

**CITY OF BLUE RIDGE
SPECIAL SESSION AGENDA
January 8, 2019, 7:00 P.M.
Blue Ridge Community Center
200 W. Tilton Street**

THE BLUE RIDGE CITY COUNCIL WILL MEET IN SPECIAL SESSION AT 7:00 P.M. ON TUESDAY, JANUARY 8, 2019, AT THE BLUE RIDGE COMMUNITY CENTER, LOCATED AT 200 W. TILTON, BLUE RIDGE, TEXAS WITH THE FOLLOWING ITEMS ON THE AGENDA FOR CONSIDERATION AND/OR ACTION.

1. Call to order, Roll Call
2. Prayer and Pledges of Allegiance
3. Consent Agenda (All matters listed under the Consent Agenda for discussion and possible actions are considered to be routine by the City Council and require little or no deliberation. There will not be a separate discussion of these items and the Consent Agenda items will be enacted by one vote. If a Council Member expresses a desire to discuss a matter listed on the Consent Agenda, the item will be considered separately).
 - a) Discuss, approve or disapprove the minutes from Regular Session held on December 4, 2018
 - b) Public Works Update;
 - c) City Financial Report;
 - d) Fire Department Report;
 - e) Animal Control Report; and
 - f) Collin County Calls for Service
4. Consider, discuss and act upon Ordinance 2019-0108-001 granting a non-exclusive franchise for 30 years to Texas New Mexico Power for electric lines and pertinent facilities for this utility
5. Consider, discuss and act upon a request to install speed bumps on Willow Lane
6. Consider, discuss and act upon a request from Frognot Water Supply Corporation to include a portion of water line, currently serviced by the City of Blue Ridge, to be dually certified in the Certificate of Convenience and Necessity (CCN) in the proposed Frognot SUD boundaries
7. Consider, discuss and act upon Resolution 2019-0108-001 authorizing submission of the 2019/2020 Texas Community Development Program application
8. Consider, discuss and review Local Government Code Section 22.041 regarding City Council absences and act upon a request for Leave of Absence from Christina Porath
9. State of the City - a reflection of 2018 and goals planned for 2019
10. Citizen Participation - The public is invited to address the City Council on any topic. However, the City Council is unable to discuss or take action on any topic not listed on this agenda. There is a time limit for each speaker of three (3) minutes. Prior to the meeting, persons wishing to address the City Council must sign in with the City Secretary or designee prior to the meeting. When called upon, the person should state his or her name and address for the record, and if speaking for an organization or other group, identify the group represented. All remarks are to be addressed to the City Council as a whole and not to individual members. The presiding officer shall determine whether, or in what manner, if any response will be provided.
11. Adjournment.

Certified this the 4th day of January, 2019.



Rhonda Williams
Mayor, City of Blue Ridge

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code including, but not limited to, Section 321.3022 (Sales Tax Information)

This facility is wheelchair accessible. Request for accommodations or sign interpretative services must be made 48 hours prior to this meeting. Please contact the city secretary's office at 972-752-5791 for further information.

I, the undersigned authority, do hereby certify that this notice was posted in the regular posting place of the City Hall building for Blue Ridge, Texas, in a place and manner convenient and readily accessible to the general public at all times, and said Notice was posted January 4, 2019 by 5:00P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.



Edie Sims, City Secretary



CITY OF BLUE RIDGE
CITY COUNCIL MINUTES
December 4, 2018

THE BLUE RIDGE CITY COUNCIL MET IN REGULAR SESSION AT 7:00 P.M. ON TUESDAY, DECEMBER 4, 2018 AT THE BLUE RIDGE COMMUNITY CENTER, LOCATED AT 200 W. TILTON, BLUE RIDGE, TEXAS 75424 AT 7:00 P.M. WITH THE FOLLOWING ITEMS ON THE AGENDA FOR CONSIDERATION AND/OR ACTION.

1. Mayor Williams called the meeting to order at 7:00 p.m. Roll was called with the following members present: Mayor Rhonda Williams, Keith Chitwood, Amber Wood and Gerald Young. Kevin Bell and Christina Porath were absent.
2. City Secretary Edie Sims offered the prayer and lead the Pledge of Allegiance to the American and Texas Flags.
3. Consent Agenda: a) Discuss, approve or disapprove the minutes from Regular Session meeting held November 6, 2018 b) Public Works Update; c) City Financial Report; d) Fire Department Report; e) Animal Control Report; and f) Collin County Calls for Service

Amber Wood motioned to approve the Consent Agenda with Gerald Young seconding the motion. Motion carried unanimously.

4. Consider, discuss and act upon changing the January Council meeting to January 8, 2019 due to New Years Day holiday

This date conflicts with the Chamber of Commerce's meeting; however they are willing to adjust their meeting time so both groups can meet on the same date. Gerald Young motioned to approve holding a Special Council Meeting on January 8, 2019 with Amber Wood seconding the motion. Motion carried unanimously.

5. Consider, discuss and act upon guidelines and application process for being a Film Friendly City

City Secretary Edie Sims attended a Film Friendly Workshop which is a requirement to being the process of becoming a Film Friendly City. Being a Film Friendly City opens great opportunities for cities. If a producer selects a particular site within the City, there are crew members, set people, and a host of production people which could range upwards of 300 people who will need places to eat, groceries and other amenities offered in our city. That is sales tax dollars. As a City, we can partner with sister cities who have hotels or bed and breakfasts to house people for longer termed filming.

A location scout will help designate a location for a film. After contracting with the property owner, the site is adjusted for the film. Afterwhich the site is brought back to its current state or better. This is a great opportunity as Blue Ridge has quite a variety of filming scenarios. Many years ago, Walker Texas Ranger was encouraged to come to Blue Ridge, but was turned down by the powers in office at the time. The square in Westminster was redone by the filming crew after filming in that community.

Council concurred becoming a Film Friendly City is greatly beneficial and Amber Wood motioned to approve the guidelines and application as presented with Keith Chitwood seconding the motion. Motion carried unanimously.

6. Consider, discuss and act upon Ordinance 2018-1204-001 providing for definitions and requirements for flag lots within the incorporated area and the extraterritorial jurisdiction of the City

In recent months, the City has had several requests to plat "flag lots." Currently the City's Ordinances do not address this style of lots. During research, it was found the City of Austin had this problem and had created a very good ordinance. Their ordinance was used and tweaked to meet the City of Blue Ridge's needs by changing the width to be a minimum of 40 feet wide to allow road access and accommodate utility easements. With this ordinance in place, even those in our ETJ will have guidelines. Amber Wood motioned to approve the ordinance as presented with Keith Chitwood seconding the motion. Motion carried unanimously.

7. Consider, discuss and act upon the placement of speed bumps

Council collectively agreed not to place speed bumps on other city streets; however will hear and decide on a case by case basis whether speed bumps are necessary. No action was taken at this time.

8. Review and discuss Ridgeway Drive Water Line and Street project

City Secretary Edie Sims informed the Council of the project plans as provided by the engineer. Detailed descriptions were given to concerned areas including the drainage plans and improvements to the water line. Council expressed concern of traffic flow during the construction with City Secretary replying this concern will be heavily expressed during the pre-construction meeting with the contractor. Bidding of the project will begin soon for construction to begin in early Spring 2019.

No action was taken at this time.

9. Consider, discuss and act upon Strategic/Comprehensive Plan - Action Plan, Goal 2: Community Development and Goal 3: Develop Business Environment

Council reviewed each item from the 2012 Strategic Plan including details items either accomplished or have been addressed from April 2017 to present. Council was also informed of a discussion held with USDA whereby the City is not eligible for any grants through USDA due to the median income of \$44,000 per household. If the City chooses to fund projects through USDA, only loans will be allowed. This median income is only through USDA and not other funding sources.

Item 2D discusses the measure of success for a beautification committee and plan which has not been implemented; however as of April 4, 2017, the City had 11 houses in dilapidated condition. As of 11/30/2018, 7 of the 11 structures are demolished. Other improvements are to come to help clean up our City.

Item 2B recommends coordination with the EDC Board. City Secretary Edie Sims recommended a planning meeting in March or April 2019 to include the CDC, EDC, Chamber, School District and others interested within the City of Blue Ridge for the future development of Blue Ridge.

A major factor to help develop our future is the Zoning Ordinance. Currently and historically, the City has operated off the 1998 Zoning Ordinance which is in great need of updating. This project is planned during 2019.

Another growth mechanism will be tax abatements which the City currently does not offer. The EDC and CDC Boards offer a grant incentive for infrastructure and improvement

opportunities which has been greatly appreciated for the improvement and ongoing growth of our City. The Strategic Plan from 2012 is now presented and planning for the leaders to meet will be forthcoming.

10. Citizen Participation. No one spoke during Citizen Participation.
11. Adjournment. Amber Wood motioned to adjourn with Gerald Young seconding the motion. Council adjourned at 7:47pm.

APPROVED:

Rhonda Williams, Mayor

ATTEST:

Edie Sims, City Secretary

Public Works Update

December 2018

Pulled meter for property owner tampering after shut-off, contacted CCSO and filed report.

Owner was fined meter reinstalled.

Well 4 down ordered chlorinator 12-20-18

Roadwork:

- E Lamm- potholes

- N Morrow- potholes

- Bratcher had ditches dug, road graded and re-rocked

- Branch- added rock filled potholes

- Tilton- added rock filled potholes

- E Heap- potholes

Heater replaced in truck 06

Added 3 new driveways and culverts on E Lamm

Call out to fix water main break on E Lamm, no line locates, contractor was charged \$519.00 for repair

Redid driveway at 202 N Church, where we replaced culvert

Redid driveway at 204 N Church, where we replaced culvert

Installed new chlorinator on well 4

Installed 2 children at play signs with 20 MPH speed limit on Scott Road (going east & west bound)

DECEMBER 2018 WORKORDERS

[illegible]

PENDING WORK ORDERS PREVIOUS MONTHS

DATE	W/O	ADDRESS	NOTES	STATUS
03/29/18	4466	310 W Lamm	Move meter 5 ft towards mailbox (if it does not need to be tapped)	New
10/05/18	4688	103 Brenda Circle	Leak at hydrant	New
10/10/18	4692	109 Brenda Circle	Sewer Tap	New

Street Improvements

East Lamm - road grading and 3 culverts and reworked base with additional rocking

Bratcher - Road grading and reworked base with additional rocking

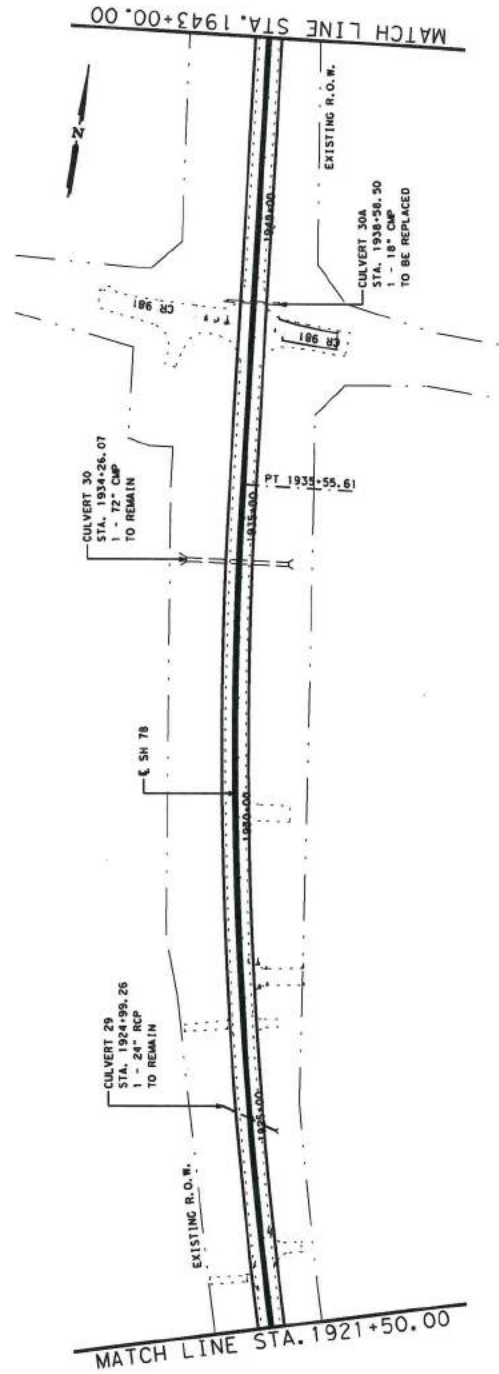
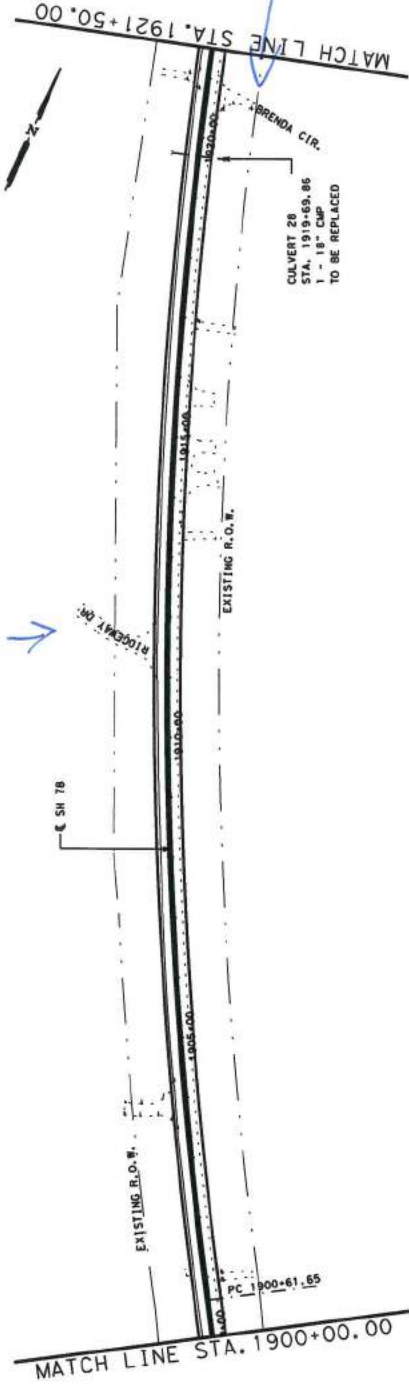
Worley - Road grading and reworked base with additional rocking

Lyle - Road grading and reworked base with additional rocking

White - Road grading and reworked base with additional rocking

South Main - Road grading and reworked base with additional rocking

RIDGEWAY



SH 78 PROJECT LAYOUT

SCALE: 1"=200'	SHEET 11 OF 18
DESIGN NO. DM-100	FEDERAL AID PROJECT NO. SH 78
SECTION NO. 6	SEE TITLE SHEET
CHECKED BY DM	SHEET NO. 13
STATE TEXAS	DISTRICT DALLAS
COUNTY COLLIN	SECTION 02
CONTROL 0280	JOB 040, etc

TXDOT will be expanding the shoulders on Hwy 78 from Farmersville to Highway 121.

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01/03/19

Accrual Basis

City of Blue Ridge General Fund
Profit & Loss Budget vs. Actual
October 2018 through September 2019

	Oct '18 - Sep 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4510 · Court Income	0.00	0.00	0.00	0.0%
4515 · Copies & Faxes	20.75	200.00	-179.25	10.4%
4521 · Open Records	0.00	0.00	0.00	0.0%
4522 · Notary	0.00	0.00	0.00	0.0%
4525 · Franchise Tax Income	10,697.45	42,000.00	-31,302.55	25.5%
4570 · Permit & Inspection Fees	3,977.41	35,000.00	-31,022.59	11.4%
4571 · Replat/Rezoning Fees	258.50	4,350.00	-4,091.50	5.9%
4580 · Sales Tax Income	23,973.74	200,000.00	-176,026.26	12.0%
4600 · Property Tax Income	144,481.21	276,534.00	-132,052.79	52.2%
4899 · Misc Income	1,429.62	0.00	1,429.62	100.0%
4900 · Payroll from Revenue Account	0.00	119,872.93	-119,872.93	0.0%
Total Income	184,838.68	677,956.93	-493,118.25	27.3%
Gross Profit	184,838.68	677,956.93	-493,118.25	27.3%
Expense				
5100 · Advertising	0.00	0.00	0.00	0.0%
5110 · Ambulance Service	2,324.20	12,000.00	-9,675.80	19.4%
5130 · Animal Control Services	1,485.00	14,000.00	-12,515.00	10.6%
5140 · Bank Fees	0.00	0.00	0.00	0.0%
5150 · Codification	0.00	9,000.00	-9,000.00	0.0%
5160 · Contract Labor				
5161 · Code Enforcement	632.70	4,000.00	-3,367.30	15.8%
5160 · Contract Labor - Other	0.00	30,000.00	-30,000.00	0.0%
Total 5160 · Contract Labor	632.70	34,000.00	-33,367.30	1.9%
5170 · Copies	0.00	0.00	0.00	0.0%
5180 · Council & Mayor Expense	0.00	500.00	-500.00	0.0%
5210 · Election Expense	0.00	7,000.00	-7,000.00	0.0%
5230 · Fuel Expense - General	740.90	6,250.00	-5,509.10	11.9%
5231 · Fuel Expense - Fire Dept	1,180.34	3,500.00	-2,319.66	33.7%
5236 · Court Expense	0.00	3,600.00	-3,600.00	0.0%
5237 · Court - Petty Cash	0.00	200.00	-200.00	0.0%
5238 · Court Payroll	0.00	3,600.00	-3,600.00	0.0%
5250 · Inspection Expense	953.84	7,000.00	-6,046.16	13.6%
5260 · Insurance - Liab/Comp/Prop	12,903.00	11,928.00	975.00	108.2%
5261 · Insurance - Fire Dept	0.00	14,382.00	-14,382.00	0.0%
5270 · Janitorial General	201.37	1,200.00	-998.63	16.8%
5300 · Legal & Professional Fees				
5301 · Legal Notices/Publications	199.00	3,500.00	-3,301.00	5.7%
5300 · Legal & Professional Fees - Other	274.50	25,000.00	-24,725.50	1.1%
Total 5300 · Legal & Professional Fees	473.50	28,500.00	-28,026.50	1.7%

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01/03/19

Accrual Basis

**City of Blue Ridge General Fund
Profit & Loss Budget vs. Actual
October 2018 through September 2019**

	Oct '18 - Sep 19	Budget	\$ Over Budget	% of Budget
5305 · Storage Unit Rent	0.00	660.00	-660.00	0.0%
5310 · Maint. & Repair Equipment	75.41	7,000.00	-6,924.59	1.1%
5315 · Bldg Maintenance & Repair	622.90	3,000.00	-2,377.10	20.8%
5320 · Maint. & Repair Office Equ	0.00	3,000.00	-3,000.00	0.0%
5321 · Vehicle Maintenance & Repair	290.45	5,000.00	-4,709.55	5.8%
5325 · Miscellaneous Expense	3,138.37	5,000.00	-1,861.63	62.8%
5330 · Mowing Expense	7,768.46	2,500.00	5,268.46	310.7%
5340 · Office Supplies				
5341 · Office Equipment	1,620.00	6,447.00	-4,827.00	25.1%
5342 · Office Expense - Cty & P. Works	0.00	0.00	0.00	0.0%
5340 · Office Supplies - Other	313.70	1,200.00	-886.30	26.1%
Total 5340 · Office Supplies	1,933.70	7,647.00	-5,713.30	25.3%
5350 · Parts & Equipment Expense	734.11	2,000.00	-1,265.89	36.7%
5361 · Property Tax Expense	946.25	8,000.00	-7,053.75	11.8%
5370 · Payroll Expenses				
5372 · Health Insurance - TML				
5372.0 · Health Insurance - Company	-884.29	0.00	-884.29	100.0%
5372 · Health Insurance - TML - Other	1,773.72	0.00	1,773.72	100.0%
Total 5372 · Health Insurance - TML	889.43	0.00	889.43	100.0%
5373 · Longevity Pay	0.00	0.00	0.00	0.0%
5374 · Medicare Expenses	429.47	0.00	429.47	100.0%
5375 · TMRS	513.09	0.00	513.09	100.0%
5376 · SS Expenses	1,836.30	0.00	1,836.30	100.0%
5377 · TWC Expenses	45.48	0.00	45.48	100.0%
5379 · Wages				
5393 · Payroll Other	0.00	0.00	0.00	0.0%
5379 · Wages - Other	22,433.24	0.00	22,433.24	100.0%
Total 5379 · Wages	22,433.24	0.00	22,433.24	100.0%
5370 · Payroll Expenses - Other	6,380.53	226,596.93	-220,216.40	2.8%
Total 5370 · Payroll Expenses	32,527.54	226,596.93	-194,069.39	14.4%
5378 · Group Term Life	-8.64	0.00	-8.64	100.0%
5380 · Postage, Freight & Shipping	7.91	1,500.00	-1,492.09	0.5%
5385 · Mortgage	0.00	0.00	0.00	0.0%
5390 · Filing Fees	119.15	1,500.00	-1,380.85	7.9%
5399 · Petty Cash	0.00	200.00	-200.00	0.0%
5450 · Returned Checks	0.00	200.00	-200.00	0.0%

City of Blue Ridge General Fund
Profit & Loss Budget vs. Actual
October 2018 through September 2019

	Oct '18 - Sep 19	Budget	\$ Over Budget	% of Budget
5500 · Road Construction				
5501 · Pruett Street	0.00	0.00	0.00	0.0%
5502 · Street Projects	17,658.00	100,000.00	-82,342.00	17.7%
5500 · Road Construction - Other	1,650.00	0.00	1,650.00	100.0%
Total 5500 · Road Construction	19,308.00	100,000.00	-80,692.00	19.3%
5512 · Vehicle Purchase	0.00	0.00	0.00	0.0%
5530 · Seminars - Training Courses	0.00	1,000.00	-1,000.00	0.0%
5535 · Special Project	321.79	2,000.00	-1,678.21	16.1%
5540 · Subscriptions, Dues & Permits	199.09	1,100.00	-900.91	18.1%
5700 · Trash	414.00	7,500.00	-7,086.00	5.5%
5710 · Travel/Mileage	0.00	1,000.00	-1,000.00	0.0%
5715 · Computer				
5716 · Consulting Fees	822.00	2,000.00	-1,178.00	41.1%
5715 · Computer - Other	0.00	500.00	-500.00	0.0%
Total 5715 · Computer	822.00	2,500.00	-1,678.00	32.9%
5720 · Utilities				
5721 · Electric Services	4,536.09	26,000.00	-21,463.91	17.4%
5723 · Mobile -Mayor/Public Wrks/BRVFD	0.00	0.00	0.00	0.0%
5724 · Natural Gas Services	125.18	650.00	-524.82	19.3%
5726 · Telephone Services General	1,178.04	4,800.00	-3,621.96	24.5%
Total 5720 · Utilities	5,839.31	31,450.00	-25,610.69	18.6%
5900 · Debt Service-Principal				
5901 · Loan - Equipment	1,482.48	6,500.00	-5,017.52	22.8%
5902 · ANB Loan - City Hall Principal	0.00	0.00	0.00	0.0%
5900 · Debt Service-Principal - Other	0.00	54,133.00	-54,133.00	0.0%
Total 5900 · Debt Service-Principal	1,482.48	60,633.00	-59,150.52	2.4%
5930 · Debt Service-Interest	0.00	0.00	0.00	0.0%
5950 · Capital Outlay	0.00	40,310.00	-40,310.00	0.0%
Total Expense	97,437.13	677,956.93	-580,519.80	14.4%
Net Ordinary Income	87,401.55	0.00	87,401.55	100.0%
Other Income/Expense				
Other Income				
4210 · Earned Interest	5.81	0.00	5.81	100.0%
4998 · Other Financing Sources	0.00	0.00	0.00	0.0%
4999 · Transfer from Other Funds	0.00	0.00	0.00	0.0%
Total Other Income	5.81	0.00	5.81	100.0%

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01/03/19

Accrual Basis

**City of Blue Ridge General Fund
Profit & Loss Budget vs. Actual
October 2018 through September 2019**

	Oct '18 - Sep 19	Budget	\$ Over Budget	% of Budget
Other Expense				
6999 - Transfer to Other Funds	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	5.81	0.00	5.81	100.0%
Net Income	87,407.36	0.00	87,407.36	100.0%

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01/03/19

Accrual Basis

City of Blue Ridge Revenue

Profit & Loss Budget vs. Actual

October 2018 through September 2019

	Oct '18 - Sep 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4700 · Water Bill Income	39,101.15	235,000.00	-195,898.85	16.6%
4701 · Transfer Fee	0.00	130.00	-130.00	0.0%
4702 · Sewer Charges	18,358.30	105,750.00	-87,391.70	17.4%
4703 · Late Charges	5,000.04	8,500.00	-3,499.96	58.8%
4704 · Trash Charges	15,312.75	82,305.00	-66,992.25	18.6%
4705 · Water Surcharge	725.00	4,200.00	-3,475.00	17.3%
4706 · NSF Fee	-1.73	184.00	-185.73	-0.9%
4707 · Conservation Fee Income	1,140.94	4,500.00	-3,359.06	25.4%
4708 · Reconnect Fees	1,680.00	3,600.00	-1,920.00	46.7%
4709 · Credit Card Fees	3,592.93	3,700.00	-107.07	97.1%
4711 · Sewer Tap Fee	1,550.00			
4750 · Water Deposit	2,024.00			
4751 · Sales Tax - Trash	0.00			
4752 · Water	0.00			
4753 · Non Refund. Deposit Fee	721.00			
4899 · Misc Income	0.00			
Total Income	89,204.38	500,946.09	-411,741.71	17.8%
Expense				
5100 · Advertising	0.00	0.00	0.00	0.0%
5140 · Bank Fees	0.00	225.00	-225.00	0.0%
5150 · Bond Payment	0.00	60,116.25	-60,116.25	0.0%
5151 · Interest Expense	0.00	0.00	0.00	0.0%
5152 · Penalties	0.00	0.00	0.00	0.0%
5190 · Depreciation Expense	0.00	0.00	0.00	0.0%
5229 · Finance Fee	937.44	3,700.00	-2,762.56	25.3%
5230 · Fuel Expense	1,182.39	4,500.00	-3,317.61	26.3%
5270 · Janitorial	9.69	200.00	-190.31	4.8%
5300 · Legal & Professional Fees	1,147.85	11,000.00	-9,852.15	10.4%
5301 · Engineering Fees	0.00	25,000.00	-25,000.00	0.0%
5310 · Maint. & Repair Equipment	0.00	535.00	-535.00	0.0%
5320 · Maint. & Repair Office Equ	0.00	0.00	0.00	0.0%
5325 · Miscellaneous Expense	0.00	2,500.00	-2,500.00	0.0%
5340 · Office Supplies	297.37	500.00	-202.63	59.5%
5370 · Payroll Expenses				
5370.1 · Emp Life	6.48			
5370.2 · EMP AD&D	2.16			
5372 · Health Insurance - TML				
5372.0 · Health Insurance - Company	1,014.29			
5372 · Health Insurance - TML - Other	2,779.92	0.00	2,779.92	100.0%
Total 5372 · Health Insurance - TML	3,794.21	0.00	3,794.21	100.0%

City of Blue Ridge Revenue

Profit & Loss Budget vs. Actual

October 2018 through September 2019

	Oct '18 - Sep 19	Budget	\$ Over Budget	% of Budget
5373 · Longevity Pay	0.00	0.00	0.00	0.0%
5374 · Medicare Expenses	439.57	0.00	439.57	100.0%
5375 · TMRS	569.92	0.00	569.92	100.0%
5376 · SS Expenses	1,879.61	0.00	1,879.61	100.0%
5377 · TWC Expenses	0.00	0.00	0.00	0.0%
5379 · Wages	31,181.84	0.00	31,181.84	100.0%
5370 · Payroll Expenses - Other	39,007.97	119,872.93	-80,864.96	32.5%
Total 5370 · Payroll Expenses	76,881.76	119,872.93	-42,991.17	64.1%
5378 · Uniforms	120.13	2,000.00	-1,879.87	6.0%
5380 · Postage, Freight & Shipping	453.80	2,400.00	-1,946.20	18.9%
5399 · Petty Cash	0.00	0.00	0.00	0.0%
5400 · Refund - Water Deposits	859.43	0.00	859.43	100.0%
5450 · Returned Checks	0.00	500.00	-500.00	0.0%
5510 · Sales Tax Expense (Trash)	1,890.72	6,975.00	-5,084.28	27.1%
5530 · Seminars - Training Courses	0.00	2,500.00	-2,500.00	0.0%
5540 · Subscriptions, Dues & Permits	2,740.63	5,000.00	-2,259.37	54.8%
5700 · Trash Pickup	12,222.48	82,305.00	-70,082.52	14.9%
5710 · Travel/Mileage	0.00	500.00	-500.00	0.0%
5715 · Computer	0.00	1,000.00	-1,000.00	0.0%
5720 · Utilities	5,502.87	31,000.00	-25,497.13	17.8%
5721 · Electric Services	0.00	0.00	0.00	0.0%
5723 · Mobile Phones	99.14	392.28	-293.14	25.3%
5725 · Pagers/2-Way Radios	677.34	3,817.63	-3,140.29	17.7%
Total 5720 · Utilities	6,279.35	35,209.91	-28,930.56	17.8%
5800 · Water & Sewer				
5801 · W&S Maint & Repair	234.90	55,000.00	-54,765.10	0.4%
5802 · W&S Parts & Equipment	55,370.80	29,000.00	26,370.80	190.9%
5803 · W&S Testing/Samples	1,792.39	9,000.00	-7,207.61	19.9%
5804 · Vehicle Maint/Repairs	953.53	2,000.00	-1,046.47	47.7%
5805 · Water & Sewer - Chemicals	2,020.11	6,000.00	-3,979.89	33.7%
5809 · Water - Contract Labor	200.00	4,000.00	-3,800.00	5.0%
5809.1 · Sewer Contract Labor	0.00	0.00	0.00	0.0%
5811 · Water - Conservation	1,107.85	3,932.00	-2,824.15	28.2%
5813 · Water - Other	49.99			
5800 · Water & Sewer - Other	0.00	6,000.00	-6,000.00	0.0%
Total 5800 · Water & Sewer	61,729.57	114,932.00	-53,202.43	53.7%

4:33 PM

01/03/19

Accrual Basis

City of Blue Ridge Revenue
Profit & Loss Budget vs. Actual
October 2018 through September 2019

	Oct '18 - Sep 19	Budget	\$ Over Budget	% of Budget
5810 - Water Bill Expense	0.00	7,500.00	-7,500.00	0.0%
5901 - Equipment Loan	6,000.00	12,500.00	-6,500.00	48.0%
5906 - ANB Vac Tron Principal	0.00	0.00	0.00	0.0%
5999 - Bad Debt Expense	0.00	3,500.00	-3,500.00	0.0%
6690 - Reconciliation Discrepancies	-1,400.00			
Total Expense	171,352.61	504,971.09	-333,618.48	33.9%
Net Ordinary Income	-82,148.23	-4,025.00	-78,123.23	2,040.9%
Other Income/Expense				
Other Income	45.21	0.00	45.21	100.0%
4210 - Earned Interest	0.00	4,025.00	-4,025.00	0.0%
4999 - Transfer from Other Funds				
Total Other Income	45.21	4,025.00	-3,979.79	1.1%
Other Expense				
6999 - Transfer to Other Funds	115.38			
Total Other Expense	115.38			
Net Other Income	-70.17	4,025.00	-4,095.17	-1.7%
Net Income	-82,218.40	0.00	-82,218.40	100.0%

Street Improvements - CO

1/3/2019 4:43 PM

Register: Street Improvements - CO

From 10/01/2018 through 01/03/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/04/2018	1	Amegy Bank Loan	Construction Income	Bank Loan for ...		X	619,430.00	619,430.00
10/18/2018	1001	Fedex	Accounts Payable		57.53	X		619,372.47
10/18/2018	1002	Birkhoff, Hendricks ...	Accounts Payable	Invoice # 1451...	11,033.50	X		608,338.97
10/31/2018			Interest Income	Interest		X	141.82	608,480.79
11/14/2018	1003	Birkhoff, Hendricks ...	Accounts Payable	Inv# 14571 Pro...	11,903.70	X		596,577.09
11/30/2018			Interest Income	Interest		X	149.74	596,726.83
12/18/2018	1004	Birkhoff, Hendricks ...	Accounts Payable	Inv# 14694 Pro...	5,951.85			590,774.98

Kenneth L. Maun
Tax Assessor Collector
Collin County
2300 Bloomdale Rd
P.O. Box 8046
McKinney, Texas 75070
972- 547-5020
Metro 424-1460 Ext.5020
Fax 972-547-5040

December 10, 2018

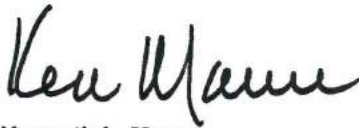
Mayor Rhonda Williams
City of Blue Ridge
200 S. Main
Blue Ridge, Texas 75424

Dear Mayor Williams,

Enclosed is the Monthly Collection Report for:
The City of Blue Ridge tax collections for the month were:

November 2018
\$41,141.40

Sincerely,



Kenneth L. Maun
Tax Assessor Collector

Attachment

cc: Edie Sims, City Secretary

KM:kb

Kenneth L Maun
Tax Assessor/Collector
Collin County
P O Box 8046
McKinney Tx 75070

Page 1

Monthly Collection Status Report
November 2018

City of Blue Ridge #08

	Collections Month of November	Cumulative Total 10/1/18 thru 11/30/18	% of Collections
Current Tax Year Collections			
Base M&O	\$32,976.34	\$44,184.55	20.22%
Base I&S	8,026.52	\$10,754.61	
Late Rendition Penalty	0.35	\$6.71	
P&I M&O	0.00	\$0.00	
P&I I&S	0.00	\$0.00	
P&I I&S Bond			
Attorney Fee	0.00	\$0.00	
Subtotal	<u>\$41,003.21</u>	<u>\$54,945.87</u>	20.22%
Delinquent TaxYears Collections			
Base M&O	\$108.88	\$613.00	
Base I&S	0.00	\$0.00	
Late Rendition Penalty	0.00	\$0.00	
P&I M&O	29.31	\$180.38	
P&I I&S	0.00	\$0.00	
P&I I&S Bond			
Attorney Fee	9.22	\$118.35	
Subtotal	<u>\$147.41</u>	<u>\$911.73</u>	0.34%
Combined Current & Delinquent:			
Base M&O	\$33,085.22	\$44,797.55	
Base I&S	\$8,026.52	\$10,754.61	
Late Rendition Penalty	0.35	6.71	
P&I M&O	29.31	180.38	
P&I I&S	0.00	0.00	
P&I I&S Bond			
Attorney Fee	9.22	118.35	
Total Collections	<u>\$41,150.62</u>	<u>\$55,857.60</u>	20.55%
Original 2018 Tax Levy			
		<u>\$271,759.28</u>	100.00%

Kenneth L Maun
Tax Assessor/Collector
Collin County
P O Box 8046
McKinney Tx 75070

Cumulative Comparative Collection Status Report
November 2018

City of Blue Ridge #08

Current Tax Year Collections	Collections thru November 2018	% Collections	Collections thru November 2017	% Collections
Base M&O	\$54,939.16	20.22%	\$17,763.38	8.90%
Late Rendition Penalty	6.71		57.17	
P&I M&O	0.00		0.00	
Attorney Fee	0.00		0.00	
Subtotal	<u>\$54,945.87</u>	20.22%	<u>\$17,820.55</u>	8.93%
 Delinquent Tax Years Collections				
Base M&O	\$613.00		\$110.82	
Late Rendition Penalty	0.00		0.33	
P&I M&O	180.38		27.63	
Attorney Fee	118.35		21.17	
	0.00		0.00	
Subtotal	<u>\$911.73</u>	0.34%	<u>\$159.95</u>	0.08%
 Combined Current & Delinquent:				
Base M&O	\$55,552.16		\$17,874.20	
P&I M&O	180.38		27.63	
Late Rendition Penalty	6.71		57.50	
Attorney Fee	118.35		21.17	
	0.00			
Total Collections	<u>\$55,857.60</u>	20.55%	<u>\$17,980.50</u>	9.01%
 Adjusted 2017 Tax Levy			<u>\$199,478.99</u>	100.00%
 Original 2018 Tax Levy	<u>\$271,759.28</u>	100.00%		

Kenneth L Maun
 Tax Assessor/Collector
 Collin County
 P O Box 8046
 McKinney Tx 75070

Levy Outstanding Status Report
 November 2018

City of Blue Ridge #08

	Current Tax Year	Delinquent Tax Years
Current Month:		
Tax Levy Remaining as of 10/31/18	\$260,545.58	\$9,358.80
Base M&O Collections	41,002.86	108.88
Supplement/Adjustments	450.92	0.00
Write-off	0.00	0.00
Remaining Levy as of 11/30/18	<u>\$219,993.64</u>	<u>\$9,249.92</u>
Cumulative (From 10/01/18 thru 11/30/18)		
Original 2017 Tax Levy (as of 10/01/18)	\$271,759.28	\$9,862.92
Base M&O Collections	54,939.16	613.00
Supplement/Adjustments	3,173.52	0.00
Write-off	0.00	0.00
Remaining Levy as of 11/30/18	<u>\$219,993.64</u>	<u>\$9,249.92</u>

Kenneth L. Maun
 Tax Assessor/Collector
 Collin County
 P O Box 8046
 McKinney Tx 75070

Monthly Distribution Report
 November 2018

City of Blue Ridge #08

	Distribution Month of November	Distribution 10/1/18 thru 11/30/18
Weekly Remittances:		
Week Ending 11/2/18	\$311.77	\$311.77
Week Ending 11/9/18	\$0.00	\$1,999.23
Week Ending 11/16/18	\$6,878.29	\$11,224.40
Week Ending 11/23/18	\$2,124.42	\$5,899.30
Week Ending 11/30/18	\$31,826.90	\$36,304.21
Total Weekly Remittances	<u>\$41,141.38</u>	<u>\$55,738.91</u>
Overpayment from Prior Month	\$0.00	\$0.00
Manual Adjustment Refund	\$0.00	\$0.00
Commission Paid Delinquent Attorney	\$9.22	\$118.35
Entity Collection Fee	\$0.00	\$0.00
Judgement Interest	\$0.00	\$0.00
5% CAD Rendition Penalty	\$0.02	\$0.34
 Total Disbursements	 <u>\$41,150.62</u>	 <u>\$55,857.60</u>
 Carryover to Next Month	 \$0.00	 \$0.00

2782 - Blue Ridge, City of (General Obligation Debt)

Report - Blue Ridge, City of (General Obligation Debt) / Sales Tax Data

The charts below contain sales tax revenue allocated each month by the Texas State Comptroller. Please contact and search the Texas Comptroller's website if you notice an incorrect amount.

For example, the February allocations reflect December sales, collected in January and allocated in February.

*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

- View Grid Based on Fiscal Year
- View Grid With All Years

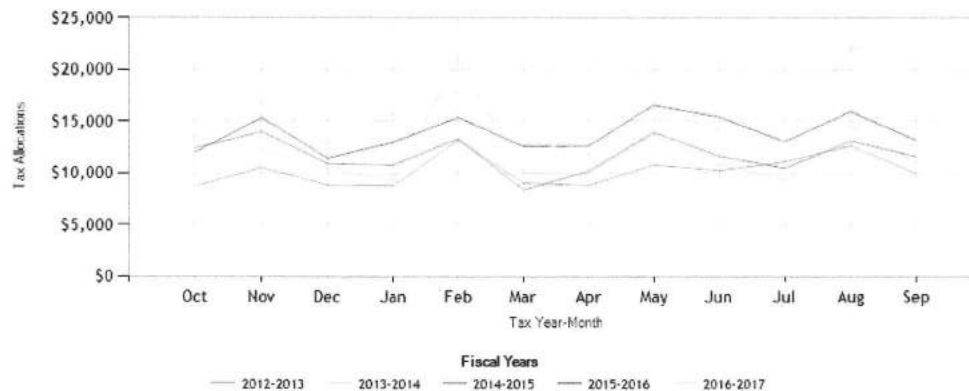
 Download to Excel

By Calendar Year

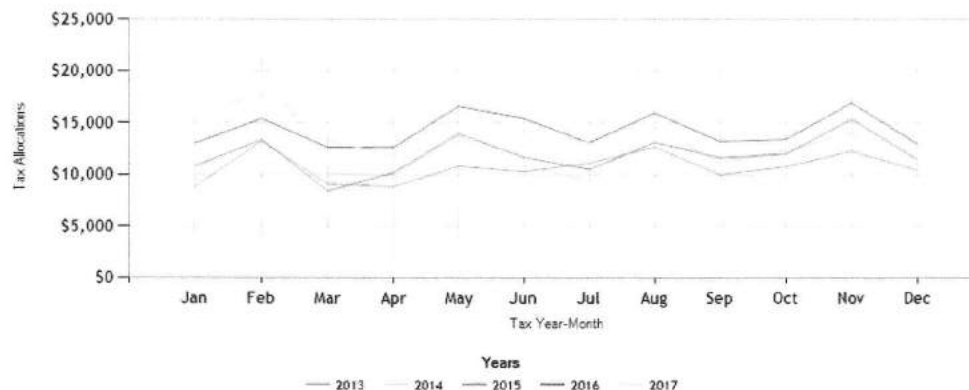
Year	January	February	March	April	May	June	July	August	September	October	November	December	Total
2018	\$13,137	\$19,091	\$12,219	\$13,580	\$19,502	\$19,937	\$17,445	\$22,987	\$14,110	\$14,338	\$17,996	\$15,614	\$199,954
2017	\$15,763	\$17,919	\$13,277	\$11,886	\$16,248	\$14,238	\$13,124	\$22,031	\$23,142	\$13,654	\$18,552	\$13,595	\$193,429
2016	\$13,043	\$15,423	\$12,633	\$12,675	\$16,640	\$15,459	\$13,098	\$15,980	\$13,237	\$13,422	\$16,942	\$13,012	\$171,564
2015	\$10,832	\$13,388	\$8,437	\$10,235	\$13,995	\$11,700	\$10,528	\$13,150	\$11,657	\$12,017	\$15,383	\$11,484	\$142,808
2014	\$9,352	\$21,018	\$10,164	\$9,997	\$13,758	\$10,854	\$9,433	\$14,642	\$11,136	\$12,417	\$14,043	\$10,961	\$147,776
2013	\$8,851	\$13,244	\$9,099	\$8,872	\$10,834	\$10,316	\$11,142	\$12,682	\$10,025	\$10,788	\$12,277	\$10,455	\$128,585
2012	\$6,914	\$11,127	\$8,110	\$8,068	\$11,944	\$7,171	\$9,616	\$10,589	\$9,112	\$8,743	\$10,575	\$8,887	\$110,854
2011	\$7,761	\$8,890	\$5,271	\$5,013	\$8,388	\$6,047	\$5,525	\$10,117	\$7,013	\$7,941	\$10,181	\$7,797	\$89,944
2010	\$4,799	\$7,992	\$5,657	\$4,335	\$8,058	\$5,314	\$5,245	\$7,066	\$5,513	\$5,154	\$8,151	\$6,362	\$73,647
2009	\$4,250	\$6,733	\$4,560	\$4,637	\$8,010	\$5,023	\$4,402	\$7,411	\$4,922	\$4,693	\$7,476	\$4,797	\$66,913

1 2 3 4 >

Monthly - Sales Tax Allocations - By Fiscal Year 10/01 - 09/30



Monthly - Sales Tax Allocations - By Calendar Year



EDIE SIMS
CITY OF BLUE RIDGE
200 S MAIN ST
BLUE RIDGE TX 75424

Dear Ms. Sims,

The TML MultiState Intergovernmental Employee Benefits Pool believes it is important to keep Members informed throughout the year of their group healthcare utilization as well as the healthcare utilization of the entire Pool. This information is important to decisions made regarding future contribution rates.

The information outlined below shows your year-to-date experience. The claim utilization loss ratio should be 85% or lower for appropriate contribution offset, due to administrative and reinsurance costs averaging 15%. The loss ratio for Blue Ridge is 18.58% for the current plan year and is 18.58% for the last twelve months.

Date	Enrollee Lives	Contributions	Medical Claims	Rx Copay	Rx Mail Order	Total Claims & RX	Group Loss Ratio	Pool Loss Ratio
P75-0-30								
10/2017	4	\$2,316.48	\$292.14	\$0.00	\$0.00	\$292.14	12.61 %	85.13 %
11/2017	4	\$2,316.48	\$637.58	\$0.00	\$0.00	\$637.58	27.52 %	89.40 %
12/2017	4	\$2,316.48	\$170.05	\$0.50	\$0.00	\$170.55	7.36 %	92.66 %
01/2018	4	\$2,316.48	\$923.37	\$132.54	\$0.00	\$1,055.91	45.58 %	89.43 %
02/2018	4	\$2,316.48	\$42.82	\$3.19	\$0.00	\$46.01	1.99 %	71.95 %
03/2018	4	\$2,316.48	\$0.00	\$341.22	\$0.00	\$341.22	14.73 %	79.88 %
04/2018	4	\$2,316.48	\$533.70	\$0.37	\$0.00	\$534.07	23.06 %	84.11 %
05/2018	4	\$2,316.48	\$216.09	\$21.36	\$0.00	\$237.45	10.25 %	72.69 %
06/2018	4	\$2,316.48	\$0.00	\$0.00	\$0.00	\$0.00	0.00 %	77.55 %
07/2018	4	\$2,316.48	\$252.77	\$0.35	\$0.00	\$253.12	10.93 %	75.95 %
08/2018	4	\$2,316.48	\$318.83	\$2.37	\$0.00	\$321.20	13.87 %	98.59 %
09/2018	4	\$2,316.48	\$1,254.19	\$21.25	\$0.00	\$1,275.44	55.06 %	72.16 %
Totals	4	\$27,797.76	\$4,641.54	\$523.15	\$0.00	\$5,164.69	18.58 %	

Should you have any questions or concerns, please do not hesitate to contact your Benefit Service Specialist.

Sincerely,



Susan Smith
Executive Director

Blue Ridge Fire Department
December 2018 Run Report

Total Runs	30	
Total City Runs	14	(47%)
Total County Runs	16	(53%)
Total Mutual Aid Given	0	
Total county/Mutual aid	16	(53%)

Calls by Response

Inside City limits

EMS**	12
Gas Leak	1
Brush Fire	1

County (outside city limits)

EMS**	8
MVC	2
Smoke Invest	1
Locked Vehicle	1
Water Rescue	1
Gas Leak	3

**EMS calls accounted for 67% in December 2018

Mutual Aid Calls

Mutual Aid Given	0
Mutual Aid Received	0

Response Times

Average Response Time in City (From Dispatch to arrival)	10.28 Min (includes Hwy 121/160 and staging)
Average Response Time in County (From Dispatch to arrival)	13.75 Min (includes mutual aid calls)
Average Chute Time All Calls (From Dispatch to Enroute)	8.77 Min
Average Call Lasting (From Dispatch to Clear)	40.43 Min
Average Number of Firefighters on Scene	3

All American Dogs, Inc.

City Of Blue Ridge Report

Nov 1, 2018 - Nov 30, 2018

Address	Notes	Code
Nov 29, 2018 9:33 AM 200 South Main St.	patrolled for strays	Animal Control
Nov 27, 2018 9:34 AM 200 South Main St.	searched for a dog that got away from an accident scene at the intersection of HWY78 and Bus. 78	Animal Control
Nov 23, 2018 9:33 AM 200 South Main St.	patrolled for strays	Animal Control
Nov 15, 2018 9:32 AM 200 South Main St.	patrolled for strays	Animal Control
Nov 8, 2018 9:32 AM 200 South Main St.	patrolled for strays	Animal Control
Nov 1, 2018 9:31 AM 200 South Main St.	patrolled for strays	Animal Control

ORDINANCE NO. 2019-0108-001

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, TEXAS, GRANTING TO TEXAS-NEW MEXICO POWER COMPANY, THE NON-EXCLUSIVE RIGHT, PRIVILEGE AND FRANCHISE FOR A TERM NOT EXCEEDING THIRTY (30) YEARS TO ERECT, MAINTAIN, OPERATE, AND REMOVE ELECTRIC LINES AND PERTINENT FACILITIES IN, OVER, UNDER, ACROSS, UPON AND ALONG THE PRESENT AND FUTURE PUBLIC STREETS, ALLEYS, AND OTHER PUBLIC PROPERTY WITHIN THE TOWN; AND PRESCRIBING COMPENSATION FOR THE RIGHTS, PRIVILEGES, AND FRANCHISE CONFERRED HEREUNDER.

CITY OF BLUE RIDGE, TEXAS

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, TEXAS:

1. Parties. The City of Blue Ridge, Texas, herein called the City, a municipal corporation created under Title 28 of the Texas Revised Civil Statutes, hereby grants the non-exclusive right, privilege, and franchise herein stated to Texas-New Mexico Power Company, a corporation, its successors and assigns, herein called Grantee.
2. Nature of Grant. The City hereby grants to Grantee a non-exclusive right, privilege and franchise to erect, maintain, operate and remove electric lines and pertinent facilities, herein referred to as "Grantee's Facilities," over, under, across, upon, and along the streets, alleys and other public property within the City, herein referred to as "Public Rights-of-Way."
3. Purposes. The provisions set forth in this ordinance represent the terms and conditions under which Grantee shall erect, maintain, operate and remove Grantee's Facilities within the City. In granting this Franchise, City does not in any manner surrender or waive its regulatory or other rights and powers under

and by virtue of the Constitution and Statutes of the State of Texas as the same may be amended, nor any of its rights and powers under or by virtue of present or future ordinances of the City. Grantee, by its acceptance of this Franchise, agrees that all such lawful regulatory powers and rights as the same may be from time to time vested in the City shall be in full force and effect and subject to the exercise thereof by the City at any time.

4. Term. This franchise shall exist for a term of ____ years from the date of passage.
5. Location of Facilities. Grantee's Facilities shall be placed and maintained in such manner as not to interfere with traffic, and the location, relocation, construction, and manner of erection of Grantee's Facilities shall at all times be subject to the police power of the City.
6. Relocation of Facilities. Grantee, whenever ordered to do so by the governing body of the City, shall at its own expense change, rearrange, relocate, alter or remove any of Grantee's Facilities maintained by Grantee under this Franchise when the changing, rearranging, relocation, altering or removal thereof may be reasonably necessary in the reconstruction or construction of any public work or project or public improvement undertaken or directed by the City, alone or jointly. The City acknowledges that any modifications to the Grantee's Facilities may affect the safety and reliability of electric transmission and delivery within the City and the City hereby agrees to consult with Grantee on any such rearrangement, relocation, alteration or removal before ordering Grantee to do so. Notwithstanding the foregoing, Grantee shall not be

responsible for relocations costs:

- a. where by City application, specific monies can be and are obtained from federal and state sources for relocation costs, provided that no City matching funds would be required, the scope of the City project would not be diminished, and the City would not be required to spend additional monies;
 - b. if the specific excavation, construction or relocation is done to accommodate the actions or plans of private individuals or entities who are developing or intend to develop property, then such private individuals or entities shall be responsible for the relocation costs, provided that in no event shall the City be liable for such relocation costs; or
 - c. state or federal law requires the City to pay for such relocation.
7. Excavations and Obstructions. Any and all excavations and obstructions in and upon the Public Rights-of-Way and other public places in the City caused by Grantee's operations under this Franchise shall be repaired and removed by Grantee as quickly as is reasonably possible, under the circumstances.
 8. Indemnity. The Grantee shall hold the City harmless from any liability arising from any negligent act or omission of the Grantee in the erection, maintenance, and operation of Grantee's Facilities in the City.
 9. Street Rents. As compensation for the right, privilege, and franchise herein conferred, Grantee shall pay to the City for each calendar quarter, or portion thereof, during the term of this franchise, a fee for the use of the public streets

based on all kilowatt hours (kWh) delivered within the City limits regardless of customer class. The charge per delivered kWh shall be determined by (i) dividing the total electric franchise fee revenue for calendar year 1998 by the total number of kWh delivered to all customers within the Town limits in 1998 and (ii) multiplying the charge per kilowatt hour determined for 1998 by the number of kilowatt hours delivered within the Town during each calendar quarter. Grantee calculates that charge to be \$0.0030171 per kWh. The charge herein made shall be in lieu of, to the extent permitted by law, any other charges or fees of any kind by the City based on, connected with, or incident to the exercise of the non-exclusive rights, privilege, and franchise herein granted.

10. Prior Ordinance Repealed. That certain Electric Franchise Ordinance granting an electric franchise to Grantee adopted on February 7, 1989, and Ordinance No. 3-8-89, an amendment adopted on March 8, 1989, are hereby superseded and repealed.
11. Acceptance by Grantee. To be effective, the Grantee shall, within thirty (30) days from the date this Ordinance is passed and approved, file with the City a written statement signed in its name and behalf, in the following form:

“To the City of Blue Ridge, Texas:

The Grantee for itself, its successors and assigns, hereby accepts the above and foregoing Ordinance and agrees to be bound by all of its terms and provisions.

Texas-New Mexico Power Company

By: _____

Dated the _____ day of _____, 2018.”

12. Adoption. Passed and adopted with all necessary procedural formalities by the City Council of the City of Blue Ridge, Texas, at a regular meeting held at the regular place, at which a quorum was present throughout, and approved by the Mayor, on this _____ day of _____, 2018.

Mayor Rhonda Williams

ATTEST:

Edie Sims, City Secretary

THE STATE OF TEXAS §
 §
COUNTY OF COLLIN §

I, Edie Sims, duly appointed and Secretary of the City of Blue Ridge, Texas, do hereby certify that the above and forgoing is a true copy of an Ordinance of the City of Blue Ridge, Texas, duly passed by the City Council and approved by the Mayor on the _____ day of _____, 2018, and now appearing in the records of Ordinances of the City of Blue Ridge, Texas.

GIVEN UNDER MY HAND AND SEAL of the State of Texas this the _____ day of _____, 2018.

Edie Sims, City Secretary



Council Agenda Request

200 South Main
Blue Ridge, Texas 75424
972-752-5791

Form must be completely filled out. Return to City Hall by the last Tuesday of the Month to be considered for the next City Council Meeting.

Name: Irma Arellano Date: 12-14-18

Address: 204 Willow

Phone: _____ Cell: 469-450-5337

Property Address: 204 Willow

Company / Organization: _____

Agenda Request: Please add speed bumps to Willow

Date of meeting you wish to attend: _____

Will representative be present at meeting: ☐ Yes ☐ No

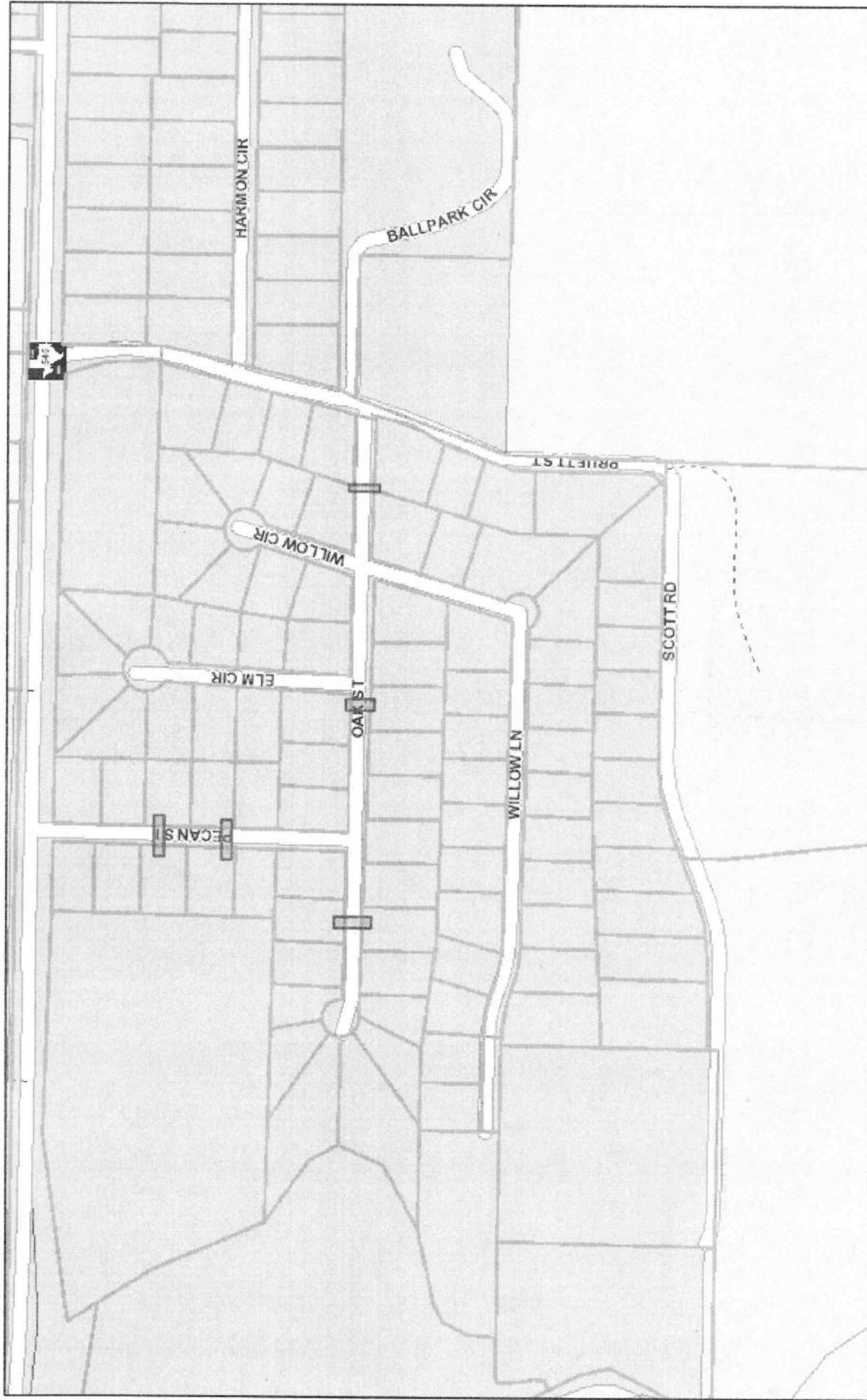
Do you have material that will need to be handed out prior to the meeting: ☐ Yes ☐ No
(Please provide to City Secretary)

I understand that this a request to be placed on the requested agenda to go before the City Council of the City of Blue Ridge . This is not a guarantee that I will be placed on the requested agenda.

Irma Arellano
Applicants Signature

12-14-18
Date

Paradise Estates - Existing Speed Bumps



1/4/2019, 9:14:38 AM

☐ Parcels

1:4,514

0 0.03 0.06 0.12 mi
0 0.05 0.1 0.2 km

test, Gabriela, bmf | Sources: Esri, HERE, Garmin, Intermap, increment P

test | Gabriela, bmf | Texas Parks & Wildlife, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA |
Web AppBuilder for ArcGIS

**CONSENT FOR INCLUSION OF DUAL CERTIFICATION AND CITY LIMIT AREA
IN THE PROPOSED FROGNOT
SPECIAL UTILITY DISTRICT BOUNDARY**

To: City of Blue Ridge
200 S. Main Street
Blue Ridge, Texas 75424

Date: 10/15/2018

Frognot Water Supply Corporation (WSC) is currently pursuing conversion to a Special Utility District (SUD) to be known as the Frognot Special Utility District. The proposed SUD boundaries are the same as the Frognot WSC Certificate of Convenience and Necessity (CCN) #10164 boundaries. A portion of the city limits of the City of Blue Ridge and a portion of CCN #13123 of the City of Blue Ridge are included within the proposed boundaries of the Frognot SUD (see attached map exhibit). Frognot WSC requests consent to include the dually certified CCN areas in the proposed Frognot SUD boundaries. If you should have any questions, please feel free to contact me.

Sincerely,
Robert Todd, General Manager
Frognot WSC

INCLUSION OF DUALY CERTIFIED AREA INTO DISTRICT:

The undersigned, _____, hereby consents to the inclusion of the dually certificated CCN area in the proposed Frognot SUD boundary as indicated on the attached map exhibit on this _____ day of _____, 2018.

(Signature)

(Printed Name & Title)

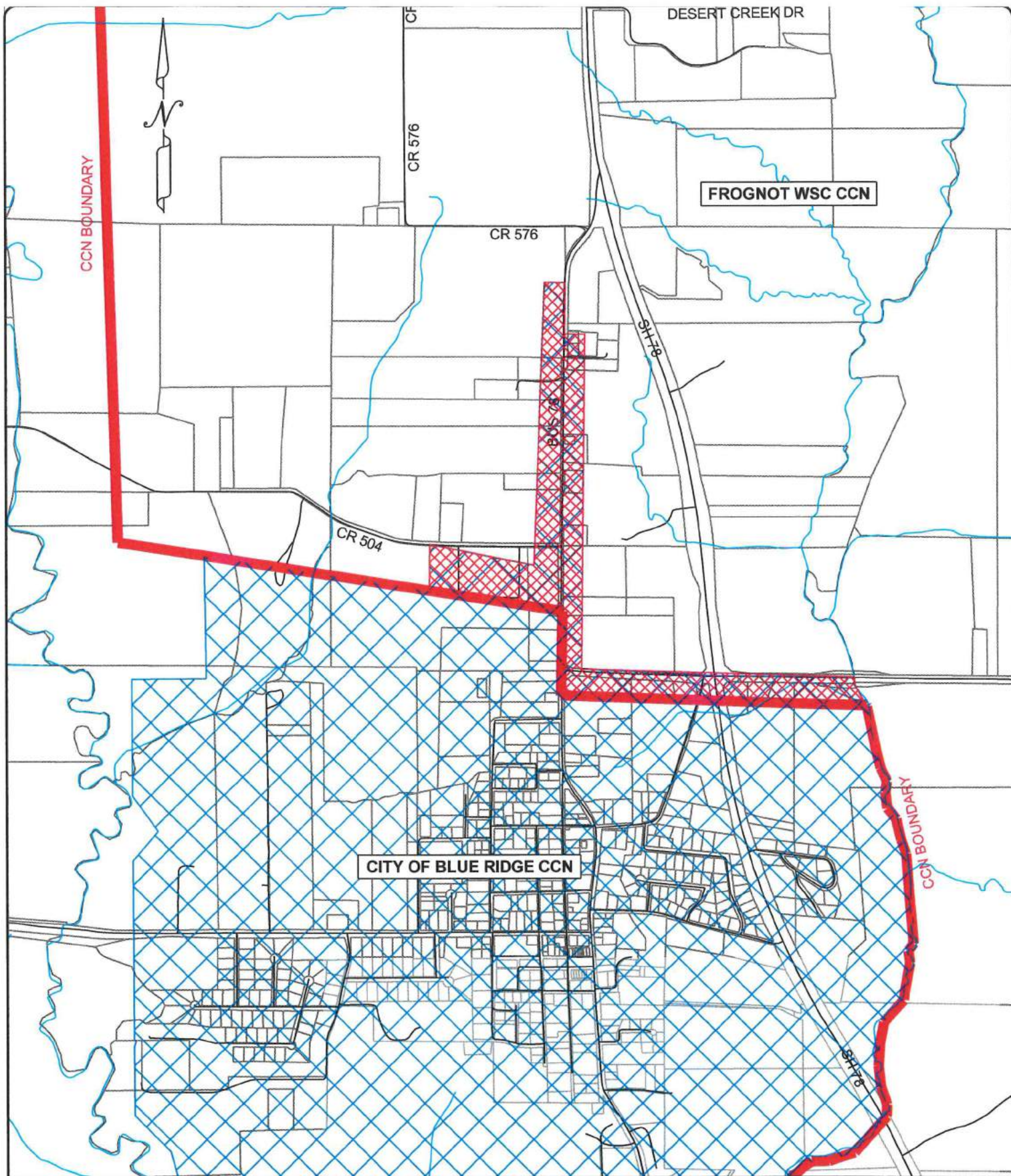
(Date)

STATE OF TEXAS
COUNTY OF _____

This instrument was acknowledged before me this _____ day of _____, 2018 by
_____, on behalf of the _____ WSC.

Seal

Notary Public - State of Texas



SHEET 1 OF 1

SUD CONVERSION
FOR
FROGNOT WATER SUPPLY CORPORATION
COLLIN COUNTY, TEXAS

CITY OF BLUE RIDGE CCA BOUNDARY CONFLICT

DBI
ENGINEERS

Daniel & Brown Inc.

118 McKinney St.
P.O. Box 606
Farmersville, Texas 75442
Phone 972-784-7777
www.DBIConsultants.com

DESIGNED: E.W.D.

DATE: 05-02-18

FIRM REGISTRATION NO.:

DRAWN: M.K.W.

REVISION: N/C

F-002225

FILE: N:\Frognot WSC\SUD\BLUERIDGE CONFLICT

CITY OF BLUE RIDGE

RESOLUTION 2019-0108-001

A RESOLUTION OF THE CITY OF BLUE RIDGE, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND AND AUTHORIZING THE MAYOR TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, the City Council of the City of Blue Ridge desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

WHEREAS, it is necessary and in the best interests of the City of Blue Ridge to apply for funding under the Texas Community Development Block Grant Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, TX:

1. That a Texas Community Development Block Grant Program for the Community Development Fund is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture.
2. That the City's application be placed in competition for funding under the Community Development Fund.
3. That the application be for \$500,000 to provide wastewater system improvements.
4. That the City Council directs and designates the Mayor as the City's Chief Executive Officer and Authorized Representative to act in all matters in connection with this application and the City's participation in the Texas Community Development Block Grant Program.
5. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
6. That it further be stated that the City of Blue Ridge is committing \$25,000 from its General Fund as a cash contribution toward the construction activities of the wastewater system improvements project.

Passed and approved this 8th day of January, 2019.

Rhonda Williams
Mayor

Edie Sims
City Secretary

LOCAL GOVERNMENT CODE

TITLE 2. ORGANIZATION OF MUNICIPAL GOVERNMENT

SUBTITLE B. MUNICIPAL FORM OF GOVERNMENT

CHAPTER 22. ALDERMANIC FORM OF GOVERNMENT IN TYPE A GENERAL-LAW
MUNICIPALITY

SUBCHAPTER A. GENERAL PROVISIONS

Sec. 22.041. VACANCY ON GOVERNING BODY IS CREATED. (a)
If an alderman moves from the ward from which the alderman is
elected, the alderman's office is considered vacant.

(b) If a member of the governing body is absent for three
regular consecutive meetings, the member's office is considered
vacant unless the member is sick or has first obtained a leave
of absence at a regular meeting.

(c) In addition to an absence described by Subsection (b),
a member of a governing body is also considered absent for the
purposes of that subsection if the member is not present at the
adjournment of a meeting at which a quorum is established,
unless the member is first allowed to withdraw by the unanimous
vote of the members present. This subsection applies only to a
municipality that is located in a county with a population of
800,000 or more that is adjacent to an international border.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

Amended by:

Acts 2013, 83rd Leg., R.S., Ch. 995 (H.B. 2259), Sec. 1,
eff. June 14, 2013.

COPY

Article XIV
Ethics Review Commission

(a) There is hereby created an Ethics Review Commission (the "Commission"), an advisory commission having jurisdiction over ethics complaints as described in this Code of Ethics involving City Officials and City Employees.

(b) The Commission is to be composed of five (5) members each serving a two (2) year term. The City Council shall appoint each member (a "Commissioner") to the Commission. If a vacancy occurs on the Commission, the City Council shall appoint a person to fill the unexpired term. Each Commissioner shall take an oath of office comparable to that taken by City Council members. Commissioners shall serve without compensation, but shall be eligible to be reimbursed for actual expenses in accordance with the City's reimbursement policy.

(1) Terms of Commissioners. At the City Council meeting which creates the Commission, two (2) Commissioners shall be selected to serve an initial one (1) year term and three (3) Commissioners shall be selected to serve an initial two (2) year term. Thereafter, all members' terms shall be two (2) years. The Commission members shall serve at the pleasure of the City Council and may be removed at the discretion of the City Council. Any Commissioner who misses three (3) consecutive meetings within a twelve (12) month time period or one-third (1/3) of all regular meetings shall be deemed to have automatically vacated his/her position on the Commission. Any Commissioner who applied for and received an excused absence from the Commission chairperson prior to the meetings(s) at issue shall not be considered absent for purposes of this Article. Any Commissioner who no longer resides within the corporate boundaries of the City is deemed to have automatically vacated his/her position on the Commission.

(2) Commission Officers; quorum. From among its members the Commission shall elect its officers, those being the Chairperson, Vice-Chairperson, and Secretary. Officers shall be elected for terms of one (1) year. The Chairperson shall preside over all meetings and may vote. If the Chairperson fails or refuses to act, the Vice-Chairperson shall perform the duties of the Chairperson. If the Chairperson and Vice-Chairperson are absent, any Commissioner may be appointed by the remaining members of the Commission to preside over the meeting. Three (3) or more Commissioners present at a meeting shall constitute a quorum, but no action of the Commission shall be of any force or effect unless it is adopted by the favorable votes of three (3) or more of its members.

(3) Meetings. The Commission shall have such meetings as may be necessary to fulfill its responsibilities. The Commission shall meet at least once a year. The date of the annual meeting shall be in September as set by the Commission. The Chairperson or any two (2) members of the Commission may call a meeting provided that reasonable notice is given to each

Commissioner. The Commission shall comply with the provisions of the Texas Open Meetings Act when conducting any meetings and/or hearings under this Article.

(4) Qualifications.

(i) Commissioners must be Qualified Voters who are residents of the City of Blue Ridge.

(ii) No Commissioner may be a City Official, City Employee or Family Member of a City Official or City Employee.

(iii) Commissioners shall maintain objectivity and be free of conflicts of interest in discharging their duties. Commissioners shall be independent in fact and appearance when hearing matters brought before the Commission. When a Commissioner has any reason to believe that he or she cannot be impartial, intellectually honest and free of conflicts of interest in discharging any of the duties of the Commission, such Commissioner shall disclose the facts and circumstances which create the conflict and shall not vote or otherwise participate in consideration of the matter.

(iv) The Commission shall have the authority to review and investigate complaints filed in accordance with this Code of Ethics and issue a written finding of the Commission's determination when appropriate.

(v) Service on the Commission does not preclude a member from filing a complaint with the Commission. The Commission member filing the complaint must recuse himself/herself from the Commission procedure.

(vi) The Commission may make recommendations to the City Council regarding revisions and changes to this Ordinance.

(vii) The Commission may seek any necessary assistance or resources from the City Council regarding support needed to carry out the Commission's duties.

(viii) The Commission shall follow any rules and procedures established by the City Council. The Commission shall maintain proper records of its proceedings and its opinions.

(ix) The Commission shall have the power to investigate, request, and gather evidence necessary to determine if a violation has occurred. The Commission shall have the power to enforce the provisions of this Ordinance, including recommending to the City Council the prosecution of alleged violators. Nothing in this Article shall be construed, however, to prevent complainants, including the City, from instituting direct legal action on their own behalf through the appropriate judicial authority.

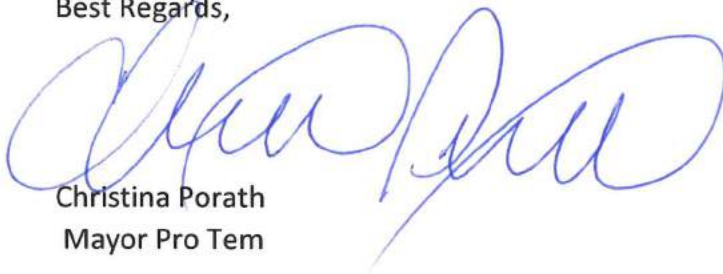
January 4, 2019

Dear City Council,

I, Christina Porath, respectfully request a Leave of Absence from the City Council Meetings from today's date until February 12, 2019. I will still fulfill my weekly duty as Mayor Pro Tem and of signing checks and will return to Council Meetings for full participation after February 12, 2019.

Thank you in advance and I appreciate granting this absence for personal time.

Best Regards,

A handwritten signature in blue ink, appearing to read 'Christina Porath', with a large, stylized flourish at the end.

Christina Porath
Mayor Pro Tem

Looking back at 2018

Rezone/Replat/Subdivide:

- Plat: 8.653 acres CR 632 [ETJ]
- Plat: 325 East Lamm (Phillip's Place)
- Plat: 12919 FM 981 [ETJ] (Oldham's Place)
- Replat: 320 East Lamm
- Concept Plan: 404 N Bus 78 (Bowling Place)
- Replat: 305 S Morrow (Morris Addition)
- Concept Plan: rezone 205 S Bus 78 to Multi-Family
- Replat: 28.88 acres (Broken Steps Addition) portion inside City and portion in ETJ
- Plat: 5.77 acres Tylers Run [ETJ] (Hidden Jewel)

New Homes:

- 305 Scott
- 303 Scott
- 301 Scott
- 307 Scott
- 401 Scott
- 409 Scott
- 109 Pruett

Other Property Items:

- Street Light on Highway 78
- Street Light on Willow Lane
- New Business: 200 W FM 545 (Faith Jech Office Complex)

Building Permits:

- 58 total permits: 7 of the 58 permits are for new mobile home installs
- Permits constituted \$18,861 from 01/01/18 - 12/30/18
- The value increased due to permits totaled \$1,076,590 residential value and \$241,350 commercial value

Equipment:

- Purchased Sewer Jet with Trailer
- Upgraded Copier/Scanner Machine
- Dump Trailer

Public Works:

- Water main installed 200 and 204 FM 545
- Replaced alternator part & computer board on headworks at sewer plant
- Cleared (X) Sewer Backups - 3

- Nick completed online water course
- Unstopped culverts on West Heap (Now Benjamin)
- Changed Street Signs from West Heap to Benjamin - Council approved name change in 2015 but signage was never changed
- Repaired sewer line (x) 4
- Repaired water main break on East Lamm
- Repaired water leaks 18
- Speed bumps on Pruett, Scott, North Church Street, Brenda Circle
- Repaired pumps at Lift Station
- Ditch work on School Street
- Capped off old clean outs at Sewer Plant
- Rocked portion of Baker Street
- Multiple repairs at Sewer Plant and Water Wells throughout the year
- Water Taps 3
- Sewer Taps 3
- Poured concrete around 3 manholes
- Install culverts
- Pothole repairs
- Passed TCEQ Water Inspection (good for 3-4 years)
- Various other maintenance/repairs regarding streets/signs/etc
- 344 Work Orders Completed
- Due to extensive rainfall events occurring throughout the year, 6 unauthorized discharges occurred

Ordinances:

- Regulating Food Establishments 02/06/2018
- Approve tariff thru RRM - Atmos 03/06/2018
- Budget Amendment for Elections Cost 03/06/2018
- Canvassing 05/05/2018 General Election 05/08/2018
- Junked Vehicles, Weeds & Rubbish 05/08/2018
- Retainer Fee included in Master Fee Schedule 06/05/2018
- Budget Amendment for Wastewater Plant Repairs 08/28/2018
- Budget Amendment for Liabilities to IRS 08/28/2018
- Adopt Budget; Levy Taxes; Adopt Tax Roll 09/04/2018
- Garage Sale 10/02/2018
- Flag Lot Requirements 12/04/2018

Other Improvements:

- Paid loan for City Hall
- Contracted with Sanitation Solutions for trash removal 05/08/2018
- Contracted Funding thru Government Capital for Sewer Jet/Trailer
- Contracted with All American Dogs for Animal Control
- Reviewing Strategic/Comprehensive Plan and preparing for group meeting

- Contracted with TXU extending energy contract thru 05/31/2028
- Completing process to become Film Friendly

Contracts/Interlocal Agreements:

- Sanitation Solutions for trash removal 05/08/2018
- Government Capital for Sewer Jet/Trailer 08/28/2018
- All American Dogs for Animal Control 09/14/2018
- Collin County for Animal Control Services 04/26/2018
- TXU extending energy contract thru 05/31/2028
- Franklin Legal Publishing for Ordinance Codification 04/12/2018
- Municipal Advisory Council Agreement 07/24/2018
- Collin County EMS 11/06/2018
- Collin County Road and Bridge 04/17/2018
- Birkhoff -Engineering for Ridgeway Project 07/24/2018
- Birkhoff -Engineering for SSO Initiative 04/12/2018
- Birkhoff - Engineering for Mutual Boundary Agreement Mapping 03/06/2018
- Birkhoff - Engineering for Wastewater Treatment Plant Permit Renewal 04/26/2018
- TML for Continuation of Coverage 07/03/2018
- TML City Portal Use Agreement 03/06/2018
- TMRS City Portal Use Agreement 03/06/2018
- TCEQ SSOI 04/25/2018

Planning

- Developing Water Conservation and Drought Contingency Plan
- Updating utility maps
- Working with engineer for hydraulic map to better go forward
- Ongoing planning of Ridgeway Street/Water Line Project
- Ongoing planning with engineer and Grantworks for Sewer Line Replacement Project
- Ongoing planning for Emergency Management and Preparation for disaster

Miscellaneous

- Multiple Records Requests - mostly from Realtors
- Working with TML Attorney regarding pending lawsuit

Personnel

- Public Works Personnel (Brad, Dwayne, Nick) logged XXX hours with XXX being overtime hours
- 2 Workers Comp claims (Nick) one back injury, twisted back while digging at water break; cut elbow at sewer plant while pulling pump

Court

- 4 citations were processed through the Blue Ridge Municipal Court
- Our Court has been placed on hold as no tickets have been issued since January 2018

Goals for 2018

- Completion of sewer line on Pritchard Drive - *Complete*
- Upgrade/improve Ridgeway Drive - *bidding advertisement for Contractor 12/20/18 & 12/27/18 with bid opening 01/03/2019*
- Working ditches and improving waterways - *Ongoing*
- Continue road improvements - *Ongoing*
- Have Road Improvements Schedule with rotation - *In Process*
- Codification of ordinances / review ordinances to ensure validity and enforcement - *In Process. Received 1st draft of codification 12/05/2018, in Review Stage*
- Improve and redevelop Zoning Ordinance - *In Review*
- Improve and redevelop Subdivision Ordinance - *In Review*
- Mutual Boundary Agreements for all surrounding cities - *only Agreement currently with City of Melissa, currently being reviewed by attorneys*
- Step up Code Enforcement to improve the City's health and safety - *Complete and Ongoing*
- Upgrade accounting program to American Business Software (which is the same program used for water billing) - *expecting to complete in August. Did not pursue at this time. Will upgrade at a later year (too many projects)*
- Create or Re-instate Building and Property Standards Commission - *The Commission was already created, just need to find board members and offer thorough training. Currently most properties have complied with Code Enforcement Letters (Board may not be needed to be re-instated at this time.)*
- Re-instate Planning and Zoning Commission - *spoke with 3 people to serve on the Commission, need a total of 7 board members all residing within the City of Blue Ridge*
- Reorganize and emphasize City website - *Complete*
- Apply for Planning Grant which will provide studies to help guide the future (Match = \$3,078) - *Complete (Grants were not funded thru Federal Funding)*
- Plan and apply for CDBG grant to improve sewer (application in October) - *in Process*
- Plan and apply for Water Development Board grant to improve water lines - *Grants are not currently available, only loans*
- Continually seek and apply for grants - *Ongoing*
- Continue educational opportunities for all City staff - *Complete and Ongoing*
- Continually seek improvements for citizens - *Ongoing*
- Update employee handbook - *Not Started*
- Continually improve methods within City Hall - *Ongoing*
- Implement Emergency Plan - *Working with Collin County Emergency Management. Working toward NIMS training.*
- Implement a City Plan for growth planning - *Ongoing*
- Implement existing Knox Box Ordinance throughout all businesses within the City of Blue Ridge - *Not Started*

Goals for 2019

- Upgrade/improve Ridgeway Drive
- Working ditches and improving waterways - Ongoing
- Continue road improvements - Ongoing
- Have Road Improvements Schedule with rotation
- Complete Codification of ordinances / review ordinances to ensure validity and enforcement
- Improve and redevelop Zoning Ordinance
- Improve and redevelop Subdivision Ordinance
- Mutual Boundary Agreements for all surrounding cities
- Step up Code Enforcement to improve the City's health and safety
- Upgrade accounting program to American Business Software (which is the same program used for water billing) [will proceed dependent on audit and best practices going forward]
- Re-instate Building and Property Standards Commission
- Re-instate Planning and Zoning Commission
- Apply for Planning Grant which will provide studies to help guide the future
- Prepare Plans and Construction to improve sewer lines through CDBG grant - funding in October
- Continually seek and apply for grants
- Continue educational opportunities for all City staff
- Continually seek improvements for citizens
- Update employee handbook
- Continually improve methods within City Hall
- Implement Emergency Plan
- Implement a City Plan for growth planning
- Implement existing Knox Box Ordinance throughout all businesses within the City of Blue Ridge