

**CITY OF BLUE RIDGE
SPECIAL SESSION AGENDA
March 5, 2019, 7:00 P.M.
Blue Ridge Community Center
200 W. Tilton Street**

THE BLUE RIDGE CITY COUNCIL WILL MEET IN SPECIAL SESSION AT 7:00 P.M. ON TUESDAY,
MARCH 5, 2019, AT THE BLUE RIDGE COMMUNITY CENTER, LOCATED AT 200 W. TILTON,
BLUE RIDGE, TEXAS WITH THE FOLLOWING ITEMS ON THE AGENDA FOR CONSIDERATION
AND/OR ACTION.

1. Call to order, Roll Call
2. First Public Hearing to receive public comments and to hear the request for a replat of a Final Plat known as Vanessa's Place, an addition located at 211 North Morrow, Blue Ridge, TX, also known as Blue Ridge Original Donation, Lot 45, containing 36,590 square feet, replatting into 2 lots and also which is located within the City of Blue Ridge
3. Adjournment.

Certified this the 1st day of March, 2019.



Rhonda Williams
Mayor, City of Blue Ridge

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code including, but not limited to, Section 321.3022 (Sales Tax Information)

This facility is wheelchair accessible. Request for accommodations or sign interpretative services must be made 48 hours prior to this meeting. Please contact the city secretary's office at 972-752-5791 for further information.

I, the undersigned authority, do hereby certify that this notice was posted in the regular posting place of the City Hall building for Blue Ridge, Texas, in a place and manner convenient and readily accessible to the general public at all times, and said Notice was posted March 1, 2019 by 5:00P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.



Edie Sims, City Secretary



**LEGAL NOTICE
PUBLIC HEARING**

A First Public Hearing of the City of Blue Ridge City Council for Tuesday, **March 5, 2019 at 7:00pm** at the Blue Ridge Community Center located at 200 W. Tilton to receive public comments and to hear the request for a replat of a Final Plat known as Vanessa's Place, an addition located at 211 North Morrow, Blue Ridge, TX, also known as Blue Ridge Original Donation, Lot 45, containing 36,590 square feet, replatting into 2 lots and also which is located within the City of Blue Ridge.

This hearing is open to any interested persons. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing.

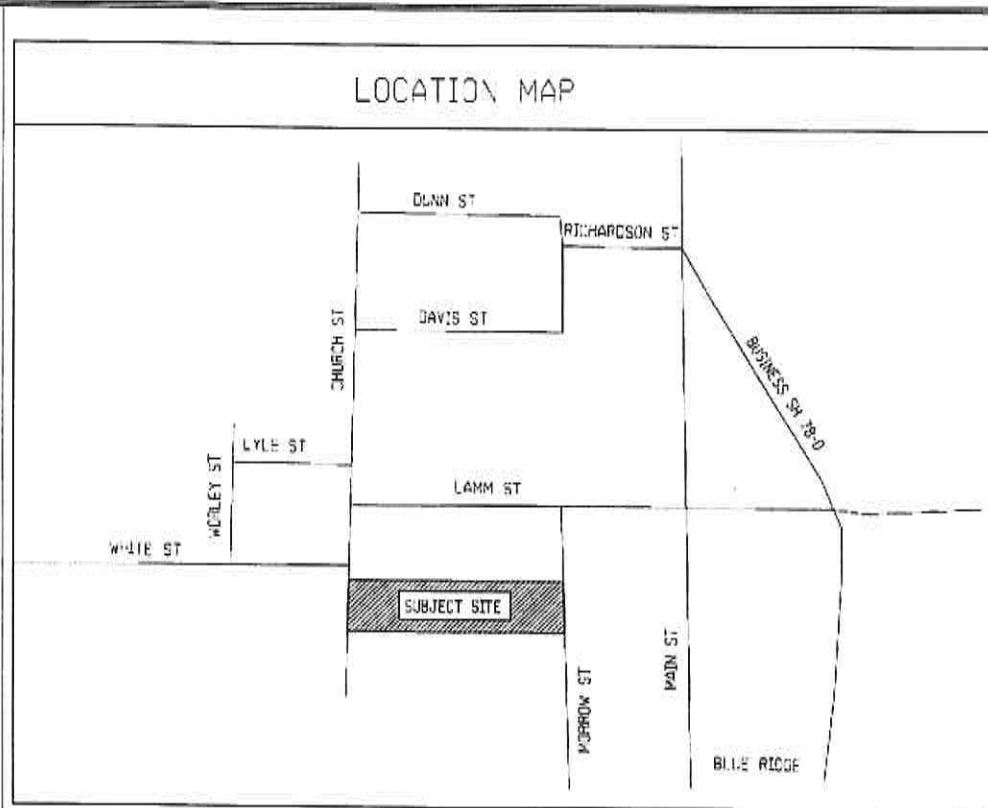
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A Second Public Hearing of the City of Blue Ridge City Council for Tuesday, **March 5, 2019 at 7:05pm** at the Blue Ridge Community Center located at 200 W. Tilton to receive public comments and to hear the request for a replat of a Final Plat known as Vanessa's Place, an addition located at 211 North Morrow, Blue Ridge, TX, also known as Blue Ridge Original Donation, Lot 45, containing 36,590 square feet, replatting into 2 lots and also which is located within the City of Blue Ridge.

This hearing is open to any interested persons. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing.





# CITY OF BLUE RIDGE



200 S Main Street ~ Blue Ridge, Texas 75424  
(972) 752-5791 ~ Fax (972) 752-9160



**CITY OF BLUE RIDGE  
REGULAR SESSION AGENDA  
March 5, 2019, 7:00 P.M. ①  
Blue Ridge Community Center  
200 W. Tilton Street**

THE BLUE RIDGE CITY COUNCIL WILL MEET IN REGULAR SESSION AT 7:00 P.M. ON TUESDAY,  
MARCH 5, 2019, AT THE BLUE RIDGE COMMUNITY CENTER, LOCATED AT 200 W. TILTON,  
BLUE RIDGE, TEXAS WITH THE FOLLOWING ITEMS ON THE AGENDA FOR CONSIDERATION  
AND/OR ACTION.

1. Call to order, Roll Call
2. Prayer and Pledges of Allegiance
3. Consent Agenda (All matters listed under the Consent Agenda for discussion and possible actions are considered to be routine by the City Council and require little or no deliberation. There will not be a separate discussion of these items and the Consent Agenda items will be enacted by one vote. If a Council Member expresses a desire to discuss a matter listed on the Consent Agenda, the item will be considered separately).
  - a) Discuss, approve or disapprove the minutes from Special Session held on February 5, 2019; and Regular Session held on February 5, 2019
  - b) Public Works Update;
  - c) City Financial Report;
  - d) Fire Department Report;
  - e) Animal Control Report; and
  - f) Collin County Calls for Service
4. Consider, discuss and act upon closing the square from 2pm - 10pm on 04/27/19 with a rain date of 05/04/19, requested by the Blue Ridge Chamber of Commerce for their event "Spring Fling and Movie Thing"
5. Consider, discuss and act upon approving an Order of Cancellation regarding the City of Blue Ridge's General Election for three council members for the May 4, 2019 General Election
6. Second Public Hearing to receive public comments and to discuss and act upon a replat of a Final Plat known as Vanessa's Place, an addition located at 211 North Morrow, Blue Ridge, TX, also known as Blue Ridge Original Donation, Lot 45, containing 36,590 square feet, replatting into 2 lots and also which is located within the City of Blue Ridge
7. Consider, discuss and act upon a request from Frognot Water Supply Corporation to include a portion of water line, currently serviced by the City of Blue Ridge, to be dually certified in the Certificate of Convenience and Necessity (CCN) in the proposed Frognot SUD boundaries
8. Consider, discuss and act upon a request to amend Ordinance O-2018-0206-001, the Food Establishment Rules Ordinance, regarding an establishment operating as a non-profit, and registered with the IRS as a 501C(3) organization
9. Consider, discuss and act upon Resolution R-2019-0305-001 designating a planning service provider for the 2019 Texas CDBG Planning and Capacity Building Fund application and project implementation
10. Consider, discuss and act upon Resolution R-2019-0305-002 authorizing submission of the 2019-2020 Texas Community Development Program application for a sewer improvement project

11. Consider, discuss and act upon Ordinance O-2019-0305-001 amending the Fiscal Year 2018-2019 Budget, relieving the Elections Expense of \$6,925.00 and accommodating the expense for Code Enforcement Services in the General Tax Fund
12. Consider, discuss and act upon terminating services with Texas Code Solutions (Travis Caperton) for Code Enforcement Services
13. Consider, discuss and act upon contracting with All American Dogs for Code Enforcement Services
14. Consider, discuss and act upon Ordinance O-2019-0305-002 amending the Fence Permit Fee to install/build a fence within the incorporated limits of the City of Blue Ridge
15. Consider, discuss and act upon the audit for Fiscal Year 2017-2018 presented by Robert Lake of Rutherford Taylor and Company
16. **Citizen Participation** - The public is invited to address the City Council on any topic. However, the City Council is unable to discuss or take action on any topic not listed on this agenda. There is a time limit for each speaker of three (3) minutes. Prior to the meeting, persons wishing to address the City Council must sign in with the City Secretary or designee prior to the meeting. When called upon, the person should state his or her name and address for the record, and if speaking for an organization or other group, identify the group represented. All remarks are to be addressed to the City Council as a whole and not to individual members. The presiding officer shall determine whether, or in what manner, if any response will be provided.
17. Discussion of placing items on future agendas
18. Adjournment.

Certified this the 1st day of March, 2019.



Rhonda Williams  
Mayor, City of Blue Ridge

*The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code including, but not limited to, Section 321.3022 (Sales Tax Information)*

*This facility is wheelchair accessible. Request for accommodations or sign interpretative services must be made 48 hours prior to this meeting. Please contact the city secretary's office at 972-752-5791 for further information.*

I, the undersigned authority, do hereby certify that this notice was posted in the regular posting place of the City Hall building for Blue Ridge, Texas, in a place and manner convenient and readily accessible to the general public at all times, and said Notice was posted March 1, 2019 by 5:00P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.



Edie Sims, City Secretary





CITY OF BLUE RIDGE  
CITY COUNCIL MINUTES  
February 5, 2019

THE BLUE RIDGE CITY COUNCIL MET IN SPECIAL SESSION AT 7:00 P.M. ON MONDAY, FEBRUARY 5, 2019 AT THE BLUE RIDGE COMMUNITY CENTER, LOCATED AT 200 W. TILTON, BLUE RIDGE, TEXAS 75424 WITH THE FOLLOWING ITEMS ON THE AGENDA FOR CONSIDERATION AND/OR ACTION.

1. Mayor Williams called the meeting to order at 7:00 p.m. and called roll with the following members present: Mayor Rhonda Williams, Kevin Bell, Keith Chitwood, Amber Wood and Gerald Young. Christina Porath was absent.
2. First Public Hearing to receive public comments and to hear the request for a replat of a Final Plat known as Trails at 619 Addition, located along North State Highway 78, Farmersville, Texas and also known as Abstract A0556 Joseph Mathews Survey, Sheet 2, Tract 73 and Tract 67, containing approximately 5 acres, into 5 lots with each lot being 1.001 and also which is located within the Extra Territorial Jurisdiction of the City of Blue Ridge

Mayor Williams opened the public hearing at 7:01pm and asked for those FOR the plat to come forward. With no one coming forward, Mayor Williams asked for those OPPOSING the plat to come forward. With no one coming forward, Mayor Williams closed the Public Hearing at 7:01pm.

3. First Public Hearing to receive public comments and to heart the request for a replat of a Final Plat known as Coppin-Weaver Addition, located at 16645 County Road 706, Leonard, TX, also known as Abstract A0163 Benjamin Clark Survey, Sheet 5, Tract 167, containing 5 acres, into 2 lots with Lot 1 containing 3.815 acres and Lot 2 containing 1.185 acres and also which is located within the Extra Territorial Jurisdiction of the City of Blue Ridge

Mayor Williams opened the public hearing at 7:02pm and asked for those FOR the plat to come forward. Paddy Coppin, Nathan Weaver, Frankie Weaver and Stephen Foster expressed they are for the plat to be approved. With no one else coming forward, Mayor Williams asked for those OPPOSING the plat to come forward.

Jennifer Hopper rose stating she is not opposing the plat but has questions for clarification. Since the replat shows an existing mobile home, how is the septic being addressed. It seems this is being processed opposite the normal procedure of platting first prior to homes being installed/built on the property. Ms. Hopper also questioned the intent of the platting. Ms. Weaver informed all the intent is to separate family land for specific land to be the Weaver's. Everything will remain the same and no more homes will be placed on this land while in the current owner's control. Ms. Hopper expressed a concern since this method is being done what would stop someone else from subdividing land in the same fashion. Again, Ms. Weaver and Ms. Coppin expressed their intent is to divide Ms. Coppin's and Mr. Foster's land for a tract to be specifically the Weaver's.

With no further questions and no one else opposing the plat, Mayor Williams closed the Public Hearing at 7:10pm.

4. Adjournment. Amber Wood motioned to adjourn with Keith Chitwood seconding the motion. Council adjourned at 7:10pm.

APPROVED:

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Rhonda Williams, Mayor

ATTEST:

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Edie Sims, City Secretary



CITY OF BLUE RIDGE  
CITY COUNCIL MINUTES  
February 5, 2019

THE BLUE RIDGE CITY COUNCIL MET IN REGULAR SESSION AT 7:00 P.M. ON TUESDAY, FEBRUARY 5, 2019 AT THE BLUE RIDGE COMMUNITY CENTER, LOCATED AT 200 W. TILTON, BLUE RIDGE, TEXAS 75424 AT 7:00 P.M. WITH THE FOLLOWING ITEMS ON THE AGENDA FOR CONSIDERATION AND/OR ACTION.

① Or immediately following the conclusion of the Council Special Session meeting.

1. Mayor Williams called the meeting to order at 7:11 p.m. and called roll with the following members present, Mayor Rhonda Williams, Amber Wood, Gerald Young, Kevin Bell and Keith Chitwood. Christina Porath was absent.
2. City Secretary Edie Sims offered the prayer and lead the Pledge of Allegiance to the American and Texas Flags.
3. Consent Agenda: a) Discuss, approve or disapprove the minutes from Regular Session held on January 8, 2019 and January 21, 2019; b) Public Works Update; c) City Financial Report; d) Fire Department Report; e) Animal Control Report; and f) Collin County Calls for Service

Collin County did not supply the Collin County Calls for Service. Amber Wood motioned to approve items the Consent Agenda with Gerald Young seconding the motion. Motion carried unanimously.

4. Second Public Hearing to receive public comments, discuss and act upon the request for a replat of a Final Plat known as Trails at 619 Addition, located along North State Highway 78, Farmersville, Texas and also known as Abstract A0556 Joseph Mathews Survey, Sheet 2, Tract 73 and Tract 67, containing approximately 65 acres, into 5 lots with each being 1.001 and also which is located within the Extra Territorial Jurisdiction of the City of Blue Ridge

Mayor Williams opened the Public Hearing at 7:14pm and asked those FOR the plat to come forward. With no one coming forward, Mayor Williams asked for those OPPOSING the plat to come forward. With no one coming forward, Mayor Williams closed the Public Hearing at 7:14pm.

Amber Wood motioned to approve the plat as presented with Kevin Bell seconding the motion. Motion carried unanimously.

5. Second Public Hearing to receive public comments, discuss and act upon the request for a replat of a Final Plat known as Coppin-Weaver Addition, located at 16645 County Road 706, Leonard, TX, also known as Abstract A0163 Benjamin Clark Survey, Sheet 5, Tract 167, containing 5 acres, into 2 lots with Lot 1 containing 3.815 acres and Lot 2 containing 1.185 acres and also which is located within the Extra Territorial Jurisdiction of the City of Blue Ridge

Mayor Williams opened the Public Hearing at 7:16pm and asked those FOR the plat to come forward. Nathan and Frankie Weaver, Paddy Coppin and Stephen Foster all announced they are FOR the plat. With no one else coming forward, Mayor Williams asked for those OPPOSING the plat to come forward. With no one coming forward, Mayor Williams closed the Public Hearing at 7:17pm.

Gerald Young motioned to approve the plat as presented with Amber Wood seconding the motion. Motion carried unanimously.

6. Consider, discuss and act upon Resolution 2019-0205-001 calling a General Election for May 4, 2019 and authorize the City Secretary to arrange for a Joint Election and authorizing the Mayor to sign the Order of General Election

Amber Wood motioned to approve the Resolution and Order of General Election as presented with Kevin Bell seconding the motion. Motion carried unanimously.

7. Consider, discuss and act upon a contract for full election services through Collin County Elections Administration Office for the May 4, 2019 General Election

Amber Wood motioned to approve the contract for election services as presented with Gerald Young seconding the motion. Motion carried unanimously.

8. Consider, discuss and act upon a Joint Election Agreement between the City of Blue Ridge, Blue Ridge ISD and Collin College District

Kevin Bell motioned to approve the Joint Election Agreement as presented with Keith Chitwood seconding the motion. Motion carried unanimously.

9. Update on Sanitary Sewer Overflow Initiative through TCEQ

City Secretary Edie Sims introduced the Sanitary Sewer Overflow Initiative document as submitted to TCEQ. This initiative is a voluntary participation to reduce or prevent sewer overflow events within our City. This document lays out a plan to expand ongoing improvements with the goal of reducing overflows. Pages 7 and 8 reflect the projects and estimated cost for the City to perform such goals. The purpose of this presentation is to keep the Council and public informed as to the plans and goals for this initiative. The large ticket items will be addressed through grants while the smaller items will be through the City's Public Works employees.

10. Citizen Participation. No one spoke during Citizen Participation.

11. Discussion of placing items on future agendas. No one requested an item(s) to be placed on a future agenda.

12. Adjournment. Amber Wood motioned to adjourn with Gerald Young seconding the motion. Council adjourned at 7:27pm.

APPROVED:

ATTEST:

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Rhonda Williams, Mayor

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Edie Sims, City Secretary

## **Public Works Update**

### **February 2019**

Sewer back-up in front of Fire Dept. the hose got stuck, got it out the next day but broke it doing so.

Filled potholes on E Heap

Roadwork on Scott Rd

Sewer back-up Bratcher & W. Morrow, spent several hours attaching and reeling new sewer hose (400ft of hose)

Sewer back up 103 Pecan (there side clean out and manhole running clear)

Fixed sewer line ATMOS hit in front of 505 N Bus 78

Dwayne went and got tires on truck # 6

Brad had to have repairs done on truck # 7, coil packs, plugs, air filter & oil change

## FEBRUARY 2019

[illegible]



## PENDING WORK ORDERS PREVIOUS MONTHS

| DATE     | W/O  | ADDRESS           | NOTES                                                              | STATUS |
|----------|------|-------------------|--------------------------------------------------------------------|--------|
| 03/29/18 | 4466 | 310 W Lamm        | Move meter 5 ft towards mailbox (if it does not need to be tapped) | New    |
| 10/05/18 | 4688 | 103 Brenda Circle | Leak at hydrant                                                    | New    |
| 10/10/18 | 4692 | 109 Brenda Circle | Sewer Tap                                                          | New    |

11:10 AM

02/28/19

Accrual Basis

# City of Blue Ridge General Fund Profit & Loss Budget vs. Actual October 2018 through September 2019

|                                     | Oct '18 - Sep 19 | Budget     | \$ Over Budget | % of Budget |
|-------------------------------------|------------------|------------|----------------|-------------|
| <b>Ordinary Income/Expense</b>      |                  |            |                |             |
| Income                              |                  |            |                |             |
| 4510 · Court Income                 | 0.00             | 0.00       | 0.00           | 0.0%        |
| 4515 · Copies & Faxes               | 46.25            | 200.00     | -153.75        | 23.1%       |
| 4520 · Donation                     | 1,000.00         |            |                |             |
| 4521 · Open Records                 | 0.00             | 0.00       | 0.00           | 0.0%        |
| 4522 · Notary                       | 0.00             | 0.00       | 0.00           | 0.0%        |
| 4525 · Franchise Tax Income         | 18,277.05        | 42,000.00  | -23,722.95     | 43.5%       |
| 4570 · Permit & Inspection Fees     | 6,638.93         | 35,000.00  | -28,361.07     | 19.0%       |
| 4571 · Replat/Rezoning Fees         | 1,158.50         | 4,350.00   | -3,191.50      | 26.6%       |
| 4580 · Sales Tax Income             | 44,712.89        | 200,000.00 | -155,287.11    | 22.4%       |
| 4600 · Property Tax Income          | 243,415.58       | 276,534.00 | -33,118.42     | 88.0%       |
| 4899 · Misc Income                  | 1,398.99         | 0.00       | 1,398.99       | 100.0%      |
| 4900 · Payroll from Revenue Account | 0.00             | 119,872.93 | -119,872.93    | 0.0%        |
| <b>Total Income</b>                 | 316,648.19       | 677,956.93 | -361,308.74    | 46.7%       |
| <b>Gross Profit</b>                 | 316,648.19       | 677,956.93 | -361,308.74    | 46.7%       |
| <b>Expense</b>                      |                  |            |                |             |
| 5100 · Advertising                  | 0.00             | 0.00       | 0.00           | 0.0%        |
| 5110 · Ambulance Service            | 4,648.40         | 12,000.00  | -7,351.60      | 38.7%       |
| 5130 · Animal Control Services      | 1,485.00         | 14,000.00  | -12,515.00     | 10.6%       |
| 5140 · Bank Fees                    | 113.69           | 0.00       | 113.69         | 100.0%      |
| 5150 · Codification                 | 0.00             | 9,000.00   | -9,000.00      | 0.0%        |
| 5160 · Contract Labor               |                  |            |                |             |
| 5161 · Code Enforcement             | 844.30           | 4,000.00   | -3,155.70      | 21.1%       |
| 5160 · Contract Labor - Other       | 0.00             | 30,000.00  | -30,000.00     | 0.0%        |
| <b>Total 5160 · Contract Labor</b>  | 844.30           | 34,000.00  | -33,155.70     | 2.5%        |
| 5170 · Copies                       | 0.00             | 0.00       | 0.00           | 0.0%        |
| 5180 · Council & Mayor Expense      | 29.98            | 500.00     | -470.02        | 6.0%        |
| 5210 · Election Expense             | 0.00             | 7,000.00   | -7,000.00      | 0.0%        |
| 5230 · Fuel Expense - General       | 1,453.21         | 6,250.00   | -4,796.79      | 23.3%       |
| 5231 · Fuel Expense - Fire Dept     | 1,507.26         | 3,500.00   | -1,992.74      | 43.1%       |
| 5236 · Court Expense                | 0.00             | 3,600.00   | -3,600.00      | 0.0%        |
| 5237 · Court - Petty Cash           | 0.00             | 200.00     | -200.00        | 0.0%        |
| 5238 · Court Payroll                | 0.00             | 3,600.00   | -3,600.00      | 0.0%        |
| 5250 · Inspection Expense           | 2,630.76         | 7,000.00   | -4,369.24      | 37.6%       |
| 5260 · Insurance - Liab/Comp/Prop   | 13,983.00        | 11,928.00  | 2,055.00       | 117.2%      |
| 5261 · Insurance - Fire Dept        | 0.00             | 14,382.00  | -14,382.00     | 0.0%        |
| 5270 · Janitorial General           | 475.38           | 1,200.00   | -724.62        | 39.6%       |

11:10 AM

02/28/19

Accrual Basis

**City of Blue Ridge General Fund**  
**Profit & Loss Budget vs. Actual**  
**October 2018 through September 2019**

|                                                   | Oct '18 - Sep 19 | Budget            | \$ Over Budget     | % of Budget   |
|---------------------------------------------------|------------------|-------------------|--------------------|---------------|
| <b>5300 - Legal &amp; Professional Fees</b>       |                  |                   |                    |               |
| 5301 - Legal Notices/Publications                 | 529.00           | 3,500.00          | -2,971.00          | 15.1%         |
| 5300 - Legal & Professional Fees - Other          | 1,723.50         | 25,000.00         | -23,276.50         | 6.9%          |
| <b>Total 5300 - Legal &amp; Professional Fees</b> | <b>2,252.50</b>  | <b>28,500.00</b>  | <b>-26,247.50</b>  | <b>7.9%</b>   |
| <b>5305 - Storage Unit Rent</b>                   | <b>660.00</b>    | <b>660.00</b>     | <b>0.00</b>        | <b>100.0%</b> |
| 5310 - Maint. & Repair Equipment                  | 90.41            | 7,000.00          | -6,909.59          | 1.3%          |
| 5315 - Bldg Maintenance & Repair                  | 1,144.77         | 3,000.00          | -1,855.23          | 38.2%         |
| 5320 - Maint. & Repair Office Equ                 | 0.00             | 3,000.00          | -3,000.00          | 0.0%          |
| 5321 - Vehicle Maintenance & Repair               | 1,214.45         | 5,000.00          | -3,785.55          | 24.3%         |
| 5325 - Miscellaneous Expense                      | 3,369.90         | 5,000.00          | -1,630.10          | 67.4%         |
| 5330 - Mowing Expense                             | 7,768.46         | 2,500.00          | 5,268.46           | 310.7%        |
| 5340 - Office Supplies                            |                  |                   |                    |               |
| 5341 - Office Equipment                           | 2,829.83         | 6,447.00          | -3,617.17          | 43.9%         |
| 5342 - Office Expense - City & P. Works           | 0.00             | 0.00              | 0.00               | 0.0%          |
| 5340 - Office Supplies - Other                    | 379.32           | 1,200.00          | -820.68            | 31.6%         |
| <b>Total 5340 - Office Supplies</b>               | <b>3,209.15</b>  | <b>7,647.00</b>   | <b>-4,437.85</b>   | <b>42.0%</b>  |
| <b>5350 - Parts &amp; Equipment Expense</b>       | <b>1,764.74</b>  | <b>2,000.00</b>   | <b>-235.26</b>     | <b>88.2%</b>  |
| 5361 - Property Tax Expense                       | 1,395.25         | 8,000.00          | -6,604.75          | 17.4%         |
| 5370 - Payroll Expenses                           |                  |                   |                    |               |
| 5370.2 - EMP AD&D                                 | -2.16            |                   |                    |               |
| 5372 - Health Insurance - TML                     |                  |                   |                    |               |
| 5372.0 - Health Insurance - Company               | -1,426.03        | 0.00              | -1,426.03          | 100.0%        |
| 5372 - Health Insurance - TML - Other             | 2,604.06         | 0.00              | 2,604.06           | 100.0%        |
| <b>Total 5372 - Health Insurance - TML</b>        | <b>1,178.03</b>  | <b>0.00</b>       | <b>1,178.03</b>    | <b>100.0%</b> |
| 5373 - Longevity Pay                              | 0.00             | 0.00              | 0.00               | 0.0%          |
| 5374 - Medicare Expenses                          | 635.90           | 0.00              | 635.90             | 100.0%        |
| 5375 - TMRS                                       | 847.85           | 0.00              | 847.85             | 100.0%        |
| 5376 - SS Expenses                                | 2,718.99         | 0.00              | 2,718.99           | 100.0%        |
| 5377 - TWC Expenses                               | 58.48            | 0.00              | 58.48              | 100.0%        |
| 5379 - Wages                                      |                  |                   |                    |               |
| 5393 - Payroll Other                              | 0.00             | 0.00              | 0.00               | 0.0%          |
| 5379 - Wages - Other                              | 34,175.22        | 0.00              | 34,175.22          | 100.0%        |
| <b>Total 5379 - Wages</b>                         | <b>34,175.22</b> | <b>0.00</b>       | <b>34,175.22</b>   | <b>100.0%</b> |
| <b>5370 - Payroll Expenses - Other</b>            | <b>2,434.47</b>  | <b>226,596.93</b> | <b>-224,162.46</b> | <b>1.1%</b>   |
| <b>Total 5370 - Payroll Expenses</b>              | <b>42,046.78</b> | <b>226,596.93</b> | <b>-184,550.15</b> | <b>18.6%</b>  |

11:10 AM

02/28/19

Accrual Basis

# City of Blue Ridge General Fund Profit & Loss Budget vs. Actual October 2018 through September 2019

|                                         | Oct '18 - Sep 19 | Budget     | \$ Over Budget | % of Budget |
|-----------------------------------------|------------------|------------|----------------|-------------|
| 5378 · Group Term Life                  | -11.52           | 0.00       | -11.52         | 100.0%      |
| 5380 · Postage, Freight & Shipping      | 246.38           | 1,500.00   | -1,253.62      | 16.4%       |
| 5385 · Mortgage                         | 0.00             | 0.00       | 0.00           | 0.0%        |
| 5390 · Filing Fees                      | 119.15           | 1,500.00   | -1,380.85      | 7.9%        |
| 5399 · Petty Cash                       | 0.00             | 200.00     | -200.00        | 0.0%        |
| 5450 · Returned Checks                  | 0.00             | 200.00     | -200.00        | 0.0%        |
| 5500 · Road Construction                | 0.00             | 0.00       | 0.00           | 0.0%        |
| 5501 · Pruett Street                    | 31,033.00        | 100,000.00 | -68,967.00     | 31.0%       |
| 5502 · Street Projects                  | 2,235.00         | 0.00       | 2,235.00       | 100.0%      |
| 5500 · Road Construction - Other        |                  |            |                |             |
| Total 5500 · Road Construction          | 33,268.00        | 100,000.00 | -66,732.00     | 33.3%       |
| 5512 · Vehicle Purchase                 | 0.00             | 0.00       | 0.00           | 0.0%        |
| 5530 · Seminars - Training Courses      | 0.00             | 1,000.00   | -1,000.00      | 0.0%        |
| 5535 · Special Project                  | 321.79           | 2,000.00   | -1,678.21      | 16.1%       |
| 5540 · Subscriptions, Dues & Permits    | 1,166.27         | 1,100.00   | 66.27          | 106.0%      |
| 5700 · Trash                            | 690.00           | 7,500.00   | -6,810.00      | 9.2%        |
| 5710 · Travel/Mileage                   | 0.00             | 1,000.00   | -1,000.00      | 0.0%        |
| 5715 · Computer                         | 962.00           | 2,000.00   | -1,038.00      | 48.1%       |
| 5716 · Consulting Fees                  | 0.00             | 500.00     | -500.00        | 0.0%        |
| 5715 · Computer - Other                 |                  |            |                |             |
| Total 5715 · Computer                   | 962.00           | 2,500.00   | -1,538.00      | 38.5%       |
| 5720 · Utilities                        |                  |            |                |             |
| 5721 · Electric Services                | 9,478.62         | 26,000.00  | -16,521.38     | 36.5%       |
| 5723 · Mobile - Mayor/Public Wrks/BRVFD | 0.00             | 0.00       | 0.00           | 0.0%        |
| 5724 · Natural Gas Services             | 286.81           | 650.00     | -363.19        | 44.1%       |
| 5726 · Telephone Services General       | 1,959.70         | 4,800.00   | -2,840.30      | 40.8%       |
| Total 5720 · Utilities                  | 11,725.13        | 31,450.00  | -19,724.87     | 37.3%       |
| 5900 · Debt Service-Principal           |                  |            |                |             |
| 5901 · Loan - Equipment                 | 2,470.80         | 6,500.00   | -4,029.20      | 38.0%       |
| 5902 · ANB Loan - City Hall Principal   | 0.00             | 0.00       | 0.00           | 0.0%        |
| 5903 · Certificate of Obligation        | 42,848.36        |            |                |             |
| 5900 · Debt Service-Principal - Other   | 0.00             | 54,133.00  | -54,133.00     | 0.0%        |
| Total 5900 · Debt Service-Principal     | 45,319.16        | 60,633.00  | -15,313.84     | 74.7%       |
| 5930 · Debt Service-Interest            | 0.00             | 0.00       | 0.00           | 0.0%        |
| 5950 · Capital Outlay                   | 0.00             | 40,310.00  | -40,310.00     | 0.0%        |
| Total Expense                           | 185,893.75       | 677,956.93 | -492,063.18    | 27.4%       |
| Net Ordinary Income                     | 130,754.44       | 0.00       | 130,754.44     | 100.0%      |



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02/28/19

Accrual Basis

**City of Blue Ridge General Fund  
Profit & Loss Budget vs. Actual  
October 2018 through September 2019**

|                                  | Oct '18 - Sep 19 | Budget | \$ Over Budget | % of Budget |
|----------------------------------|------------------|--------|----------------|-------------|
| Other Income/Expense             |                  |        |                |             |
| Other Income                     |                  |        |                |             |
| 4210 - Earned Interest           | 20.05            | 0.00   | 20.05          | 100.0%      |
| 4998 - Other Financing Sources   | 0.00             | 0.00   | 0.00           | 0.0%        |
| 4999 - Transfer from Other Funds | 0.00             | 0.00   | 0.00           | 0.0%        |
| Total Other Income               | 20.05            | 0.00   | 20.05          | 100.0%      |
| Other Expense                    |                  |        |                |             |
| 6999 - Transfer to Other Funds   | 28,546.28        | 0.00   | 28,546.28      | 100.0%      |
| Total Other Expense              | 28,546.28        | 0.00   | 28,546.28      | 100.0%      |
| Net Other Income                 | -28,526.23       | 0.00   | -28,526.23     | 100.0%      |
| Net Income                       | 102,228.21       | 0.00   | 102,228.21     | 100.0%      |

11:16 AM

02/28/19

Accrual Basis

# City of Blue Ridge Revenue

## Profit & Loss Budget vs. Actual

### October 2018 through September 2019

|                                            | Oct '18 - Sep 19  | Budget            | \$ Over Budget     | % of Budget   |
|--------------------------------------------|-------------------|-------------------|--------------------|---------------|
| <b>Ordinary Income/Expense</b>             |                   |                   |                    |               |
| Income                                     |                   |                   |                    |               |
| 4700 · Water Bill Income                   | 76,617.79         | 235,000.00        | -158,382.21        | 32.6%         |
| 4701 · Transfer Fee                        | 0.00              | 130.00            | -130.00            | 0.0%          |
| 4702 · Sewer Charges                       | 36,259.83         | 105,750.00        | -69,490.17         | 34.3%         |
| 4703 · Late Charges                        | 8,132.56          | 8,500.00          | -367.44            | 95.7%         |
| 4704 · Trash Charges                       | 30,729.05         | 82,305.00         | -51,575.95         | 37.3%         |
| 4705 · Water Surcharge                     | 1,423.00          | 4,200.00          | -2,777.00          | 33.9%         |
| 4706 · NSF Fee                             | -1.73             | 184.00            | -185.73            | -0.9%         |
| 4707 · Conservation Fee Income             | 1,868.32          | 4,500.00          | -2,631.68          | 41.5%         |
| 4708 · Reconnect Fees                      | 2,598.00          | 3,600.00          | -1,002.00          | 72.2%         |
| 4709 · Credit Card Fees                    | 4,558.18          | 3,700.00          | 858.18             | 123.2%        |
| 4711 · Sewer Tap Fee                       | 1,550.00          |                   |                    |               |
| 4750 · Water Deposit                       | 3,346.00          | 12,000.00         | -8,654.00          | 27.9%         |
| 4751 · Sales Tax - Trash                   | 0.00              | 6,975.00          | -6,975.00          | 0.0%          |
| 4752 · Water                               | 519.08            | 3,100.00          | -2,580.92          | 16.7%         |
| 4753 · Non Refund. Deposit Fee             | 1,048.00          | 8,500.00          | -7,452.00          | 12.3%         |
| 4899 · Misc Income                         | 0.00              | 22,502.09         | -22,502.09         | 0.0%          |
| <b>Total Income</b>                        | <b>168,648.08</b> | <b>500,946.09</b> | <b>-332,298.01</b> | <b>33.7%</b>  |
| <b>Expense</b>                             |                   |                   |                    |               |
| 5100 · Advertising                         | 0.00              | 0.00              | 0.00               | 0.0%          |
| 5140 · Bank Fees                           | 0.00              | 225.00            | -225.00            | 0.0%          |
| 5150 · Bond Payment                        | 38,738.75         | 60,116.25         | -21,377.50         | 64.4%         |
| 5151 · Interest Expense                    | 0.00              | 0.00              | 0.00               | 0.0%          |
| 5152 · Penalties                           | 0.00              | 0.00              | 0.00               | 0.0%          |
| 5190 · Depreciation Expense                | 0.00              | 0.00              | 0.00               | 0.0%          |
| 5229 · Finance Fee                         | 1,769.73          | 3,700.00          | -1,930.27          | 47.8%         |
| 5230 · Fuel Expense                        | 1,906.25          | 4,500.00          | -2,593.75          | 42.4%         |
| 5270 · Janitorial                          | 217.83            | 200.00            | 17.83              | 108.9%        |
| 5300 · Legal & Professional Fees           | 5,124.76          | 11,000.00         | -5,875.24          | 46.6%         |
| 5301 · Engineering Fees                    | 0.00              | 25,000.00         | -25,000.00         | 0.0%          |
| 5310 · Maint. & Repair Equipment           | 0.00              | 535.00            | -535.00            | 0.0%          |
| 5320 · Maint. & Repair Office Equ          | 0.00              | 0.00              | 0.00               | 0.0%          |
| 5325 · Miscellaneous Expense               | 2,017.33          | 2,500.00          | -482.67            | 80.7%         |
| 5340 · Office Supplies                     | 339.27            | 500.00            | -160.73            | 67.9%         |
| 5370 · Payroll Expenses                    |                   |                   |                    |               |
| 5370.1 · Emp Life                          | 7.92              |                   |                    |               |
| 5370.2 · EMP AD&D                          | 236.70            |                   |                    |               |
| 5372 · Health Insurance - TML              |                   |                   |                    |               |
| 5372.0 · Health Insurance - Company        | 1,626.03          |                   |                    |               |
| 5372 · Health Insurance - TML - Other      | 4,170.60          | 0.00              | 4,170.60           | 100.0%        |
| <b>Total 5372 · Health Insurance - TML</b> | <b>5,796.63</b>   | <b>0.00</b>       | <b>5,796.63</b>    | <b>100.0%</b> |

11:16 AM

02/28/19

Accrual Basis

# City of Blue Ridge Revenue Profit & Loss Budget vs. Actual October 2018 through September 2019

|                                       | Oct '18 - Sep 19  | Budget            | \$ Over Budget    | % of Budget   |
|---------------------------------------|-------------------|-------------------|-------------------|---------------|
| 5373 · Longevity Pay                  | 0.00              | 0.00              | 0.00              | 0.0%          |
| 5374 · Medicare Expenses              | 693.12            | 0.00              | 693.12            | 100.0%        |
| 5375 · TMRS                           | 932.46            | 0.00              | 932.46            | 100.0%        |
| 5376 · SS Expenses                    | 2,963.75          | 0.00              | 2,963.75          | 100.0%        |
| 5377 · TWC Expenses                   | 19.40             | 0.00              | 19.40             | 100.0%        |
| 5379 · Wages                          | 50,088.67         | 0.00              | 50,088.67         | 100.0%        |
| 5370 · Payroll Expenses - Other       | 65,606.51         | 119,872.93        | -54,266.42        | 54.7%         |
| <b>Total 5370 · Payroll Expenses</b>  | <b>126,345.16</b> | <b>119,872.93</b> | <b>6,472.23</b>   | <b>105.4%</b> |
| 5378 · Uniforms                       | 202.87            | 2,000.00          | -1,797.13         | 10.1%         |
| 5380 · Postage, Freight & Shipping    | 910.50            | 2,400.00          | -1,489.50         | 37.9%         |
| 5399 · Petty Cash                     | 0.00              | 0.00              | 0.00              | 0.0%          |
| 5400 · Refund - Water Deposits        | 1,067.19          | 0.00              | 1,067.19          | 100.0%        |
| 5450 · Returned Checks                | 0.00              | 500.00            | -500.00           | 0.0%          |
| 5510 · Sales Tax Expense (Trash)      | 1,890.72          | 6,975.00          | -5,084.28         | 27.1%         |
| 5530 · Seminars - Training Courses    | 0.00              | 2,500.00          | -2,500.00         | 0.0%          |
| 5540 · Subscriptions, Dues & Permits  | 2,740.63          | 5,000.00          | -2,259.37         | 54.8%         |
| 5700 · Trash Pickup                   | 24,442.84         | 82,305.00         | -57,862.16        | 29.7%         |
| 5710 · Travel/Mileage                 | 0.00              | 500.00            | -500.00           | 0.0%          |
| 5715 · Computer                       | 0.00              | 1,000.00          | -1,000.00         | 0.0%          |
| <b>Total 5700 · Utilities</b>         | <b>11,164.89</b>  | <b>31,000.00</b>  | <b>-19,835.11</b> | <b>36.0%</b>  |
| 5721 · Electric Services              | 0.00              | 0.00              | 0.00              | 0.0%          |
| 5723 · Mobile Phones                  | 166.50            | 392.28            | -225.78           | 42.4%         |
| 5725 · Pagers/2-Way Radios            | 903.12            | 3,817.63          | -2,914.51         | 23.7%         |
| <b>Total 5720 · Utilities</b>         | <b>12,234.51</b>  | <b>35,209.91</b>  | <b>-22,975.40</b> | <b>34.7%</b>  |
| <b>5800 · Water &amp; Sewer</b>       |                   |                   |                   |               |
| 5801 · W&S Maint & Repair             | 1,829.68          | 55,000.00         | -53,170.32        | 3.3%          |
| 5802 · W&S Parts & Equipment          | 9,315.97          | 29,000.00         | -19,684.03        | 32.1%         |
| 5803 · W&S Testing/Samples            | 2,849.40          | 9,000.00          | -6,150.60         | 31.7%         |
| 5804 · Vehicle Maint/Repairs          | 1,353.53          | 2,000.00          | -646.47           | 67.7%         |
| 5805 · Water & Sewer - Chemicals      | 3,479.32          | 6,000.00          | -2,520.68         | 58.0%         |
| 5809 · Water - Contract Labor         | 600.00            | 4,000.00          | -3,400.00         | 15.0%         |
| 5809.1 · Sewer Contract Labor         | 0.00              | 0.00              | 0.00              | 0.0%          |
| 5811 · Water - Conservation           | 1,907.67          | 3,932.00          | -2,024.33         | 48.5%         |
| 5813 · Water - Other                  | 49.99             |                   |                   |               |
| 5821 · Sewer - Other                  | 268.00            |                   |                   |               |
| 5800 · Water & Sewer - Other          | 0.00              | 6,000.00          | -6,000.00         | 0.0%          |
| <b>Total 5800 · Water &amp; Sewer</b> | <b>21,653.56</b>  | <b>114,932.00</b> | <b>-93,278.44</b> | <b>18.8%</b>  |

11:16 AM

02/28/19

Accrual Basis

# City of Blue Ridge Revenue

## Profit & Loss Budget vs. Actual

### October 2018 through September 2019

|                                     | Oct '18 - Sep 19   | Budget            | \$ Over Budget     | % of Budget     |
|-------------------------------------|--------------------|-------------------|--------------------|-----------------|
| 5810 • Water Bill Expense           | 0.00               | 7,500.00          | -7,500.00          | 0.0%            |
| 5901 • Equipment Loan               | 55,540.22          | 12,500.00         | 43,040.22          | 444.3%          |
| 5906 • ANB Vac Tron Principal       | 0.00               | 0.00              | 0.00               | 0.0%            |
| 5999 • Bad Debt Expense             | 0.00               | 3,500.00          | -3,500.00          | 0.0%            |
| 6690 • Reconciliation Discrepancies | -1,400.00          |                   |                    |                 |
| <b>Total Expense</b>                | <b>295,742.12</b>  | <b>504,971.09</b> | <b>-209,228.97</b> | <b>58.6%</b>    |
| <b>Net Ordinary Income</b>          | <b>-127,094.04</b> | <b>-4,025.00</b>  | <b>-123,069.04</b> | <b>3,157.6%</b> |
| <b>Other Income/Expense</b>         |                    |                   |                    |                 |
| Other Income                        | 76.89              | 0.00              | 76.89              | 100.0%          |
| 4210 • Earned Interest              | 0.00               | 4,025.00          | -4,025.00          | 0.0%            |
| 4999 • Transfer from Other Funds    |                    |                   |                    |                 |
| <b>Total Other Income</b>           | <b>76.89</b>       | <b>4,025.00</b>   | <b>-3,948.11</b>   | <b>1.9%</b>     |
| <b>Other Expense</b>                |                    |                   |                    |                 |
| 6999 • Transfer to Other Funds      | 230.76             |                   |                    |                 |
| <b>Total Other Expense</b>          | <b>230.76</b>      |                   |                    |                 |
| <b>Net Other Income</b>             | <b>-153.87</b>     | <b>4,025.00</b>   | <b>-4,178.87</b>   | <b>-3.8%</b>    |
| <b>Net Income</b>                   | <b>-127,247.91</b> | <b>0.00</b>       | <b>-127,247.91</b> | <b>100.0%</b>   |



# Street Improvements - CO

2/28/2019 11:22 AM

Register: Street Improvements - CO

From 10/01/2018 through 02/28/2019

Sorted by: Date, Type, Number/Ref

| Date       | Number | Payee                           | Account                   | Memo                    | Payment   | C | Deposit    | Balance    |
|------------|--------|---------------------------------|---------------------------|-------------------------|-----------|---|------------|------------|
| 10/04/2018 | 1      | Amegy Bank Loan                 | Construction Income       | Bank Loan for Ridge...  |           | X | 619,430.00 | 619,430.00 |
| 10/18/2018 | 1001   | Fedex                           | Accounts Payable          |                         | 57.53     | X |            | 619,372.47 |
| 10/18/2018 | 1002   | Birkhoff, Hendricks & Carter... | Accounts Payable          | Invoice # 14517 / Pr... | 11,033.50 | X |            | 608,338.97 |
| 10/31/2018 |        |                                 | Interest Income           | Interest                |           | X | 141.82     | 608,480.79 |
| 11/14/2018 | 1003   | Birkhoff, Hendricks & Carter... | Accounts Payable          | Inv# 14571 Project 2... | 11,903.70 | X |            | 596,577.09 |
| 11/30/2018 |        |                                 | Interest Income           | Interest                |           | X | 149.74     | 596,726.83 |
| 12/18/2018 | 1004   | Birkhoff, Hendricks & Carter... | Accounts Payable          | VOID: Inv# 14694 P...   |           | X |            | 596,726.83 |
| 12/31/2018 |        |                                 | Interest Income           | Interest                |           | X | 152.04     | 596,878.87 |
| 01/04/2019 |        |                                 | Construction Income       | Deposit                 |           | X | 3,040.57   | 599,919.44 |
| 01/07/2019 | 1005   | Birkhoff, Hendricks & Carter... | Accounts Payable          | Inv# 14694 Project 2... | 5,951.85  | X |            | 593,967.59 |
| 01/07/2019 | 1005*  | Birkhoff, Hendricks & Carter... | Legal & Professional Fees | VOID: Inv 14694 Pr...   |           | X |            | 593,967.59 |
| 01/23/2019 | 1006   | Birkhoff, Hendricks & Carter... | Accounts Payable          | Project# 2018156 In...  | 12,329.20 | X |            | 581,638.39 |
| 01/31/2019 |        |                                 | Interest Income           | Interest                |           | X | 151.75     | 581,790.14 |
| 02/07/2019 | 1007   | The Leonard Graphic             | Accounts Payable          | Notice to Bidders       | 192.00    |   |            | 581,598.14 |
| 02/20/2019 | 1008   | Birkhoff, Hendricks & Carter... | Accounts Payable          | Inv# 14950 Project# ... | 3,078.75  |   |            | 578,519.39 |

Kenneth L. Maun  
Tax Assessor Collector  
Collin County  
2300 Bloomdale Rd  
P.O. Box 8046  
McKinney, Texas 75070  
972- 547-5020  
Metro 424-1460 Ext.5020  
Fax 972-547-5040

February 11, 2019

Mayor Rhonda Williams  
City of Blue Ridge  
200 S. Main  
Blue Ridge, Texas 75424

Dear Mayor Williams,

Enclosed is the Monthly Collection Report for:  
The City of Blue Ridge tax collections for the month were:

January 2019  
\$60,233.41

Sincerely,



Kenneth L. Maun  
Tax Assessor Collector

Attachment

cc: Edie Sims, City Secretary

KM:kb

Kenneth L. Maun  
Tax Assessor/Collector  
Collin County  
P O Box 8046  
McKinney Tx 75070

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Monthly Collection Status Report  
January 2019

City of Blue Ridge #08

| Current Tax Year Collections    | Collections<br>Month of January | Cumulative Total<br>10/1/18 thru 1/31/19 | %<br>of Collections |
|---------------------------------|---------------------------------|------------------------------------------|---------------------|
| Base M&O                        | \$47,808.04                     | \$163,615.86                             | 74.86%              |
| Base I&S                        | 11,636.65                       | \$39,824.40                              |                     |
| Late Rendition Penalty          | 30.96                           | \$88.71                                  |                     |
| P&I M&O                         | 0.00                            | \$0.00                                   |                     |
| P&I I&S                         | 0.00                            | \$0.00                                   |                     |
| P&I I&S Bond                    |                                 |                                          |                     |
| Attorney Fee                    | 0.00                            | \$0.00                                   |                     |
| Subtotal                        | <u>\$59,475.65</u>              | <u>\$203,528.77</u>                      | 74.89%              |
| Delinquent TaxYears Collections |                                 |                                          |                     |
| Base M&O                        | \$623.50                        | \$1,323.17                               |                     |
| Base I&S                        | 0.00                            | \$0.00                                   |                     |
| Late Rendition Penalty          | 0.00                            | \$0.00                                   |                     |
| P&I M&O                         | 134.26                          | \$333.08                                 |                     |
| P&I I&S                         | 0.00                            | \$0.00                                   |                     |
| P&I I&S Bond                    |                                 |                                          |                     |
| Attorney Fee                    | 85.96                           | \$208.57                                 |                     |
| Subtotal                        | <u>\$843.72</u>                 | <u>\$1,884.82</u>                        | 0.69%               |
| Combined Current & Delinquent:  |                                 |                                          |                     |
| Base M&O                        | \$48,431.54                     | \$164,938.83                             |                     |
| Base I&S                        | \$11,636.65                     | \$39,824.40                              |                     |
| Late Rendition Penalty          | 30.96                           | 88.71                                    |                     |
| P&I M&O                         | 134.26                          | 333.08                                   |                     |
| P&I I&S                         | 0.00                            | 0.00                                     |                     |
| P&I I&S Bond                    |                                 |                                          |                     |
| Attorney Fee                    | 85.96                           | 208.57                                   |                     |
| Total Collections               | <u>\$60,319.37</u>              | <u>\$205,393.59</u>                      | 75.58%              |
| Original 2018 Tax Levy          |                                 | <u>\$271,759.28</u>                      | 100.00%             |

Kenneth L. Maun  
Tax Assessor/Collector  
Collin County  
P O Box 8046  
McKinney Tx 75070

Page 2

Cumulative Comparative Collection Status Report  
January 2019

City of Blue Ridge #08

| Current Tax Year Collections         | Collections thru<br>January 2019 | % Collections | Collections thru<br>January 2018 | % Collections |
|--------------------------------------|----------------------------------|---------------|----------------------------------|---------------|
| Base M&O                             | \$203,440.06                     | 74.86%        | \$137,872.94                     | 69.12%        |
| Late Rendition Penalty               | 88.71                            |               | 57.17                            |               |
| P&I M&O                              | 0.00                             |               | 0.00                             |               |
| Attorney Fee                         | 0.00                             |               | 0.00                             |               |
| Subtotal                             | <u>\$203,528.77</u>              | 74.89%        | <u>\$137,930.11</u>              | 69.15%        |
| <br>Delinquent Tax Years Collections |                                  |               |                                  |               |
| Base M&O                             | \$1,323.17                       |               | \$625.35                         |               |
| Late Rendition Penalty               | 0.00                             |               | 0.33                             |               |
| P&I M&O                              | 333.08                           |               | 151.61                           |               |
| Attorney Fee                         | 208.57                           |               | 107.66                           |               |
|                                      | 0.00                             |               | 0.00                             |               |
| Subtotal                             | <u>\$1,864.82</u>                | 0.69%         | <u>\$884.95</u>                  | 0.44%         |
| <br>Combined Current & Delinquent:   |                                  |               |                                  |               |
| Base M&O                             | \$204,763.23                     |               | \$138,498.29                     |               |
| P&I M&O                              | 333.08                           |               | 151.61                           |               |
| Late Rendition Penalty               | 88.71                            |               | 57.50                            |               |
| Attorney Fee                         | 208.57                           |               | 107.66                           |               |
|                                      | 0.00                             |               |                                  |               |
| Total Collections                    | <u>\$205,393.59</u>              | 75.58%        | <u>\$138,815.06</u>              | 69.59%        |
| <br>Adjusted 2017 Tax Levy           |                                  |               | <u>\$199,478.99</u>              | 100.00%       |
| <br>Original 2018 Tax Levy           | <u>\$271,759.28</u>              | 100.00%       |                                  |               |

Kenneth L. Maun  
Tax Assessor/Collector  
Collin County  
P O Box 8046  
McKinney Tx 75070

Page 3

Levy Outstanding Status Report  
January 2019

City of Blue Ridge #08

|                                         | Current Tax Year   | Delinquent Tax Years |
|-----------------------------------------|--------------------|----------------------|
| Current Month:                          |                    |                      |
| Tax Levy Remaining as of 12/31/18       | \$130,815.62       | \$9,163.25           |
| Base M&O Collections                    | 59,444.69          | 623.50               |
| Supplement/Adjustments                  | 11.89              | 193.03               |
| Write-off                               | 0.00               | 0.00                 |
| Remaining Levy as of 1/31/19            | <u>\$71,382.82</u> | <u>\$8,732.78</u>    |
| Cumulative (From 10/01/18 thru 1/31/19) |                    |                      |
| Original 2017 Tax Levy (as of 10/01/18) | \$271,759.28       | \$9,862.92           |
| Base M&O Collections                    | 203,440.06         | 1,323.17             |
| Supplement/Adjustments                  | 3,083.60           | 193.03               |
| Write-off                               | 0.00               | 0.00                 |
| Remaining Levy as of 1/31/19            | <u>\$71,382.82</u> | <u>\$8,732.78</u>    |

Kenneth L. Maun  
Tax Assessor/Collector  
Collin County  
P O Box 8046  
McKinney Tx 75070

Page 4

Monthly Distribution Report  
January 2019

City of Blue Ridge #08

|                                     | Distribution<br>Month of January | Distribution<br>10/1/18 thru 1/31/19 |
|-------------------------------------|----------------------------------|--------------------------------------|
| Weekly Remittances:                 |                                  |                                      |
| Week Ending 1/4/19                  | \$8,589.98                       | \$12,156.16                          |
| Week Ending 1/11/19                 | \$8,333.82                       | \$49,144.35                          |
| Week Ending 1/18/19                 | \$6,038.31                       | \$51,109.40                          |
| Week Ending 1/25/19                 | \$13,975.89                      | \$32,554.45                          |
| Week Ending 1/31/19                 | \$23,294.06                      | \$60,216.21                          |
| Total Weekly Remittances            | <u>\$60,231.86</u>               | <u>\$205,180.57</u>                  |
| Overpayment from Prior Month        | \$0.00                           | \$0.00                               |
| Manual Adjustment Refund            | \$0.00                           | \$0.00                               |
| Commission Paid Delinquent Attorney | \$85.96                          | \$208.57                             |
| Entity Collection Fee               | \$0.00                           | \$0.00                               |
| Judgement Interest                  | \$0.00                           | \$0.00                               |
| 5% CAD Rendition Penalty            | \$1.55                           | \$4.45                               |
| Total Disbursements                 | <u>\$60,319.37</u>               | <u>\$205,393.59</u>                  |
| Carryover to Next Month             | \$0.00                           | \$0.00                               |



**2782 - Blue Ridge, City of (General Obligation Debt)**

Report - Blue Ridge, City of (General Obligation Debt) / Sales Tax Data

The charts below contain sales tax revenue allocated each month by the Texas State Comptroller. Please contact and search the [Texas Comptroller's website](#) if you notice an incorrect amount.

For example, the February allocations reflect December sales, collected in January and allocated in February.

\*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

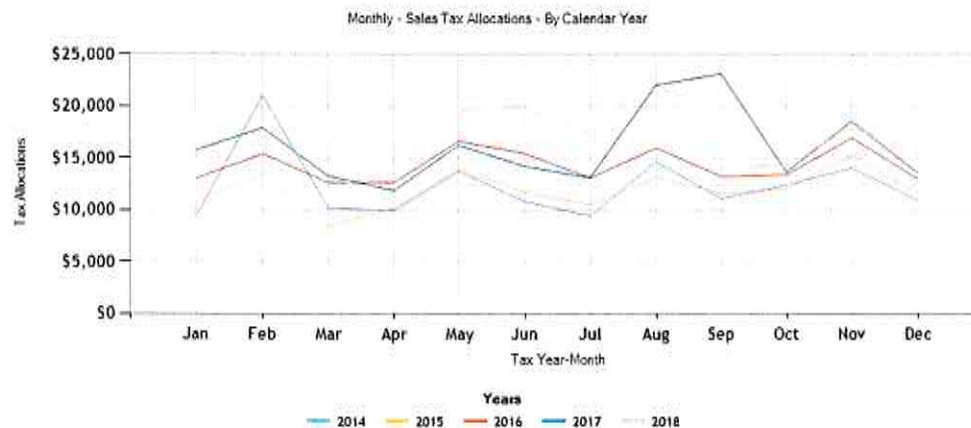
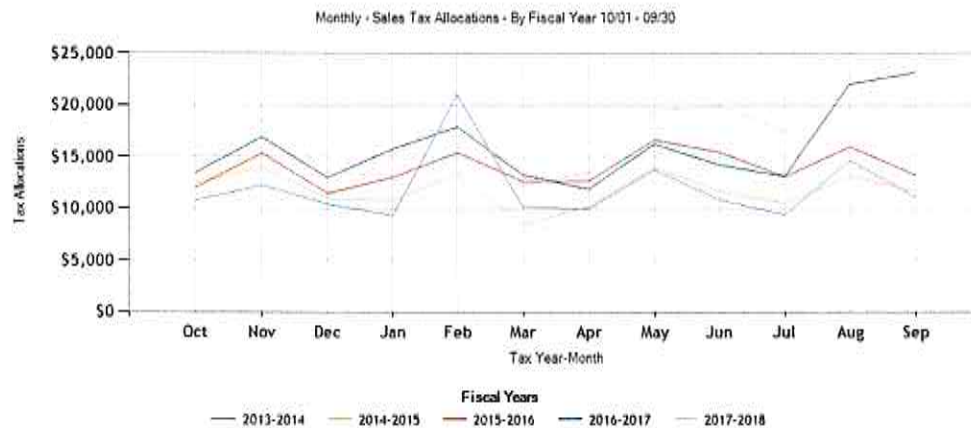
- [View Grid Based on Fiscal Year](#)
- [View Grid With All Years](#)

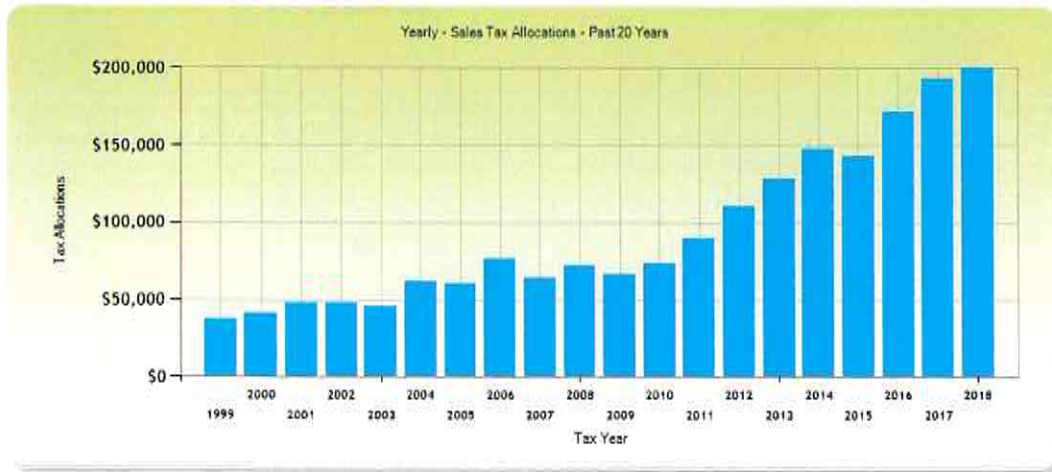
 [Download to Excel](#)

**By Calendar Year**

| Year | January  | February | March    | April    | May      | June     | July     | August   | September | October  | November | December | Total     |
|------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|----------|----------|----------|-----------|
| 2019 | \$14,965 | \$26,513 | \$0      | \$0      | \$0      | \$0      | \$0      | \$0      | \$0       | \$0      | \$0      | \$0      | \$41,478  |
| 2018 | \$13,137 | \$19,091 | \$12,219 | \$13,580 | \$19,502 | \$19,937 | \$17,445 | \$22,987 | \$14,110  | \$14,338 | \$17,996 | \$15,614 | \$199,954 |
| 2017 | \$15,763 | \$17,919 | \$13,277 | \$11,886 | \$16,248 | \$14,238 | \$13,124 | \$22,031 | \$23,142  | \$13,654 | \$18,552 | \$13,595 | \$193,429 |
| 2016 | \$13,043 | \$15,423 | \$12,633 | \$12,675 | \$16,640 | \$15,459 | \$13,098 | \$15,980 | \$13,237  | \$13,422 | \$16,942 | \$13,012 | \$171,564 |
| 2015 | \$10,832 | \$13,388 | \$8,437  | \$10,235 | \$13,995 | \$11,700 | \$10,528 | \$13,150 | \$11,657  | \$12,017 | \$15,383 | \$11,484 | \$142,808 |
| 2014 | \$9,352  | \$21,018 | \$10,164 | \$9,997  | \$13,758 | \$10,854 | \$9,433  | \$14,642 | \$11,136  | \$12,417 | \$14,043 | \$10,961 | \$147,776 |
| 2013 | \$8,851  | \$13,244 | \$9,099  | \$8,872  | \$10,834 | \$10,316 | \$11,142 | \$12,682 | \$10,025  | \$10,788 | \$12,277 | \$10,455 | \$128,585 |
| 2012 | \$6,914  | \$11,127 | \$8,110  | \$8,068  | \$11,944 | \$7,171  | \$9,616  | \$10,589 | \$9,112   | \$8,743  | \$10,575 | \$8,887  | \$110,854 |
| 2011 | \$7,761  | \$8,890  | \$5,271  | \$5,013  | \$8,388  | \$6,047  | \$5,525  | \$10,117 | \$7,013   | \$7,941  | \$10,181 | \$7,797  | \$89,944  |
| 2010 | \$4,799  | \$7,992  | \$5,657  | \$4,335  | \$8,058  | \$5,314  | \$5,245  | \$7,066  | \$5,513   | \$5,154  | \$8,151  | \$6,362  | \$73,647  |

1 2 3 4 >







## Favorite Accounts

| Account Nickname               | Current    | Available  |
|--------------------------------|------------|------------|
| 4A INDUSTRIAL DEVELOPMENT      | 89,029.74  | 89,029.74  |
| 4B COMMUNITY DEVELOPMENT       | 155,771.30 | 155,771.30 |
| RESERVE REVENUE ACCOUNT        | 10,499.40  | 10,499.40  |
| LIBRARY & LEARNING CENTER FUND | 5,936.14   | 5,936.14   |
| ROAD CONSTRUCTION              | .00        | .00        |
| GENERAL TAX                    | 173,558.87 | 173,558.87 |
| REVENUE                        | 32,624.84  | 32,979.22  |
| DEPOSIT                        | 56,240.96  | 56,240.96  |
| INTEREST & SINKING BOND        | .00        | .00        |
| GENERAL PAYROLL ACCT           | .00        | .00        |
| REVENUE PAYROLL ACCT           | .00        | .00        |
| USDA                           | 11,913.18  | 11,913.18  |
| ENCUMBERED REV                 | 23,869.09  | 23,875.13  |
| STREET IMPROVEMENTS-CO         | 578,519.39 | 578,519.39 |
| WATER DEPOSITS                 | .00        | .00        |

# **CITY OF BLUE RIDGE**

## **ORDER OF CANCELLATION**

The City Council of the City of Blue Ridge hereby cancels the scheduled election to be held May 4, 2019 in accordance with Section 2.053(A) of the Texas Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:

El Ayuntamiento de la ciudad de Blue Ridge por este medio cancela las elecciones programadas a realizarse el 04 de mayo de 2019 conformidad con la sección 2.053(A) del código electoral de Texas. Los siguientes candidatos han sido certificadas como sin oposición y son elegidos por este medio como sigue:

| <u>Candidate (Candidato)</u> | <u>Office Sought (Oficina buscada)</u> |
|------------------------------|----------------------------------------|
| Amber Wood                   | Council Member                         |
| Kevin Bell                   | Council Member                         |
| Gerald Young                 | Council Member                         |

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

Una copia de esta orden se publicará en el día de la elección en cada votación que habría sido utilizado en la elección.

---

Rhonda Williams, Mayor

---

Edie Sims, City Secretary

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Date of Adoption (Fecha de adopción)

**LEGAL NOTICE  
PUBLIC HEARING**

A First Public Hearing of the City of Blue Ridge City Council for Tuesday, **March 5, 2019 at 7:00pm** at the Blue Ridge Community Center located at 200 W. Tilton to receive public comments and to hear the request for a replat of a Final Plat known as Vanessa's Place, an addition located at 211 North Morrow, Blue Ridge, TX, also known as Blue Ridge Original Donation, Lot 45, containing 36,590 square feet, replatting into 2 lots and also which is located within the City of Blue Ridge.

This hearing is open to any interested persons. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing.

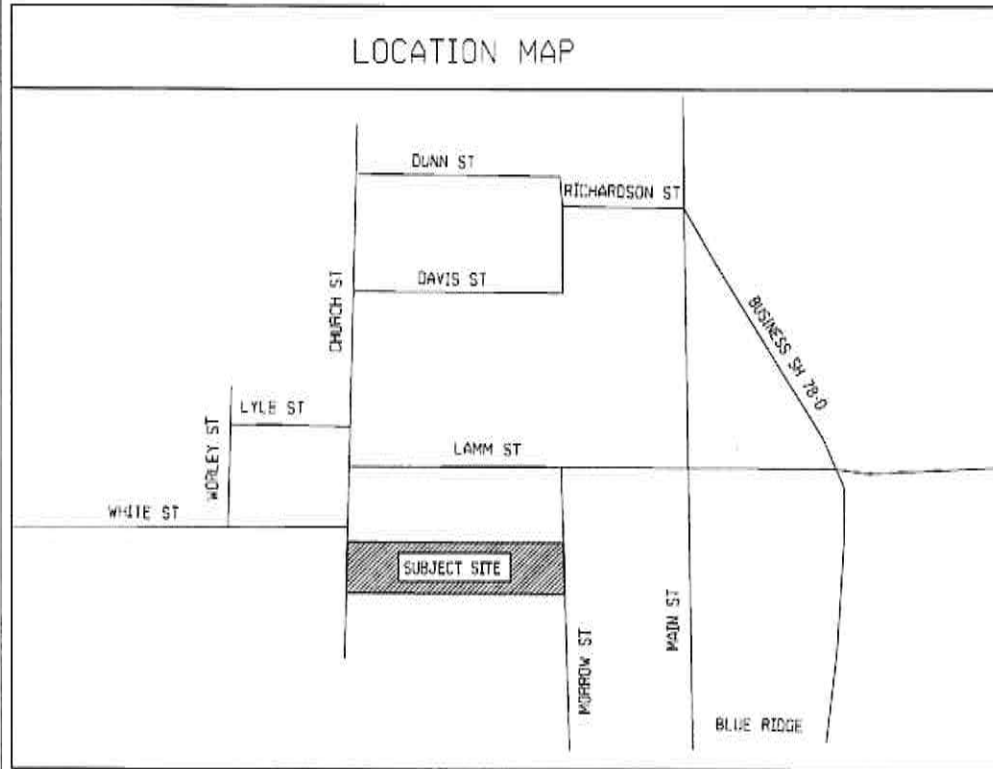
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A Second Public Hearing of the City of Blue Ridge City Council for Tuesday, **March 5, 2019 at 7:05pm** at the Blue Ridge Community Center located at 200 W. Tilton to receive public comments and to hear the request for a replat of a Final Plat known as Vanessa's Place, an addition located at 211 North Morrow, Blue Ridge, TX, also known as Blue Ridge Original Donation, Lot 45, containing 36,590 square feet, replatting into 2 lots and also which is located within the City of Blue Ridge.

This hearing is open to any interested persons. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing.



CITY OF BLUE RIDGE



200 S Main Street ~ Blue Ridge, Texas 75424
(972) 752-5791 ~ Fax (972) 752-9160



MEMO

TO: Edie Sims, City Secretary, City of Blue Ridge
FROM: Stacey Jenkins, Administrative Assistant
DATE: February 22, 2019
RE: Frognot WSC – SUD Conversion
Consent for Inclusion of Dual Certification and City Limit Area

Hi Edie,

Please see enclosed form and map exhibits for the Frognot WSC – SUD Conversion - Consent for Inclusion of Dual Certification and City Limit Area. It is my understanding that this will be on the March 5th City Council agenda to discuss and consider. If the City does decide to approve the issue, please return the original signed form to DBI at your earliest convenience.

If you should have any questions, please feel free to call me.

Thanks,
Stacey

**CONSENT FOR INCLUSION OF DUAL CERTIFICATION AND CITY LIMIT AREA
IN THE PROPOSED FROGNOT
SPECIAL UTILITY DISTRICT BOUNDARY**

To: City of Blue Ridge
200 S. Main Street
Blue Ridge, Texas 75424

Date: 2-22-2019

Frognot Water Supply Corporation (WSC) is currently pursuing conversion to a Special Utility District (SUD) to be known as the Frognot Special Utility District. The proposed SUD boundaries are the same as the Frognot WSC Certificate of Convenience and Necessity (CCN) #10164 boundaries. A portion of the city limits of the City of Blue Ridge and a portion of CCN #13123 of the City of Blue Ridge are included within the proposed boundaries of the Frognot SUD (see attached map exhibit). Frognot WSC requests consent to include the dually certified CCN areas in the proposed Frognot SUD boundaries. If you should have any questions, please feel free to contact me.

Sincerely,
Robert Todd, General Manager
Frognot WSC

INCLUSION OF DUALY CERTIFIED AREA INTO DISTRICT:

The undersigned, _____, hereby consents to the inclusion of the dually certificated CCN area in the proposed Frognot SUD boundary as indicated on the attached map exhibit on this _____ day of _____, 2019.

(Signature)

(Printed Name & Title)

(Date)

STATE OF TEXAS
COUNTY OF _____

This instrument was acknowledged before me this _____ day of _____, 2019 by _____, on behalf of the _____.

Seal

Notary Public - State of Texas

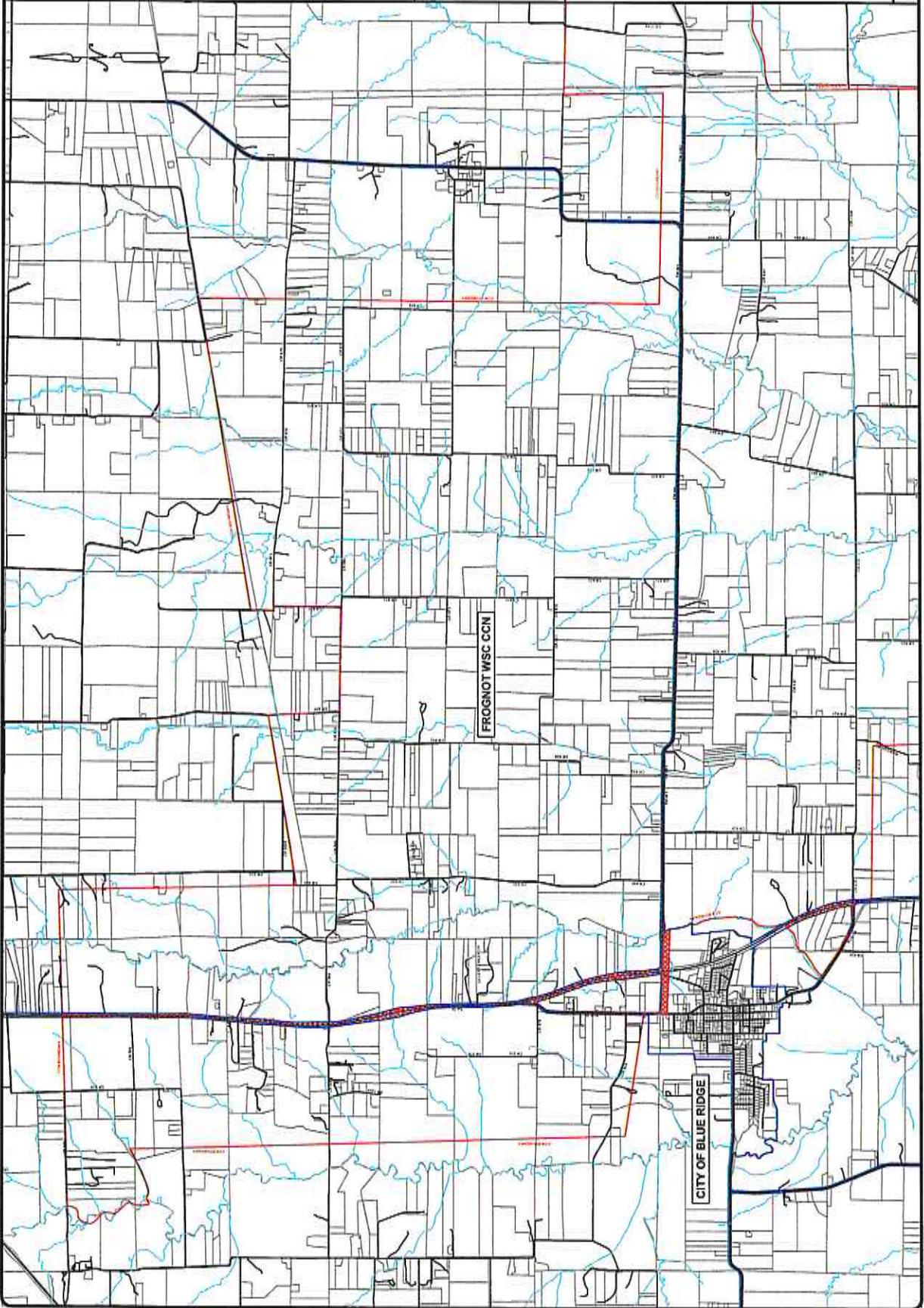
SUD CONVERSION
FOR
FROGNOT WATER SUPPLY CORPORATION
COLLIN COUNTY, TEXAS
BLUE RIDGE CITY LIMIT

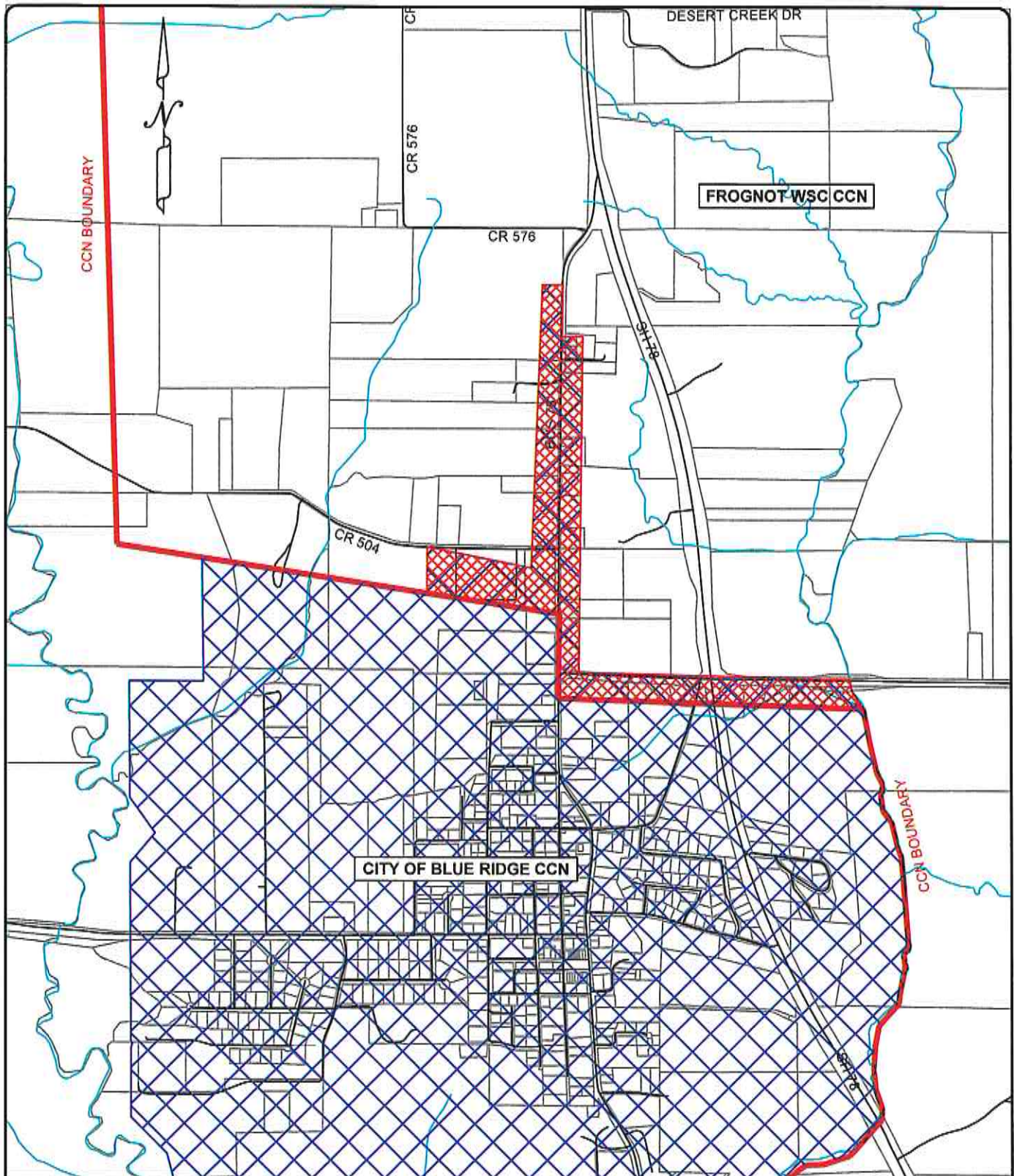
DBI
ENGINEERS

Daniel & Brown Inc.
118 McKinney St.
P.O. Box 606
Farmersville, Texas 75442
Phone 972-784-7777
www.DBIconsultants.com

DESIGNED E.W.D.
DRAWN M.K.W.
REVISION N.C.
DATE: 09-02-18

FILE: N:\Frognot WSC\SUB\BLUE RIDGE CITY LIMIT CONFLICT
F-002225





SHEET 1 OF 1

SUD CONVERSION
FOR
FROGNOT WATER SUPPLY CORPORATION
COLLIN COUNTY, TEXAS

BLUE RIDGE CCN BOUNDARY CONFLICT



Daniel & Brown Inc.

118 McKinney St.
P.O. Box 606
Farmersville, Texas 75442
Phone 972-784-7777
www.DBIConsultants.com

DESIGNED: E.W.D. DATE: 05-02-18
DRAWN: M.K.W. REVISION: NIC
FILE: N:\Frognot WSC\SUD\BLUE RIDGE CONFLICT

FIRM REGISTRATION NO.:
F-002225

City of Blue Ridge

Ordinance #2018-0206-001

Proposed amendment – February 5, 2019

Sect. 1 – B, subsection 2

Concerning the definitions of the words “food establishment”;

2. The words “food establishment” means a food service establishment, a retail food store, a temporary food establishment, a mobile food unit, and/or a roadside food vendor;

1. However, establishments operating as a non-profit 501-C3, etc., who serve food as a part of their community service do not fall under this definition and as such shall be exempt from Blue Ridge City Health and Food Establishment Rules.

CITY OF BLUE RIDGE
ORDINANCE # 2018-0206-001

FOOD ESTABLISHMENT RULES

AN ORDINANCE REGARDING THE REGULATION OF FOOD ESTABLISHMENTS INCLUDING FOOD SERVICE ESTABLISHMENTS, RETAIL FOOD STORES, TEMPORARY FOOD ESTABLISHMENTS, MOBILE FOOD UNITS, AND ROADSIDE FOOD VENDORS; PROVIDING A PENALTY; PROVIDING FOR SAVINGS, REPEALING AND SEVERABILITY; PROVIDING FOR PUBLICATION AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, there is a need to protect the health, safety, and welfare of the citizens of the City of Blue Ridge (the "City"); and

WHEREAS, rules to safeguard public health and provide consumers food that is safe, unadulterated, and honestly presented are a mechanism to protect the health, safety, and welfare of the City; and

WHEREAS, the Texas Food Establishment Rules, previously found in 25 Texas Administrative Code, Chapter 229. 161 et. al, have changed and are now provided at 25 Texas Administrative Code, Chapter 228; and

WHEREAS, adoption by ordinance of the new and revised Texas Food Establishment Rules is necessary to allow enforcement of the Texas Food Establishment Rules in compliance with State law.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, TEXAS:

Section 1. Adoption of Texas Food Establishment Rules

A. The City of Blue Ridge adopts by reference the provisions of the current rules or rules as amended by The Executive Commissioner of the Health and Human Services Commission found in 25 Texas Administrative Code, Chapter 228, regarding the regulation of food establishments in this jurisdiction.

B. Definitions

The words "authorized agent or employee" mean the employees of the regulatory authority.

The words "food establishment" means a food service establishment, a retail food store, a temporary food establishment, a mobile food unit, and/or a roadside food vendor.

The words " municipality of the City of Blue Ridge" in this ordinance shall be understood to refer to the City of Blue Ridge.

The words "state rules" mean the State rules found in 25 Texas Administrative Code, Chapter 228. These rules are also known as the Texas Food Establishment Rules.

The words "regulatory authority" means the City of Blue Ridge, who has local enforcement jurisdiction over food establishments.

Section 2. Permits and Exemptions

- A. A person may not operate a food establishment without a permit issued by the regulatory authority. Permits are not transferrable from one person to another or from one location to another location, except as otherwise permitted by this ordinance. A valid permit must be posted in or on every food establishment in a conspicuous public place regulated by this ordinance.
- B. A food establishment operated solely by a nonprofit organization is exempt from the permit fees as required in this ordinance, but is not exempt from compliance with State rules. The regulatory may require any information necessary to determine whether an organization is nonprofit for purposes of this exemption. However, once determined a nonprofit, the food establishment must still process all permitting requirements.

Section 3. Application for Permit Fees

- A. Any person desiring to operate a food establishment must make a written application for a permit on forms provided by the regulatory authority. The application must contain the name and address of each applicant, the location and type of the proposed food establishment and the applicable fee. An incomplete application will not be accepted. Failure to provide all required information, or falsifying information required may result in denial or revocation of the permit. Renewal of permits are required on an annual basis and the same information is required for a renewal permit as the same as an initial permit.
- B. Prior to the approval of an initial permit or the renewal of an existing permit, the regulatory authority shall inspect the proposed food establishment to determine compliance with State laws and rules. A food establishment that does not comply with State laws and rules will be denied a permit or the renewal of a permit.
- C. The following fee schedule applies to permits issued under this ordinance:

Grease Trap Registration	\$ 0.00
Permanent Food Establishment Permit	\$425.00
Mobile Food Vendor (Hot & Cold Truck) and Seasonal Vendor	\$225.00
Food Service Temporary Event Vendor Permit	\$125.00
Complaint Investigation	\$200.00
Health Plan Review, Health Final and CO Inspections	\$175.00

Section 4. Review of Plans

- A. Whenever a food establishment is constructed or extensively remodeled, when a food establishment has a change of ownership, or when an existing structure is converted to use as a food establishment, properly prepared plans and specifications for such construction, remodeling or conversion shall be submitted to the regulatory authority for review before work is begun. Extensive remodeling means that 20% or greater of the area of the food establishment is to be remodeled. The plans and specifications shall indicate the proposed layout, equipment arrangement, mechanical plans and construction of materials of work areas, and the type and model of proposed fixed equipment and facilities. The plans and

specifications will be approved by the regulatory authority if they meet the requirements of the rules adopted by this ordinance. The approved plans and specifications must be followed in construction, remodeling or conversion. Food establishment owners/operators shall ensure during plans review, construction and operation that their facilities comply with all applicable city plumbing, mechanical, electrical, building, zoning and fire prevention and protection codes.

- B. Failure to follow the approved plans and specifications will result in a permit denial, suspension, or revocation. If revoked, double fines will be assessed.

Section 5. Suspension of Permit

- A. The regulatory authority may, without warning, notice, or hearing, suspend any permit to operate a food establishment if the operation of the food establishment constitutes an imminent hazard to public health. Suspension is effective upon service of the notice required by Paragraph (5) (B) of this ordinance. When a permit is suspended, food operations shall immediately cease. Whenever a permit is suspended, the holder of the permit shall be afforded an opportunity for a hearing within 20 days of receipt of a request for a hearing.
- B. Whenever a permit is suspended, the holder of the permit or the person in charge shall be notified in writing that the permit is, upon service of the notice, immediately suspended and that an opportunity for a hearing will be provided if a written request for a hearing is filed with the regulatory authority by the holder of the permit within ten (10) days. If not written request for hearing is filed within the ten (10) days, the suspension is sustained. The regulatory authority may end the suspension at any time if reasons for suspension no longer exist.

Section 6. Revocation of Permit

- A. The regulatory authority may, after providing opportunity for a hearing, revoke a permit for serious or repeated violations of any of the requirements of these rules or for interference with the regulatory authority in the performance of its duties. Prior to revocation, the regulatory authority shall notify the holder of the permit or the person in charge, in writing, of the reason for which the permit is subject to revocation and that the permit shall be revoked at the end of the ten (10) days following service of such notice unless a written request for a hearing is filed with the regulatory authority by the holder of the permit within such ten (10) day period.
- B. If no request for hearing is filed within the ten (10) day period, the revocation of the permit becomes final.

Section 7. Administrative Process

- A. A notice as required in these rules is properly served when it is delivered to the holder of the permit or the person in charge, or when it is sent by registered or certified mail, return receipt requested, to the last known address of the holder of the permit. A copy of the notice shall be filed in the records of the regulatory authority.
- B. The hearings provided for in these rules shall be conducted by the regulatory authority at a time and place designated by it. Based upon the recorded evidence of such hearing, the regulatory authority shall make final findings, and shall sustain, modify or rescind any notice

or order considered in the hearing. A written report of the hearing decision shall be furnished to the holder of the permit by the regulatory authority.

Section 8. Remedies

- A. Any person who violates a provision of these rules and any person who is the permit holder of or otherwise operates a food service establishment that does not comply with the requirements of these rules and any responsible officer of that permit holder or those persons shall be fined not more than Five Hundred Dollars (\$500) per incident per day.
- B. The regulatory authority may seek to enjoin violations of these rules.

Section 9. Severability

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions of this ordinance.

Section 10. Savings/Repealing Clause

All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict; but such repeal shall not abate any pending prosecution for violation of the repealed ordinance, nor shall the repeal prevent a prosecution from being commenced for any violation if occurring prior to the repeal of the ordinance. Any remaining portions of said ordinances shall remain in full force and effect.

Section 11. Effective Date

This Ordinance shall become effective immediately from and after its date of passage and the publication of its caption as the law in such cases provides, and it is accordingly so ordained.

PASSED on first reading and only reading on the 6th day of February, 2018 at properly scheduled meeting of the City Council of the City of Blue Ridge, Texas, there being a quorum present, and approved by the Mayor on the date set out below.

APPROVED THIS 6th DAY of FEBRUARY, 2018.

APPROVED:



Rhonda Williams, Mayor

ATTEST:



Edie Sims, City Secretary

CITY OF BLUE RIDGE
RESOLUTION R-2019-0305-001

A RESOLUTION OF BLUE RIDGE, TEXAS, AUTHORIZING THE AWARD OF PROFESSIONAL SERVICE PROVIDER CONTRACTS FOR THE 2019 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PLANNING AND CAPACITY BUILDING FUND PROJECT.

WHEREAS, the 2019 TxCDBG Planning/Capacity Building Fund contract requires implementation by professionals experienced in completion of federally-funded planning services;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Proposals (RFP) process for planning services has been completed in accordance with Texas CDBG requirements;

WHEREAS, the proposals received by the due date have been reviewed to determine the most qualified and responsive providers for the professional service;

NOW, THEREFORE, BE IT RESOLVED:

- Section 1. That _____ be awarded a contract to provide Texas CDBG application and project-related **planning services** for the 2019 Planning and Capacity Building Fund project.
- Section 2. That any and all contracts or commitments made with the above-named service provider are dependent on the successful negotiation of a contract with the service provider;

PASSED AND APPROVED ON March 5, 2019.

APPROVED:

Mayor

ATTEST:

City Secretary

Sims Edie

From: Carlos Beceiro <carlosb@grantworks.net>
Sent: Thursday, February 21, 2019 11:14 AM
To: Sims Edie
Subject: Re: Planning application

There's one more thing actually, Edie. If you see below, these are the studies that the City can apply for, but the State will only fund nine of these ten, so at your population level, generally cities will choose between the Zoning Ordinance and the Subdivision Ordinance. We can propose changes to existing ordinances or propose entirely new ordinances for these.

What do you think the City would prefer?

	Studies Applied For	Studies Removed
Base Planning Activities (required, includes Population, Land Use, and Housing Studies)	\$8,130.00	
Street Conditions Study	\$2,835.00	
Water System Study	\$5,250.00	
Wastewater System Study	\$5,250.00	
Storm Drainage System Study	\$5,250.00	
Capital Improvements Program	\$2,205.00	
Parks and Recreation	\$2,100.00	
Economic Development	\$3,045.00	
Zoning Ordinance		\$1,995.00
Subdivision Ordinance	\$1,995.00	
Certifications, Presentations, Reports, and Publications (required, does not count as Planning Study)	\$750.00	
Total	\$36,810.00	
Match (for all elements included)	\$3,681.00	

Carlos Beceiro | Associate VP of Planning Services | (512) 420-0303 x 403 | carlosb@grantworks.net

GrantWorks, Inc. | 2201 Northland Drive, Austin TX 78756 | www.grantworks.net



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PROPOSAL TO PROVIDE
GRANT APPLICATION & PLANNING SERVICES

CITY OF BLUE RIDGE

Comprehensive Plan

2019 Texas CDBG

Planning & Capacity Building Fund



AUSTIN (HQ)

ABILENE

ALPINE

BEEVILLE

CORPUS CHRISTI

DALLAS

GALVESTON

HOUSTON

HUNTSVILLE

KIRBYVILLE

MCALLEN

NEW ULM

PALESTINE

ROCKPORT

SAN ANGELO

VICTORIA



Planning, Housing, and
Community Development Services
for Texas Since 1979

Eric Hartzell Vice President
2201 Northland Dr. Voice (512) 420-0303
Austin, Texas 78756 Fax (512) 420-0302
Eric@grantworks.net

February 19, 2019

The Honorable Rhonda Williams
Mayor, City of Blue Ridge
200 S. Main
Blue Ridge, Texas 75424

Re: Proposal to provide comprehensive planning services

Dear Mayor Williams,

Thank you for including GrantWorks in your Request for Proposals. GrantWorks' staff has more than 800 years of experience working in governmental agencies, governmental consulting and non-profit companies and we look forward to the opportunity to provide quality comprehensive planning and project management services for the City.

GrantWorks is Texas' number one provider of planning services for smaller communities. As professional planners/engineers as well as TXCDBG administrators, we at GrantWorks are uniquely able to provide planning documents that are accurate, easy to use, and aesthetically pleasing while **exceeding** the Texas Department of Agriculture's (TDA) TxCDBG stringent and specific requirements. GrantWorks has never missed TDA's contract deadline.

Experience with providing similar services to numerous Texas cities of comparable size; existing knowledge of small cities in Texas; and infrastructure expertise is why the GrantWorks Team is ideal to meet the City's planning needs.

The GrantWorks team will make sure your Plan contains an achievable vision; clear recommendations; implementation strategies; well-structured plans for drainage, utility, and other public facilities; and other tools to help the City direct its energies toward reaching its goals.

The GrantWorks team is structured to provide the City with a practical approach to planning, using ordinances and other governance that will transcend into a comprehensive document that can be used on a daily basis to *maintain and enhance a distinctly hometown atmosphere as high-quality development occurs.*

We appreciate your consideration and look forward to working with you on this and future projects.

Sincerely,

Eric Hartzell, AICP
Executive Vice President

GrantWorks Team Professional Qualifications

*Why should you consider the GrantWorks team for your comprehensive planning project?
What sets us apart from most planning consultants or engineering firms?*

- **GrantWorks** is a firm of **planning professionals**. Seventeen employees hold post-graduate degrees in Urban & Regional Planning, Construction Management, or Public Administration; seven are certified by the American Institute of Certified Planners (AICP), the profession's highest accreditation.
- Comprehensive planning is a **core business**—we have a dedicated staff of eight professionals who work 100% of their time on comprehensive plans.
- We have **in-house mapping expertise** in producing and generating digital and printed maps using GIS, CAD, and other graphics software.
- We provide **subcontracted engineering services**, bringing a level of analysis and integration that other planning-only consultancies lack.
- We **implement** and **administer** Planning/Capacity Building Fund projects, successfully navigating the myriad state and federal regulations that govern the Texas Community Development Program. This allows our planning department to make recommendations designed to be implemented, not sit on a shelf.
- Our in-house expertise allows us to produce plans that are **internally consistent** with seamless transitions between various planning elements — infrastructure, housing, land use, economy, recreation and environment.
- Collaborating with City staff, officials and residents, we produce **creative, real-world** plans that draw on our expertise in project finance and grant funding. Too many plans are pie-in-the-sky dust collectors that never explain how to pay for what they propose.
- Because those who will use your comprehensive plan have varied exposure to municipal governance and planning, we prepare documents using **layman's terms** with **clear, aesthetically pleasing graphics**.

Experience with Federally Funded Programs

GrantWorks provides grant administration, application, and project management services for a variety of state and federal grant programs. In particular, we have extensive expertise and success with federally funded construction programs.

Community Development Block Grant (CDBG) Programs

GrantWorks has successfully assisted local governments with the Texas Community Development Block Grant (TxCDBG) program since the program's inception, providing both application and grant administration services to hundreds of communities throughout Texas. **GrantWorks has completed more than 1,200 Community Development Block Grant projects in more than 300 cities and counties across the State.**

Texas Department of Agriculture

- Community Development Fund—692 projects funded, \$231+ million #1 in Texas
- Colonia Construction Fund—96 projects administered, \$44+ million
- Disaster Relief Funds—74 projects administered, \$21+ million,
- Planning Grants—215 projects funded, completed or underway
- Colonia Planning Fund—42 projects completed or underway
- Texas Capital Fund (Economic Development) — 86 projects
- Texas Main Street/Downtown Revitalization Program —37 projects

Texas General Land Office

- CDBG-DR—100+ contracts, \$500+ million #1 in Texas
- Managing largest infrastructure contract award in Texas, \$100 million for City of Galveston
- Managing largest housing project in Texas, \$65 million Galveston Housing Authority rebuild
- Managing the Galveston Rental Housing Replacement Program Phase One, a \$25 million single family rental housing development project



Other Federal and State Programs

One of our many strengths is our ability to work well with a variety of local, state and federal stakeholders within the regulatory requirements of numerous state and federally funded programs. GrantWorks has managed projects funded by more than a dozen state and federal agencies, including the following:

Texas Department of Housing and Community Affairs

- Homeowner Rehabilitation Assistance (HRA) Program/Owner-Occupied Assistance
- 500+ contracts awarded to cities, counties and non-profits for \$200+ million #1 in Texas
- 3,000+ substandard houses rehabilitated or replaced #1 in Texas
- Full administrative and project delivery services:
 1. Application development, beneficiary income verification, project eligibility assessment
 1. Procurement, acquisition, environmental review
 2. Financial management, draw, change order, pay estimates, amendments
 3. Compliance, duplication of benefit analysis, audit and monitoring support

Texas Department of Emergency Management

- Hazard Mitigation Construction Projects—\$30+ million
- Critical Facility Generators—15 contracts, \$1.7 million
- Hazard Mitigation Plans—19 contracts, \$2+ million
- Warning Sirens—8 contracts, \$428,488

Texas Parks and Wildlife

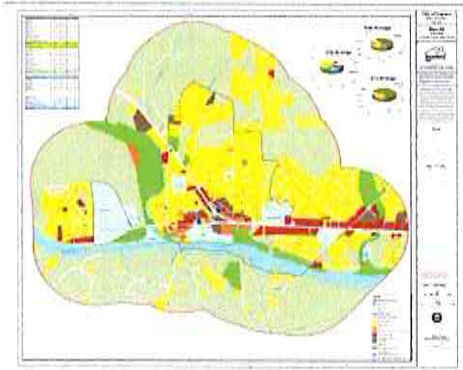
- Outdoor/Indoor Recreation Program—17 projects funded
- Small Community Parks Program—36 projects funded

Texas Department of Transportation

- Safe Routes to School—19 projects funded, \$10.7 million
- County Transportation Infrastructure Fund—36 projects funded, \$70.5 million
- Transportation Enhancement Act for the 21st Century—
 - \$2.4 million
- Surface Transportation Environment and Planning—\$1 million
 - Border Colonia Access Program—\$1.3 million



Planning Approach



GrantWork's planning approach is focused on detailed data collection, a thorough community input process, and a set of clear, feasible implementation strategies. Our planning work begins with intensive research of the existing conditions within the community to establish a foundation of knowledge upon which the planning process is based. The Project Team will use ArcGIS 10.5 and ArcPAD software to map land use and other features of each City and either build a new database for our clients or incorporate the data into existing GIS databases. We collect parcel-by-parcel and street-by-street data that allows us to

develop detailed implementation strategies and provides our clients with information they can use in ongoing City management.

Research of existing conditions also includes an evaluation of approved and adopted plans at the City and regional level in order to understand the community's agreed upon goals, the status of existing plan implementation, and what has worked from prior planning efforts. In addition to providing us with a more detailed understanding of our clients and their needs, that evaluation enables us to write plans that integrate the successes of prior planning, avoid ineffective strategies, and move our clients forward towards new goals.





Workshops and one-on-one meetings with local stakeholders are the next and most important phase of the process. The community input process serves two important functions. First, it determines the goals and vision for the plan by highlighting aspects of the City that residents love and pinpointing aspects that they would like to see change. Second, it serves as an opportunity for stakeholders who do not regularly interact to communicate and collaborate on the issues they care about. Planning is about community building.

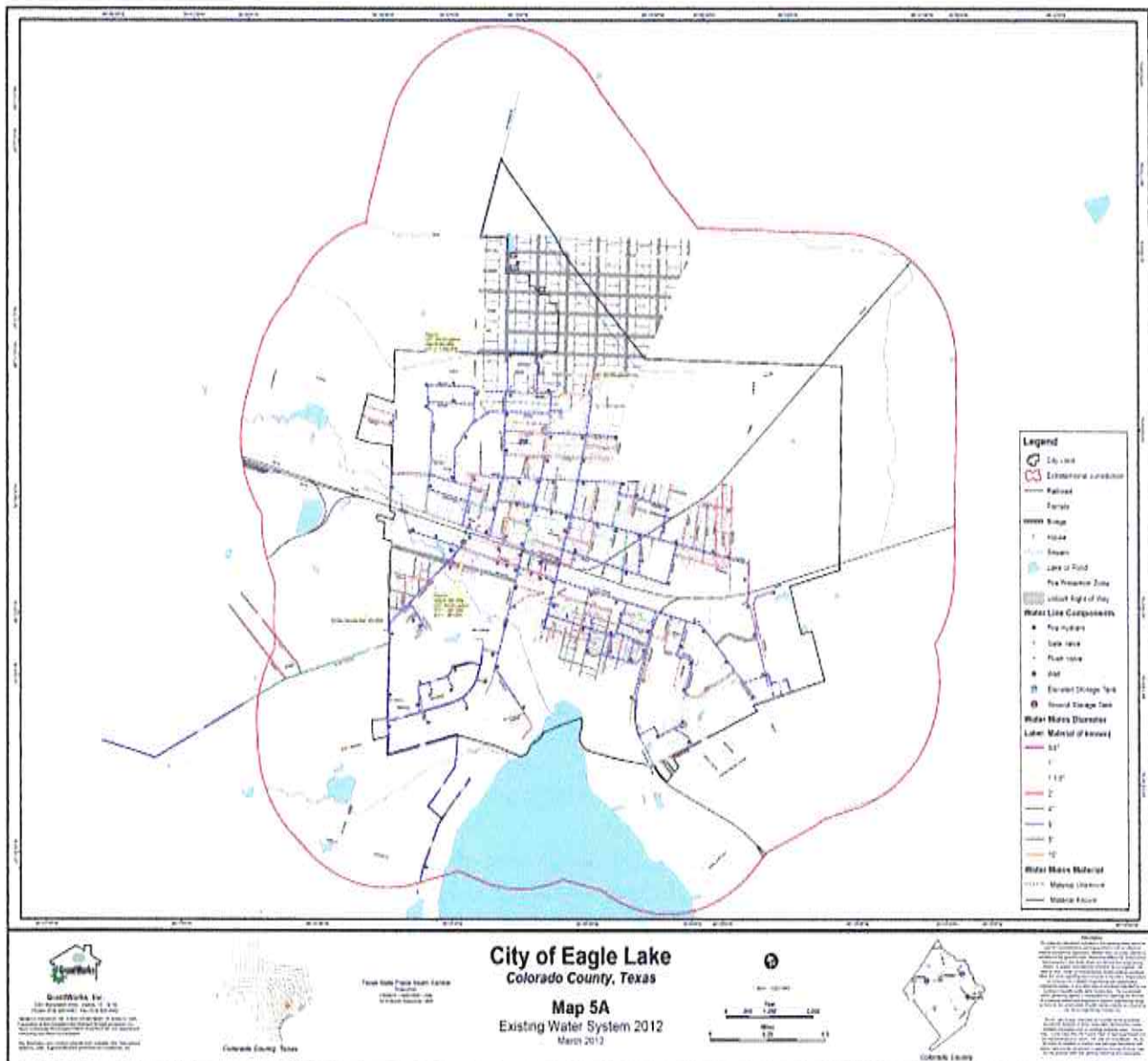
We use the mapped data, evaluation of prior plans, workshops, surveys, roundtables, and interviews to create recommendations and guidelines for community review and discussion. ArcGIS, Envision Tomorrow (developed by Fregonese Associates), and other planning tools allow us, in collaboration with City officials and residents, to: formulate conclusions about land use regulation in relation to agreed-upon or legal standards, imagine various land use scenarios for the City's future, and develop implementation strategies to lead the City toward residents' desired vision.

Our comprehensive plans focus on feasible, actionable strategies that move beyond suggestions for more planning. We recommend mechanisms for leveraging local resources through collaboration between community groups, best practices, and grant opportunities. We consolidate strategies into an implementation table, used by many of our clients as a checklist that delineates the action to be taken, timeline, lead organization, cost estimate, and potential funding sources.

Our final comprehensive plan documents consist of text, maps, figures, and illustrations. Digital versions of all documents are provided to our clients for easy exchange of information between officials, residents, and future consultants, and to facilitate the plan's daily use and regular revision. In addition to PDF versions, all text files are provided in Microsoft Word format and all mapping data is provided in ArcGIS format. All photographs taken during the planning process are provided to our clients for their use beyond the contract period.

A presentation at the end of the planning process will review the major goals and objectives defined by the community, the findings of the analysis components of each planning study, and next steps for officials and residents to implement the plan.





Each plan comes with high quality, 3 feet by 4 feet maps. Our clients post the maps on their websites, at city hall or the county courthouse, and at local libraries and community centers. The maps provide information about floodplain locations, desired future development sites, and local conditions. They promote residents' understanding about the state of the community and vision for the future.

Project Team Qualifications & Resumes

GrantWorks, Austin, Texas

GrantWorks was founded in 1979 as BJS Consulting in Houston. The firm has since grown to include more than 80+ employees and ten offices across Texas. We are a full-service project management firm. Services include Contract Administration, Application Preparation, Beneficiary Documentation, Planning Studies; Land and infrastructure development; Affordable housing development; and Economic development.

Our Planning Services division includes eight staff members with a combined 50 years of planning experience. The Division has completed almost 200 comprehensive plans for cities and counties across the state. The planning team has diverse planning experiences, allowing the department to approach City issues and solutions using a variety of perspectives. Key project team members available to work with the City include:

EDUCATION

- M.A. Geography, Kansas State University
- B.A. Kansas State College, Pittsburg

HIGHLIGHTS

- Over 40 years of experience with HUD and CDBG grants
- Expert in CDBG project development, needs identification and infrastructure projects

Bruce Spitzengel
President**Professional Qualifications**

Bruce has worked with grants since 1975, first as the planning director for Texas City, then as CDBG Manager for Pasadena, Texas. In 1979 he founded the firm that became GrantWorks in Houston, Texas. The firm has since grown to include 60+ employees in fourteen offices, with headquarters located in Austin, Texas. GrantWorks is the most successful provider of local government grant services in Texas due to Bruce's expertise in HUD/CDBG, HOME, planning, infrastructure development, affordable and fair housing, and application preparation.

Under Bruce's guidance, GrantWorks has grown to be a full service project management firm, specializing in contract administration, application preparation, technical assistance, beneficiary documentation, planning studies, land and infrastructure development, affordable housing development, and state and federal (HUD) compliance. GrantWorks has secured and managed over \$1 billion in grant funding for 350+ local government clients.

In addition to business development, Bruce continues to play a direct role in creating federally funded projects including CDBG infrastructure, CDBG-Disaster Recovery, and multifamily affordable housing. Bruce has assisted countless communities in developing complicated CDBG projects; his significant knowledge base gained from over 40 years of grant and CDBG experience.

Bruce is particularly proud that in 2014 GrantWorks was designated by HUD as a Technical Assistance Provider resource for Texas.

EDUCATION

- M.S. Community & Regional Planning, University of Texas at Austin, 1993
- B.S. Geography, Ohio University, Athens, OH, 1991

HIGHLIGHTS

- Lead in developing more than \$125 million in CDBG Disaster Recovery project activities
- Expert in CDBG project development, including beneficiary documentation

CERTIFICATIONS

- American Institute of Certified Planners (AICP)

AFFILIATIONS

- American Planning Association, Texas Chapter member

Eric Hartzell, AICP

Executive Vice President

Professional Qualifications

Eric brings more than 22 years of leadership in the fields of community and economic development, disaster recovery, affordable housing and urban planning to his role as GrantWorks' chief project development officer. His duties include guiding the firm's steady growth while improving quality and scope of services. Aside from his executive functions, Eric continues to play a direct role in creating and implementing dozens of federally funded projects including CDBG infrastructure, CDBG-Disaster Recovery, multifamily affordable housing, single family reconstruction, comprehensive plans, and colonia improvements. Prior to his 20 years at GrantWorks, Eric served as a CDBG Regional Coordinator at the Texas Department of Housing & Community Affairs and a utility planner at the City of Austin.

Eric has assisted countless communities as they maneuver through complicated CDBG projects; his significant knowledge base gained from years of directing the GrantWorks main office in Austin, Texas as staff prepare and implement CDBG projects. GrantWorks is recognized by the General Land Office (GLO) and the Texas Department of Agriculture (TDA) for excellence in managing CDBG contracts for Hurricanes Ike and Dolly and the State Entitlement CDBG Program.

In 2014, GrantWorks was designated by HUD as a Technical Assistance Provider resource, in large part due to Eric's CDBG, housing, and planning proficiency.

EDUCATION

M.S. Community & Regional Planning, University of Texas at Austin, 2006
 B.A., Plan II Honors Program, University of Texas at Austin, 1993

HIGHLIGHTS

Expertise in CDBG Planning programs, including plan writing and application preparation for the Planning and Capacity Building and the Colonia Planning Funds.
 Successfully written over 35 CDBG-funded plans and over
 Excellent written and verbal communication skills

CERTIFICATIONS

American Institute of Certified Planners (AICP)
 TxCDBG Certified Grant Administrator, Texas Department of Agriculture

AFFILIATIONS

American Planning Association, Texas Chapter member since 2010

Carlos Beceiro, AICP**Associate Vice President of Planning Services****Professional Qualifications**

As Associate Vice President of Planning Services, Carlos is responsible for helping supervise and mentor GrantWorks' 8-member Planning team. He also manages various CDBG- and state-funded projects, including Municipal Comprehensive Plans, Colonia Plans, and Hazard Mitigation Action Plans.

Carlos is a TxCDBG certified administrator and has successfully written over 35 CDBG-funded plans for cities and counties. He is also a grant writer, having worked at preparing applications for both the CDBG Planning and Capacity Building Fund and the Colonia Planning Fund.

Carlos' managerial efforts focus on ensuring the department's planning and mapping documents are of the highest possible quality. GrantWorks' plans regularly go above and beyond what is required by state and federal guidelines.

Relevant Project Experience**Lead Planner, CDBG Planning and Capacity Building Fund, Los Fresnos Comprehensive Plan, 2014**

The Los Fresnos plan was carefully developed through meetings with City stakeholders such as the Community Development Corporation, Planning and Zoning Committee, Parks Advisory Board, and the City Council. Input from these groups steered the goals and objectives in each study incorporated into the plan, which included Base Studies, Infrastructure Studies, Thoroughfare and Parks Studies. The City's Zoning and Subdivision regulations were reviewed and amendments were suggested in order to facilitate plan implementation.

Lead Planner, CDBG Colonia Planning Fund, Willacy County Colonia Comprehensive Plan, 2018

Willacy County examined its colonia areas including the unincorporated communities of Port Mansfield, Sebastian, and Lasara, which contain over 3,000 people in almost 1,350 housing units. Included in the proposals are extending sewer to several of the county's smaller colonias such as Tamezville. The county recently implemented this proposal with a colonia construction grant.

Lead Planner, Kleberg/Kenedy County Hazard Mitigation Action Plan 2017

Kleberg and Kenedy Counties and the City of Kingsville are currently working on updating their Hazard Mitigation Action Plan. Hazard histories and mitigation actions are being developed for the specific hazard areas of floods, hurricanes/tropical storms, wildfires, tornadoes, drought, coastal erosion, dam/levee failure, expansive soils, extreme heat, hailstorms, severe winter storms, windstorms, and lightning.

EDUCATION

M.S. Community & Regional Planning, University of Texas at Austin, 2013
 M.A. Latin American Studies, University of Texas at Austin, 2013
 B.A., International Affairs, Florida State University, 2008

HIGHLIGHTS

Excellent written & verbal communication skills
 Fluent in Spanish
 Conflict Resolution Training (90 hours)
 Research & public engagement experience in a variety of contexts (both within the US and internationally)
 Contributing author of several affordable housing policy and practice studies:
 Latin American Housing Network (principal author of Lima, Peru study)
 Ford Foundation Colonia Housing Study (2000-2010) (principal author of occupancy changes study)
 Self-help Survey, Rancho Vista & Redwood Informal Homestead Subdivisions
 Sustainable Housing Applications for Low-Income Self-help Settlements in Latin America and Texas

Danielle Rojas**Associate Director of Planning Services****Professional Qualifications**

As Associate Director, Danielle's focus is on administrative and programmatic tasks and on heading up the training of the 7-member Planning team. She is also responsible for working with clients to discuss and develop comprehensive plans. In addition to local stakeholder engagement, Danielle is responsible for developing studies of several key issue areas including: population change, economic development, recreation and open space, housing, and land use. Individually, the studies provide inventory, analysis, and recommendations for each key issue area. Combined, the studies provide a comprehensive report that aims to identify challenges and opportunities and to provide resources so that city governments and residents can work together to meet the current and future needs of their community.

Prior to joining GrantWorks, Danielle worked as the Zoning & Land Use Paralegal at a law firm in Columbia, South Carolina where she developed, submitted, and presented applications for zoning/land use review and approval by municipal bodies on behalf of clients. Her responsibilities also included working with municipal bodies to develop and amend local ordinances to regulate wireless communications infrastructure installation and use. Danielle's work required numerous workshops with and presentations to clients, the general public, and public officials. Danielle also has notable research experience as a result of her work as a graduate research assistant at the University of Texas at Austin.

Since starting at GrantWorks in 2016, Danielle has assisted several rural cities in Texas with developing a comprehensive plan. Her responsibilities include: project management; demographic, historical, and economic research; public outreach and engagement;

data collection and analysis (both primary and secondary data); and plan production (drafting and design).

Relevant Project Experience

Wharton 2018-2028 Comprehensive Plan (Texas). The City of Wharton plan examines the following key issue areas for the planning period: population change, housing needs, land use, street system improvement and maintenance needs, storm drainage system performance and needed improvements, water and wastewater system performance and needed improvements, economic development, parks and recreation needs, central business district development strategies, and thoroughfare improvements.

Lexington 2017-2027 Comprehensive Plan (Texas). The City of Lexington plan examines the following key issue areas for the planning period: population change (historical and projected), housing needs (current and future), land use limitations and future use, economic development analysis, recreation and open space analysis, street system improvement and maintenance needs, storm drainage system performance and needed improvements, as well as water and wastewater system performance and needed improvements.

EDUCATION

M.S. Community & Regional Planning, University of Texas at Austin, 2018
M.S. Sustainable Design, University of Texas at Austin, 2018
B.S. Environmental Science, University of Texas at San Antonio, 2014

HIGHLIGHTS

Excellent written & verbal communication skills
Proficient with Adobe Creative Suite and GIS
Experience with Sketchup, technical writing, ecology fieldwork, and economic analysis
Research & public speaking experience in a variety of contexts (both within the US and internationally)

**Nathlie Booth
Planner****Professional Qualifications**

As a planner with GrantWorks, Nathlie's focus is on working with clients to discuss and develop comprehensive plans. In addition to local stakeholder engagement, Nathlie is responsible for developing studies of several key issue areas including: population change, economic development, recreation and open space, housing, and land use. Individually, the studies provide inventory, analysis, and recommendations for each key issue area. Combined, the studies provide a comprehensive report that aims to identify challenges and opportunities and to provide resources so that city governments and residents can work together to meet the current and future needs of their community.

Prior to joining GrantWorks, Nathlie worked as a planner in the Watershed Protection Department at the City of Austin where she analyzed data for capital improvement projects, reviewed historic construction documents, and created reports, presentations, and graphics for city staff, city council, and the public.

Since starting at GrantWorks in the summer of 2018, Nathlie has assisted many rural cities in Texas with developing comprehensive plans.

Relevant Project Experience

Anson 2018-2028 Comprehensive Plan (Texas). The City of Anson plan examines the following key issue areas for the planning period: population change (historical and projected), housing needs (current and future), land use (limitations and future use), economic development analysis, recreation and open space analysis, street system improvement and maintenance needs, storm drainage system performance and needed improvements, thoroughfare system improvement and maintenance needs, as well as water and wastewater system performance and needed improvements.

San Felipe 2018-2028 Comprehensive Plan (Texas). The Town of San Felipe plan examines the following key issue areas for the planning period: population change (historical and projected), housing needs (current and future), land use limitations and future use, economic development analysis, recreation and open space analysis, street system improvement and maintenance needs, storm drainage system performance and needed improvements, zoning ordinance analysis, as well as water and wastewater system performance and needed improvements.

EDUCATION

M.S. Community & Regional Planning, University of Texas at Austin, 2018

B.A., Sculpture & Sustainable Design, Colorado College, Colorado Springs, 2013

HIGHLIGHTS

Trail Recommendations, public outreach, design guidelines and implementation strategy of a 50-mile trail plan for Pilot Point, Texas

Transportation, park and economic development visioning and conceptual design for Oak Hill, Texas

Environmental, equity, and economic analysis for the development of San Antonio's Urban Trails Design Strategies

Public outreach and demographic analysis for the development of a Regional Parks Plan for Travis, Bastrop and Caldwell counties.

The San Juan and Espada Acequias As Contemporary Urban Agriculture, Report Author and Researcher

Regenerative Water Management in Mexico City and Oaxaca, Report Author and Researcher

AFFILIATIONS

City of Austin Bicycle Advisory Council Member, 2018 – Present

Wimberley Valley Watershed Association, Planning Advisor, 2018 - Present

Tree Campus USA, UT Austin, Student Representative, 2016 -2018

Daniel Alvarado

Associate Planner

Professional Qualifications

Daniel provides comprehensive planning services to small municipalities and counties in the State of Texas through the Community Development Block Grant (CDBG) Planning and Capacity Building Fund. Additionally, he provides auxiliary planning services directly to municipalities to compliment CDBG funded planning activities such active-transportation, recreation, land and resource conservation, watershed and public-arts planning.

Relevant Experience

Urban Design and Planning Intern, Asakura Robinson, Austin, TX,

May 2018 – August 2018

Collaborated with a team of planners, urban designers and landscape architects on a variety of urban development, park development, thoroughfare improvement, and regional planning projects. As a member of the Urban Ecology Studio, Daniel conducted environmental analysis and produced reports demonstrating the environmental conditions of project sites.

Kent Butler Environmental Planning Intern, Wimberley Valley Watershed Association, Wimberley, TX, June 2017 – May 2018

Provided planning, research and operational support of WVWA's mission to protect and conserve water resources in the Wimberley Valley Watershed and in the greater Hill Country area, with a focus on developing environmental planning strategies for rural communities. Daniel continues to contribute to conservation projects in the region in an advisory capacity.

Civic Arts Intern, Go Collaborative, Austin, TX, June 2017 – May 2018

Supported the principals with client research, outreach and planning nationwide. Helped in the development of an arts-based participatory planning course.

Planning Intern, Ford, Powell and Carson Architects and Planners, San Antonio, TX, June 2016 – August 2016

Supported the principals with marketing, research, design, and client outreach related to planning and architecture projects in Texas.

Design and Development Intern, Colorado Springs Parks and Recreation, Colorado Springs, Co June 2013 – August 2013

Supported the Principal Planner with site research, presentation

preparation, overseeing infrastructure installation, data analysis, and public outreach.

Design Intern, Mier Landscape Design, Aalst, Belgium, June 2012 – August 2012

Supported the principals in the design and installation of native, edible landscapes for private and public clients around Flanders.

EDUCATION

B.A., Anthropology and Latin American Studies, University of Texas, 2012

HIGHLIGHTS

Manages spatial data for 10 Comprehensive Plans
Provides Community Development and Client Services with census data

CERTIFICATIONS

Geographic Information Systems Level I, Austin Community College

AFFILIATIONS

Big Brothers Big Sisters, 2015-Present
Phi Beta Kappa, 2012

Samantha Zelade**Geographic Information Systems Analyst****Professional Qualifications**

As a Geographic Information Systems Analyst, Samantha creates mapping products for the Planning, Community Development, and Client Services departments at GrantWorks. In addition to managing spatial data she is responsible for collecting population, housing, land use, and drainage data in rural communities in Texas for Comprehensive Plans.

Relevant Project Experience**GIS Technician, Watershed Protection Department, Austin, TX, January 2017 – March 2018**

As a member of the Finance Department's GIS team, Samantha was in charge of assigning and administering the drainage utility fee to City of Austin residents. Samantha assisted with the Watershed Department's 2017 planimetric update by performing edits and maintenance on impervious cover planimetrics, as well as by updating parcel data from the Travis Central Appraisal District. She provided direct assistance to utility customers and she stayed up to date with Municipal Code in order to ensure her team met

city and state regulations.

GIS Intern, Texas General Land Office, Austin, TX, September – December 2016

As a GIS Intern at the Texas General Land Office, Samantha collected spatial data for web based products and produced time sensitive maps to intra-agency clients as well as the general public. In addition, Samantha updated attribute information for the Coastal Resources Protected Lands Project. Utilizing the Texas General Land Office's GIS maps and records, Samantha accurately plotted Coastal Resource Grant recipient points for the Coastal Impact Association Project.

EDUCATION

B.S, Psychology, minor in
Geography, Texas State
University – San Marcos,
2014

HIGHLIGHTS

Manages spatial data for 6
Comprehensive Plans

CERTIFICATIONS

Geographic Information
Systems Level I, Austin
Community College, 2018

Monica Merced

Geographic Information Systems Analyst

Professional Qualifications

As a Geographic Information Systems Analyst, Monica creates mapping products for the Planning, Community Development, and Client Services departments at GrantWorks. In addition to managing spatial data she is responsible for collecting population, housing, land use, and drainage data in rural communities in Texas for Comprehensive Plans.

Relevant Project Experience

GIS Analyst, GrantWorks, Inc., Austin, TX
October 2018 – Present

GIS Technician, ONE Gas- Texas Gas Service, Austin, TX
January 2017 – October 2018

Contract GIS technician hired to perform digitizing of gas system facilities utilizing ArcGIS/ArcFM and perform data entry in Maximo.

Community Development

Brenna Minor, AICP

Vice President (Austin)

(512) 420-0303/ -0302 fax

Community Development Project Manager, East Texas and Houston area, 2007-2009;
Office staff of Massachusetts state senator, BA Political Science, Boston University, MA,
Urban and Environmental Policy and Planning, Tufts University

Betty Collier

Director of Client Services (Rockport)

Central/ South Texas

(512) 567-2922

Former City Administrator for Bishop and Driscoll,
BS Texas A&M-Kingsville, 14 years with GrantWorks

Mary Alice Smith

Consultant (San Angelo)

South and West Texas

(325) 869-0809/ (325) 949-3486

GrantWorks consultant (5 years); Former TDA-ORA Contract Manager and Compliance in Austin,
(19 years).

Jerry Carvajal

Director for West Texas (Alpine)

(432) 837-2607 / - 2247 fax

GrantWorks 15 years, Eight years project management experience. Former Alpine City Manager (8
years) and City Planner (6 years). Managed or assisted with more than 30 TXCDBG projects and 15
HOME projects. Fluent Spanish.

Cloy A. Richards, C.P.M.

Senior Consultant

(512) 567-4309

City Councilor & Mayor, City of Merkel (7 years), City Manager, City of Merkel (6 years), City
Administrator, City of West Tawakoni (6 years), Publisher- The Merkel Mail (27 years), GrantWorks,
Inc. 2011-present

Anthony Covacevich

Senior Consultant

South Texas

(956) 279-0910

Over 35 years of experience with administration of Texas CDBG and other state and
federal programs (24 years in local government, 11 as consultant). Licensed by the State of
Texas as a Registered Accessibility Specialist (RAS). B.A. Political Science, Pan American
Univ. M.A. Public Administration, Bucknell Univ (pending)

Oralia Cardenas

Senior Consultant

(512) 796-7112

30 years of experience in community & economic development programs, City of Edinburg (9 years), Texas CDBG Program, TDOC/TDHCA (13 years), CDBG Monitoring/CD/DR Director, ORCA/TDRA (8 years).

Application/Project Development

Bruce Spitzengel

President (Houston)

Former City Planner and TxCDBG Manager, Pasadena and Texas City, 30 years TxCDBG all aspects of TxCDBG Program management, and affordable housing development, MA Geography, Kansas State University, BA Geography, Pittsburg State University

Martha Drake

Senior Consultant (Huntsville)

Planning and Community Development management since 1999. Formerly project manager with RK Vann & Assocs. BS in Journalism, Sam Houston State

Client References

City	Activities Completed	Implementation Successes	Reference
Atlanta (pop 5,675)	Base Mapping, Public Participation Program, Population and Land Use Analysis, Utilities, Streets and Drainage, CIP, Economic Development, Zoning and Subdivision Ordinance review	Ongoing water, sewer and drainage system improvements	David Cockrell, City Manager (903) 796-2192
Nash (pop 3,350)	Base Mapping, Public Participation Program, Population and Land Use Analysis, Utilities, Streets and Drainage, CIP, Economic Development, Parks and Open Space, Thoroughfare Planning, Zoning and Subdivision Ordinance revisions related to Texarkana area metropolitan growth.	Zoning Ordinance update; Website created; Ongoing water, sewer and drainage system improvements	Doug Bowers, Administrator (903) 838-0751
Seadrift (pop 1,364)	Base Mapping, Public Participation Program, Population and Land Use Analysis, Utilities, Streets and Drainage, CIP, Development of Zoning and Subdivision Ordinances	Ongoing water, sewer, and drainage system improvements. Successful CIAP grant implementation and wind turbine installations at water and sewer plants.	Elmer DeForest, Mayor (361) 785-2251
Wharton (pop 8,832)	Base Mapping, Public Participation Program, Population and Land Use Analysis, Utilities, Streets and Drainage, CBD, ED, Parks, Thoroughfares CIP/Finance	Ongoing water, sewer and drainage system improvements, single-family and multi-family housing improvements	Andres Garza, Jr. City Manager, (979) 532-2491
Los Fresnos (pop 5,542)	Base and Utility Mapping, Land Use Analysis, Recreation Plan, Thoroughfares, Growth Scenarios, CIP/Finance, Public Participation, Zoning and Subdivision Ordinance Revisions	As a result of the recreational study, City continues to implement recreational improvements, recently acquiring a new park for use as a nature preserve with a hike and bike trail.	Mark Milum, City Manager (956) 233-5768
Combes (pop 2,895)	Base Mapping, Public Participation Program, Population and Land Use Analysis, Utilities, Streets and Drainage, CIP/Finance, Economic Development, Parks and Open Space, Thoroughfares, Public Facilities and Zoning Ordinance writing	Ongoing water, sewer and drainage system improvements, single-family and multi-family housing improvements,	Lonnie Bearden, Town Administrator, (956) 425-7131

GrantWorks Planning Experience

Planning Clients 2014-2018

Wharton	Anthony	Crowell	Escobares	Oglesby	Mart
Anson	Bronte	Dawson	Linden	Refugio	Cranfills Gap
Aransas Pass	Caddo Mills	De Kalb	Madisonville	Seymour	De Leon
Garrison	Combes	Driscoll	Marion	Newton	George West
Gregory	Rice	Woodsboro	New Deal	Rogers	Josephine
Hamilton	Elkhart	Buckholts	Asherton	Manor	Murchison
San Felipe	Normangee	Daisetta	Marfa	Lexington	Benavides
Skellytown	Raymondville	Emory	Yantis	Farmersville	
Pilot Point	Bremond	Coolidge	Jim Wells Co.	Willacy Co.	

2007-2013

Agua Dulce	Bayside	Woodville	Point Comfort	Moran	Robert Lee
Atlanta	Clarksville	Pecos Co.	Scottsville	Turkey	Rising Star
Balmorhea	Eagle Lake	Alto	Wallis	Wolfe City	Pharr
Bishop	Falfurrias	Avinger	Duval Co.	Amherst	Florence
Concho Co.	Ganado	Berryville	Aurora	Columbus	Irion Co.
		Blooming			
Garrett	Hackberry	Grove	Austwell	Crane Co.	Lone Oak
Hubbard	Maud	Crockett Co.	Brooks Co.	Ferris	Ingran
					Jim Wells
Huntington	Naples	Cross Plains	Bowie	Kimble Co.	Co.
Jim Wells					
Co.	Olney	El Cenizo	Boyd	Lockney	Lone Star
Lometa	Rio Hondo	Forsan	Dell City	Morton	Sinton
				New	
Los Fresnos	Seadrift	Goldthwaite	Dimmit Co.	Summerfield	Van
Midland Co.	Timpson	Goldsmith	Henrietta	Reeves Co.	Memphis
Premont	Bogata	Goree	Hitchcock	Taft	Ward Co.
Odem	Corrigan	Hearne	Iredell	Terrell Co.	Wink
Runge	Daingerfield	Hughes Springs	La Salle Co.	Upton Co.	Refugio Co.

2000-2006

Blanco	Spur	Jim Wells Co.	Holiday Lakes	Premont	Eagle Lake
	Tom Green				
Kleberg Co.	Co.	La Coste	Idalou	Ropesville	Hale Center
Mason Co.	Devine	Runnels Co.	Medina Co.	Carrizo Springs	O'Donnell
Rusk	Emory	Sterling City	New Deal	Waskom	Seadrift
			Roaring		
Trinity	Farmersville	Whiteface	Springs	Log Cabin	Wilson
Live Oak Co.	Gregory	Coleman	Thrall	Merkel	Alpine
Aransas Co.	Hudspeth Co.	Kendall Co.	Weimar	Presidio Co.	De Leon
Freer	Tulia	Kerr Co.	Woodsboro	San Patricio Co.	
Grand Saline	Bandera	Mart	Dickens	Elkhart	
Littlefield	Bee Co.	Mathis	Anthony	George West	
Lometa	Marfa	Driscoll	Oglesby	Jeff Davis Co.	

Scope and Cost of Services

Scope of Services

GrantWorks will prepare the grant application for the City's PY 2019 Planning/Capacity Building project and create planning studies that **meet or exceed** Texas CDBG Planning/Capacity Building requirements found in your contract with the Texas Department of Agriculture.

Application: GrantWorks will assist the City in preparing a planning application for submission to the Texas Department of Agriculture - Office of Rural Affairs for the Program Year 2019 Planning/Capacity Building Fund; assist in organizing and completing application requirements; and assist in responding to any requests by TDA for clarification or supplemental application information. The City will be responsible for costs associated with publication of required application notices.

Planning: We work with the community to define community goals and objectives, detail implementation actions during an agreed-upon planning period, and provide illustrative maps, tables and graphics of recommendations. Some portions of the planning work require supervision by a professional engineer which is also included in our scope of work—GrantWorks is a Texas-registered engineering firm.

GrantWorks coordinates and hosts at least one (1) workshop to discuss community needs and to determine goals and objectives during the planning process and at least one (1) presentation to the local public official body with related final public hearing at the time work is substantially complete.

We will also be in the community several times during the planning process to conduct field work and interview key stakeholders, including City staff, local businesses, and community leaders. Additional workshops or presentations may be arranged as needed upon the mutual agreement of the City and GrantWorks.

All mapping products are completed in CAD-convertible ArcGIS software, the industry standard. In addition, maps will be provided in paper and Adobe PDF digital formats.

Cost of Services

GrantWorks will prepare the planning grant application at no cost and will complete the activities specified in the Performance Statement of the State Contract for a fee to be determined based on the following matrix of costs, depending on the population of the City or target area and on the specific planning studies selected to apply for, plus the required match (also based on population size):

Elements (Population Range)	200 TO 500	501 TO 1,000	1,001 TO 1,500	1,501 TO 2,000	2,001 TO 3,000	3,001 TO 4,000	4,001 TO 5,000	5,001 TO 7,500	7,501 TO 10,000
Base Planning: <i>Base Map, Land Use, Housing, & Population</i>	\$6,300	\$7,350	\$8,130	\$8,610	\$9,450	\$9,975	\$10,500	\$11,550	\$13,650
Street Conditions Study	\$2,100	\$2,310	\$2,835	\$3,255	\$3,780	\$4,095	\$4,410	\$6,510	\$7,035
Water Study Distribution and Supply	\$3,780	\$4,410	\$5,250	\$5,565	\$6,195	\$6,720	\$7,455	\$9,765	\$11,235
Wastewater Study Collection and Treatment	\$3,780	\$4,410	\$5,250	\$5,565	\$6,195	\$6,720	\$7,455	\$9,765	\$11,235
Drainage Study Streets & Flood Hazard Areas	\$3,780	\$4,410	\$5,250	\$5,565	\$6,195	\$6,720	\$7,455	\$9,716	\$11,235
Capital Improvements Program	\$1,785	\$1,995	\$2,205	\$2,415	\$2,835	\$3,255	\$3,675	\$4,515	\$5,355
Other Utility Studies Such as Gas or Electric	\$3,780	\$4,410	\$5,250	\$5,565	\$6,195	\$6,720	\$7,455	\$9,765	\$11,235
Thoroughfares Study	-0-	-0-	-0-	\$1,680	\$3,150	\$3,360	\$3,885	\$5,460	\$6,300
Central Business District	-0-	-0-	-0-	\$3,570	\$4,095	\$4,620	\$5,145	\$7,035	\$8,085
Parks and Recreation	-0-	\$1,785	\$2,100	\$2,415	\$2,835	\$3,150	\$3,570	\$4,935	\$5,985
Economic Development and/or Tourism Study	-0-	\$1,575	\$3,045	\$3,255	\$3,465	\$3,780	\$4,305	\$6,090	\$7,140
Zoning Ordinance	\$1,680	\$1,785	\$1,995	\$2,310	\$2,730	\$3,150	\$3,255	\$4,410	\$5,250
Subdivision Ordinance	\$1,680	\$1,785	\$1,995	\$2,310	\$2,730	\$3,150	\$3,255	\$4,410	\$5,250
Digitized Base Map	\$1,890	\$2,415	\$2,940	\$3,465	\$3,675	\$4,200	\$4,515	\$4,725	\$5,040
Other Digitized Utility Map	\$840 per system inventory mapped for all population categories								
Certifications, Presentations, Reports & Publications	\$750 per contract. This element is mandatory.								

Small Business Status and Equal Employment Opportunity Information

GrantWorks is a small Texas-based corporation with 60+ full-time employees. GrantWorks does not qualify as a historically underutilized business (HUB) but it does qualify as a small business based on Texas CDBG criteria for consulting firms. All services performed by GrantWorks on behalf of local governments are provided without regard to race, national origin, religion, color, sex, age, familial status or disability. GrantWorks does not discriminate in employment opportunity in accordance with federal and local (City of Austin) laws.

Experience in Developing and Implementing Civil Rights/Equal Opportunity/Fair Housing Activities

All recipients of Texas Community Development Block Grant (TxCDBG) funds are required to demonstrate compliance with State and Federal civil rights, equal opportunity, and fair housing regulations. For over 30 years, GrantWorks has assisted our clients with documenting their compliance efforts through the adoption of civil rights policies and development of notifications that satisfy State and Federal requirements.

Evidence of Non Debarment

SAM Search Results
List of records matching your search for :

Search Term : Grantworks, Inc.*
Record Status: Active

ENTITY	Grantworks, Inc.	Status: Active
DUNS: 963746466	+4:	CAGE Code: 5JH22 DoDAAC:
Expiration Date: 11/06/2019	Has Active Exclusion?: No	Debt Subject to Offset?: No
Address: 2201 Northland Dr		
City: Austin	State/Province: TEXAS	
ZIP Code: 78756-1117	Country: UNITED STATES	

SAM Search Results
List of records matching your search for :

Search Term : Bruce Spitzengel*
Record Status: Active

No Search Results



TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

Brenna Minor

This is to certify that the above named individual has completed the

Texas Department of Agriculture's

Texas Community Development Block Grant Implementation 2018 Workshop/Webinar
and is certified to Administer TxCDBG contracts.

Awarded on July 31, 2018

Suzanne Barnard Director for Community Development Block Grant Program



TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER

Martha Arosemena

This is to certify that the above named individual has completed the

Texas Department of Agriculture's

Texas Community Development Block Grant Implementation 2018 Workshop/Webinar
and is certified to Administer TxCDBG contracts.

Awarded on July 31, 2018

Suzanne Barnard Director for Community Development Block Grant Program

**CITY OF BLUE RIDGE
RESOLUTION # 2019-0305-002**

A RESOLUTION OF THE CITY OF BLUE RIDGE, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND AND AUTHORIZING THE MAYOR TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, the City Council of the City of Blue Ridge desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

WHEREAS, it is necessary and in the best interests of the City of Blue Ridge to apply for funding under the Texas Community Development Block Grant Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, TX:

1. That a Texas Community Development Block Grant Program for the Community Development Fund is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture.
2. That the City's application be placed in competition for funding under the Community Development Fund.
3. That the application be for \$500,000 to provide wastewater system improvements.
4. That the City Council directs and designates the Mayor as the City's Chief Executive Officer and Authorized Representative to act in all matters in connection with this application and the City's participation in the Texas Community Development Block Grant Program.
5. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
6. That it further be stated that the City of Blue Ridge is committing \$25,000 in cash contribution toward the construction, engineering and/or administration activities of the wastewater system improvements project.

Passed and approved this 5th day of March, 2019.

Rhonda Williams, Mayor

Edie Sims, City Secretary

**CITY OF BLUE RIDGE
ORDINANCE# 2019-0305-001**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, TEXAS, AMENDING THE BUDGET FOR THE FISCAL YEAR 2018-2019 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS APPROPRIATING THE VARIOUS AMOUNTS HEREIN; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Blue Ridge, Texas is a Type A General-Law Municipality located in Collin County, created in accordance with the provisions of Chapter 6 of the Texas Local Government Code, and operating pursuant to the enabling legislation of the State of Texas;

WHEREAS, the Mayor of the City of Blue Ridge has reviewed the budget and which budget was adopted by the City Council for the Fiscal Year 2018-2019; and

WHEREAS, the Mayor has determined the effects of the budget amendment will be in the best interest used for an expenditure from the General Tax Fund Elections Expense to accommodate a change of budgeted expense for the cost of Code Enforcement services, as shown by Exhibit "A"; and

WHEREAS, the Mayor of the City of Blue Ridge believes the budget requires certain amendments and has submitted to the City Council proposed amendment(s) to the budget of the revenues and expenditures of conducting the affairs of said City as submitted by the Mayor.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, TEXAS;

SECTION 1. BUDGET AMENDMENT ADOPTION

From and after the effective date of this Ordinance, the amendments to the budget of the revenues and expenditures for the Fiscal Year 2018-2019 that are attached hereto as Exhibit "A" and incorporated herein by reference are hereby adopted and the budget for Fiscal Year 2018-2019 is hereby accordingly so amended and the amended budget for Fiscal Year 2018-2019 adopted.

SECTION 2. SEVERABILITY

It is hereby declared to be the intention of the City Council that the words, phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any word, phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining words, phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation of this Ordinance of any such unconstitutional word, phrase, clause, sentence, paragraph or section.

SECTION 3: REPEALER CLAUSE

Any provision of any prior ordinance of the City, whether codified or uncoded, which is in conflict with any provision of this Ordinance, is hereby repealed to the extent of the conflict, but all other provisions of the ordinances of the City, whether codified or uncoded, which are not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 4: ENGROSSMENT AND ENROLLMENT

The City Secretary of the City of Blue Ridge is hereby directed to engross and enroll this Ordinance by copying the exact Caption and the Effective Date clause in the minutes of the City Council of the City of Blue Ridge and by filing this Ordinance in the Ordinance records of the City.

SECTION 5: SAVINGS

All rights and remedies of the City of Blue Ridge are expressly saved as to any and all violations of the provisions of any Ordinances which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such Ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 6. EFFECTIVE DATE

This Ordinance shall take effect immediately from and after its passage.

PASSED AND APPROVED by the City Council of the City of Blue Ridge, Texas this 5th day of March, 2019.

Rhonda Williams, Mayor

ATTEST:

Edie Sims, City Secretary

Exhibit "A"

FY 2018-2019 Proposed General Fund Balance Revision

GOVERNMENTAL FUNDS	ESTIMATED BEGINNING FUND BALANCE	REVENUES	EXPENDITURES	PROPOSED ENDING FUND BALANCE
General Fund Election Expense Item	\$7,000.00	\$0.00	\$75.00	\$6,925.00
Proposed General Fund Code Enforcement Expense Item	\$4,000.00	\$6925.00	\$844.30	\$10,080.70

**CITY OF BLUE RIDGE
ORDINANCE # 2019-0305-002**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, TEXAS AMENDING BLUE RIDGE'S CODE OF ORDINANCES 2003-0107 "FENCE PERMIT," AMENDING THE FEE FOR SAID PERMIT; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; AND SETTING AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, TEXAS:

SECTION 1: That a Fence Permit Fee should be charged to permit the installation/building of a fence within the incorporated limits of the City of Blue Ridge and, the ordinance is hereby amended to read as follows:

SECTION 2:

Fence Permit Fee	The fence permit is based on the valuation of the project and thereby will be no less than \$115.38.
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SECTION 3. SEVERABILITY CLAUSE

That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional.

SECTION 4. REPEALER CLAUSE

That all ordinances of the City of Blue Ridge, Texas, in conflict with the provisions of this ordinance be, and the same are hereby repealed.

SECTION 5. This Ordinance shall take effect after approval and adoption by the City Council and with publication of the caption, as the law in such cases provides.

PASSED this the 5th day of March, 2019 at a property scheduled meeting of the City Council of the City of Blue Ridge, Texas, there being a quorum present, and approved by the Mayor on the date set out below.

APPROVED THIS THE 5TH DAY OF MARCH, 2019.

APPROVED:

By: _____
Rhonda Williams, Mayor

ATTEST:

Edie Sims, City Secretary



20080819001005650

08/19/2008 08:17:20 AM OR 1/3

CITY OF BLUE RIDGE**ORDINANCE NO.2003-0107**

AN ORDINANCE OF THE CITY OF BLUE RIDGE, TEXAS, AMENDING AND REPEALING ORIDINANCE NO. 2003-0107 BY REQUIRING A FENCE PERMIT AND THE PAYMENT OF A PERMIT FEE; PROVIDING A MAINTENANCE PROVISION; PROVIDING A PENALTY CLAUSE NOT TO EXCEED TWO HUNDRED DOLLARS (\$200.00) AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED EACH DAY DURING OR ON WHICH A VIOLATION OCCURS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE; AND PROVIDING FOR SAID ORDINANCE TO TAKE EFFECT FROM AND AFTER ITS DATE OF PUBLICATION.

WHEREAS, the City of Blue Ridge, Texas is a Type A general-law municipality located in Collin County, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the City Council of the City of Blue Ridge, Texas previously adopted Ordinance No. 2003-0107; and

WHEREAS, the City Council desires to amend Ordinance 2003-0107 by requiring a fence permit and payment of a permit fee, maintenance of all fences within the City, and establishing a penalty for violation of this Ordinance; and

WHEREAS, the City Council finds that this Ordinance is necessary to promote the health, safety and welfare of the citizens, and to enhance the City's appearance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, TEXAS:

The City Council of the City of Blue Ridge, Texas ("City") does hereby amends and repeals Ordinance No. 2003-0107 as follows:

Section 1. FENCE PERMITS

- (a) It shall be unlawful for any person to construct, or have constructed, any type of fence, or any part of a fence, without first having secured a permit from the City.
- (b) A fee of ten dollars (\$10.00) shall be charged for the permit.

Section 2. GUIDELINES

- (a) Privacy fencing will not extend between the building line and the property line at the street, unless sloped down to not more than three (3) feet in height the last ten (10) feet adjoining any public street, roadway or alley, with the privacy fence not being over three (3) feet height at the street line.
- (b) No barbed wire or similar fencing material will be used or allowed.
- (c) Free access to service meters must be provided to meter readers and service technicians without their using gates (locked or unlocked), dealing with pets, or using other unconventional means to do their jobs.

Section 3. MAINTENANCE

- (a) Any person, group of persons, firm, or corporation, owning or having control of any fence within the City shall be responsible to maintain the fence in a safe and presentable condition. This shall include, but not be limited to, replacement of broken or defective boards, posts, wire or other fence parts that may cause the fence to be unsafe or unsightly. Failure to properly maintain such fence in a safe and presentable condition shall be considered a violation of this Ordinance.
- (b) All fences, including without limitation, fences existing on the effective date of this Ordinance, are subject to inspection and may be tagged as safety hazards or public nuisance if not adequately maintained.

Section 4. PENALTY

Any person or corporation violating any of the provisions of this Ordinance shall be deemed guilty of a misdemeanor and upon conviction shall be subject to a fine not to exceed two hundred dollars (\$200.00) for each offense. Each day a violation of any provision of this Ordinance continues shall constitute a separate offense.

Section 5. SEVERABILITY CLAUSE

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the

City Council without the incorporation of this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section 6. REPEALING CLAUSE

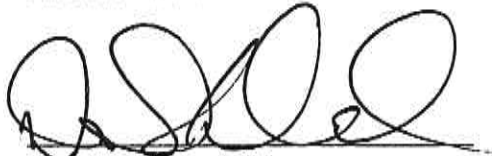
All ordinances or parts of ordinances found to be in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict.

Section 7. PUBLICATION AND EFFECTIVE DATE


The caption of this Ordinance shall be published one (1) time in a newspaper having general circulation in the City of Blue Ridge, and shall immediately become effective upon the adoption and such publication.

DULY PASSED, APPROVED AND ADOPTED by the City Council of the City of Blue Ridge, Texas, on this the 5th day of August, 2008.

APPROVED:


Dan Standeford, Mayor

ATTEST:


Nancy Southard, City Secretary

Filed and Recorded
Official Public Records
Stacey Kemp, County Clerk
Collin County, TEXAS
08/19/2008 08:17:20 AM
\$24.00 CLAIRD
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