2018**

	Mar 1 - 30, 18	Budget
5340 · Office Supplies		
5341 · Office Equipment	395.84	193.55
5342 · Office Expense - Cty & P. Works	0.00	0.00
5340 · Office Supplies - Other	144.20	96.77
Total 5340 · Office Supplies	540.04	290.32
5350 · Parts & Equipment Expense	0.00	282.26
5361 · Property Tax Expense	0.00	120.97
5370 · Payroll Expenses		
5370.1 · Emp Life	0.00	0.00
5370.2 · EMP AD&D	0.00	0.00
5372 · Health Insurance - TML		
5372.0 · Health Insurance - Company	50.00	1,524.77
5372 · Health Insurance - TML - Other	1,386.12	216.61
Total 5372 · Health Insurance - TML	1,436.12	1,741.38
5373 · Longevity Pay	0.00	29.03
5374 · Medicare Expenses	255.68	234.93
5375 · TMRS	327.06	197.55
5376 · SS Expenses	1,093.25	1,004.29
5377 · TWC Expenses	10.92	13.48
5379 · Wages		
5393 · Payroll Other	0.00	60.48
5379 · Wages - Other	10,053.69	19,692.05
Total 5379 · Wages	10,053.69	19,752.53
5370 · Payroll Expenses - Other	-6,746.94	0.00
Total 5370 · Payroll Expenses	6,429.78	22,973.19
5378 · Group Term Life	0.00	5.19
5380 · Postage, Freight & Shipping	2.05	24.19
5385 · Mortgage	0.00	0.00
5390 · Filing Fees	130.00	0.00
5399 · Petty Cash	0.00	4.04
5450 · Returned Checks	0.00	0.00
5500 · Road Construction		
5501 · Pruett Street	0.00	3,225.80
5502 · Street Projects	0.00	4,032.26
5500 · Road Construction - Other	125.59	0.00
Total 5500 · Road Construction	125.59	7,258.06
5510 · Sales Tax Expense (Trash)	0.00	0.00
5512 · Vehicle Purchase	0.00	0.00
5530 · Seminars - Training Courses	0.00	80.64
5535 · Special Project	0.00	161.29
5540 · Subscriptions, Dues & Permits	20.00	56.45
5670 · Medical Expenses	0.00	0.00
5700 · Trash		
5701 · Recycled Materials	0.00	0.00
5700 · Trash - Other	198.71	645.16
Total 5700 · Trash	198.71	645.16
5710 · Travel/Mileage	309.74	40.33
5715 · Computer		
5716 · Consulting Fees	435.21	0.00
5715 · Computer - Other	0.00	161.29
Total 5715 · Computer	435.21	161.29

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Accrual Basis

**City of Blue Ridge General Fund**  
**Profit & Loss Budget vs. Actual**  
**March 1 - 30, 2018**

	Mar 1 - 30, 18	Budget
5720 · Utilities		
5721 · Electric Services	2,432.66	2,016.13
5722 · Mobile-Mayor	0.00	0.00
5723 · Mobile -Mayor/Public Wrks/BRVFD	0.00	0.00
5724 · Natural Gas Services	91.11	48.39
5726 · Telephone Services General	219.52	129.03
5727 · Water Service	0.00	0.00
5720 · Utilities - Other	0.00	0.00
Total 5720 · Utilities	2,743.29	2,193.55
5800 · Water & Sewer	0.00	0.00
5900 · Debt Service-Principal		
5901 · Loan - Equipment	494.16	524.20
5902 · ANB Loan - City Hall Principal	0.00	365.70
5900 · Debt Service-Principal - Other	0.00	0.00
Total 5900 · Debt Service-Principal	494.16	889.90
5930 · Debt Service-Interest	0.00	57.72
5950 · Capital Outlay	0.00	0.00
6690 · Reconciliation Discrepancies	0.00	0.00
Total Expense	15,832.10	42,524.41
Net Ordinary Income	11,094.85	-15,063.20
Other Income/Expense		
Other Income		
4050 · Proceeds from Sale of Assets	0.00	0.00
4210 · Earned Interest	0.00	6.05
4997 · Legal Settlement	0.00	0.00
4998 · Other Financing Sources	0.00	5,209.95
4999 · Transfer from Other Funds	0.00	9,845.12
Total Other Income	0.00	15,061.12
Other Expense		
6999 · Transfer to Other Funds	0.00	0.00
Total Other Expense	0.00	0.00
Net Other Income	0.00	15,061.12
Net Income	11,094.85	-2.08

City of Blue Ridge General Fund  
Profit & Loss Budget vs. Actual  
March 1 - 30, 2018

	\$ Over Budget
Ordinary Income/Expense	
Income	
4510 · Court Income	-358.65
4515 · Copies & Faxes	-7.38
4520 · Donation	0.00
4521 · Open Records	4.10
4522 · Notary	0.00
4525 · Franchise Tax Income	-2,718.45
4565 · Mowing Income	0.00
4570 · Permit & Inspection Fees	2,102.91
4580 · Sales Tax Income	4,960.47
4600 · Property Tax Income	
4610 · Penalties & Interest	0.00
4600 · Property Tax Income - Other	-4,517.26
Total 4600 · Property Tax Income	-4,517.26
4899 · Misc Income	0.00
Total Income	-534.26
Expense	
5100 · Advertising	0.00
5110 · Ambulance Service	-910.47
5120 · Amortization Expense	0.00
5130 · Animal Control Services	-887.10
5140 · Bank Fees	0.00
5160 · Contract Labor	
5161 · Code Enforcement	158.06
5160 · Contract Labor - Other	21.80
Total 5160 · Contract Labor	179.86
5170 · Copies	-8.06
5180 · Council & Mayor Expense	-16.13
5210 · Election Expense	-403.23
5220 · Extermination Expense	
5221 · Mosquito Spraying Expense	0.00
5220 · Extermination Expense - Other	0.00
Total 5220 · Extermination Expense	0.00
5230 · Fuel Expense - General	-331.76
5236 · Court Expense	-725.81
5237 · Court - Petty Cash	-16.13
5238 · Court Payroll	600.00
5250 · Inspection Expense	270.92
5260 · Insurance -Liab/Comp/Prop	-1,451.61
5270 · Janitorial General	-30.30
5280 · Interest Expense	0.00
5281 · Penalties	0.00
5300 · Legal & Professional Fees	
5301 · Legal Notices/Publications	39.67
5300 · Legal & Professional Fees - Other	-385.29
Total 5300 · Legal & Professional Fees	-345.62
5305 · Storage Unit Rent	-50.81
5310 · Maint. & Repair Equipment	-135.47
5315 · Bldg Maintenance & Repair	247.00
5320 · Maint. & Repair Office Equ	0.00
5321 · Vehicle Maintenance & Repair	385.33
5325 · Miscellaneous Expense	34.40
5330 · Mowing Expense	718.66



**City of Blue Ridge General Fund**  
**Profit & Loss Budget vs. Actual**  
**March 1 - 30, 2018**

	\$ Over Budget
5340 · Office Supplies	
5341 · Office Equipment	202.29
5342 · Office Expense - Cty & P. Works	0.00
5340 · Office Supplies - Other	47.43
Total 5340 · Office Supplies	249.72
5350 · Parts & Equipment Expense	-282.26
5361 · Property Tax Expense	-120.97
5370 · Payroll Expenses	
5370.1 · Emp Life	0.00
5370.2 · EMP AD&D	0.00
5372 · Health Insurance - TML	
5372.0 · Health Insurance - Company	-1,474.77
5372 · Health Insurance - TML - Other	1,169.51
Total 5372 · Health Insurance - TML	-305.26
5373 · Longevity Pay	-29.03
5374 · Medicare Expenses	20.75
5375 · TMRS	129.51
5376 · SS Expenses	88.96
5377 · TWC Expenses	-2.56
5379 · Wages	
5393 · Payroll Other	-60.48
5379 · Wages - Other	-9,638.36
Total 5379 · Wages	-9,698.84
5370 · Payroll Expenses - Other	-6,746.94
Total 5370 · Payroll Expenses	-16,543.41
5378 · Group Term Life	-5.19
5380 · Postage, Freight & Shipping	-22.14
5385 · Mortgage	0.00
5390 · Filing Fees	130.00
5399 · Petty Cash	-4.04
5450 · Returned Checks	0.00
5500 · Road Construction	
5501 · Pruett Street	-3,225.80
5502 · Street Projects	-4,032.26
5500 · Road Construction - Other	125.59
Total 5500 · Road Construction	-7,132.47
5510 · Sales Tax Expense (Trash)	0.00
5512 · Vehicle Purchase	0.00
5530 · Seminars - Training Courses	-80.64
5535 · Special Project	-161.29
5540 · Subscriptions, Dues & Permits	-36.45
5670 · Medical Expenses	0.00
5700 · Trash	
5701 · Recycled Materials	0.00
5700 · Trash - Other	-446.45
Total 5700 · Trash	-446.45
5710 · Travel/Mileage	269.41
5715 · Computer	
5716 · Consulting Fees	435.21
5715 · Computer - Other	-161.29
Total 5715 · Computer	273.92

11:36 AM

03/28/18

Accrual Basis

**City of Blue Ridge General Fund**  
**Profit & Loss Budget vs. Actual**  
**March 1 - 30, 2018**

	\$ Over Budget
5720 · Utilities	
5721 · Electric Services	416.53
5722 · Mobile-Mayor	0.00
5723 · Mobile -Mayor/Public Wrks/BRVFD	0.00
5724 · Natural Gas Services	42.72
5726 · Telephone Services General	90.49
5727 · Water Service	0.00
5720 · Utilities - Other	0.00
Total 5720 · Utilities	549.74
5800 · Water & Sewer	0.00
5900 · Debt Service-Principal	
5901 · Loan - Equipment	-30.04
5902 · ANB Loan - City Hall Principal	-365.70
5900 · Debt Service-Principal - Other	0.00
Total 5900 · Debt Service-Principal	-395.74
5930 · Debt Service-Interest	-57.72
5950 · Capital Outlay	0.00
6690 · Reconciliation Discrepancies	0.00
Total Expense	-26,692.31
Net Ordinary Income	26,158.05
Other Income/Expense	
Other Income	
4050 · Proceeds from Sale of Assets	0.00
4210 · Earned Interest	-6.05
4997 · Legal Settlement	0.00
4998 · Other Financing Sources	-5,209.95
4999 · Transfer from Other Funds	-9,845.12
Total Other Income	-15,061.12
Other Expense	
6999 · Transfer to Other Funds	0.00
Total Other Expense	0.00
Net Other Income	-15,061.12
Net Income	11,096.93

2782 - Blue Ridge, City of (General Obligation Debt)  
Report - Blue Ridge, City of (General Obligation Debt) / Sales Tax Data

The Charts below contain sales tax revenue allocated each month by the State Comptroller.  
For example, the February allocations reflect December sales, collected in January and allocated in February.

\*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

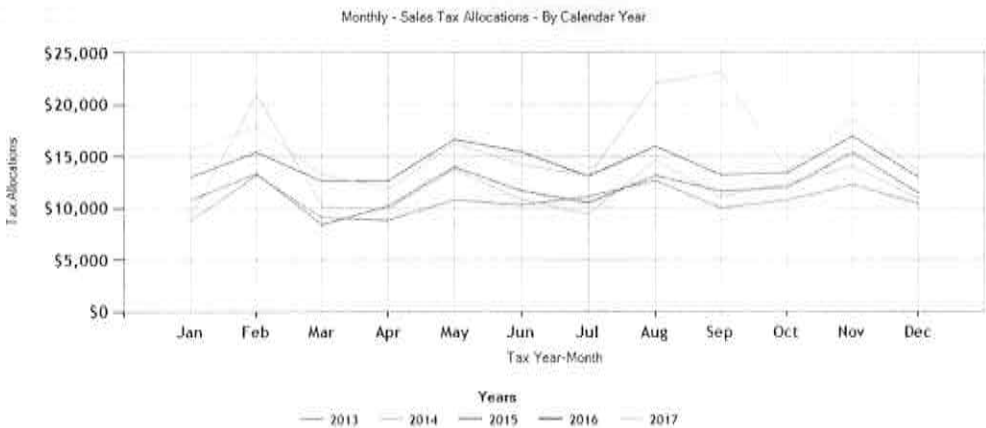
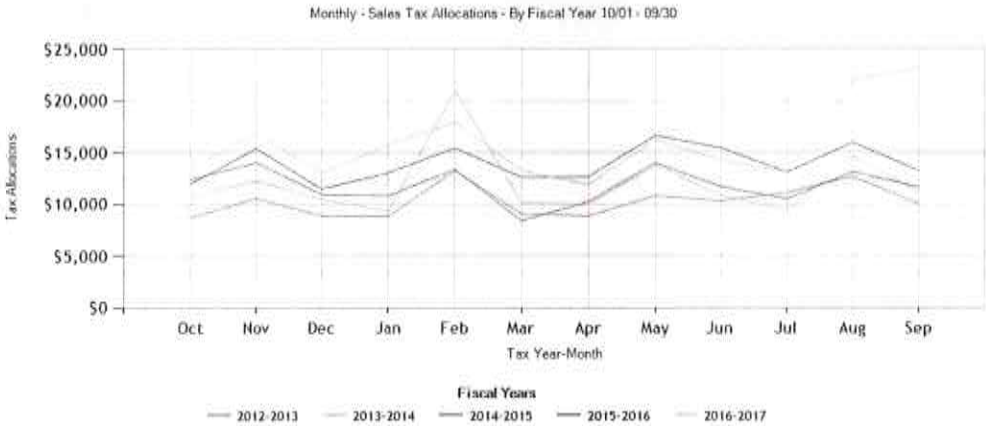
- View Grid Based on Fiscal Year
- View Grid With All Years

Download to Excel

By Calendar Year

Year	January	February	March	April	May	June	July	August	September	October	November	December	Total
2018	\$13,137	\$19,091	\$12,219	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$44,446
2017	\$15,763	\$17,919	\$13,277	\$11,886	\$16,248	\$14,238	\$13,124	\$22,031	\$23,142	\$13,654	\$18,552	\$13,595	\$193,429
2016	\$13,043	\$15,423	\$12,633	\$12,675	\$16,640	\$15,459	\$13,098	\$15,980	\$13,237	\$13,422	\$16,942	\$13,012	\$171,564
2015	\$10,832	\$13,388	\$8,437	\$10,235	\$13,995	\$11,700	\$10,528	\$13,150	\$11,657	\$12,017	\$15,383	\$11,484	\$142,808
2014	\$9,352	\$21,018	\$10,164	\$9,997	\$13,758	\$10,854	\$9,433	\$14,642	\$11,136	\$12,417	\$14,043	\$10,961	\$147,776
2013	\$8,851	\$13,244	\$9,099	\$8,872	\$10,834	\$10,316	\$11,142	\$12,682	\$10,025	\$10,788	\$12,277	\$10,455	\$128,585
2012	\$6,914	\$11,127	\$8,110	\$8,068	\$11,944	\$7,171	\$9,616	\$10,589	\$9,112	\$8,743	\$10,575	\$8,887	\$110,854
2011	\$7,761	\$8,890	\$5,271	\$5,013	\$8,388	\$6,047	\$5,525	\$10,117	\$7,013	\$7,941	\$10,181	\$7,797	\$89,944
2010	\$4,799	\$7,992	\$5,657	\$4,335	\$8,058	\$5,314	\$5,245	\$7,066	\$5,513	\$5,154	\$8,151	\$6,362	\$73,647
2009	\$4,250	\$6,733	\$4,560	\$4,637	\$8,010	\$5,023	\$4,402	\$7,411	\$4,922	\$4,693	\$7,476	\$4,797	\$66,913

1 2 3 4 >





Kenneth L. Maun  
Tax Assessor Collector  
Collin County  
2300 Bloomdale Rd  
P.O. Box 8046  
McKinney, Texas 75070  
972- 547-5020  
Metro 424-1460 Ext.5020  
Fax 972-547-5040

March 12, 2018

Mayor Rhonda Williams  
City of Blue Ridge  
200 S. Main  
Blue Ridge, Texas 75424

Dear Mayor Williams,

Enclosed is the Monthly Collection Report for:  
The City of Blue Ridge tax collections for the month were:

February 2018  
\$36,086.38

Sincerely,



Kenneth L. Maun  
Tax Assessor Collector

Attachment

cc: Edie Sims, City Secretary

KM:ds

Kenneth L. Maun  
Tax Assessor/Collector  
Collin County  
P O Box 8046  
McKinney Tx 75070

Page 1

Monthly Collection Status Report  
February 2018

City of Blue Ridge #08

	Collections Month of February	Cumulative Total 10/1/17 thru 2/28/18	% of Collections
Current Tax Year Collections			
Base M&O	\$35,647.99	\$173,520.93	91.66%
Base I&S	0.00	\$0.00	
Late Rendition Penalty	49.10	\$106.27	
P&I M&O	249.34	\$249.34	
P&I I&S	0.00	\$0.00	
P&I I&S Bond			
Attorney Fee	0.00	\$0.00	
Other>	0.00	\$0.00	
Subtotal	<u>\$35,946.43</u>	<u>\$173,876.54</u>	91.85%
Delinquent TaxYears Collections			
Base M&O	\$107.81	\$733.16	
Base I&S	0.00	\$0.00	
Late Rendition Penalty	0.00	\$0.33	
P&I M&O	32.14	\$183.75	
P&I I&S	0.00	\$0.00	
P&I I&S Bond			
Attorney Fee	22.14	\$129.80	
Other>	0.00	\$0.00	
Subtotal	<u>\$162.09</u>	<u>\$1,047.04</u>	0.55%
Combined Current & Delinquent:			
Base M&O	\$35,755.80	\$174,254.09	
Base I&S	\$0.00	\$0.00	
Late Rendition Penalty	49.10	106.60	
P&I M&O	281.48	433.09	
P&I I&S	0.00	0.00	
P&I I&S Bond			
Attorney Fee	22.14	129.80	
Other>	0.00	0.00	
Total Collections	<u>\$36,108.52</u>	<u>\$174,923.58</u>	92.40%
Original 2017 Tax Levy			
		<u>\$189,301.50</u>	100.00%

Kenneth L. Maun  
Tax Assessor/Collector  
Collin County  
P O Box 8046  
McKinney Tx 75070

Page 2

Cumulative Comparative Collection Status Report  
February 2018

City of Blue Ridge #08

Current Tax Year Collections	Collections thru		Collections thru	
	February 2018	% Collections	February 2017	% Collections
Base M&O	\$173,520.93	91.66%	\$164,197.08	91.12%
Late Renditon Penalty	106.27		207.96	
P&I M&O	249.34		305.53	
Attorney Fee	0.00		0.00	
Other>	0.00		0.00	
Subtotal	<u>\$173,876.54</u>	91.65%	<u>\$164,710.57</u>	91.41%
Delinquent Tax Years Collections				
Base M&O	\$733.16		\$1,246.43	
Late Renditon Penalty	0.33		36.76	
P&I M&O	183.75		360.54	
Attorney Fee	129.80		246.56	
Other>	0.00		0.00	
Subtotal	<u>\$1,047.04</u>	0.55%	<u>\$1,890.29</u>	1.05%
Combined Current & Delinquent:				
Base M&O	\$174,254.09		\$165,443.51	
P&I M&O	433.09		666.07	
Late Rendition Penalty	106.60		244.72	
Attorney Fee	129.80		246.56	
Other>	0.00		0.00	
Total Collections	<u>\$174,923.58</u>	92.40%	<u>\$166,600.86</u>	92.45%
Adjusted 2016 Tax Levy			<u>\$180,197.63</u>	100.00%
Original 2017 Tax Levy	<u>\$189,301.50</u>	100.00%		



Kenneth L. Maun  
Tax Assessor/Collector  
Collin County  
P O Box 8046  
McKinney Tx 75070

Page 3

Levy Outstanding Status Report  
February 2018

City of Blue Ridge #08

	Current Tax Year	Delinquent Tax Years
Current Month:		
Tax Levy Remaining as of 1/31/18	\$61,867.79	\$11,635.73
Base M&O Collections	35,647.99	107.81
Supplement/Adjustments	-151.07	-41.81
Write-off	0.00	0.00
Remaining Levy as of 2/28/18	<u>\$26,068.73</u>	<u>\$11,486.11</u>
Cumulative (From 10/01/17 thru 2/28/18)		
Original 2017 Tax Levy (as of 10/01/17)	\$189,301.50	\$12,263.67
Base M&O Collections	173,520.93	733.16
Supplement/Adjustments	10,288.16	-44.40
Write-off	0.00	0.00
Remaining Levy as of 2/28/18	<u>\$26,068.73</u>	<u>\$11,486.11</u>

Kenneth L. Maun  
Tax Assessor/Collector  
Collin County  
P O Box 8046  
McKinney Tx 75070

Page 4

Monthly Distribution Report  
February 2018

City of Blue Ridge #08

	Distribution Month of February	Distribution 10/1/17 thru 2/28/18
Weekly Remittances:		
Week Ending 2/2/18	\$9,912.02	\$18,956.34
Week Ending 2/9/18	\$22,868.58	\$44,758.11
Week Ending 2/15/18	\$0.00	\$58,240.26
Week Ending 2/23/18	\$2,087.52	\$31,202.50
Week Ending 2/28/18	\$1,215.80	\$21,631.23
Total Weekly Remittances	<u>\$36,083.92</u>	<u>\$174,788.44</u>
Overpayment from Prior Month	\$0.00	\$0.00
Manual Adjustment Refund	\$0.00	\$0.00
Commission Paid Delinquent Attorney	\$22.14	\$129.80
Entity Collection Fee	\$0.00	\$0.00
Judgement Interest	\$0.00	\$0.00
5% CAD Rendition Penalty	\$2.46	\$5.34
Total Disbursements	<u>\$36,108.52</u>	<u>\$174,923.58</u>
Carryover to Next Month	\$0.00	\$0.00



## Favorite Accounts

Account Nickname	Current	Available
4A INDUSTRIAL DEVELOPMENT (8102)	46,125.90	46,125.90
4B COMMUNITY DEVELOPMENT (8151)	136,634.60	136,634.60
RESERVE REVENUE ACCOUNT (8821)	10,489.73	10,489.73
LIBRARY & LEARNING CENTER FUND (X3912)	5,933.97	5,933.97
ROAD CONSTRUCTION (X8937)	.00	.00
GENERAL TAX (XX0145)	229,388.53	230,474.69
REVENUE (XX0152)	26,155.63	26,467.89
DEPOSIT (XX0202)	55,002.25	54,916.19
INTEREST & SINKING BOND (XX0864)	.00	.00
GENERAL PAYROLL ACCT (XX1430)	.00	.00
REVENUE PAYROLL ACCT (XX1448)	.00	.00
USDA (XXX0479)	12,030.68	12,030.68
ENCUMBERED REV (XX1279)	23,759.97	23,765.40
- Show favorite accounts only -		

# Blue Ridge Students Meet with Congress at the Capitol

In 2004, Congressman Sam Johnson created the Congressional Youth Advisory Council (CYAC) to gain insight from Collin County high school students and to inspire civic-minded young adults in the community to achieve their full potential. Similarly, in 2016, Congressman John Ratcliffe created a Congressional Student Leadership Program, providing an arena for future leaders to engage with their congressman and learn about the proper role of the federal government and functions of a congressional office.

Nominated by their principal, Anthony Figueroa, Blue Ridge High School students Ellery Martin, Abigayle Avery and Marlaina Morgan were each selected to a part of these Congressmen's student leadership programs. Last week, these young ladies travelled to Washington, D.C. to speak with Congressman John Ratcliffe, Congressman Sam Johnson, Senator Ted Cruz and Senator John Cornyn.

Their capstone project presented to the congressmen involved how Federal assistance for Developers building Section 8 Low-Income Housing affects rural towns with limited multi-family housing options, and how those same Developers use the Fair Housing Act to influence Multi-Family City Standards. After the meeting, Congressman Ratcliffe personally provided a one hour tour behind the scenes of Capitol Hill, including time on Speaker Paul Ryan's Balcony overlooking the mall.



## **LEGAL NOTICE PUBLIC HEARING**

Public Hearings of the City of Blue Ridge City Council will be held to hear the request for rezoning, replatting, and receive public comments on the proposal for properties described as 1) Lot 20, Blue Ridge Original Donation, also known as 320 East Lamm and 2) Tract 154, Abstract A0557 M Mowery Survey, Sheet 2, containing 0.366 acres. The rezone request is to change a portion of Commercial Core Business (B2) zoning to Residential (R1) zoning. The rezoning request is also to change the Multi-Family (R2) zoning to Residential (R1) zoning.

The City of Blue Ridge will be holding two Public Hearings regarding the request. These hearings will be held at the Blue Ridge Community Center, located at 200 W. Tilton, Blue Ridge, Texas 75424 on the following dates:

Tuesday, April 3, 2018 at 7:00pm.  
Tuesday, April 17, 2018 at 7:00pm.

We invite the public to attend and express any concerns or support you may have regarding the subdivision request.



CITY OF BLUE RIDGE  
LIEN AFFIDAVIT

STATE OF TEXAS )

COUNTY OF COLLIN )

BEFORE ME, the undersigned, a Notary Public in and for the State of Texas, on this date personally appeared Frances M. Slater, Mayor of the City of Blue Ridge, known to me to be a credible person and fully competent to make this Affidavit, being by me duly sworn, upon her oath says:

1. That W.A. Edwards Estate ("Owner") is the owner of real property located in the City of Blue Ridge, Collin County, State of Texas, which is more particularly described as follows:

301 W Heap Street, Old Donation Lot/Tract 103 A

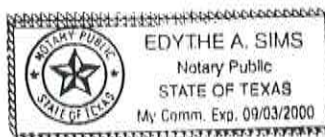
2. On February 15, 2000 the following conditions existed on the Property: An unsafe building which was cited by the City's Building Official to be unsafe, uninhabitable and dilapidated beyond repair in accordance with Ordinance # 92-2 of the City of Blue Ridge ("City Code").
3. Proper notice of the condition of the Property and noncompliance with the City Code as listed above was sent to Owner by Certified Mail on February 15, 2000, together with a demand to bring the Property into compliance and begin the demolition of such unsafe building within thirty (30) days from the date placed on the notice by the postal service.
4. After the allotted time set forth in the notice, Owner failed or refused to comply with the City's demand and therefore the City on June 27, 2000, as authorized by Section 10.2 of the City code, caused the following work to be done at a cost to the City of Blue Ridge as follows: Three Thousand, Five Hundred Dollars and no cents (\$3,500.00): to demolish, remove, clean up and level the unsafe building as earlier described.
5. By filing this Affidavit the City hereby imposes a privileged assessment lien on the above described premises in the total amount of Three Thousand, Five Hundred Dollars and no cents (\$3,500.00), plus interest which has accrued from the date the City incurred the expense at the rate of ten percent (10%) per annum. This lien is imposed by virtue of the authority granted in V.T.C.A., Health and Safety Code, Sections 342.001-342.007, and Section 2.2, 10.2 and Section 12 of the City Code of the City of Blue Ridge, Texas.

EXECUTED THIS 10th DAY OF AUGUST, 2000.

Frances M. Slater  
Frances M. Slater, Mayor  
City of Blue Ridge

SUBSCRIBED AND SWORN TO BEFORE ME, the undersigned authority on this the 10th day of August, 2000.

Edythe A. Sims  
Edythe A. Sims, Notary Public  
in and for the State of Texas





*Office 972/752-5791*

*Fax 972/752-9160*

*City of Blue Ridge*

---

200 W. FM 545  
Blue Ridge, Texas 75424

Juanell Davis  
8724 Green Mound Avenue  
Dallas, TX 75227

July 18, 2000

Dear Mrs. Davis,

The Edwards property at 301 W Heap St. which we have written to you about before has been cleaned up in a very efficient, satisfactory manner.

Billy John Dickson stated to me that he discussed with you his cleaning up the property and paying the back taxes on it in return for the opportunity to buy the property. His cost for cleaning it up and taxes would be subtracted from the price he agreed on; he would pay the difference between his cost and the selling price.

He also stated he had left the legal paperwork with you, understanding that you would contact the heirs for signatures, etc. allowing him to purchase the property.

The condemned house has been removed, the brush and weeds removed to the fence lines, the trees trimmed, all brush removed, and the lot leveled. It looks very good now.

He has not paid the back taxes, preferring to handle that directly upon the purchase of the property.

I promised Billy John I would write you and urge you to expedite the handling of the paperwork to complete this sale. That promise before the clean up is the basis of this letter. I explained that the City cannot afford to pay for this work at this time. So he is depending on you and the heirs to pay him according to the terms of your discussion.



May I suggest using a title company to find any liens you may not know about. This would involve purchasing title insurance, which is not overly expensive. You may be able to work that cost into your sale.

Thank you for allowing Billy John to abate this threat to other resident's health and well being ; skunks ( rabid in many cases ) , snakes , poison ivy , and other critters and weeds and grass - and the house was used for drug exchanges etc. for awhile.

Thank you for proceeding with this situation as rapidly as possible.

Sincerely,

A handwritten signature in cursive script that reads "Fran Slater".

Fran Slater  
Mayor

cc:

Billy John Dickson


# Property Search

Property ID: 1050436 - Tax Year: 2018

## General Information

Property ID	1050436
Property Status	Active
Geographic ID	R-1022-000-103A-1
Property Type	Real
Property Address	301 Benjamin Ln Blue Ridge, TX 75424
Total Land Area	4,182 sq. ft.
Total Improvement Main Area	n/a
Abstract/Subdivision	 Blue Ridge Original Donation
Primary State Code	F1 (Govt Owned ISD)
Legal Description	Blue Ridge Original Donation, Lot 103a

## Owner Information

Owner ID	91408
Owner Name(s)	 Blue Ridge ISD Etal
Exemptions	EX-XV (Other Exemptions (Public, Religious, Charitable, And Other Property Not Reported Elsewhere))
Percent Ownership	100.00%
Mailing Address	318 School St Blue Ridge, TX 75424-4445

## 2018 Value Information

Value information for Property ID 1050436 in the 2018 tax year is unavailable. Value information for prior years may be available in the Value History section below.

## Entities

Taxing Entity	Tax Rate	Collected By
CBL (Blue Ridge City)	0.508077 (2017 Rate)	Collin County Tax Office
GCN (Collin County)	0.192246 (2017 Rate)	Collin County Tax Office
JCN (Collin College)	0.079810 (2017 Rate)	Collin County Tax Office
SBL (Blue Ridge ISD)	1.571490 (2017 Rate)	Collin County Tax Office

## Improvements

Our records don't show any improvement data for Property ID 1050436 in the year 2018.

## Land Segments

Land Segment #1	Residential Single Family
State Code	F1 (Govt Owned ISD)
Homesite	No
Market Value	
Ag Use Value	n/a
Land Size	0.0960 acres 4,182 sq. ft.

## Value History

Year	Improvement	Land	Market	Ag Loss	Appraised	HS Cap Loss	Assessed
2017	\$0	\$12,500	\$12,500	\$0	\$12,500	\$0	\$12,500
2016	\$0	\$12,500	\$12,500	\$0	\$12,500	\$0	\$12,500
2015	\$0	\$12,500	\$12,500	\$0	\$12,500	\$0	\$12,500
2014	\$0	\$12,000	\$12,000	\$0	\$12,000	\$0	\$12,000
2013	\$0	\$12,000	\$12,000	\$0	\$12,000	\$0	\$12,000

**Deed History**

Deed Date	Seller	Buyer	Instr #	Volume/Page
10/01/2008	EDWARDS W A ET UX ** n/a **	BLUE RIDGE ISD ETAL EDWARDS W A ET UX	20090513000583500	

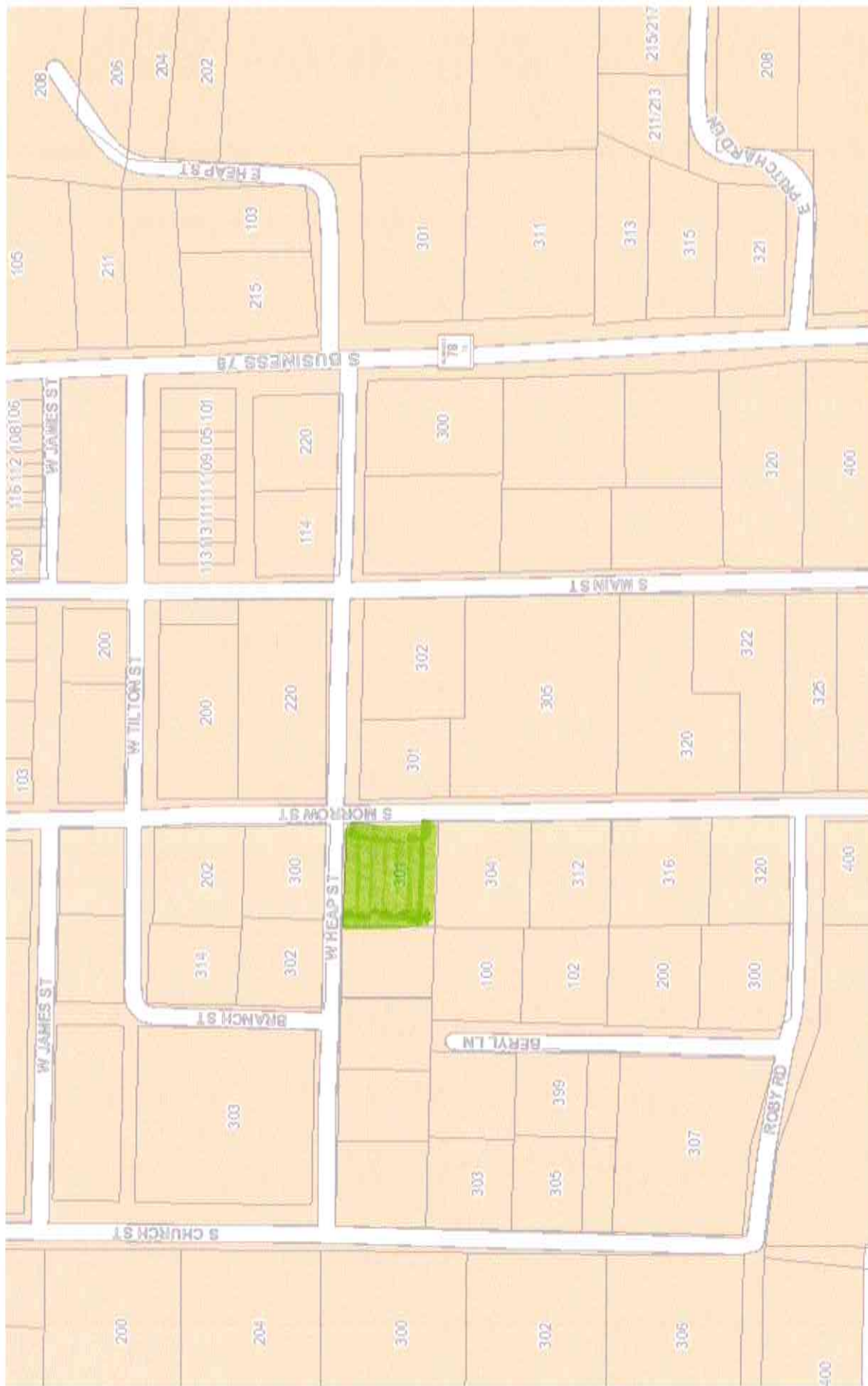
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**SB 541 – Amends Section 25.027 of the Property Tax Code, effective September 1, 2005****RESTRICTION ON POSTING DETAILED IMPROVEMENT INFORMATION ON INTERNET WEBSITE:**

Information in appraisal records may not be posted on the Internet if the information is a photograph, sketch, or floor plan of an improvement to real property that is designed primarily for use as a human residence. This section does not apply to an aerial photograph that depicts five or more separately owned buildings.

**HB 394 – Amends Section 25.027 of the Property Tax Code, effective September 1, 2015****RESTRICTION ON POSTING AGE RELATED INFORMATION ON INTERNET WEBSITE:**

Information in appraisal records may not be posted on the Internet if the information indicates the age of a property owner, including information indicating that a property owner is 65 years of age or older.





# May 2018

May 2018							June 2018						
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SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 29	30	May 1 Regularly Scheduled Meeting Date	2	3	4	5 General Election Day
6	7	8 Requested Special Session for All Business	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	Jun 1	2

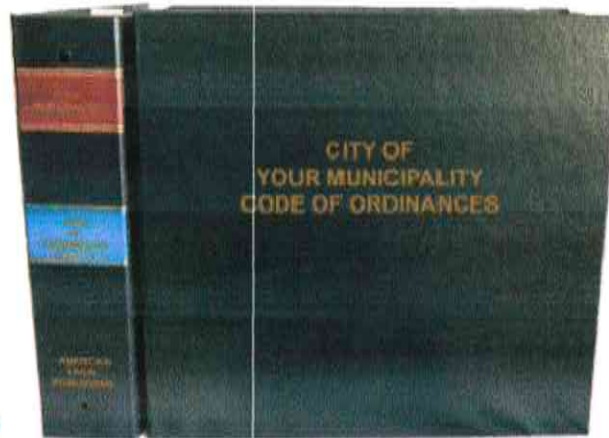
## Codification Comparison

- Municode: Initial cost \$15,000 and yearly thereafter cost \$2,500 [Located in Tallahassee, Florida]
- Franklin Legal: Initial cost \$9,000 and yearly thereafter cost \$1,000 (See below) [Located in Austin, Texas]
- Code Publishing: does not have customers in Texas and will not serve us
- American Legal Publishing: has only 2 clients in Texas (Chico and Texas City) [Located in Cincinnati, Ohio] – not comfortable using a company that doesn't have a good base in Texas.

I researched this information so we can do 1 of 2 things:

- a) move forward with project and spend \$1,000 to get this process started with Franklin;
- b) budget to have the job done next year.

If Council chooses b, Franklin will allow us to pay over 2 budget years which makes the funding more palatable.



### Why Codify?

#### ***Efficient government***

Municipal employees can function more efficiently with the current law between two covers, organized, indexed and at their finger tips.

#### ***Public access to current law***

The public must have access to the law in order to determine the standard of conduct required.

#### ***Ease of enforcement***

All current ordinances on a given subject are contained in one portion of the code, such as a chapter or section. The administration of the regulations and the penalties are set out clearly within that portion of the code.

#### ***Good government***

Furthermore, codification is a method of good government. With the erosion of sovereign immunity, municipalities are now facing multitudes of civil rights lawsuits. It is more important than ever that the municipality have up-to-date, clearly written, accessible laws.

#### ***Acts as roadmap for legislative body***

Codification helps to deter the municipal legislative body from enacting redundant or inconsistent new ordinances, and lets the council or board view the body of law as a whole and note any gaps in coverage which may need legislation.

## Sims Edie

---

**From:** Kirk Franklin <kirk@franklinlegal.net>  
**Sent:** Monday, February 12, 2018 3:31 PM  
**To:** Sims Edie  
**Cc:** Joy Hart  
**Subject:** Re: Pricing for Codification

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**Categories:** IMPORTANT

Edie:

Thank you for contacting me about this. I'm certain we can help you this.

It's difficult to give you pricing for this project without talking with you about a few things. We have several options available regarding review, CD-ROM, Internet hosting, etc. Also, I looked around the city's website and I found the ordinance index posted there, however I see the the oldest ordinance there is from 1988. I'm sure there were other ordinances adopted before that time.

That said, I'm working under the assumption that your city and the City of Bangs are very similar, both in age and size/type of ordinances, and services needed. I would estimate this project to run between \$8,000 and \$9,000. That would include a full review of the code, conference with the city, and preparation of the final code, along with the ordinance to adopt it. We would provide printed copies of the code and could then also host the code for you online for access by the city.

If you haven't already, I would encourage you to take a look at our website ([www.franklinlegal.net](http://www.franklinlegal.net)). There, you can find more information about our company and our services. You can also search the hundreds of codes from Texas cities of all sizes that are posted there.

I understand you're in the preliminary stages on this, but we can work with you to get this project started sooner, and can bill for it so that it will work into your budget. In fact, we can even start on the project now for less than \$1,000, and not bill any remaining amounts until after your new budget year begins.

Please let me know if you're interested, and I can put together a proposal for you. I'm also including Joy Hart on this email. She works with me and can follow up with you on this.

Thank you again for contacting me. I look forward to talking with you more, and I hope we can work with you and the city on this very important project.

Take care.

Kirk



On Mon, Feb 12, 2018 at 9:59 AM, Edie Sims <[esims@blueridgecity.com](mailto:esims@blueridgecity.com)> wrote:

Good Morning,

In order to plan our upcoming budget, we are looking into codification of our ordinances and needed a price range. We are a Type A General Law Texas City with approximately 1,000 population. I've seen the codification you prepared for Bangs, Texas and we would be quite similar. Our city does not currently have a police department, but that is expected to change in the next few upcoming years.

As we are planning for the growth of our future, codification is definitely an item we want to have completed prior to major growth. The pricing will also vary according to the existing ordinances we have and the work that will need to be accomplished to bring those ordinances up to date with current laws. Please advise by email (no sales calls at this time, please) what costs are potentially involved so we can start planning.

Greatest Thanks!!

*Edie Sims*

City Secretary

City of Blue Ridge

200 S. Main

Blue Ridge, Texas 75424

(972) 752-5791

(972) 752-9160 fax

[www.blueridgecity.com](http://www.blueridgecity.com)

**ATTENTION PUBLIC OFFICIALS!**

A "Reply to All" of this e-mail could lead to violations of the Texas Open Meetings Act, please reply only to the sender.

The material in this e-mail is intended only for the use of the individual to whom it is addressed and may contain information that is confidential, privileged, and exempt from disclosure under applicable law. If you are not the intended recipient, be advised that the unauthorized review, use, disclosure, duplication, distribution, or the taking of any action in reliance on this information is strictly prohibited. If you have received this e-mail in error, please notify the sender by return email and destroy all electronic and paper

copies of the original message and any attachments immediately. Please note that neither City of Blue Ridge nor the sender accepts any responsibility for viruses and it is your responsibility to scan attachments (if any). Thank You.

--

R. Kirk Franklin, President/Attorney at Law  
Franklin Legal Publishing, Inc.  
2435 20th Street  
Lubbock, Texas 79411  
o 806.797.8281  
c 806.438.5475  
[www.franklinlegal.net](http://www.franklinlegal.net)



March 28, 2018

Edie Sims, City Secretary  
City of Blue Ridge  
Email sent via: [esims@blueridgecity.com](mailto:esims@blueridgecity.com)

Dear Edie:

Thank you for contacting us in regards to our codification services. We are pleased to hear you are interested in moving forward with this important project.

As you may know, Franklin Legal has become the most recommended and respected codification firm in the state. This is due to our absolute commitment to providing the best personal service to our clients; with nearly 300 Texas clients (including several of your neighbors), we are confident they will attest to our level of quality and dedication in our services. We have earned their trust and loyalty through the personal touch we provide, and it is our hope that we can extend that same partnership to your city as well. It is our goal to work with you in providing professional and accurate codification services sure to please you and your citizens.

### **The Franklin Legal Advantage**

**Location and Personal Touch.** Our company was started in Texas, and as such, we're proud to be able to lend you and your city the personal touch that comes from fellow Texans. Our locations across the state allow us to assist you in person, whether by attending council meetings or serving as your right-hand in regard to your city's code. We pride ourselves on being accessible, offering immediate responses to phone calls or emails, to better serve you and your citizens.

**Experience.** With over 300 code clients and years of extensive experience, we are excited to serve you with our trusted teams of attorneys and legal editors. On average, our attorneys possess over 25 years of experience while our legal editors average over 12 years. When it comes to handling your city's code, we have the knowledge and experience necessary to ensure a quality product in a timely manner.

**Legal Staff.** Franklin Legal Publishing is the only codification firm using Texas-licensed attorneys with years of experience working with Texas municipalities. This translates into accurate, up-to-date and enforceable codes for you.

**No Fine Print.** We pride ourselves on being the "no fine print" codifier. As you will see in the attached information, our pricing does not include any extra charges or add-ons. We want to make the process as simple as possible for you and your city staff, and we realize that these additional fees will add up so that your true cost can be more than originally anticipated. Our pricing is easy to understand, straightforward, and most importantly, affordable.

**Forward Thinking.** In our desire to make your code as accessible and easy-to-use as possible, we offer multiple mediums through which to access your code. Not only do we provide a printed version, but we can also provide the code online using our exclusive and advanced Z2 platform. This user-friendly platform places usability and accessibility at the forefront, and even allows for the code to be accessed through mobile devices to ensure that you and your citizens always have access to your city's code.

**The Extra Mile.** With our experience and expertise, we are able to scrutinize your ordinances closely, not only in the initial codification, but with each supplement prepared. Each ordinance receives careful attention before being published. We work closely with your city staff to ensure that the code is always accurate, reliable, and up-to-date, and by going this extra mile, we are able to produce high quality and precise publications.

Perhaps our most important advantage is our well-known level of personal service. We are here to serve you through this process. Through our fast service, researching issues, providing sample ordinances, and a host of other services we provide on a daily basis, we hope to show how we value you and your city. Our philosophy is to regard every client as our most important client, and to that effect, we strive to provide you with whatever assistance we can.

If you have any questions or need any additional information, please call at any time. We are always available, and you can reach me directly at any time on my cell phone at 806.438.5475. I look forward to hearing from you and hope we can begin working with you and your city very soon.

Sincerely,

A handwritten signature in black ink that reads "R. Kirk Franklin". The signature is written in a cursive, flowing style.

R. Kirk Franklin

President/Attorney at Law



**Codification, Supplementation  
and Online Services Summary**

We propose to codify your ordinances into an easy-to-use, complete Code of Ordinances. The code will be reviewed by Texas-licensed attorneys. Findings will be discussed with the city, and revision will be made to ensure the code is up-to-date. The completed code will be delivered in printed form, and can also be provided online using the Z2 Code online platform.

**Ordinance Codification.....\$7,750.00**

Codification base cost is *not* dependent on the number of estimated pages. The price above can be easily budgeted, as there are no variable or added costs or fees charged for pages in excess of an estimated number.

**Timeline .....8-10 months**

**Supplementation Services (per page rate).....\$20.00**

There is never any additional charge for posting your completed code supplement online. This is included in the supplement per page rate.

**Code Online (annual) .....\$395.00**

Z2 Enhanced services are also available as detailed in the following pages.

## Quotation Sheet

**Codification Base Cost, includes.....\$7,750.00**

- Unlimited pages in draft
- Receipt, review and organization of materials
- Updating state law references throughout code
- Editing and proofreading
- Formatting
- Indexing
- All tables, graphics and tabular materials
- Printing 3 copies of the completed code, including custom binders and tabs
- Preparation of adoption ordinance by attorney
- Shipping and handling costs
- Administrative fees/costs

### Items not included in base cost

- Editorial and legal review by full-time Texas-licensed attorney  
(includes conference with attorney and implementation  
of revisions following conference).....\$1,750.00
- Online code hosting.....\$395.00 annually
- On-site conference .....Attorney time, travel, lodging and per diem
- Color images .....Additional charge per image
- Code on CD-ROM with Folio Views.....\$995.00  
\$75 per supplement

### Schedule of payments

(Cost is split over project milestones and can be split over two fiscal years)

- Execution .....\$775.00
- Delivery of preliminary draft.....\$3,100.00
- Submission of draft for adoption .....\$3,100.00
- Delivery of adopted codes ..... Balance

## Supplementation Service Rates

Per page rate ..... \$20.00

### Per page rate includes:

- Acknowledgement of materials
- Data conversion
- Editorial work and codification
- Proofreading
- Indexing
- Updating online version of code
- Printing required number of copies
- Shipping and handling

### Items not included in per page rate

- Color images ..... Additional charge per image

### Optional supplementation service

- RapidWeb Monthly Internet Updating Service ..... \$24.00 per page  
(Note: Cost includes printed per page services detailed above)

### Payment for supplements

- Invoices submitted at time of shipment

## **Z2 Code Online Services Quotation**

**Base Hosting - Z2 Code Online, annual.....\$395.00**

- User-friendly functionality
- Mobile device viewing and searching
- Simple, advanced, and Boolean searching
- Saved search capability
- Print function, including print to PDF
- Link sharing via email
- Save to Word/RTF format
- Access to hundreds of other Texas codes at no extra charge
- Google translate to hundreds of languages
- Telephone and email support during regular working hours

### **Optional Services (includes all items in base hosting detailed above)**

- Document Vault..... \$25.00 per document *or* annual fee of \$350.00
  - Online storage of municipal documents (ordinances, resolutions, contracts, etc.) for access
  - Easy upload service
  - Print function
  - Download to PDF function
  - No annual fee for maintaining your vault
- Ordinance History Link (requires Document Vault).....\$250.00 per year
  - Ordinances uploaded to Document Vault are hyperlinked to affected sections in the text of the code
- Access to complete Franklin Legal online code library.....No charge
  - 24/7 online access to hundreds of Texas municipal codes of ordinances.



## **Codification Services**

Copies of Ordinances. Franklin Legal will codify all ordinances of a general and permanent nature. The city will provide all ordinances for consideration and inclusion in the new code (either electronically or copies of originals).

Editorial and Legal Review (Optional). After arranging the ordinances into a new code for the city, full-time licensed Texas attorneys will analyze each draft code provision against state, federal and case law to determine if any provisions are unlawful, unconstitutional, obsolete, or otherwise unenforceable. Recommendations will be made as to how to rectify any such issues.

Conference and Memorandum (included with legal review option). Franklin Legal attorneys will meet with key city officials and staff to discuss findings from the review. The city is responsible for review of this memorandum prior to the conference, and to provide any other input to assist in preparing the code. In this meeting, decisions will be made as to how to best correct any issues found. A memorandum will then be prepared outlining the final changes to be made in the code.

Final Draft Code (included with legal review option). The city will have an opportunity to review and approve the memorandum. Franklin Legal will then prepare a complete final draft code based on this memorandum. As a part of the final draft preparation process, Franklin Legal will draft requested revisions, incorporating them into the new final draft code. Revision requested after this may result in an additional charge. This draft will then be submitted to the city for review and adoption.

Adopting Ordinance. Franklin Legal attorneys will prepare and submit an ordinance to adopt the final draft of the new code.

## **Printing and Posting of New Code**

Printed Copies. Franklin Legal will provide the required number of printed copies of the new code. The code will be bound in an appropriately sized D-ring style turned edge binders. The city name will be foil leaf stamped on these binders. Custom tabs for each major division of the code will be included. Custom binders and tabs are included in the base cost for this project.

Online Code. The new code can be posted online, and a link to the code will be provided to the city for placement on the city's homepage, in emails, etc. The code will be updated concurrent with the preparation of printed supplements. (See options above for more frequent updating of the online code.)

## **Code Supplementation**

Franklin Legal Publishing will perform all aspects of the supplementation process. Supplements will be prepared on a schedule as selected by the city. The city need only provide the new ordinances for inclusion in the code. Franklin Legal will then prepare amendatory pages for insertion in the new code. The average turn-around time for code supplements is 3 to 4 weeks, depending on the volume of new legislation.

### Additional Terms

This proposal shall be valid for a period of ninety (90) days from the date appearing below unless signed and authorized by Franklin Legal Publishing and the city.

When executed by both Franklin Legal and the city, this proposal constitutes an agreement between the parties. There are no other agreements or representations other than those set forth in this agreement. This agreement may not be modified except in writing, signed by both parties. Changes requested may result in additional charge.

This agreement shall begin upon execution of this agreement and end three years after the publication date of the new code. Thereafter, the supplement and online services shall be automatically renewed from year to year provided that each party may cancel or change this agreement with sixty (60) day's written notice.

Submitted by:  
Franklin Legal Publishing, Inc.



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Title: President  
Date: March 28, 2018

Accepted by:  
City of Blue Ridge, Texas

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Title: \_\_\_\_\_  
Date: \_\_\_\_\_



STATE OF TEXAS       §  
                                     §  
COUNTY OF COLLIN §

**INTERLOCAL AGREEMENT FOR ANIMAL CONTROL AND ANIMAL SHELTER SERVICES**

This Interlocal Agreement for Animal Control And Animal Shelter Services (“Agreement”) is entered into by and between Collin County, Texas (sometimes referred to herein as the “County” and/or “Party”) and the City of Blue Ridge (sometimes hereinafter referred to herein as “City” and/or “Party”) through their duly authorized officers and/or governing boards. This Agreement shall be effective on the commencement of animal control and animal shelter services, which shall be on the 7<sup>th</sup> day of May, 2018, regardless of when this Agreement is approved and executed by any Party or Parties hereto (“Effective Date”).

**RECITALS**

**WHEREAS**, the County is authorized to provide animal control and animal shelter services within the County, including but not limited to vaccination of animals, reporting of human exposure to rabies, quarantine and testing of biting animals, reduction of the stray animal population, restraint of dangerous animals, prohibition of dogs running at large and of inhumane treatment of animals, and other related services; and to prescribe penalties for violation of such provisions in accordance with Chapters 822, 825 and 826 of the Texas Health & Safety Code, and Chapter 142 Agriculture Code; and

**WHEREAS**, the County operates an Animal Shelter (“Shelter”) for purposes of housing stray and impounded animals for the health and safety of the residents of County and of the City; and

**WHEREAS**, the City to is authorized to provide animal control and animal shelter services pursuant to Chapters 822, 825 and 826 of the Texas Health & Safety Code, in addition to such authority that may be granted under its home-rule charter (as applicable); and

**WHEREAS**, pursuant to their authority as vested by the Interlocal Cooperation Act, ch. 791 Texas Government Code, the County and City have agreed to cooperate in the provision of animal control and animal shelter services to residents of the City; and

**WHEREAS**, the County and City seek to set forth in this Interlocal Agreement their respective obligations, responsibilities and duties regarding certain animal control and animal shelter services covered by this Agreement; and

**WHEREAS**, each Party to this Agreement represents and warrants that in the performance of its respective obligations as set forth in this Agreement, it is carrying out a duly authorized governmental function that it is authorized to perform individually under the

applicable statutes of the State of Texas and/or (as applicable) its municipal charter. Further, each Party represents and warrants that any compensation to be made to the other Party as set forth in this Agreement is in an amount that fairly compensates the performing Party for the services or functions described herein, and is made from current revenues available to the paying Party;

**NOW, THEREFORE**, in consideration of the above recitals, the mutual promises that follow and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the Parties do hereby agree as follows:

1. **Incorporation of Recitals.** The above recitals, having been found by the Parties to be true and correct in all respects are incorporated into this Agreement by reference.
2. **County Obligations.** In consideration for the promises of City and payment of the sums hereinafter set forth, County agrees to perform those animal control and animal shelter services as are expressly set forth in the documents entitled "Scope of Services" which is attached hereto as Exhibit "A" and incorporated herein by reference.
3. **City Obligations.** In consideration for the performance of the animal control and animal shelter services detailed in Exhibit "A" by County, City agrees to:
  - 3.1 make payment to the County in the amount of \$10,025 per year (prorated to \$4,037.47 for the first year) for each year of the term of this Agreement including renewal terms, such payments made from funds appropriated in the then current fiscal year budget of the City;
  - 3.2 The City's payment shall be made in quarterly installments to the County in advance, due and payable on the first day of each quarter during the term of this Agreement, including any renewal terms, with the first payment due and payable within ten (10) days from the Effective Date of this Agreement. City agrees that any payment due to County hereunder which is not paid on or before Thirty (30) days from the due date shall bear interest at the rate of interest prescribed by the Texas Prompt Payment Act (Section 2252.025, Tex. Gov't Code) from the date due until paid;
  - 3.3 amend its animal control Ordinances as necessary to conform such Ordinances with the services outlined in Exhibit "A" hereto (including the duly adopted animal control policies established by the County), so as to avoid any conflict with the terms of this Agreement.
4. **City Rights Preserved.** Nothing in this Agreement shall divest, diminish or affect the City's authority to issue notices of violations and court citations for alleged violations of City Ordinances, however City delegates to County the authority to perform the animal control and animal shelter services described in Exhibit "A" hereto on the City's behalf and as the City's agent in the provision of such services.



5. **Term / Renewal Terms.** This Agreement shall commence on the Effective Date and shall continue until September 30, 2018, unless terminated earlier as provided in this Agreement or by law. Unless terminated in accordance with this Agreement or by law, upon expiration of the initial term, this Agreement shall renew automatically for renewal terms of one (1) year upon the same terms and conditions, subject to the Parties' right to terminate due to the failure of their governing boards to appropriate funds in amounts sufficient to compensate the County for the continuation of the services described in Exhibit "A". **Prior to any renewal term herein, the County may choose to amend and/or increase the annual fee to be paid by City, but in such event shall provide at least Thirty (30) days advance notice of such amendment and/or fee increase to City, such notice to be delivered prior to the termination of the then current term of the Agreement.** The remaining terms and conditions of this Agreement shall continue in force and effect unless amended by the Parties in the manner set forth herein.

6. **Notice of Nonappropriation.** If, for any fiscal year, City's governing board fails to appropriate funds in amounts sufficient to pay County for the performance of its obligations under this Agreement, City shall promptly give notice to County of such event. City shall make a reasonable effort to ensure that funds are appropriated to fully perform on its obligations as set forth in this Agreement. City shall endeavor to provide County with at least ninety (90) days advance written notice of its intent not to appropriate the necessary funds for the City's performance of its obligations under this Agreement.

7. **Termination.** Notwithstanding any other provision, this Agreement may be terminated as provided in this section.

7.1. **By Mutual Agreement.** This Agreement may be terminated by mutual agreement of all of the Parties, as evidenced by a written termination agreement.

7.2 **For Nonappropriation of funds.** If the City fails to appropriate the funds necessary to for the performance of its obligations under this Agreement and such nonappropriation cannot be mitigated adequately by efforts of the County in adjusting its budget for continued performance of animal control and animal shelter services on City's behalf, County may cease the provision of animal control services to the City thereby terminating this Agreement upon the first day of the fiscal year of such non-appropriation. In such event, County shall provide City with reasonable advance notice of its intent to terminate this Agreement in accordance with this provision.

7.3 **By the County.** County may terminate this Agreement with ninety (90) days advance written notice to City of its intent to do so. In the event County exercises its rights to terminate this Agreement under this section during the term of the Agreement or any renewal term, County shall, within a reasonable time, refund to City the unexpended portion of its quarterly fee calculated on a pro-rata calendar basis.

7.4 **By City.** City may terminate this Agreement: 1) for cause in the event County

fails to perform any of its obligations as set forth herein, including the scope of services listed in Exhibit "A" after providing written notice to County and a reasonable opportunity to cure such defect in performance; and/or 2) due to City's failure to appropriate funds in amounts sufficient to meet its obligations hereunder.

8. **Additional Rights Upon Default.** Following exhaustion of the dispute resolution process set forth in section 9 below, this Agreement may be enforced in law or in equity, including a suit for specific performance and/or for damages. The Parties agree that specific performance should be an available remedy due to the difficulty in determining the damages that may accrue as a result of a material breach of the Agreement by any other Party. In the alternative, should any Party breach any of the terms of this Agreement, the non-breaching Party to this Agreement may obtain a judgment against any breaching Party for damages incurred as a result of such breach. The successful Party in such litigation shall be entitled to a recovery of its costs and attorneys' fees. The Parties agree to a limited waiver of their respective immunities (both as to suit and to damages), but only as is necessary to allow the non-breaching Party to recover its damages, costs and attorneys' fees from the breaching Party's breach(es) of this Agreement.

9. **Dispute Resolution Process.**

**9.1. Dispute Resolution Process.** Before commencing formal legal proceedings concerning any dispute arising under or relating to this Agreement, or any breach thereof, the Parties agree to observe the following procedures ("Dispute Resolution Process").

**9.1.1. Notice.** The aggrieved Party shall notify the responding Party of the dispute, by way of a writing which contains sufficient detail to clearly identify the problems giving rise to the dispute, and the responding Party shall have a reasonable opportunity to respond.

**9.1.2. First Resolution Meeting.** After consulting with and obtaining input from the appropriate individuals so as to facilitate a complete discussion and proposed solution of the problem, the Parties shall schedule a meeting and designate representatives to attend such meeting to attempt to affect an agreed resolution of the issue.

**9.1.3. Second Resolution Meeting.** If the Parties' designated representatives reach an impasse concerning the dispute, the following representative shall meet to discuss the dispute: (a) if the Party is a City, the City Manager and/or the Mayor; (b) if the Party is the County, a County Commissioner and/or County Judge.

**9.1.4. Successful Resolution.** If the Parties reach an accord at any stage of the meeting, they shall reduce their agreement to writing. Such writing shall be presented for approval by the Parties' respective governing boards. If approval of the writing is obtained, such writing shall constitute an amendment to this



Agreement with respect to the subject matter(s) of the notice of the dispute. The terms and conditions of such amendment shall not supersede the terms and conditions of this Agreement with respect to any matter other than the subject matter(s) submitted to the Dispute Resolution Process.

**9.1.5. Unsuccessful Resolution.** If the Parties are unable to reach a resolution of the dispute within a reasonable time, either Party may pursue such legal and equitable remedies as are available to it under Texas law.

10. **Miscellaneous.**

**10.1. Interpretation of Agreement.** Although drawn by one Party, this Agreement shall, in the event of any dispute over its meaning or application, be interpreted fairly and reasonably, and neither more strongly for or against any other Party.

**10.2. Administration of Agreement.** The County shall administer this Agreement on behalf of the County. The City Council of the City shall administer this Agreement on behalf of the City. Each Party may designate a new administrator on written notice to the other.

**10.3. Governing law.** This Agreement shall be governed by the laws of Texas, without regard to the principles of conflict of laws.

**10.4. Venue.** Any litigation in any way relating to this Agreement shall be brought in State court in Collin County, Texas.

**10.5. Non-Assignability.** A Party shall not assign, sublet or transfer its interest in this Agreement without the written consent of the other Party.

**10.6. Notices.** Any notice or request required by this Agreement must be in writing, and may be given or be served by depositing the same in the United States Postal Service, postal prepaid, and certified and addressed to the Party to be notified, with return receipt requested, or by delivering the same in person to such Party, or to an officer of such Party, or by telecopy, when appropriate, addressed to the Party to be notified. Notice deposited in the mail in the manner herein above described shall be effective from and after such deposit if it received by its intended recipient within 10 business days of the mailing. Notice given in any other manner shall be effective only if and when received by the Party to be notified. For purposes of notice, the addresses of the Parties shall, until changed as herein provided, be as follows:

**For the County:**

Keith Self, Collin County Judge  
Collin County Administration Building  
2300 Bloomdale Road, Suite 4192  
McKinney, Texas 75071

**For City of Blue Ridge:**

Rhonda Williams, Mayor  
City of Blue Ridge  
200 S Main  
Blue Ridge, TX 75424

However, the Parties hereto shall have the right from time to time to change their respective addresses by giving at least fifteen (15) days' written notice to the other Party.

**10.7. Severability.** Should any provision of this Agreement or the application thereof be held invalid or unenforceable to any extent, the remainder of this Agreement and the application thereof shall not be affected thereby and shall continue to be valid and enforceable to the fullest extent, consistent with the intent of the Parties as evidenced by this Agreement.

**10.8. Non-waiver.** Failure of a Party to exercise any right or remedy in the event of default by any other Party shall not constitute a waiver of such right or remedy for any subsequent breach or default.

**10.9. Authority of Signatories.** The Parties represent that the individuals signing this Agreement on their behalf possess full power and authority to enter into this Agreement from their respective governing boards in compliance with the laws of the State of Texas.

**10.10. Further Assurances.** Each Party agrees to perform all other acts and execute and deliver all other documents as may be necessary or appropriate to carry out the intent and purposes of this Agreement.

**10.11. Retention of Defenses.** The Parties agree that, neither this Agreement nor the performance thereunder shall affect, impair nor limit their respective immunities and limitations of liability to the claims of third parties, including third-party claims related to the animal control and animal shelter services provided by County hereunder. Notwithstanding each Party's acknowledgment that this Agreement is duly authorized, validly existing and binding on all Parties hereto, the Parties agree that no Party has waived its sovereign immunity to the claims of third parties by entering into and performing its obligations under this Agreement.

**10.12 Modification.** If the Parties desire to modify this Agreement during or after the



initial term, any modifications may be either incorporated herein by written amendment or set forth in a new written agreement.

**10.13. Entire Agreement.** This Agreement is the entire agreement of the Parties. This Agreement may not be altered or amended except by mutual written agreement as provided herein.

**10.14. Counterparts.** This Agreement may be executed in one or more identical counterparts, each of which will be deemed an original for all purposes.

**10.15. No Third-Party Beneficiaries.** This Agreement does not confer any rights or remedies upon any person or entity other than the Parties.

**DATED** to be effective this the 7th day of May, 2018.

**COLLIN COUNTY, TEXAS**

2300 Bloomdale Road, Suite 4192  
McKinney, Texas 75071

**CITY OF BLUE RIDGE, TEXAS**

200 S Main  
Blue Ridge, TX 75424

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

## **EXHIBIT "A"**

### **ANIMAL CONTROL AND ANIMAL SHELTER – SCOPE OF SERVICES**

#### **Animal Control:**

- Normal Operating days/hours – 8a-5p Tues-Sun, emergency calls only on Mondays.
  - 3 Animal Control Officers - 6,240 hours per year less vacation, holiday, sick and administrative leave
  - 1 Animal Control Supervisor – 2,080 hours per year less vacation, holiday, sick or administrative leave
- 24 hour/7 day on-call services for emergencies. The following situations will be considered emergencies:
  - Any/all Fire and Police/Sheriff calls for assistance
    - Provide support to police/Sheriff personnel when called for assistance in cases that may include estrays. This includes all aspects from capture and impoundment to final disposition.
    - Personnel responding to stray calls shall be trained and equipped to handle euthanasia.
  - Gravely injured animal.
  - Vicious/dangerous animal.
  - Animal attack/bite against a human.
  - Livestock loose/Estray.
  - Suspicion of rabid animal.
- Response times: 45-minute response time to calls (measured from time of call to arrival on scene) – in general. Circumstances may arise to delay response time (i.e., inclement weather, prior calls, heavy call volume, travel to remote locations, etc.). If 45-minute response time cannot be met, the responding officer shall provide a reasonable estimated time of arrival. Maximum response time of 2 hours.
- Shall comply with the regulations contained in the most recently adopted Collin County Rabies/Animal Control Regulations Court Order (currently 96-117-02-26), most recently adopted Additional Provisions to the Rabies/Animal Control Regulations (currently 97-544-08-11), and the most recently adopted Prohibition of Possessing Wild Animals in Unincorporated Areas Court Order (currently 97-641-09-22 attachment A); and Vernon's Texas Annotated Codes, Volume 2 Agricultural Code, Chapter 142 Estray Statutes. Compliance shall include but not be limited to the regulations/codes listed.
- Enforce the most recently adopted Collin County Animal Control Regulations (currently 96-117-02-26, 97-544-08-11 and 97-641-09-22).
- Enforce Vernon's Texas Annotated Codes, Volume 2 Agricultural Code, Chapter 142 Estray Statutes and definitions included in the Parks and Wildlife Code, Chapter 71.001. This shall include animals in the above statutes plus skunks.
- Investigate and respond to all complaints.

- Enforce all applicable regulations through issuance of citations or filing of civil and/or criminal charges. Appear in Court as State's witness in all cases filed.
- As needed or required by law, perform humane destruction of animals in the field and removal of carcasses. Shall remain at scene with animal until verified destroyed.
- Submit any suspect animal's head to Department of State Health Services for rabies diagnosis, in the event of human contact.
- Capture of stray injured or aggressive animals as described in the most recently adopted Animal Control Ordinance and Vernon's Texas Annotated Codes, Volume 2 Agricultural Code, Chapter 142 Estray Statutes on a complaint basis.

#### **Animal Shelter:**

- Public Operating days/hours – ***9a-6p Tues-Fri, 12p-5p Saturday and Sunday. Closed to the public on Monday (Personnel on site for 8 hours on Monday for cleaning, feeding and care only).***
  - 4 Animal Control Officers - 160 hours per week total
  - 1 Shelter Supervisor – 40 hours per week
  - 1 Administrative Assistant/Dispatcher – 40 hours per week
  - 3 Part Time Kennel Techs – 60 hours per week
  - 1 Part Time Clerical Tech – 20 hours per week
- 24/7 access to ACOs for live animal drop-off.
  - 24/7 access to small freezer for deceased, small animals.
  - 24/7 access to large freezer for deceased, large animals.
- House, feed and care for (or locate appropriate care and housing for) any type of animal surrendered to the shelter, ensuring that their basic needs are met.
- Hold received animals for 5 days.
  - Verify current rabies vaccination for all owner-reclaimed animals.
    - Arrange for vaccination of non-vaccinated animals prior to release from the shelter.
  - Counsel and provide information on the importance of spay and neuter to all affected owners reclaiming animals.
  - Pre-evaluate for adoption potential
  - Humanely euthanize, in accordance with law, animals not reclaimed by owner and not identified as "adoptable".
  - Dispose of, in accordance with law, all euthanized animals.
- Reduce disease transmission between animals by placing animals suspected of communicable illness in a separate isolation area.
- Place animals involved in biting incidents in rabies quarantine area and observe for signs of rabies for the specified amount of time.
- Build and maintain a database of information about each animal that enters and leaves the shelter.






**Offices Closed for Good Friday:** All county offices will be closed on **Friday, March 30**, for the holiday. This includes parks offices, public works, courts and all other administrative offices. Offices will re-open Monday, April 2.

Collin County > Emergency Management > Public Health

## Public Health Emergency Preparedness



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The department of Public Health Emergency Preparedness works to prepare our community for natural and disasters. Through the development of plans, training, and community involvement we make Collin County place to live.

### Objective and Activities

- Develop plans and train staff to prepare for natural and man-made public health emergencies
  - This includes plans and training to distribute medication to all of Collin County within 48 hours in the event of a nationally declared emergency.



- Educate the community on disease prevention and control
- Organize and conduct training and exercises for Strategic National Stockpile (SNS) deployment, reduction of risk, and other response activities
- Oversee the Collin County Medical Reserve Corps
- Improve inter-agency and inter-jurisdictional coordination through development of agreements and regular interaction with:
  - Hospitals
  - Schools
  - City emergency management departments
  - Adjacent county departments
  - Texas Department of State Health Services
  - North Central Texas Council of Government
  - North Central Texas Trauma Regional Advisory Council
  - Private partners
  - Non-profit, faith-based and community organizations

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Collin County > Public Information Office > Features > Ready for the severe side of spring?

## Ready for the severe side of spring?

SHARE

Blooming flowers, singing birds, and budding trees are sure signs of spring, but so are heavy rains, gusty winds, and power outages. It may be said that we need to learn to take the good with the bad, but taking action now to reduce the negative consequences of spring disasters, can certainly make this a better season for you and your family.

"Hopefully, in the next couple of weeks, everyone will take a little time to think about what they can do to be ready for the challenges that come with spring in Texas," says **Will Allen**, Collin County Assistant Emergency Management Coordinator.

Preparations for property damages, power outages, and communication disruptions possess some of the most critical steps residents can take to ensure safety during and recovery after disasters of all kinds.

"Our citizens should ensure their insurance policies have been updated," Allen reminds us. "Family members should have a communication plan that includes identifying a meeting place and time, if cell phones fail to work."

Perhaps one of the most widespread and common occurrences associated with severe weather are power outages. You don't have to be in the path of a tornado to feel the effects of a corresponding power outage. Even a short duration outage, for people needing medical care, can be in a life threatening situation if they are unable to receive dialysis, oxygen, or other life-sustaining treatment.

If an outage lasts more than a few hours, the preparedness steps you take in advance, can help offset the dangers and inconveniences that go hand in hand with food going bad, lack of water, and the loss of television, radio and phone, just to name a few.

A wide variety of sources are available to help guide you through disaster preparations.

For example, [fema.gov](http://fema.gov), [ready.gov](http://ready.gov), and the American Red Cross all have tips to help you through the challenges of spring's severe side. For more information you can contact your local government agency, or Collin County's Office of Emergency Management at (972) 548-4383.

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