

**CITY OF BLUE RIDGE
SPECIAL SESSION AGENDA
March 3, 2020, 7:00 P.M.
Blue Ridge Community Center
200 W. Tilton Street**

THE BLUE RIDGE CITY COUNCIL WILL MEET IN SPECIAL SESSION AT 7:00 P.M. ON TUESDAY,
MARCH 3, 2020, AT THE BLUE RIDGE COMMUNITY CENTER, LOCATED AT 200 W. TILTON,
BLUE RIDGE, TEXAS WITH THE FOLLOWING ITEMS ON THE AGENDA FOR CONSIDERATION
AND/OR ACTION.

1. Call to order, Roll Call
2. First Public Hearing to receive public comments, and discuss a request to replat a Final Plat known as Floyd Addition, an addition located at 3908 FM 1377, Princeton, TX, also known as Abstract A0936, D Van Winkle Survey, Sheet 3, Tract 177, containing 10.004 acres, replatting into 3 lots with Lot 1 being 4.500 acres, Lot 2 being 1.001 acres and Lot 3 being 4.503 and also which is located within the City of Blue Ridge's Extra Territorial Jurisdiction
3. Adjournment.

Certified this the 28th day of February, 2020.



Rhonda Williams
Mayor, City of Blue Ridge

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code including, but not limited to, Section 321.3022 (Sales Tax Information)

This facility is wheelchair accessible. Request for accommodations or sign interpretative services must be made 48 hours prior to this meeting. Please contact the city secretary's office at 972-752-5791 for further information.

I, the undersigned authority, do hereby certify that this notice was posted in the regular posting place of the City Hall building for Blue Ridge, Texas, in a place and manner convenient and readily accessible to the general public at all times, and said Notice was posted February 28, 2020 by 5:00P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.



Edie Sims, City Secretary



**LEGAL NOTICE
PUBLIC HEARING**

A First Public Hearing of the City of Blue Ridge City Council for Tuesday, March 3, 2020 at 7:00pm at the Blue Ridge Community Center located at 200 W. Tilton to receive public comments and to hear the request for a Final Plat known as Floyd Addition, an addition located at 3908 FM 1377, Princeton, TX, also known as Abstract A0936, D Van Winkle Survey, Sheet 3, Tract 177, containing 10.004 acres, replatting into 3 lots with Lot 1 being 4.500 acres, Lot 2 being 1.001 acres and Lot 3 being 4.503 and also which is located within the City of Blue Ridge's Extra Territorial Jurisdiction.

This hearing is open to any interested persons. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing.

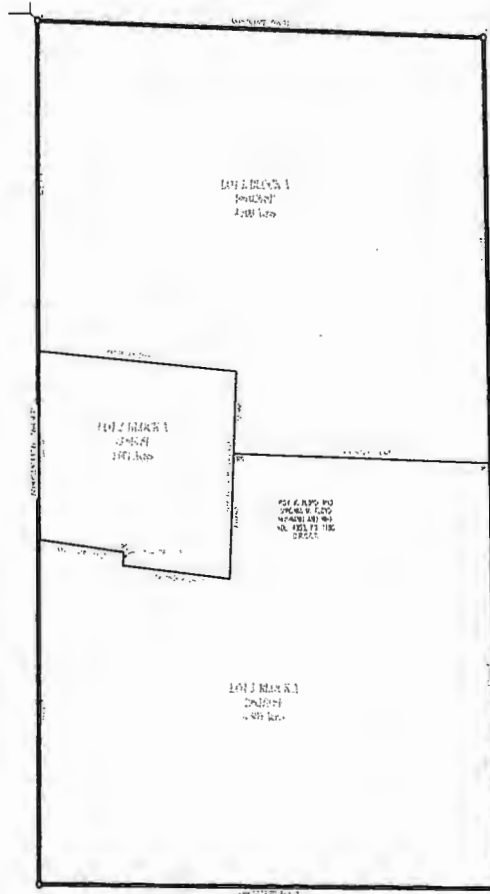
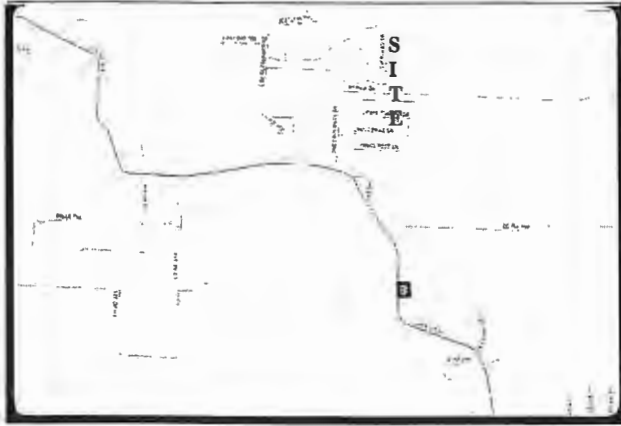
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A Second Public Hearing of the City of Blue Ridge City Council for Tuesday, March 3, 2020 at 7:05pm at the Blue Ridge Community Center located at 200 W. Tilton to receive public comments and to hear the request for a Final Plat known as Floyd Addition, an addition located at 3908 FM 1377, Princeton, TX, also known as Abstract A0936, D Van Winkle Survey, Sheet 3, Tract 177, containing 10.004 acres, replatting into 3 lots with Lot 1 being 4.500 acres, Lot 2 being 1.001 acres and Lot 3 being 4.503 and also which is located within the City of Blue Ridge's Extra Territorial Jurisdiction.

This hearing is open to any interested persons. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing.



# CITY OF BLUE RIDGE

VICINITY MAP  
NOT TO SCALE



200 S Main Street ~ Blue Ridge, Texas 75424  
(972) 752-5791 ~ Fax (972) 752-9160

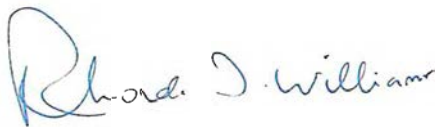
**CITY OF BLUE RIDGE  
REGULAR SESSION AGENDA  
March 3, 2020, 7:05 P.M. ①  
Blue Ridge Community Center  
200 W. Tilton Street**

THE BLUE RIDGE CITY COUNCIL WILL MEET IN REGULAR SESSION AT 7:00 P.M. ON TUESDAY, MARCH 3, 2020, AT THE BLUE RIDGE COMMUNITY CENTER, LOCATED AT 200 W. TILTON, BLUE RIDGE, TEXAS WITH THE FOLLOWING ITEMS ON THE AGENDA FOR CONSIDERATION AND/OR ACTION.

1. Call to order, Roll Call
2. Prayer and Pledges of Allegiance
3. Announcements relating to items of public interest:
4. Public Comment: This is an opportunity for the public to address the Council on any matter included on the agenda, except public hearings. Comments related to public hearings will be heard when the specific hearing begins. Public comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. To address the Council, speakers MUST complete a Speaker Form and provide it to the City Secretary PRIOR to the start of the meeting. Each speaker shall approach the front of the Council and state his/her name and street address before speaking. Speakers shall address the Council with civility that is conducive to appropriate public discussion. The public cannot speak from the gallery but only from the front of the Council. Per the Texas Open Meetings Act, the Council is not permitted to take action on or discuss any item not listed on the agenda. The Council may: (1) make a statement of fact regarding the item; (2) make a recitation of existing policy; or (3) propose the item be placed on a future agenda, in accordance with Council procedures.
5. Consent Agenda (All matters listed under the Consent Agenda for discussion and possible actions are considered to be routine by the City Council and require little or no deliberation. There will not be a separate discussion of these items and the Consent Agenda items will be enacted by one vote. If a Council Member expresses a desire to discuss a matter listed on the Consent Agenda, the item will be considered separately).
  - a) Discuss, approve or disapprove the minutes from Regular Session held February 4, 2020
  - b) Public Works Update;
  - c) City Financial Report;
  - d) Fire Department Report;
  - e) Animal Control Report
6. Second Public Hearing to receive public comments, discuss and act on a request to replat a Final Plat known as Floyd Addition, an addition located at 3908 FM 1377, Princeton, TX, also known as Abstract A0936, D Van Winkle Survey, Sheet 3, Tract 177, containing 10.004 acres, replatting into 3 lots with Lot 1 being 4.500 acres, Lot 2 being 1.001 acres and Lot 3 being 4.503 and also which is located within the City of Blue Ridge's Extra Territorial Jurisdiction

7. Consider, discuss and act upon Ordinance 2020-0303-001 cancelling the May 2, 2020 General Election and declaring each unopposed candidate as elected to their respective office
8. Consider, discuss and act upon Resolution 2020-0303-001 authorizing signatories for documents pertaining to the Texas Community Development Block Grant Program, Contract # 7219039
9. Consider, discuss and act upon Resolution 2020-0303-002 implementing standards of conduct regarding Civil Rights and adopting the following procedures, standards and policies: Citizen Participation Plan and Grievance Procedures; Section 3 Policy – regarding employment; Excessive Force Policy; Section 504 Policy and Grievance Procedures; Limited English Proficiency (LEP) Standards; Fair Housing Policy; and Code of Conduct Policy
10. Consider, discuss and act upon proclaiming April as Fair Housing Month in the City of Blue Ridge
11. State of the City
12. Discussion of placing items on future agendas
13. Adjournment.

Certified this the 28th day of February, 2020.



Rhonda Williams  
Mayor, City of Blue Ridge

*The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code including, but not limited to, Section 321.3022 (Sales Tax Information)*

*This facility is wheelchair accessible. Request for accommodations or sign interpretative services must be made 48 hours prior to this meeting. Please contact the city secretary's office at 972-752-5791 for further information.*

I, the undersigned authority, do hereby certify that this notice was posted in the regular posting place of the City Hall building for Blue Ridge, Texas, in a place and manner convenient and readily accessible to the general public at all times, and said Notice was posted February 28, 2020 by 5:00P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.



Edie Sims, City Secretary



CITY OF BLUE RIDGE  
CITY COUNCIL MINUTES  
FEBRUARY 4, 2020

THE BLUE RIDGE CITY COUNCIL MET IN REGULAR SESSION AT 7:00 P.M. ON TUESDAY, FEBRUARY 4, 2020 AT THE BLUE RIDGE COMMUNITY CENTER, LOCATED AT 200 W. TILTON, BLUE RIDGE, TEXAS 75424 AT 7:00 P.M. WITH THE FOLLOWING ITEMS ON THE AGENDA FOR CONSIDERATION AND/OR ACTION.

1. Mayor Williams called the meeting to order at 7:00 p.m. and called roll with the following members present, Mayor Rhonda Williams, Keith Chitwood, Allen Cunnyingham and Amber Wood.
2. Wastewater operator Curtis Henderson offered the prayer and City Secretary Edie Sims lead the Pledge of Allegiance to the American and Texas Flags.
3. Announcements relating to items of public interest: None presented.
4. Consent Agenda: a) Discuss, approve or disapprove the minutes from Sessions held on January 7, 2020; b) Public Works Update; c) City Financial Report; d) Fire Department Report; e) Animal Control Report; and f) Collin County Calls for Service  
Amber Wood motioned to approve items on the Consent Agenda with Keith Chitwood seconding the motion. Motion carried unanimously.
5. Consider, discuss and act upon an amended budget for the Blue Ridge Economical Development Corporation.  
Keith Chitwood motioned to approve the amendment for the Blue Ridge Economic Development Corporation Budget with Allen Cunnyingham seconding the motion. Motion carried unanimously.
6. Consider, discuss and act upon Resolution # 2020-0204-001 calling a general election for May 2, 2020 and authorize the City Secretary to arrange for a joint Election and authorizing the Mayor to sign the order of General Election.  
Amber Wood motioned to approve the Resolution as presented with Keith Chitwood seconding the motion. Motion carried unanimously.
7. Consider, discuss and act upon Resolution # 2020-2204-002 approving an application for grant funds from the Bureau of Reclamation Watersmart for an automated meter reading system throughout the City of Blue Ridge's water system.  
Keith Chitwood motioned to approve the Resolution as presented with Allen Cunnyingham seconding the motion. Motion carried unanimously.
8. Update regarding Wastewater Treatment Operations from Curtis Henderson  
Issues discussed at last council meeting have been resolved and samples have returned outstanding. Had issue at lift station which is being taken care of but is ongoing at this time. Would like to continue planning to remedy emergencies in the future.
9. **EXECUTIVE SESSION-** In accordance with Texas Government Code, Section 551.001, et seq., the City Council will recess into Executive Session (closed meeting) to discuss the following: §551.071(2): Consultation with the City Attorney regarding pending or contemplated litigation, City of Blue Ridge v. Flotrend, Inc. and Wasser Logistics Holdings, LLC

Council went into Executive Session at 7:12pm.

10. **RECONVENE INTO OPEN SESSION-** *In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.*

Council reconvened into Open Session at 7:29pm. No action was taken.

11. Citizen Participation- Public Comment. No one spoke during Citizen Participation.

12. Discussion of placing items on future agendas.

No one requested any item(s) to be placed on a future agenda.

13. Adjournment. Amber Wood motioned to adjourn with Allen Cunyngnam seconding the motion. Council adjourned at 7:30pm.

APPROVED:

ATTEST:

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Rhonda Williams, Mayor

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Edie Sims, City Secretary

## February 2020 Public Works Report

1. Ditch work on Pruett
2. Sewer back up 204 N. Bus. 78
3. Unstopped culverts on Benjamin, N. Main and N. Church.
4. Ditch work and new culverts on west side of Pruett.
5. Knocked down log jam in creek at sewer plant.
6. Repaired 2 broken sewer clean outs on High Ridge.
7. Filled potholes on Roby, S. Church and N. Morrow.
8. Replaced stop sign pole at corner of Tilton and Main.
9. Filled potholes on N. Church, Square, E. Lamm, W. Lamm, N. Main and Ridgetop.
10. Concrete walkway to creek at sewer plant.
11. Concrete pad for postal cluster box
12. Extended concrete in front of wells building.
13. Water leak at Brenda Circle
14. Sewer back up on Richardson St.
15. Located sewer lines around Dunn, School and Davis.
16. Sewer back up at 310 W. Lamm



|    | A    | B                 | C                                                 | D         |
|----|------|-------------------|---------------------------------------------------|-----------|
| 1  | WO#  | ADDRESS           | NOTES                                             | COMPLETED |
| 2  | 5075 | 1166 N. Bus 78    | turn water on, meter read, deliver 1 trash tote   | 2/4/2020  |
| 3  | 5076 | 212 N. Morrow     | turn water on, meter read, deliver 1 trash tote   | 2/2/2020  |
| 4  | 5077 | 401 S. Morrow     | turn water on, meter read, deliver 1 trash tote   | 2/4/2020  |
| 5  | 5078 | 100 S. Morrow     | turn water off, re-read meter, p/u 3 totes,leave1 | 2/4/2020  |
| 6  | 5079 | 100 S. Morrow     | turn water on, read meter                         | 2/4/2020  |
| 7  | 5080 | 908 N. Hwy 78     | pick up 1 trash tote                              | 2/7/2020  |
| 8  | 5081 | N. Bus 78         | sewer back up                                     | 2/10/2020 |
| 9  | 5082 | 312 S. Morrow     | turn water off, re-read meter, p/u 1 trash tote   | 2/17/2020 |
| 10 | 5083 | 405 W. FM 545     | p/u 1 trash tote                                  | 2/10/2020 |
| 11 | 5084 | 206 N. Church     | install new meter and sewer tap                   | pending   |
| 12 | 5085 | 209 School St.    | p/u 1 trash tote                                  | 2/17/2020 |
| 13 | 5086 | 220 E. Lamm       | turn water on, meter read, deliver 1 trash tote   | 2/13/2020 |
| 14 | 5087 | 104 Pecan         | re-read meter                                     | 2/14/2020 |
| 15 | 5088 | 406 W. FM 545     | leak in back                                      | pending   |
| 16 | 5089 | 310 W. Lamm       | deliver trash tote 2/18 and then p/u 2/21/2020    | 2/21/2020 |
| 17 | 5090 | 219 Pritchard     | need high traffic meter installed                 | pending   |
| 18 | 5091 | 310 Lamm          | sewer back up - cleared at 3:40pm                 | 2/18/2020 |
| 19 | 5092 | 200 Beryl Lane    | turn water on, meter read and deliver trash tote  | 2/19/2020 |
| 20 | 5093 | 112 Brenda Circle | turn water off, re-read meter, p/u trash          | 2/1/2019  |
| 21 | 5094 | 205 N. Morrow     | cleared back up                                   | 2/21/2020 |
| 22 | 5095 | 112 Brenda Circle | turn water on, meter read and deliver trash tote  | 2/21/2020 |

## Accounts

|                                           |                                          |          |
|-------------------------------------------|------------------------------------------|----------|
| <u>4A INDUSTRIAL DEVELOPMENT</u>          | Available Balance<br><b>\$127,297.20</b> | Recent ▼ |
| <u>4B COMMUNITY DEVELOPMENT</u>           | Available Balance<br><b>\$189,016.04</b> | Recent ▼ |
| <u>RESERVE REVENUE ACCOUNT</u>            | Available Balance<br><b>\$10,509.88</b>  | Recent ▼ |
| <u>LIBRARY &amp; LEARNING CENTER FUND</u> | Available Balance<br><b>\$5,942.06</b>   | Recent ▼ |
| <u>ROAD CONSTRUCTION</u>                  | Available Balance<br><b>\$0.00</b>       | Recent ▼ |
| <u>GENERAL TAX</u>                        | Available Balance<br><b>\$198,960.45</b> | Recent ▼ |
| <u>REVENUE</u>                            | Available Balance<br><b>\$19,560.85</b>  | Recent ▼ |
| <u>DEPOSIT</u>                            | Available Balance<br><b>\$59,800.06</b>  | Recent ▼ |
| <u>INTEREST &amp; SINKING BOND</u>        | Available Balance<br><b>\$0.00</b>       | Recent ▼ |
| <u>GENERAL PAYROLL ACCT</u>               | Available Balance<br><b>\$0.00</b>       | Recent ▼ |
| <u>REVENUE PAYROLL ACCT</u>               | Available Balance<br><b>\$0.00</b>       | Recent ▼ |
| <u>USDA</u>                               | Available Balance<br><b>\$16,073.26</b>  | Recent ▼ |
| <u>Building Fund</u>                      | Available Balance<br><b>\$100.00</b>     | Recent ▼ |
| <u>STREET IMPROVEMENTS-CO</u>             | Available Balance<br><b>\$60,048.95</b>  | Recent ▼ |
| <u>ENCUMBERED REV</u>                     | Current Balance<br><b>\$23,988.71</b>    | Recent ▼ |
| <u>WATER DEPOSITS</u>                     | Current Balance \$0.00                   |          |

**City of Blue Ridge General Fund  
 Profit & Loss Budget vs. Actual  
 October 2019 through September 2020**

|                                     | Oct '19 - Sep 20  | Budget            | \$ Over Budget     | % of Budget  |
|-------------------------------------|-------------------|-------------------|--------------------|--------------|
| <b>Ordinary Income/Expense</b>      |                   |                   |                    |              |
| <b>Income</b>                       |                   |                   |                    |              |
| 4510 · Court Income                 | 157.00            | 0.00              | 157.00             | 100.0%       |
| 4515 · Copies & Faxes               | 44.50             | 200.00            | -155.50            | 22.3%        |
| 4520 · Donation                     | 460.00            | 0.00              | 460.00             | 100.0%       |
| 4521 · Open Records                 | 0.00              | 0.00              | 0.00               | 0.0%         |
| 4522 · Notary                       | 0.00              | 0.00              | 0.00               | 0.0%         |
| 4525 · Franchise Tax Income         | 19,740.86         | 42,000.00         | -22,259.14         | 47.0%        |
| 4565 · Mowing Income                | 0.00              | 0.00              | 0.00               | 0.0%         |
| 4570 · Permit & Inspection Fees     | 4,126.08          | 35,000.00         | -30,873.92         | 11.8%        |
| 4571 · Replat/Rezone Fees           | 668.25            | 4,350.00          | -3,681.75          | 15.4%        |
| 4580 · Sales Tax Income             | 96,352.14         | 200,000.00        | -103,647.86        | 48.2%        |
| 4600 · Property Tax Income          | 285,296.78        | 309,687.83        | -24,391.05         | 92.1%        |
| 4899 · Misc Income                  | 593.37            | 0.00              | 593.37             | 100.0%       |
| 4900 · Payroll from Revenue Account | 7,117.49          | 119,872.93        | -112,755.44        | 5.9%         |
| <b>Total Income</b>                 | <b>414,556.47</b> | <b>711,110.76</b> | <b>-296,554.29</b> | <b>58.3%</b> |
| <b>Gross Profit</b>                 | <b>414,556.47</b> | <b>711,110.76</b> | <b>-296,554.29</b> | <b>58.3%</b> |
| <b>Expense</b>                      |                   |                   |                    |              |
| 5100 · Advertising                  | 0.00              | 0.00              | 0.00               | 0.0%         |
| 5110 · Ambulance Service            | 0.00              | 12,000.00         | -12,000.00         | 0.0%         |
| 5130 · Animal Control Services      | 4,762.50          | 14,000.00         | -9,237.50          | 34.0%        |
| 5140 · Bank Fees                    | 0.00              | 0.00              | 0.00               | 0.0%         |
| 5150 · Codification                 | 0.00              | 1,000.00          | -1,000.00          | 0.0%         |
| 5160 · Contract Labor               |                   |                   |                    |              |
| 5161 · Code Enforcement             | 2,800.00          | 4,000.00          | -1,200.00          | 70.0%        |
| <b>Total 5160 · Contract Labor</b>  | <b>2,800.00</b>   | <b>4,000.00</b>   | <b>-1,200.00</b>   | <b>70.0%</b> |
| 5170 · Copies                       | -7.00             | 0.00              | -7.00              | 100.0%       |
| 5180 · Council & Mayor Expense      | 0.00              | 2,500.00          | -2,500.00          | 0.0%         |
| 5210 · Election Expense             | 75.00             | 7,000.00          | -6,925.00          | 1.1%         |
| 5230 · Fuel Expense - General       | 1,834.35          | 5,000.00          | -3,165.65          | 36.7%        |
| 5231 · Fuel Expense - Fire Dept     | 546.33            | 4,750.00          | -4,203.67          | 11.5%        |
| 5236 · Court Expense                | 0.00              | 3,600.00          | -3,600.00          | 0.0%         |
| 5237 · Court - Petty Cash           | 0.00              | 200.00            | -200.00            | 0.0%         |
| 5238 · Court Payroll                | 1,800.00          | 3,600.00          | -1,800.00          | 50.0%        |
| 5250 · Inspection Expense           | 0.00              | 7,000.00          | -7,000.00          | 0.0%         |
| 5260 · Insurance -Liab/Comp/Prop    | 13,908.00         | 42,620.00         | -28,712.00         | 32.6%        |
| 5261 · Insurance - Fire Dept        | 0.00              | 10,000.00         | -10,000.00         | 0.0%         |
| 5270 · Janitorial General           | 0.00              | 1,200.00          | -1,200.00          | 0.0%         |

**City of Blue Ridge General Fund  
 Profit & Loss Budget vs. Actual  
 October 2019 through September 2020**

|                                                   | Oct '19 - Sep 20 | Budget     | \$ Over Budget | % of Budget |
|---------------------------------------------------|------------------|------------|----------------|-------------|
| <b>5300 · Legal &amp; Professional Fees</b>       |                  |            |                |             |
| 5301 · Legal Notices/Publications                 | 480.13           | 3,500.00   | -3,019.87      | 13.7%       |
| 5300 · Legal & Professional Fees - Other          | 4,030.60         | 25,000.00  | -20,969.40     | 16.1%       |
| <b>Total 5300 · Legal &amp; Professional Fees</b> | 4,510.73         | 28,500.00  | -23,989.27     | 15.8%       |
| 5302 · Parks & Recreation                         | 0.00             | 0.00       | 0.00           | 0.0%        |
| 5305 · Storage Unit Rent                          | 660.00           | 660.00     | 0.00           | 100.0%      |
| 5310 · Maint. & Repair Equipment                  | 3,235.95         | 7,000.00   | -3,764.05      | 46.2%       |
| 5315 · Bldg Maintenance & Repair                  | 73.96            | 3,000.00   | -2,926.04      | 2.5%        |
| 5320 · Maint. & Repair Office Equ                 | 0.00             | 0.00       | 0.00           | 0.0%        |
| 5321 · Vehicle Maintenance & Repair               | 1,307.59         | 5,000.00   | -3,692.41      | 26.2%       |
| 5325 · Miscellaneous Expense                      | 13,494.17        | 5,000.00   | 8,494.17       | 269.9%      |
| 5330 · Mowing Expense                             | 0.00             | 2,500.00   | -2,500.00      | 0.0%        |
| <b>5340 · Office Supplies</b>                     |                  |            |                |             |
| 5341 · Office Equipment                           | 1,890.00         | 8,000.00   | -6,110.00      | 23.6%       |
| 5342 · Office Expense - Cty & P. Works            | 0.00             | 0.00       | 0.00           | 0.0%        |
| 5340 · Office Supplies - Other                    | 65.98            | 1,200.00   | -1,134.02      | 5.5%        |
| <b>Total 5340 · Office Supplies</b>               | 1,955.98         | 9,200.00   | -7,244.02      | 21.3%       |
| 5350 · Parts & Equipment Expense                  | 1,100.77         | 10,000.00  | -8,899.23      | 11.0%       |
| 5361 · Property Tax Expense                       | -200.48          | 1,800.00   | -2,000.48      | -11.1%      |
| <b>5370 · Payroll Expenses</b>                    |                  |            |                |             |
| 5370.2 · EMP AD&D                                 | -10.80           |            |                |             |
| <b>5372 · Health Insurance - TML</b>              |                  |            |                |             |
| 5372.0 · Health Insurance - Company               | 5.21             | 0.00       | 5.21           | 100.0%      |
| 5372 · Health Insurance - TML - Other             | 7,008.70         | 0.00       | 7,008.70       | 100.0%      |
| <b>Total 5372 · Health Insurance - TML</b>        | 7,013.91         | 0.00       | 7,013.91       | 100.0%      |
| 5373 · Longevity Pay                              | 0.00             | 0.00       | 0.00           | 0.0%        |
| 5374 · Medicare Expenses                          | 830.66           | 0.00       | 830.66         | 100.0%      |
| 5375 · TMRS                                       | 7,678.52         | 0.00       | 7,678.52       | 100.0%      |
| 5376 · SS Expenses                                | 3,551.82         | 0.00       | 3,551.82       | 100.0%      |
| 5377 · TWC Expenses                               | 73.70            | 0.00       | 73.70          | 100.0%      |
| 5379 · Wages                                      | 64,649.54        | 241,895.98 | -177,246.44    | 26.7%       |
| 5370 · Payroll Expenses - Other                   | 4,244.03         | 0.00       | 4,244.03       | 100.0%      |
| <b>Total 5370 · Payroll Expenses</b>              | 88,031.38        | 241,895.98 | -153,864.60    | 36.4%       |
| 5380 · Postage, Freight & Shipping                | 28.26            | 1,500.00   | -1,471.74      | 1.9%        |
| 5385 · Mortgage                                   | 0.00             | 0.00       | 0.00           | 0.0%        |
| 5390 · Filing Fees                                | 0.00             | 1,500.00   | -1,500.00      | 0.0%        |
| 5399 · Petty Cash                                 | 140.56           | 200.00     | -59.44         | 70.3%       |
| 5450 · Returned Checks                            | 0.00             | 200.00     | -200.00        | 0.0%        |

**City of Blue Ridge General Fund  
Profit & Loss Budget vs. Actual  
October 2019 through September 2020**

|                                            | Oct '19 - Sep 20 | Budget     | \$ Over Budget | % of Budget |
|--------------------------------------------|------------------|------------|----------------|-------------|
| <b>5500 - Road Construction</b>            |                  |            |                |             |
| 5501 - Pruett Street                       | 0.00             | 0.00       | 0.00           | 0.0%        |
| 5502 - Street Projects                     | 100.00           | 100,000.00 | -99,900.00     | 0.1%        |
| 5500 - Road Construction - Other           | 11,348.38        | 0.00       | 11,348.38      | 100.0%      |
| <b>Total 5500 - Road Construction</b>      | 11,448.38        | 100,000.00 | -88,551.62     | 11.4%       |
| <b>5510 - Sales Tax Expense (Trash)</b>    | 1,869.22         |            |                |             |
| 5512 - Vehicle Purchase                    | 0.00             | 0.00       | 0.00           | 0.0%        |
| 5530 - Seminars - Training Courses         | 0.00             | 1,000.00   | -1,000.00      | 0.0%        |
| 5535 - Special Project                     | 0.00             | 8,000.00   | -8,000.00      | 0.0%        |
| 5540 - Subscriptions, Dues & Permits       | 5,685.12         | 1,100.00   | 4,585.12       | 516.8%      |
| 5700 - Trash                               | 949.00           | 7,500.00   | -6,551.00      | 12.7%       |
| 5710 - Travel/Mileage                      | 326.41           | 1,000.00   | -673.59        | 32.6%       |
| 5715 - Computer                            |                  |            |                |             |
| 5716 - Consulting Fees                     | 4,892.82         | 4,800.00   | 92.82          | 101.9%      |
| 5715 - Computer - Other                    | 0.00             | 0.00       | 0.00           | 0.0%        |
| <b>Total 5715 - Computer</b>               | 4,892.82         | 4,800.00   | 92.82          | 101.9%      |
| <b>5720 - Utilities</b>                    |                  |            |                |             |
| 5721 - Electric Services                   | 14,138.51        | 26,000.00  | -11,861.49     | 54.4%       |
| 5723 - Mobile -Mayor/Public Wrks/BRVFD     | 0.00             | 0.00       | 0.00           | 0.0%        |
| 5724 - Natural Gas Services                | 312.87           | 650.00     | -337.13        | 48.1%       |
| 5726 - Telephone Services General          | 2,093.51         | 4,800.00   | -2,706.49      | 43.6%       |
| <b>Total 5720 - Utilities</b>              | 16,544.89        | 31,450.00  | -14,905.11     | 52.6%       |
| 5750 - Uniforms                            | 0.00             | 1,000.00   | -1,000.00      | 0.0%        |
| <b>5900 - Debt Service-Principal</b>       |                  |            |                |             |
| 5901 - Loan - Equipment                    | 2,470.65         | 6,500.00   | -4,029.35      | 38.0%       |
| 5902 - ANB Loan - City Hall Principal      | 0.00             | 0.00       | 0.00           | 0.0%        |
| 5903 - Certificate of Obligation           | 35,000.00        | 0.00       | 35,000.00      | 100.0%      |
| 5900 - Debt Service-Principal - Other      | 0.00             | 54,133.00  | -54,133.00     | 0.0%        |
| <b>Total 5900 - Debt Service-Principal</b> | 37,470.65        | 60,633.00  | -23,162.35     | 61.8%       |
| 5930 - Debt Service-Interest               | 10,194.25        | 0.00       | 10,194.25      | 100.0%      |
| 5950 - Capital Outlay                      | 0.00             | 55,201.78  | -55,201.78     | 0.0%        |
| 6690 - Reconciliation Discrepancies        | 62.15            |            |                |             |
| <b>Total Expense</b>                       | 229,500.94       | 708,110.76 | -478,609.82    | 32.4%       |
| <b>Net Ordinary Income</b>                 | 185,055.53       | 3,000.00   | 182,055.53     | 6,168.5%    |

**City of Blue Ridge General Fund  
 Profit & Loss Budget vs. Actual  
 October 2019 through September 2020**

|                                | Oct '19 - Sep 20  | Budget          | \$ Over Budget    | % of Budget     |
|--------------------------------|-------------------|-----------------|-------------------|-----------------|
| <b>Other Income/Expense</b>    |                   |                 |                   |                 |
| <b>Other Income</b>            |                   |                 |                   |                 |
| 4210 · Earned Interest         | 13.82             | 0.00            | 13.82             | 100.0%          |
| <b>Total Other Income</b>      | 13.82             | 0.00            | 13.82             | 100.0%          |
| <b>Other Expense</b>           |                   |                 |                   |                 |
| 6999 · Transfer to Other Funds | 0.00              | 0.00            | 0.00              | 0.0%            |
| <b>Total Other Expense</b>     | 0.00              | 0.00            | 0.00              | 0.0%            |
| <b>Net Other Income</b>        | 13.82             | 0.00            | 13.82             | 100.0%          |
| <b>Net Income</b>              | <b>185,069.35</b> | <b>3,000.00</b> | <b>182,069.35</b> | <b>6,169.0%</b> |

**City of Blue Ridge Revenue  
 Profit & Loss Budget vs. Actual  
 October 2019 through September 2020**

|                                   | Oct '19 - Sep 20  | Budget            | \$ Over Budget     | % of Budget  |
|-----------------------------------|-------------------|-------------------|--------------------|--------------|
| <b>Ordinary Income/Expense</b>    |                   |                   |                    |              |
| <b>Income</b>                     |                   |                   |                    |              |
| 4700 · Water Bill Income          | 102,928.42        | 230,000.00        | -127,071.58        | 44.8%        |
| 4701 · Transfer Fee               | 30.00             | 115.00            | -85.00             | 26.1%        |
| 4702 · Sewer Charges              | 46,163.70         | 100,000.00        | -53,836.30         | 46.2%        |
| 4703 · Late Charges               | 9,039.89          | 17,228.00         | -8,188.11          | 52.5%        |
| 4704 · Trash Charges              | 47,159.45         | 82,305.00         | -35,145.55         | 57.3%        |
| 4705 · Water Surcharge            | 2,321.50          | 3,300.00          | -978.50            | 70.3%        |
| 4706 · NSF Fee                    | 46.00             | 92.00             | -46.00             | 50.0%        |
| 4707 · Conservation Fee Income    | 2,472.12          | 3,980.00          | -1,507.88          | 62.1%        |
| 4708 · Reconnect Fees             | 765.00            | 4,250.00          | -3,485.00          | 18.0%        |
| 4709 · Credit Card Fees           | 2,457.00          | 5,400.00          | -2,943.00          | 45.5%        |
| 4710 · Water Tap Fee              | 1,550.00          |                   |                    |              |
| 4711 · Sewer Tap Fee              | 1,550.00          | 1,550.00          | 0.00               | 100.0%       |
| 4750 · Water Deposit              | 4,578.00          | 7,200.00          | -2,622.00          | 63.6%        |
| 4751 · Sales Tax - Trash          | 23.50             | 0.00              | 23.50              | 100.0%       |
| 4752 · Water                      | -164.21           | 800.00            | -964.21            | -20.5%       |
| 4753 · Non Refund. Deposit Fee    | 1,704.32          | 1,700.00          | 4.32               | 100.3%       |
| 4799 · Miscellaneous Revenue      | 118.63            | 25,000.00         | -24,881.37         | 0.5%         |
| 4899 · Misc Income                | 915.13            | 0.00              | 915.13             | 100.0%       |
| <b>Total Income</b>               | <b>223,658.45</b> | <b>482,920.00</b> | <b>-259,261.55</b> | <b>46.3%</b> |
| <b>Expense</b>                    |                   |                   |                    |              |
| 5100 · Advertising                | 0.00              | 0.00              | 0.00               | 0.0%         |
| 5140 · Bank Fees                  | 0.00              | 115.00            | -115.00            | 0.0%         |
| 5150 · Bond Payment               | 6,227.20          | 77,751.24         | -71,524.04         | 8.0%         |
| 5151 · Interest Expense           | 0.00              | 0.00              | 0.00               | 0.0%         |
| 5152 · Penalties                  | 0.00              | 0.00              | 0.00               | 0.0%         |
| 5160 · Contract Labor             | 2,080.00          | 1,000.00          | 1,080.00           | 208.0%       |
| 5170 · Copies                     | 0.00              | 0.00              | 0.00               | 0.0%         |
| 5190 · Depreciation Expense       | 0.00              | 0.00              | 0.00               | 0.0%         |
| 5220 · Extermination Expense      | 0.00              | 0.00              | 0.00               | 0.0%         |
| 5229 · Finance Fee                | 2,169.39          | 4,500.00          | -2,330.61          | 48.2%        |
| 5230 · Fuel Expense               | 1,483.07          | 4,800.00          | -3,316.93          | 30.9%        |
| 5270 · Janitorial                 | 250.00            | 500.00            | -250.00            | 50.0%        |
| 5300 · Legal & Professional Fees  | 5,343.25          | 5,000.00          | 343.25             | 106.9%       |
| 5301 · Engineering Fees           | 2,750.00          | 7,000.00          | -4,250.00          | 39.3%        |
| 5310 · Maint. & Repair Equipment  | 3,712.64          | 700.00            | 3,012.64           | 530.4%       |
| 5320 · Maint. & Repair Office Equ | 0.00              | 200.00            | -200.00            | 0.0%         |
| 5325 · Miscellaneous Expense      | 5,231.43          | 2,000.00          | 3,231.43           | 261.6%       |
| 5340 · Office Supplies            | 810.00            | 550.00            | 260.00             | 147.3%       |
| 5370 · Payroll Expenses           |                   |                   |                    |              |
| 5370.1 · Emp Life                 | 10.80             |                   |                    |              |

**City of Blue Ridge Revenue**  
**Profit & Loss Budget vs. Actual**  
**October 2019 through September 2020**

|                                                 | Oct '19 - Sep 20 | Budget     | \$ Over Budget | % of Budget |
|-------------------------------------------------|------------------|------------|----------------|-------------|
| <b>5372 · Health Insurance - TML</b>            |                  |            |                |             |
| 5372.0 · Health Insurance - Company             | 1,380.90         |            |                |             |
| 5372 · Health Insurance - TML - Other           | 3,517.65         | 0.00       | 3,517.65       | 100.0%      |
| <b>Total 5372 · Health Insurance - TML</b>      | 4,898.55         | 0.00       | 4,898.55       | 100.0%      |
| <b>5373 · Longevity Pay</b>                     | 0.00             | 0.00       | 0.00           | 0.0%        |
| <b>5374 · Medicare Expenses</b>                 | 750.05           | 0.00       | 750.05         | 100.0%      |
| <b>5375 · TMRS</b>                              | 1,037.10         | 0.00       | 1,037.10       | 100.0%      |
| <b>5376 · SS Expenses</b>                       | 3,207.10         | 0.00       | 3,207.10       | 100.0%      |
| <b>5377 · TWC Expenses</b>                      | 146.12           | 0.00       | 146.12         | 100.0%      |
| <b>5379 · Wages</b>                             | 52,240.34        | 0.00       | 52,240.34      | 100.0%      |
| <b>5370 · Payroll Expenses - Other</b>          | 11,167.12        | 125,000.00 | -113,832.88    | 8.9%        |
| <b>Total 5370 · Payroll Expenses</b>            | 73,457.18        | 125,000.00 | -51,542.82     | 58.8%       |
| <b>5378 · Uniforms</b>                          | 214.99           | 700.00     | -485.01        | 30.7%       |
| <b>5380 · Postage, Freight &amp; Shipping</b>   | 141.12           | 1,700.00   | -1,558.88      | 8.3%        |
| <b>5399 · Petty Cash</b>                        | -63.97           | 200.00     | -263.97        | -32.0%      |
| <b>5400 · Refund - Water Deposits</b>           | 1,405.77         | 2,500.00   | -1,094.23      | 56.2%       |
| <b>5450 · Returned Checks</b>                   | 131.98           | 700.00     | -568.02        | 18.9%       |
| <b>5510 · Sales Tax Expense (Trash)</b>         | 1,250.69         | 7,200.00   | -5,949.31      | 17.4%       |
| <b>5530 · Seminars - Training Courses</b>       | 78.97            | 1,500.00   | -1,421.03      | 5.3%        |
| <b>5540 · Subscriptions, Dues &amp; Permits</b> | 2,876.67         | 0.00       | 2,876.67       | 100.0%      |
| <b>5700 · Trash Pickup</b>                      | 31,842.00        | 83,111.76  | -51,269.76     | 38.3%       |
| <b>5710 · Travel/Mileage</b>                    | 0.00             | 500.00     | -500.00        | 0.0%        |
| <b>5715 · Computer</b>                          | 1,063.02         | 4,800.00   | -3,736.98      | 22.1%       |
| <b>5720 · Utilities</b>                         |                  |            |                |             |
| 5721 · Electric Services                        | 10,312.39        | 22,500.00  | -12,187.61     | 45.8%       |
| 5723 · Mobile Phones                            | 0.00             | 0.00       | 0.00           | 0.0%        |
| 5725 · Pagers/2-Way Radios                      | 173.75           | 450.00     | -276.25        | 38.6%       |
| 5726 · Telephone Services                       | 903.12           | 2,500.00   | -1,596.88      | 36.1%       |
| <b>Total 5720 · Utilities</b>                   | 11,389.26        | 25,450.00  | -14,060.74     | 44.8%       |
| <b>5800 · Water &amp; Sewer</b>                 |                  |            |                |             |
| 5801 · W&S Maint & Repair                       | 16,530.95        | 12,000.00  | 4,530.95       | 137.8%      |
| 5802 · W&S Parts & Equipment                    | 25,255.14        | 65,000.00  | -39,744.86     | 38.9%       |
| 5803 · W&S Testing/Samples                      | 2,227.06         | 6,000.00   | -3,772.94      | 37.1%       |
| 5804 · Vehicle Maint/Repairs                    | 1,255.35         | 2,642.00   | -1,386.65      | 47.5%       |
| 5805 · Water & Sewer - Chemicals                | 2,528.16         | 9,500.00   | -6,971.84      | 26.6%       |
| 5809 · Water - Contract Labor                   | 3,950.00         | 0.00       | 3,950.00       | 100.0%      |
| 5809.1 · Sewer Contract Labor                   | 1,750.00         | 0.00       | 1,750.00       | 100.0%      |
| 5811 · Water - Conservation                     | 2,051.16         | 0.00       | 2,051.16       | 100.0%      |
| 5812 · Water & Sewer Testing & Samples          | 86.25            |            |                |             |



**City of Blue Ridge Revenue  
Profit & Loss Budget vs. Actual  
October 2019 through September 2020**

|                                       | Oct '19 - Sep 20  | Budget            | \$ Over Budget     | % of Budget   |
|---------------------------------------|-------------------|-------------------|--------------------|---------------|
| 5813 · Water - Other                  | 155.89            |                   |                    |               |
| 5800 · Water & Sewer - Other          | 657.57            | 0.00              | 657.57             | 100.0%        |
| <b>Total 5800 · Water &amp; Sewer</b> | <b>56,447.53</b>  | <b>95,142.00</b>  | <b>-38,694.47</b>  | <b>59.3%</b>  |
| 5810 · Water Bill Expense             | 1,505.58          | 1,500.00          | 5.58               | 100.4%        |
| 5901 · Equipment Loan                 | 9,970.65          | 0.00              | 9,970.65           | 100.0%        |
| 5906 · ANB Vac Tron Principal         | 0.00              | 0.00              | 0.00               | 0.0%          |
| 5999 · Bad Debt Expense               | 269.08            | 1,500.00          | -1,230.92          | 17.9%         |
| 6690 · Reconciliation Discrepancies   | 62.15             |                   |                    |               |
| 6700 · Capital Outlay                 | 0.00              | 27,300.00         | -27,300.00         | 0.0%          |
| <b>Total Expense</b>                  | <b>222,099.65</b> | <b>482,920.00</b> | <b>-260,820.35</b> | <b>46.0%</b>  |
| <b>Net Ordinary Income</b>            | <b>1,558.80</b>   | <b>0.00</b>       | <b>1,558.80</b>    | <b>100.0%</b> |
| <b>Other Income/Expense</b>           |                   |                   |                    |               |
| <b>Other Income</b>                   |                   |                   |                    |               |
| 4210 · Earned Interest                | 70.80             | 0.00              | 70.80              | 100.0%        |
| 4999 · Transfer from Other Funds      | 0.00              | 0.00              | 0.00               | 0.0%          |
| <b>Total Other Income</b>             | <b>70.80</b>      | <b>0.00</b>       | <b>70.80</b>       | <b>100.0%</b> |
| <b>Net Other Income</b>               | <b>70.80</b>      | <b>0.00</b>       | <b>70.80</b>       | <b>100.0%</b> |
| <b>Net Income</b>                     | <b>1,629.60</b>   | <b>0.00</b>       | <b>1,629.60</b>    | <b>100.0%</b> |

Street Improvements - CO

2/27/2020 4:51 PM

Register: Street Improvements - CO  
 From 10/01/2018 through 02/27/2020  
 Sorted by: Date, Type, Number/Ref

| Date       | Number  | Payee                   | Account                   | Memo               | Payment    | C | Deposit    | Balance    |
|------------|---------|-------------------------|---------------------------|--------------------|------------|---|------------|------------|
| 10/04/2018 | 1       | Amegy Bank Loan         | Construction Income       | Bank Loan for ...  |            | X | 619,430.00 | 619,430.00 |
| 10/18/2018 | 1001    | Fedex                   | Accounts Payable          |                    | 57.53      | X |            | 619,372.47 |
| 10/18/2018 | 1002    | Birkhoff, Hendricks ... | Accounts Payable          | Invoice # 1451...  | 11,033.50  | X |            | 608,338.97 |
| 10/31/2018 |         |                         | Interest Income           | Interest           |            | X | 141.82     | 608,480.79 |
| 11/14/2018 | 1003    | Birkhoff, Hendricks ... | Accounts Payable          | Inv# 14571 Pro...  | 11,903.70  | X |            | 596,577.09 |
| 11/30/2018 |         |                         | Interest Income           | Interest           |            | X | 149.74     | 596,726.83 |
| 12/18/2018 | 1004    | Birkhoff, Hendricks ... | Accounts Payable          | VOID: Inv# 14...   |            | X |            | 596,726.83 |
| 12/31/2018 |         |                         | Interest Income           | Interest           |            | X | 152.04     | 596,878.87 |
| 01/04/2019 |         |                         | Construction Income       | Deposit            |            | X | 3,040.57   | 599,919.44 |
| 01/07/2019 | 1005    | Birkhoff, Hendricks ... | Accounts Payable          | Inv# 14694 Pro...  | 5,951.85   | X |            | 593,967.59 |
| 01/07/2019 | 1005*   | Birkhoff, Hendricks ... | Legal & Professional F... | VOID: Inv 146...   |            | X |            | 593,967.59 |
| 01/23/2019 | 1006    | Birkhoff, Hendricks ... | Accounts Payable          | Project# 20181...  | 12,329.20  | X |            | 581,638.39 |
| 01/31/2019 |         |                         | Interest Income           | Interest           |            | X | 151.75     | 581,790.14 |
| 02/07/2019 | 1007    | The Leonard Graphic     | Accounts Payable          | Notice to Bidders  | 192.00     | X |            | 581,598.14 |
| 02/20/2019 | 1008    | Birkhoff, Hendricks ... | Accounts Payable          | Inv# 14950 Pro...  | 3,078.75   | X |            | 578,519.39 |
| 02/28/2019 |         |                         | Interest Income           | Interest           |            | X | 133.83     | 578,653.22 |
| 03/14/2019 | 1009    | Birkhoff, Hendricks ... | Accounts Payable          | Inv # 14963 / P... | 1,392.28   | X |            | 577,260.94 |
| 03/31/2019 |         |                         | Interest Income           | Interest           |            | X | 147.30     | 577,408.24 |
| 04/24/2019 | 1010    | Birkhoff, Hendricks ... | Accounts Payable          | Inv# 15106 Pro...  | 2,189.20   | X |            | 575,219.04 |
| 04/24/2019 | 1011    | Quality Excavation, ... | Accounts Payable          | Pay Request 1 ...  | 114,802.59 | X |            | 460,416.45 |
| 04/30/2019 |         |                         | Interest Income           | Interest           |            | X | 141.43     | 460,557.88 |
| 05/01/2019 | 1012    | Henley Johnston & A...  | Accounts Payable          | Client # 55E In... | 425.00     | X |            | 460,132.88 |
| 05/29/2019 | 1013    | Henley Johnston & A...  | Accounts Payable          | Project: 19823...  | 2,015.00   | X |            | 458,117.88 |
| 05/29/2019 | 1014    | Birkhoff, Hendricks ... | Accounts Payable          | Project 201815...  | 2,189.20   | X |            | 455,928.68 |
| 05/31/2019 |         |                         | Interest Income           | Interest           |            | X | 117.30     | 456,045.98 |
| 06/27/2019 | 1015    | Birkhoff, Hendricks ... | Accounts Payable          | Inv# 15343 Pro...  | 1,094.60   | X |            | 454,951.38 |
| 06/30/2019 |         |                         | Interest Income           | Interest           |            | X | 112.55     | 455,063.93 |
| 07/11/2019 | 1016    | Henley Johnston & A...  | Accounts Payable          | Ridgeway Drive     | 5,380.00   | X |            | 449,683.93 |
| 07/31/2019 |         |                         | Interest Income           | Interest           |            | X | 115.26     | 449,799.19 |
| 08/28/2019 | 1017    | Quality Excavation, ... | Contractor                | Pay Draw #2        | 361,035.83 | X |            | 88,763.36  |
| 08/31/2019 |         |                         | Interest Income           | Interest           |            | X | 114.61     | 88,877.97  |
| 09/30/2019 |         |                         | Interest Income           | Interest           |            | X | 13.93      | 88,891.90  |
| 10/31/2019 |         |                         | Interest Income           | Interest           |            | X | 11.32      | 88,903.22  |
| 11/30/2019 |         |                         | Interest Income           | Interest           |            | X | 10.96      | 88,914.18  |
| 12/11/2019 | 1018    | Birkhoff, Hendricks ... | Accounts Payable          | Project # 2018...  | 2,189.20   | X |            | 86,724.98  |
| 12/11/2019 | 2018156 | Birkhoff, Hendricks ... | Accounts Payable          | Project # 2018...  |            | X |            | 86,724.98  |
| 12/31/2019 |         |                         | Interest Income           | Interest           |            | X | 11.20      | 86,736.18  |
| 01/15/2020 | 1019    | Quality Excavation, ... | Accounts Payable          | Ridgeway Driv...   | 22,988.20  |   |            | 63,747.98  |
| 01/22/2020 | 1020    | Henley Johnston & A...  | Accounts Payable          | Ridgeway Driv...   | 3,710.00   | X |            | 60,037.98  |
| 01/31/2020 |         |                         | Interest Income           | Interest           |            | X | 10.97      | 60,048.95  |

The charts below contain sales tax revenue allocated each month by the Texas State Comptroller. Please contact and search the Texas Comptroller's website if you notice an incorrect amount.

For example, the February allocations reflect December sales, collected in January and allocated in February.

\*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

- [View Grid Based on Fiscal Year](#)
- [View Grid With All Years](#)

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**By Calendar Year**

| Year | January  | February | March    | April    | May      | June     | July     | August   | September | October  | November | December | Total     |
|------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|----------|----------|----------|-----------|
| 2020 | \$18,516 | \$22,882 | \$0      | \$0      | \$0      | \$0      | \$0      | \$0      | \$0       | \$0      | \$0      | \$0      | \$41,398  |
| 2019 | \$14,965 | \$26,513 | \$16,084 | \$13,567 | \$19,591 | \$16,900 | \$16,587 | \$17,849 | \$17,846  | \$17,704 | \$18,763 | \$16,847 | \$213,215 |
| 2018 | \$13,137 | \$19,091 | \$12,219 | \$13,580 | \$19,502 | \$19,937 | \$17,445 | \$22,987 | \$14,110  | \$14,338 | \$17,996 | \$15,614 | \$199,954 |
| 2017 | \$15,763 | \$17,919 | \$13,277 | \$11,886 | \$16,248 | \$14,238 | \$13,124 | \$22,031 | \$23,142  | \$13,654 | \$18,552 | \$13,595 | \$193,429 |
| 2016 | \$13,043 | \$15,423 | \$12,633 | \$12,675 | \$16,640 | \$15,459 | \$13,098 | \$15,980 | \$13,237  | \$13,422 | \$16,942 | \$13,012 | \$171,564 |
| 2015 | \$10,832 | \$13,388 | \$8,437  | \$10,235 | \$13,995 | \$11,700 | \$10,528 | \$13,150 | \$11,657  | \$12,017 | \$15,383 | \$11,484 | \$142,808 |
| 2014 | \$9,352  | \$21,018 | \$10,164 | \$9,997  | \$13,758 | \$10,854 | \$9,433  | \$14,642 | \$11,136  | \$12,417 | \$14,043 | \$10,961 | \$147,776 |
| 2013 | \$8,851  | \$13,244 | \$9,099  | \$8,872  | \$10,834 | \$10,316 | \$11,142 | \$12,682 | \$10,025  | \$10,788 | \$12,277 | \$10,455 | \$128,585 |
| 2012 | \$6,914  | \$11,127 | \$8,110  | \$8,068  | \$11,944 | \$7,171  | \$9,616  | \$10,589 | \$9,112   | \$8,743  | \$10,575 | \$8,887  | \$110,854 |
| 2011 | \$7,761  | \$8,890  | \$5,271  | \$5,013  | \$8,388  | \$6,047  | \$5,525  | \$10,117 | \$7,013   | \$7,941  | \$10,181 | \$7,797  | \$89,944  |

Kenneth L. Maun  
Tax Assessor Collector  
Collin County  
2300 Bloomdale Rd  
P.O. Box 8046  
McKinney, Texas 75070  
972- 547-5020  
Metro 424-1460 Ext.5020  
Fax 972-547-5040

February 13, 2020

Mayor Rhonda Williams  
City of Blue Ridge  
200 S. Main  
Blue Ridge, Texas 75424

Dear Mayor Williams,

Enclosed is the Monthly Collection Report for:  
The City of Blue Ridge tax collections for the month were:

January 2020  
\$62,622.71

Sincerely,



Kenneth L. Maun  
Tax Assessor Collector

Attachment

cc: Edie Sims, City Secretary

KM:jd

Kenneth L Maun  
 Tax Assessor/Collector  
 Collin County  
 P O Box 8046  
 McKinney Tx 75070

Monthly Collection Status Report  
 January 2020

City of Blue Ridge #08

|                                           | Collections<br>Month of January | Cumulative Total<br>10/1/19 thru 1/31/2020 | %<br>of Collections |
|-------------------------------------------|---------------------------------|--------------------------------------------|---------------------|
| <b>Current Tax Year Collections</b>       |                                 |                                            |                     |
| Base M&O                                  | \$51,129.01                     | \$200,230.28                               | 80.21%              |
| Base I&S                                  | 11,110.96                       | \$43,512.68                                |                     |
| Late Renditon Penalty                     | 61.31                           | \$66.30                                    |                     |
| P&I M&O                                   | 0.00                            | \$0.00                                     |                     |
| P&I I&S                                   | 0.00                            | \$0.00                                     |                     |
| P&I I&S Bond                              |                                 |                                            |                     |
| Attorney Fee                              | 0.00                            | \$0.00                                     |                     |
| <b>Subtotal</b>                           | <b>\$62,301.28</b>              | <b>\$243,809.26</b>                        | <b>80.23%</b>       |
| <b>Delinquent TaxYears Collections</b>    |                                 |                                            |                     |
| Base M&O                                  | \$181.43                        | \$1,418.97                                 |                     |
| Base I&S                                  | 56.54                           | \$367.18                                   |                     |
| Late Rendition Penalty                    | 0.00                            | \$0.36                                     |                     |
| P&I M&O                                   | 67.13                           | \$364.25                                   |                     |
| P&I I&S                                   | 16.33                           | \$87.67                                    |                     |
| P&I I&S Bond                              |                                 |                                            |                     |
| Attorney Fee                              | 64.75                           | \$377.75                                   |                     |
| <b>Subtotal</b>                           | <b>\$386.18</b>                 | <b>\$2,616.18</b>                          | <b>0.86%</b>        |
| <b>Combined Current &amp; Delinquent:</b> |                                 |                                            |                     |
| Base M&O                                  | \$51,310.44                     | \$201,649.25                               |                     |
| Base I&S                                  | \$11,167.50                     | \$43,879.86                                |                     |
| Late Rendition Penalty                    | 61.31                           | 66.66                                      |                     |
| P&I M&O                                   | 67.13                           | 364.25                                     |                     |
| P&I I&S                                   | 16.33                           | 87.67                                      |                     |
| P&I I&S Bond                              |                                 |                                            |                     |
| Attorney Fee                              | 64.75                           | 377.75                                     |                     |
| <b>Total Collections</b>                  | <b>\$62,687.46</b>              | <b>\$246,425.44</b>                        | <b>81.09%</b>       |
| <br>                                      |                                 |                                            |                     |
| Original 2019 Tax Levy                    |                                 | <b>\$303,884.29</b>                        | 100.00%             |

Kenneth L. Maun  
 Tax Assessor/Collector  
 Collin County  
 P O Box 8046  
 McKinney Tx 75070

Cumulative Comparative Collection Status Report  
 January 2020

City of Blue Ridge #08

| Current Tax Year Collections     | Collections thru    |               | Collections thru    |               |
|----------------------------------|---------------------|---------------|---------------------|---------------|
|                                  | January 2020        | % Collections | January 2019        | % Collections |
| Base M&O                         | \$243,742.96        | 80.21%        | \$203,440.06        | 73.73%        |
| Late Renditon Penalty            | 66.30               |               | 88.71               |               |
| P&I M&O                          | 0.00                |               | 0.00                |               |
| Attorney Fee                     | 0.00                |               | 0.00                |               |
| Subtotal                         | <u>\$243,809.26</u> | 80.23%        | <u>\$203,528.77</u> | 73.76%        |
| Delinquent Tax Years Collections |                     |               |                     |               |
| Base M&O                         | \$1,786.15          |               | \$1,323.17          |               |
| Late Renditon Penalty            | 0.36                |               | 0.00                |               |
| P&I M&O                          | 451.92              |               | 333.08              |               |
| Attorney Fee                     | 377.75              |               | 208.57              |               |
|                                  | 0.00                |               | 0.00                |               |
| Subtotal                         | <u>\$2,616.18</u>   | 0.86%         | <u>\$1,864.82</u>   | 0.68%         |
| Combined Current & Delinquent:   |                     |               |                     |               |
| Base M&O                         | \$245,529.11        |               | \$204,763.23        |               |
| P&I M&O                          | 451.92              |               | 333.08              |               |
| Late Renditon Penalty            | 66.66               |               | 88.71               |               |
| Attorney Fee                     | 377.75              |               | 208.57              |               |
|                                  | 0.00                |               |                     |               |
| Total Collections                | <u>\$246,425.44</u> | 81.09%        | <u>\$205,393.59</u> | 74.44%        |
| Adjusted 2018 Tax Levy           |                     |               | <u>\$275,936.71</u> | 100.00%       |
| Original 2019 Tax Levy           | <u>\$303,884.29</u> | 100.00%       |                     |               |

Kenneth L Maun  
 Tax Assessor/Collector  
 Collin County  
 P O Box 8046  
 McKinney Tx 75070

Levy Outstanding Status Report  
 January 2020

City of Blue Ridge #08

|                                           | Current Tax Year   | Delinquent Tax Years |
|-------------------------------------------|--------------------|----------------------|
| Current Month:                            |                    |                      |
| Tax Levy Remaining as of 12/31/2019       | \$126,057.26       | \$6,062.80           |
| Base M&O Collections                      | 62,239.97          | 237.97               |
| Supplement/Adjustments                    | -384.12            | 0.00                 |
| Write-off                                 | 0.00               | 0.00                 |
| Remaining Levy as of 1/31/2020            | <u>\$63,433.17</u> | <u>\$5,824.83</u>    |
| Cumulative (From 10/01/19 thru 1/31/2020) |                    |                      |
| Original 2019 Tax Levy (as of 10/01/19)   | \$303,884.29       | \$7,890.82           |
| Base M&O Collections                      | 243,742.96         | 1,786.15             |
| Supplement/Adjustments                    | 3,291.84           | (279.84)             |
| Write-off                                 | 0.00               | 0.00                 |
| Remaining Levy as of 1/31/2020            | <u>\$63,433.17</u> | <u>\$5,824.83</u>    |

Kenneth L Maun  
 Tax Assessor/Collector  
 Collin County  
 P O Box 8046  
 McKinney Tx 75070

Monthly Distribution Report  
 January 2020

City of Blue Ridge #08

|                                     | Distribution<br>Month of January | Distribution<br>10/1/19 thru 1/31/2020 |
|-------------------------------------|----------------------------------|----------------------------------------|
| Weekly Remittances:                 |                                  |                                        |
| Week Ending 1/3/2020                | \$2,618.14                       | \$6,993.84                             |
| Week Ending 1/10/2020               | \$0.00                           | \$9,435.99                             |
| Week Ending 1/17/2020               | \$19,466.64                      | \$125,866.55                           |
| Week Ending 1/24/2020               | \$14,598.81                      | \$56,897.08                            |
| Week Ending 1/31/2020               | \$25,936.07                      | \$45,404.21                            |
| Total Weekly Remittances            | <u>\$62,619.66</u>               | <u>\$244,597.67</u>                    |
| Overpayment from Prior Month        | \$0.00                           | \$1,446.70                             |
| Manual Adjustment Refund            | \$0.00                           | \$0.00                                 |
| Commission Paid Delinquent Attorney | \$64.75                          | \$377.75                               |
| Entity Collection Fee               | \$0.00                           | \$0.00                                 |
| Judgement Interest                  | \$0.00                           | \$0.00                                 |
| 5% CAD Rendition Penalty            | \$3.05                           | \$3.32                                 |
| Total Disbursements                 | <u><u>\$62,687.46</u></u>        | <u><u>\$246,425.44</u></u>             |
| Carryover to Next Month             | \$0.00                           | \$0.00                                 |





ClaimCenter

## Summary of Claim Experience Report

Summary of claim and contribution experience for Member #4442, Blue Ridge

### Contract Type: Workers' Compensation

| Fund Year | Reported Claims |             | Total Loss | Recoveries | Total Loss Net of Recoveries | Member Deductibles | Pool Net Loss | Claims with value | Contribution | Loss Ratio |
|-----------|-----------------|-------------|------------|------------|------------------------------|--------------------|---------------|-------------------|--------------|------------|
| 2019/2020 | 0               | Incurred    | 0          | 0          | 0                            | 0                  | 0             | 0                 | 1,900        | 0.0%       |
|           |                 | Paid        | 0          | 0          | 0                            | 0                  |               |                   |              |            |
|           |                 | Outstanding | 0          | 0          | 0                            | 0                  |               |                   |              |            |
| 2018/2019 | 0               | Incurred    | 0          | 0          | 0                            | 0                  | 0             | 0                 | 7,704        | 0.0%       |
|           |                 | Paid        | 0          | 0          | 0                            | 0                  |               |                   |              |            |
|           |                 | Outstanding | 0          | 0          | 0                            | 0                  |               |                   |              |            |
| 2017/2018 | 3               | Incurred    | 1,676      | 0          | 1,676                        | 0                  | 1,676         | 2                 | 6,372        | 26.3%      |
|           |                 | Paid        | 1,676      | 0          | 1,676                        | 0                  | 1,676         |                   |              |            |
|           |                 | Outstanding | 0          | 0          | 0                            | 0                  | 0             |                   |              |            |
| 2016/2017 | 3               | Incurred    | 2,605      | 0          | 2,605                        | 0                  | 2,605         | 3                 | 5,165        | 50.4%      |
|           |                 | Paid        | 2,605      | 0          | 2,605                        | 0                  | 2,605         |                   |              |            |
|           |                 | Outstanding | 0          | 0          | 0                            | 0                  | 0             |                   |              |            |
| 2015/2016 | 4               | Incurred    | 8,853      | 0          | 8,853                        | 0                  | 8,853         | 4                 | 3,933        | 225.1%     |
|           |                 | Paid        | 8,853      | 0          | 8,853                        | 0                  | 8,853         |                   |              |            |
|           |                 | Outstanding | 0          | 0          | 0                            | 0                  | 0             |                   |              |            |
| 2014/2015 | 2               | Incurred    | 1,271      | 0          | 1,271                        | 0                  | 1,271         | 2                 | 4,096        | 31.0%      |
|           |                 | Paid        | 1,271      | 0          | 1,271                        | 0                  | 1,271         |                   |              |            |
|           |                 | Outstanding | 0          | 0          | 0                            | 0                  | 0             |                   |              |            |
| 2013/2014 | 2               | Incurred    | 38         | 0          | 38                           | 0                  | 38            | 1                 | 4,688        | 0.8%       |
|           |                 | Paid        | 38         | 0          | 38                           | 0                  | 38            |                   |              |            |
|           |                 | Outstanding | 0          | 0          | 0                            | 0                  | 0             |                   |              |            |

| <b>Address</b>                             | <b>Notes</b>                                                                        | <b>Code</b>    |
|--------------------------------------------|-------------------------------------------------------------------------------------|----------------|
| Jan 30, 2020 4:48 PM<br>200 South Main St. | patrolled for strays                                                                | Animal Control |
| Jan 23, 2020 4:48 PM<br>200 South Main St. | patrolled for strays                                                                | Animal Control |
| Jan 16, 2020 4:48 PM<br>200 South Main St. | patrolled for strays                                                                | Animal Control |
| Jan 14, 2020 1:30 PM<br>209 school st      | picked up trap with second cat                                                      | Animal Control |
| Jan 13, 2020 1:29 PM<br>209 school st      | set up a trap for a black cat and a grey cat. was able to capture black cat by hand | Animal Control |
| Jan 9, 2020 4:48 PM<br>200 South Main St.  | patrolled for strays                                                                | Animal Control |
| Jan 2, 2020 4:48 PM<br>200 South Main St.  | patrolled for strays                                                                | Animal Control |

**LEGAL NOTICE  
PUBLIC HEARING**

A First Public Hearing of the City of Blue Ridge City Council for Tuesday, March 3, 2020 at 7:00pm at the Blue Ridge Community Center located at 200 W. Tilton to receive public comments and to hear the request for a Final Plat known as Floyd Addition, an addition located at 3908 FM 1377, Princeton, TX, also known as Abstract A0936, D Van Winkle Survey, Sheet 3, Tract 177, containing 10.004 acres, replatting into 3 lots with Lot 1 being 4.500 acres, Lot 2 being 1.001 acres and Lot 3 being 4.503 and also which is located within the City of Blue Ridge's Extra Territorial Jurisdiction.

This hearing is open to any interested persons. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing.

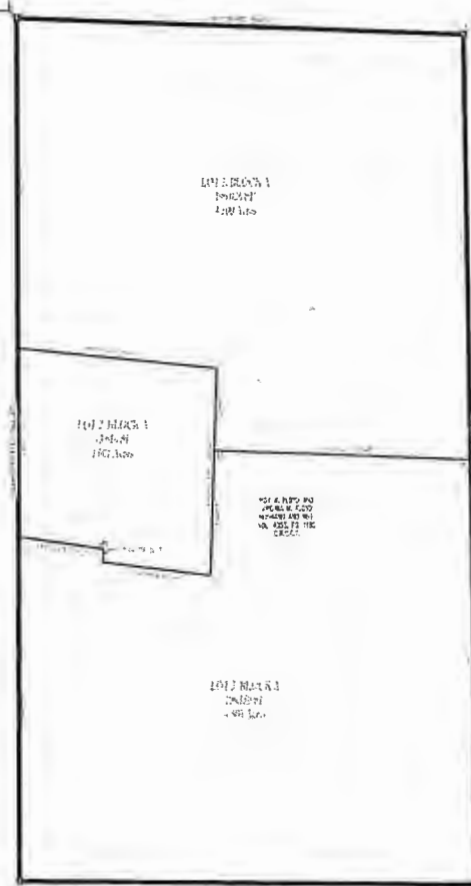
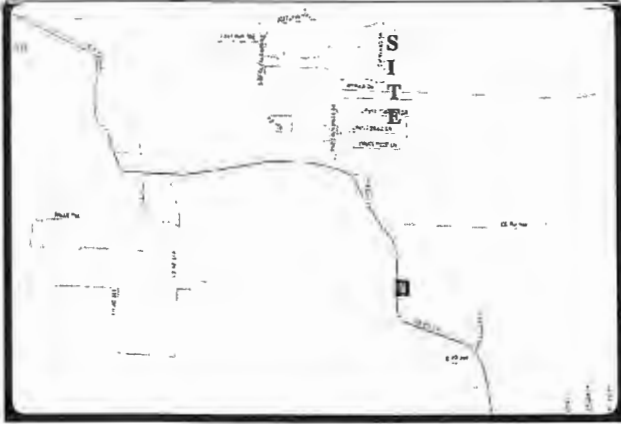
~~~~~  
A Second Public Hearing of the City of Blue Ridge City Council for Tuesday, March 3, 2020 at 7:05pm at the Blue Ridge Community Center located at 200 W. Tilton to receive public comments and to hear the request for a Final Plat known as Floyd Addition, an addition located at 3908 FM 1377, Princeton, TX, also known as Abstract A0936, D Van Winkle Survey, Sheet 3, Tract 177, containing 10.004 acres, replatting into 3 lots with Lot 1 being 4.500 acres, Lot 2 being 1.001 acres and Lot 3 being 4.503 and also which is located within the City of Blue Ridge's Extra Territorial Jurisdiction.

This hearing is open to any interested persons. Opinions, objections and/or comments relative to this matter may be expressed in writing or in person at the hearing.



CITY OF BLUE RIDGE

VICINITY MAP
NOT TO SCALE



200 S Main Street ~ Blue Ridge, Texas 75424
(972) 752-5791 ~ Fax (972) 752-9160

**CITY OF BLUE RIDGE
ORDINANCE 2020-0303-001**

AN ORDINANCE CANCELLING THE MAY 2, 2020 GENERAL ELECTION AND DECLARING EACH UNOPPOSED CANDIDATE ELECTED TO OFFICE; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Blue Ridge, Texas is a general law municipality located in Collin County, created in accordance with the provision of the State of Texas of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas of the Local Government Code and operating pursuant to the legislation of the State of Texas; and

WHEREAS, in accordance with law a general election has been ordered for May 2, 2020 for the purpose of electing one (1) mayor and two full term Council seats and one unexpired term Council seat to serve on the City of Blue Ridge City Council; and

WHEREAS, no proposition is to appear on the ballot in that election; and

WHEREAS, the City Secretary has certified in writing that each candidate applied for the open council seat.

WHEREAS, the filing deadlines for placement on the ballot and declaration of write-in candidacy has passed; and

WHEREAS, in these circumstances Subchapter C of Chapter 2 of the Election Code authorizes a governing body to declare each unopposed candidate elected to office and cancel the election.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, TEXAS THAT:

Section 1.

That no candidates applied for the one (1) open City Council Seat for the General Election that was to be held on May 2, 2020.

Section 2.

The City Secretary is directed to post a copy of this Ordinance at each designated polling place on May 2, 2020.

Section 3.

This Ordinance shall be cumulative of all provisions of Ordinances of the City of Blue Ridge, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinances. In which event the conflicting provisions of such Ordinances are hereby repealed.

Section 4.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the

same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, paragraph or section.
Section 5.

PASSED AND APPROVED by the City Council of the City of Blue Ridge, Texas
this 3^d day of March, 2020.

Rhonda Williams, Mayor

ATTEST:

Edie Sims, City Secretary

**CITY OF BLUE RIDGE
RESOLUTION AUTHORIZING SIGNATORIES
RESOLUTION 2020-0303-001**

A RESOLUTION BY THE CITY COUNCIL OF CITY OF BLUE RIDGE DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TXCDBG) CONTRACT NUMBER 7219039.

WHEREAS, the City of Blue Ridge has received a 2020 Texas Community Development Block Grant award to provide Sewer Improvements; and

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents requesting funds from the Texas Department of Agriculture, and;

WHEREAS, an original signed copy of the TxCDBG Depository/Authorized Signatories Designation Form (Form A202) is to be submitted with a copy of this Resolution, and;

WHEREAS, the City of Blue Ridge acknowledges that in the event that an authorized signatory of the City changes (elections, illness, resignations, etc.) the City must provide TxCDBG with the following:

- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and
- a revised TxCDBG *Depository/ Authorized Signatories Designation Form (Form A202)*.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF BLUE RIDGE, TEXAS, AS FOLLOWS:

The Mayor is authorized to execute contractual and environmental review documents between the Texas Department of Agriculture and the City for the 2020 Texas Community Development Block Grant Program.

The Mayor, Mayor Pro Tem, and City Secretary are authorized to execute the *State of Texas Purchase Voucher* and *Request for Payment Form* documents required for requesting funds approved in the 2020 Texas Community Development Block Grant Program.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, TEXAS, on March 3, 2020.

APPROVED:

Mayor

ATTEST:

City Secretary

**City of Blue Ridge, Texas
Resolution Regarding Civil Rights
RESOLUTION 2020-0303-002**

Whereas, the City of Blue Ridge, Texas, (hereinafter referred to as "City of Blue Ridge") has been awarded TxCDBG funding through a TxCDBG grant from the Texas Department of Agriculture (hereinafter referred to as "TDA");

Whereas, the City of Blue Ridge, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas, the City of Blue Ridge, in consideration for the receipt and acceptance of federal funding for the Contract, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, the City of Blue Ridge, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 135, is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the TxCDBG project area;

Whereas, the City of Blue Ridge, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State's certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, the City of Blue Ridge, in accordance with Executive Order 13166, must take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with limited English proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each TxCDBG project;

Whereas, the City of Blue Ridge, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds;

Whereas, the City of Blue Ridge, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period to affirmatively further fair housing; and

Whereas, the City of Blue Ridge, agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, TEXAS, THAT THE CITY OF BLUE RIDGE ADOPTS THE FOLLOWING:

1. Citizen Participation Plan and Grievance Procedures (Form A1013);
2. Section 3 Policy (Form A1002);
3. Excessive Force Policy (Form A1003);
4. Section 504 Policy and Grievance Procedures (Form A1004);
5. Limited English Proficiency (LEP) Standards (Form A1010);
6. Fair Housing Policy (Form 1015); and
7. Code of Conduct Policy.

Passed and approved this 3rd day of March, 2020.

Signature of Elected Official
City of Blue Ridge

Rhonda Williams
Printed Name of Elected Official

**CITY OF BLUE RIDGE
CITIZEN PARTICIPATION PLAN
TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

Note to Grant Recipients regarding Limited English Proficiency (LEP) requirements:

In accordance with federal law, if there is a significant number of the population who are non-English speaking residents and are affected by the TxCDBG project, such citizens should have “meaningful access” to all aspects of the TxCDBG project. To provide ‘meaningful access’, Grant Recipients may need to provide interpreter services at public hearings or provide non-English written materials that are routinely provided in English. Examples of such vital documents include Citizen Participation notices (e.g. complaint procedures, hearing notices) civil rights notices, and any other published notice that may allow an eligible person with limited English proficiency to participate in discussing proposed CDBG activities.

For more information, see LEP.gov.

COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the Texas Department of Agriculture’s Texas Community Development Block Grant (TxCDBG) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Blue Ridge offices, 200 S. Main, 200 S. Main, Blue Ridge, TX 75424, (972) 752-5791 during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the TxCDBG project.

1. A person who has a complaint or grievance about any services or activities with respect to the TxCDBG project, whether it is a proposed, ongoing, or completed TxCDBG project, may during regular business hours submit such complaint or grievance, in writing to the Mayor, at City of Blue Ridge at 200 S. Main, 200 S. Main, or may call (972) 752-5791.
2. A copy of the complaint or grievance shall be transmitted by the Mayor to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.
3. The Mayor shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to person who made the complaint or grievance within ten (10) days.
4. If the investigation cannot be completed within ten (10) working days per 3. above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.

5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the TxCDBG for their further review and comment.
6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

TECHNICAL ASSISTANCE

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of TxCDBG funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City, the following public hearing provisions shall be observed:

1. Public notice of all hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice must include the date, time, location, and topics to be considered at the public hearing. A published newspaper article can also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
2. When a significant number of non-English speaking residents are a part of the potential service area of the TxCDBG project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.
3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and the City must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to the hearing.
4. A public hearing held prior to the submission of a TxCDBG application must be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.
5. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City shall comply with the following citizen participation requirements for the preparation and submission of an application for a TxCDBG project:

1. At a minimum, the City shall hold at least one (1) public hearing to prior to submitting the application to the Texas Department of Agriculture.
2. The City shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed

use of funds for three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

3. The public hearing shall include a discussion with citizens as outlined in the applicable TxCDBG application manual to include, but is not limited to, the development of housing and community development needs, the amount of funding available, all eligible activities under the TxCDBG program, and the use of past TxCDBG contract funds, if applicable. Citizens, with particular emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.
4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City must comply with the following citizen participation requirements in the event that the City receives funds from the TxCDBG program:

1. The City shall also hold a public hearing concerning any substantial change, as determined by TxCDBG, proposed to be made in the use of TxCDBG funds from one eligible activity to another again using the preceding notice requirements.
2. Upon completion of the TxCDBG project, the City shall hold a public hearing and review its program performance including the actual use of the TxCDBG funds.
3. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, for either a public hearing concerning substantial change to the TxCDBG project or for the closeout of the TxCDBG project, publish notice in both English and Spanish, or other appropriate language and provide an interpreter at the hearing to accommodate the needs of the non-English speaking residents.
4. The City shall retain documentation of the TxCDBG project, including hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three (3) years three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

Rhonda Williams, Mayor

MARCH 3, 2020

Date

**LA CIUDAD DE BLUE RIDGE
PLAN DE PARTICIPACIÓN CIUDADANA
PROGRAMA DE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

Nota a los receptores de subvención en relación a requisitos de Dominio Limitado del inglés:

De acuerdo con la ley federal hay un número significativo de población que son residentes y que no hablan inglés y son afectados por el proyecto TxCDBG, estos ciudadanos deben tener "acceso significativo" a todos los aspectos del proyecto TxCDBG. Para proporcionar "acceso significativo", receptores de la subvención pueden ser utilizados para proporcionar servicios de interpretación en las audiencias públicas o proporcionar materiales no escritos en inglés que se proporcionan de manera rutinaria en inglés.

Para obtener más información, consulte LEP.gov.

PROCEDIMIENTOS DE QUEJA

Estos procedimientos de queja cumplen con los requisitos del Departamento de Programa de Agricultura de Texas Community Development Block Grant (TxCDBG) y los requisitos del gobierno local de Texas se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en la Ciudad de (Dirección postal City of Blue Ridge, 200 S. Main, 200 S. Main, Blue Ridge, TX 75424, (972) 752-5791, (teléfono) en horario de oficina.

A continuación se presentan los procedimientos formales de quejas y quejas relativas a los servicios prestados en el marco del proyecto TxCDBG.

1. Una persona que tiene una queja o reclamación sobre cualquiera de los servicios o actividades en relación con el proyecto TxCDBG, o si se trata de una propuesta, en curso o determinado proyecto TxCDBG, pueden durante las horas regulares presentar dicha queja o reclamo, por escrito a la Mayor, a City of Blue Ridge, 200 S. Main, 200 S. Main, Blue Ridge, TX 75424, (972) 752-5791.
2. Una copia de la queja o reclamación se transmitirá por el alcalde a la entidad que es encargada de la queja o reclamación y al Abogado de la Ciudad dentro de los cinco (5) días hábiles siguientes a la fecha de la queja o día que la reclamación fue recibida.
3. El alcalde deberá cumplir una investigación de la queja o reclamación, si es posible, y dará una respuesta oportuna por escrito a la persona que hizo la denuncia o queja dentro de los diez (10) días.
4. Si la investigación no puede ser completada dentro de los diez (10) días hábiles anteriormente, la persona que hizo la queja o denuncia será notificada, por escrito, dentro de los quince (15) días cuando sea posible después de la entrega de la queja original o quejas y detallará cuando se deberá completar la investigación.
5. Si es necesario, la queja y una copia escrita de la investigación posterior se remitirán a la TxCDBG para su posterior revisión y comentarios.
6. Se proporcionará copias de los procedimientos de queja y las respuestas a las quejas, tanto en inglés y español, u otro lenguaje apropiado.

ASISTENCIA TÉCNICA

Cuando lo solicite, la Ciudad proporcionará asistencia técnica a los grupos que son representantes de las personas de bajos y moderados ingresos en el desarrollo de propuestas para el uso de los fondos TxCDBG. La Ciudad, en base a las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, deberá determinar el nivel y tipo de asistencia.

DISPOSICIONES AUDIENCIA PÚBLICA

Para cada audiencia pública programada y llevada a cabo por la Ciudad, se observarán las disposiciones siguientes de audiencias públicas:

1. Aviso público de todas las audiencias deberá publicarse al menos setenta y dos (72) horas antes de la audiencia programada. El aviso público deberá publicarse en un periódico local. Cada aviso público debe incluir la fecha, hora, lugar y temas a considerar en la audiencia pública. Un artículo periodístico publicado también puede utilizarse para cumplir con este requisito, siempre y cuando cumpla con todos los requisitos de contenido y temporización. Los avisos también deben ser un lugar prominente en los edificios públicos y se distribuyen a las autoridades locales de vivienda pública y otros grupos interesados de la comunidad.
2. Cuando se tenga un número significativo de residentes que no hablan inglés serán una parte de la zona de servicio potencial del proyecto TxCDBG, documentos vitales como las comunicaciones deben ser publicados en el idioma predominante de estos ciudadanos que no hablan inglés.
3. Cada audiencia pública se llevará a cabo en un momento y lugar conveniente para los beneficiarios potenciales o reales e incluirá alojamiento para personas con discapacidad. Las personas con discapacidad deben poder asistir a las audiencias y la Ciudad debe hacer los arreglos para las personas que requieren ayudas o servicios auxiliares en caso de necesitarlo por lo menos dos días antes de la audiencia pública.
4. Una audiencia pública celebrada antes de la presentación de una solicitud TxCDBG debe hacerse después de las 5:00 pm en un día de semana o en un momento conveniente en sábado o domingo.
5. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad deberá cumplir con los siguientes requisitos de participación ciudadana para la elaboración y presentación de una solicitud para un proyecto TxCDBG:

1. Como mínimo, la Ciudad deberá tener por lo menos un (1) audiencia pública antes de presentar la solicitud al Departamento de Agricultura de Texas.
2. La Ciudad conservará la documentación de la convocatoria(s) audiencia, un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otra documentación relativa a la propuesta de utilizar los fondos para

tres (3) años a partir de la liquidación de la subvención para el Estado. Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de Texas.

3. La audiencia pública deberá incluir una discusión con los ciudadanos como se indica en el manual correspondiente de aplicación TxCDBG, pero no se limita a, el desarrollo de las necesidades de vivienda y desarrollo comunitario, la cantidad de fondos disponibles, todas las actividades elegibles bajo el programa TxCDBG y el uso de fondos últimos contratos TxCDBG, en su caso. Los ciudadanos, con especial énfasis en las personas de bajos y moderados ingresos que son residentes de las zonas de tugurios y tizón, se fomentará a presentar sus opiniones y propuestas sobre el desarrollo de la comunidad y las necesidades de vivienda. Los ciudadanos deben ser conscientes de la ubicación en la que podrán presentar sus puntos de vista y propuestas en caso de que no pueda asistir a la audiencia pública.
4. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad debe cumplir con los siguientes requisitos de participación ciudadana en el caso de que la Ciudad recibe fondos del programa TxCDBG:

1. La Ciudad celebrará una audiencia pública sobre cualquier cambio sustancial, según lo determinado por TxCDBG, se propuso que se hará con el uso de fondos TxCDBG de una actividad elegible a otro utilizando de nuevo los requisitos de notificación
2. Una vez finalizado el proyecto TxCDBG, la Ciudad celebrará una audiencia pública y revisará el desempeño del programa incluyendo el uso real de los fondos TxCDBG.
3. Cuando un número significativo de residentes que no hablan inglés se puede registra para participar en una audiencia pública, ya sea para una audiencia pública sobre el cambio sustancial del proyecto TxCDBG o para la liquidación del proyecto TxCDBG, publicará un aviso en inglés y español u otro idioma apropiado y se proporcionara un intérprete en la audiencia para dar cabida a las necesidades de los residentes.
4. La Ciudad conservará la documentación del proyecto TxCDBG, incluyendo aviso de audiencia(s), un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otro registro concerniente al uso real de los fondos por un período de a tres (3) años a partir de la liquidación del proyecto al estado.

Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de

Rhonda Williams, Alcalde de la ciudad

MARCH 3, 2020

Fecha

SECTION 3 POLICY

In accordance with 12 U.S.C. 1701u, (Section 3), the City of Blue Ridge agrees to implement the following steps, which, to the *greatest extent feasible*, will provide job training, employment and contracting opportunities for Section 3 residents and Section 3 businesses of the areas in which the program/project is being carried out.

- A. Introduce and pass a resolution adopting this plan as a policy to strive to attain goals for compliance to Section 3 regulations by increasing opportunities for employment and contracting for Section 3 residents and businesses.
- B. Assign duties related to implementation of this plan to the designated Civil Rights Officer.
- C. Notify Section 3 residents and business concerns of potential new employment and contracting opportunities as they are triggered by TxCDBG grant awards through the use of: Public Hearings and related advertisements; public notices; bidding advertisements and bid documents; notification to local business organizations such as the Chamber(s) of Commerce or the Urban League; local advertising media including public signage; project area committees and citizen advisory boards; local HUD offices; regional planning agencies; and all other appropriate referral sources. Include Section 3 clauses in all covered solicitations and contracts.
- D. Maintain a list of those businesses that have identified themselves as Section 3 businesses for utilization in TxCDBG funded procurements, notify those businesses of pending contractual opportunities, and make this list available for general Grant Recipient procurement needs.
- E. Maintain a list of those persons who have identified themselves as Section 3 residents and contact those persons when hiring/training opportunities are available through either the Grant Recipient or contractors.
- F. Require that all Prime contractors and subcontractors with contracts over \$100,000 commit to this plan as part of their contract work. Monitor the contractors' performance with respect to meeting Section 3 requirements and require that they submit reports as may be required by HUD or TDA to the Grant Recipient.
- G. Submit reports as required by HUD or TDA regarding contracting with Section 3 businesses and/or employment as they occur; and submit reports within 20 days of federal fiscal year end (by October 20) which identify and quantify Section 3 businesses and employees.
- H. Maintain records, including copies of correspondence, memoranda, etc., which document all actions taken to comply with Section 3 regulations.

As officers and representatives of the City of Blue Ridge, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

Rhonda Williams, Mayor

MARCH 3, 2020
Date

Excessive Force Policy

In accordance with 24 CFR 91.325(b)(6), the City of Blue Ridge hereby adopts and will enforce the following policy with respect to the use of excessive force:

1. It is the policy of the City of Blue Ridge to prohibit the use of excessive force by the law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations;
2. It is also the policy of the City of Blue Ridge to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction; and
3. The City of Blue Ridge will introduce and pass a resolution adopting this policy.

As officers and representatives of City of Blue Ridge, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

Signature

RHONDA WILLIAMS_____
Mayor

MARCH 3, 2020_____
Date

Section 504 Policy Against Discrimination Based on Handicap and Grievance Procedures

In accordance with 24 CFR Section 8, Nondiscrimination based on Handicap in federally assisted programs and activities of the Department of Housing and Urban Development, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Section 109 of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309), City of Blue Ridge hereby adopts the following policy and grievance procedures:

1. Discrimination prohibited. No otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development (HUD).
2. City of Blue Ridge does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, its federally assisted programs and activities.
3. City of Blue Ridge's recruitment materials or publications shall include a statement of this policy in 1. above.
4. City of Blue Ridge shall take continuing steps to notify participants, beneficiaries, applicants and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap in violation of 24 CFR Part 8.
5. For hearing and visually impaired individuals eligible to be served or likely to be affected by the TxCDBG program, City of Blue Ridge shall ensure that they are provided with the information necessary to understand and participate in the TxCDBG program.
6. Grievances and Complaints
 - a. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for City of Blue Ridge) to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.
 - b. Complaints should be addressed to the Mayor, 200 S. Main, Blue Ridge, TX, 75424 or call (972) 752-5791, who has been designated to coordinate Section 504 compliance efforts.
 - c. A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.
 - d. A complaint should be filed within thirty (30) working days after the complainant becomes aware of the alleged violation.
 - e. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by the Mayor. Informal but thorough investigations will

afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.

- f. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by Mayor, and a copy forwarded to the complainant with fifteen (15) working days after the filing of the complaint where practicable.
- g. The Section 504 coordinator shall maintain the files and records of the City of Blue Ridge relating to the complaint files.
- h. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the determination/resolution as described in f. above. The request for reconsideration should be made to the City of Blue Ridge within ten working days after the receipt of the written determination/resolution.
- i. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the U.S. Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.
- j. These procedures shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that the City of Blue Ridge complies with Section 504 and HUD regulations.

Rhonda Williams, Mayor

MARCH 3, 2020
Date

Under 5% Limited English Proficiency Plan - 7219039

Name Grantee:	Blue Ridge
Community Population:	1,026
LEP Population:	25 individuals 2.7%
Languages spoken: 1) By more than 5% of the eligible population or beneficiaries and has more than 50 in number; or 2) By more than 5% of the eligible population or beneficiaries but has less than 50 or less in number; or 3) By more than 1,000 individuals in the eligible population in the market area or among current beneficiaries	N/A

Program activities to be accessible to LEP persons:

<input type="checkbox"/>	Public Notices and hearings regarding applications for grant funding, amendments to project activities, and completion of grant-funded project
<input type="checkbox"/>	Publications regarding TxCDBG application, grievance procedures, <i>complaint procedures, answers to complaints, notices, notices of rights and disciplinary action</i> , and other vital hearings, documents, and program requirements
<input type="checkbox"/>	Other program documents: _____

Resources available to Grant Recipient:

<input type="checkbox"/>	Translation services: _____ _____
<input type="checkbox"/>	Interpreter services: _____ _____
<input type="checkbox"/>	Other resources: _____ _____

Language Assistance to be provided:

	Translation (oral and/or written) of advertised notices and vital documents for: _____
	Referrals to community liaisons proficient in the language of LEP persons: _____
	Public meetings conducted in multiple languages: _____
	Notices to recipients of the availability of LEP services: _____
	Other services: _____

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Signature - Chief Elected Official or Civil Rights Officer

MARCH 3, 2020

Date

Fair Housing Policy

In accordance with Fair Housing Act, the City of Blue Ridge hereby adopts the following policy with respect to the Affirmatively Furthering Fair Housing:

1. City of Blue Ridge agrees to affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).
2. City of Blue Ridge agrees to plan at least one activity during the contract term to affirmatively further fair housing.
3. City of Blue Ridge will introduce and pass a resolution adopting this policy.

As officers and representatives of City of Blue Ridge, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

Signature

RHONDA WILLIAMS
Mayor

MARCH 3, 2020
Date

Code of Conduct Policy of the City of Blue Ridge

As a Grant Recipient of a TxCDBG contract, City of Blue Ridge shall avoid, neutralize or mitigate actual or potential conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles that might impair the performance of the TxCDBG contract or impact the integrity of the procurement process.

For procurement of goods and services, no employee, officer, or agent of the City of Blue Ridge shall participate in the selection, award, or administration of a contract supported by TxCDBG funds if he or she has a real or apparent conflict of interest. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of the City of Blue Ridge shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

Contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals for proposals must be excluded from competing for such procurements.

For all other cases, no employee, agent, consultant, officer, or elected or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or subrecipients which are receiving TxCDBG funds, that has any CDBG function/responsibility, or is in a position to participate in a decision-making process or gain inside information, may obtain a financial interest or benefit from the TxCDBG activity.

The conflict of interest restrictions and procurement requirements identified herein shall apply to a benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet the National Program Objective.

Any person or entity including any benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet a National Program Objective, that might potentially receive benefits from TxCDBG awards may not participate in the selection, award, or administration of a contract supported by CDBG funding.

Any alleged violations of these standards of conduct shall be referred to the City of Blue Ridge Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

Passed and approved this 3RD day of MARCH, 2020.

Mayor, City of Blue Ridge

These procedures are intended to serve as guidelines for the procurement of supplies, equipment, construction services and professional services for the Texas Community Development Block Grant (TxCDBG) Program. The regulations related to conflict of interest and nepotism may be found at the Texas Government Code Chapter 573, Texas Local Government Code Chapter 171, Uniform Grant Management Standards by Texas Comptroller, 24 CFR 570.489(g) &(h), and 2 CFR 200.318

PROCLAMATION OF APRIL AS FAIR HOUSING MONTH

WHEREAS Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS The principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS The National Fair Housing Law, during the month of April, provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW, THEREFORE, WE, the City Council of the City of Blue Ridge, do proclaim April as Fair Housing Month in City of Blue Ridge and do hereby urge all the citizens of this locality to become aware of and support the Fair Housing law.

Passed and adopted by the City Council of the City of Blue Ridge, Collin County, State of Texas, on the 3rd day of March, 2020.

APPROVED:

Mayor

ATTEST:

City Secretary