

**CITY OF BLUE RIDGE
REGULAR SESSION AGENDA
JANUARY 5, 2021, 7:00 P.M.
Blue Ridge Community Center
200 W. Tilton Street**

THE BLUE RIDGE CITY COUNCIL WILL MEET IN REGULAR SESSION AT 7:00 P.M. ON TUESDAY, JANUARY 5, 2021, AT THE BLUE RIDGE COMMUNITY CENTER, LOCATED AT 200 W. TILTON, BLUE RIDGE, TEXAS WITH THE FOLLOWING ITEMS ON THE AGENDA FOR CONSIDERATION AND/OR ACTION.

1. Call to order, Roll Call
2. Prayer and Pledges of Allegiance
3. Announcements relating to items of public interest
4. Public Comment: This is an opportunity for the public to address the Council on any matter included on the agenda, except public hearings. Comments related to public hearings will be heard when the specific hearing begins. Public comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. To address the Council, speakers MUST complete a Speaker Form and provide it to the City Secretary PRIOR to the start of the meeting. Each speaker shall approach the front of the Council and state his/her name and street address before speaking. Speakers shall address the Council with civility that is conducive to appropriate public discussion. The public cannot speak from the gallery but only from the front of the Council. Per the Texas Open Meetings Act, the Council is not permitted to take action on or discuss any item not listed on the agenda. The Council may: (1) make a statement of fact regarding the item; (2) make a recitation of existing policy; or (3) propose the item be placed on a future agenda, in accordance with Council procedures.
5. Consent Agenda (All matters listed under the Consent Agenda for discussion and possible actions are considered to be routine by the City Council and require little or no deliberation. There will not be a separate discussion of these items and the Consent Agenda items will be enacted by one vote. If a Council Member expresses a desire to discuss a matter listed on the Consent Agenda, the item will be considered separately).
 - a. Discuss, approve or disapprove the minutes from Regular Session held November 3, 2020
 - b. Public Works Update;
 - c. City Financial Report;
 - d. Fire Department Report;
 - e. Animal Control Report
6. Public Hearing to present maps and text produced for the City's TxCDBG Planning Study, Contract 7219014 and to receive public comment
7. Consider, discuss and act upon adopting Resolution 2021-0105-001 required by Texas Department of Agriculture affirming review of the plan and its suitability to guide future policy decisions
8. Consider, discuss and act upon a variance request for ADA compliant restrooms for Jessica Branscome's Salon due to size and accessibility
9. Consider, discuss and act upon State of the City – a reflection of 2020 and goals planned for 2021

10. Discussion of placing items on future agendas
11. Adjournment.

Certified this the 31st day of December, 2020.



Rhonda Williams
Mayor, City of Blue Ridge

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code including, but not limited to, Section 321.3022 (Sales Tax Information)

This facility is wheelchair accessible. Request for accommodations or sign interpretative services must be made 48 hours prior to this meeting. Please contact the city secretary's office at 972-752-5791 for further information.

I, the undersigned authority, do hereby certify that this notice was posted in the regular posting place of the City Hall building for Blue Ridge, Texas, in a place and manner convenient and readily accessible to the general public at all times, and said Notice was posted December 31, 2020 by 5:00 P.M. and remained so posted continuously at least 72 hours proceeding the scheduled time of said meeting.



Edie Sims, City Secretary

CITY OF BLUE RIDGE
CITY COUNCIL MINUTES
DECEMBER 1, 2020

THE BLUE RIDGE CITY COUNCIL MET IN REGULAR SESSION AT 7:00 P.M. ON TUESDAY, DECEMBER 1, 2020 AT THE BLUE RIDGE COMMUNITY CENTER, LOCATED AT 200 W. TILTON, BLUE RIDGE, TEXAS 75424 AT 7:00 P.M. WITH THE FOLLOWING ITEMS ON THE AGENDA FOR CONSIDERATION AND/OR ACTION.

1. Mayor Williams called the meeting to order at 7:00 p.m. and called roll with the following members present: Mayor Rhonda Williams, Amber Wood, Colby Collinsworth and Allen Cunnyingham. Christina Porath and Keith Chitwood were absent.
2. Edie Sims offered the prayer and lead the Pledge of Allegiance to the American and Texas Flags.
3. Announcements relating to items of public interest: A Special Meeting is scheduled for December 29, 2020 to resolve grant business for the CDBG sewer grant.
4. Public Comment
No one signed up or spoke at this time.
5. Consent Agenda: a) Discuss, approve or disapprove the minutes from Regular Session held November 3, 2020; b) Public Works Update; c) City Financial Report; d) Fire Department Report; and e) Animal Control Report
Amber Wood motioned to approve the Consent Agenda as presented with Allen Cunnyingham seconding the motion. Motion carried unanimously.
6. Consider, discuss and act upon a Resolution 2020-1201-001 designating The Leonard Graphic as the official newspaper for Fiscal Year 2020-2021
Amber Wood motioned to approve the Resolution as presented with Colby Collinsworth seconding the motion. Motion carried unanimously.
7. Consider, discuss and act upon a request from the Blue Ridge Chamber of Commerce to close the square on December 5, 2020 from 2pm to 6pm for a Holiday Stroll
Amber Wood motioned to approve the square closure for the Holiday Stroll event with Allen Cunnyingham seconding the motion. Motion carried unanimously.
8. Public Hearing to consider, discuss and act upon the land use assumptions and capital improvements plan under which an impact fee may be imposed and recommended by the Advisory Committee
The Blue Ridge Advisory Committee met on November 17, 2020 and was presented a land use assumption plan and the capital improvements plan by Craig Kerkhoff, engineer with Birkhoff, Hendricks and Carter, LLP. Wendy Mattingly was present who represented the Advisory Committee. Craig Kerkhoff was present and recapped the same information to the Council for review. According the Texas Local Government Code Chapter 395, the Advisory Committee was the first step towards implementing an impact fee. The impact fees, once adopted, will only affect new developments to contribute to the existing systems.
Mayor Williams opened the Public Hearing at 7:14pm and asked for those FOR the land use assumptions and capital improvements plan to come forward. With no one coming forward, Mayor Williams asked for those OPPOSING the same to come forward. With no one coming forward, Mayor Williams closed the Public Hearing at 7:15pm.

Amber Wood motioned to approve the land use assumptions and capital improvements plan as presented with Colby Collinsworth seconding the motion. Motion carried unanimously.

9. Consider, discuss and act upon a presentation from AMKO Advisors regarding our USDA outstanding debt and ways to save interest and lower our USDA debt

Council was informed an opportunity to refinance the debt through USDA. Mark Durany and Harold Lance with AMKO Advisors are independent registered advisors who are independent of underwriters that presented their offer. Currently the City owes \$1,082,000 in principal to USDA. AMKO offered to refinance and reduce the debt by 4 years with a savings of \$300,000.

After discussing the offer, Amber Wood stated she would feel more comfortable having this decision with a full Council as two of our members are out. Amber Wood motioned to table this item with Allen Cunnyingham seconding the motion. Motion carried unanimously.

10. Discussion of placing items on future agendas No one requested any items for future agendas.

11. Adjournment Amber Wood motioned to adjourn with Allen Cunnyingham seconding the motion. Council adjourned at 8:35pm.

APPROVED:

ATTEST:

Rhonda Williams, Mayor

Edie Sims, City Secretary

DECEMBER 2020 WORK ORDERS

DATE	WO#	ADDRESS	NOTES	COMPLETED
12/2/2020	5281	104 Willow	new customer, meter read, trash tote	12/1/2020
	5282	VOID	VOID	
12/2/2020	5283	306 Oak	new customer, meter read, trash tote	12/2/2020
12/4/2020	5284	103 E. Lamm	sewer back up in tub	12/4/2020
12/4/2020	5285	212 Hilltop	move out	12/4/2020
12/8/2020	5286	322 E. Lamm	new customer, meter read, trash tote	12/8/2020
12/8/2020	5287	306 Dunn	new customer, meter read, trash tote	12/8/2020
12/10/2020	5288	302 Ridgeway	deliver 1 extra tote	12/10/2020
12/10/2020	5289	305 S. Church	turn water on, read meter for temp service	12/10/2020
12/11/2020	5290	106 S. Church	deliver 1 extra tote	12/11/82020
12/11/2020	5291	300 N. Church	deliver 1 extra tote	12/11/2020
12/14/2020	5292	214 Tilton	deliver 1 extra tote	12/14/2020
12/14/2020	5293	104 Willow	deliver 1 extra tote	12/14/2020
12/17/2020	5294	200 Beryl	move out	pending
12/17/2020	5295	212 Hilltop	new customer, meter read, trash tote	12/17/2020
12/17/2020	5296	953 N Bus 78	deliver 1 extra tote	12/17/2020
12/18/2020	5297	404 S. Main	check for leak	12/21/2020
12/23/2020	5298	11085 CR 504	ants	12/28/2020
12/23/2020	5299	11185 CR 504	ants	12/28/2020
12/23/2020	5300	308 W. Lamm	ants	12/28/2020
12/23/2020	5301	204 N. Church	ants	12/28/2020
12/23/2020	5302	303 N Church	ants	12/28/2020
12/23/2020	5303	307 N. Main	ants	12/28/2020
12/23/2020	5304	306 W FM 545	ants	12/28/2020
12/23/2020	5305	310 W FM 545	ants	12/28/2020
12/28/2020	5306	216 Ridgetop	move out	12/28/2020
12/28/2020	5307	216 Ridgetop	new customer, meter read, trash tote	12/28/2020
12/28/2020	5308	208 E. Pritchard	deliver 1 extra tote	12/28/2020

December 2020 Public Works Report

1. Cleaned out extra building at the sewer plant
2. Repaired sewer back up in front of the fire department
3. Worked on valves at sewer plant
4. Jetted sewer line on N. Main, found a problem, will have to repair
5. Water leak at 412 W FM 545, repaired 12/7/2020
6. Added rock to E. Heap and Lyle St.
7. Potholes filled at Pruett and N. Main
8. Added rock to E. Lamm, Stapp, Pritchard, S. Main and E. Heap
9. Potholes filled at S. Church, Benjamin and S. Morrow, Roby.
N. Church, Harmon Circle, N. Morrow, N. Main, and Davis.
10. Replaced cap on sewer clean out at 401N. Bus 78
11. Replaced meter and meter box at 401 N. Bus 78
12. Repaired chlorine leak at the sewer plant
13. Repaired leak on Well #4
14. Had contractor repair leak at Bus 78 and W. Lamm

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12/31/20

Accrual Basis

City of Blue Ridge General Fund

Profit & Loss Budget vs. Actual

October 2020 through September 2021

	Oct '20 - Sep 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4510 · Court Income	100.00	300.00	-200.00	33.3%
4515 · Copies & Faxes	8.00	50.00	-42.00	16.0%
4525 · Franchise Tax Income	11,730.05	45,000.00	-33,269.95	26.1%
4570 · Permit & Inspection Fees	4,022.65	8,000.00	-3,977.35	50.3%
4571 · Replat/Rezone Fees	0.00	2,500.00	-2,500.00	0.0%
4580 · Sales Tax Income	35,814.40	245,000.00	-209,185.60	14.6%
4600 · Property Tax Income	100,085.52	321,551.42	-221,465.90	31.1%
4899 · Misc Income	442.38			
4900 · Payroll from Revenue Account	0.00	136,868.00	-136,868.00	0.0%
Total Income	152,203.00	759,269.42	-607,066.42	20.0%
Gross Profit	152,203.00	759,269.42	-607,066.42	20.0%
Expense				
VOID				
5110 · Ambulance Service	0.00			
5130 · Animal Control Services	0.00	12,000.00	-12,000.00	0.0%
5150 · Codification	4,020.00	11,000.00	-6,980.00	36.5%
5160 · Contract Labor	0.00	500.00	-500.00	0.0%
5161 · Code Enforcement	1,400.00	10,100.00	-8,700.00	13.9%
5160 · Contract Labor - Other	0.00	6,000.00	-6,000.00	0.0%
Total 5160 · Contract Labor	1,400.00	16,100.00	-14,700.00	8.7%
5170 · Copies	-1.50			
5180 · Council & Mayor Expense	0.00	500.00	-500.00	0.0%
5210 · Election Expense	0.00	5,000.00	-5,000.00	0.0%
5230 · Fuel Expense - General	243.09	5,200.00	-4,956.91	4.7%
5231 · Fuel Expense - Fire Dept	398.41	3,000.00	-2,601.59	13.3%
5236 · Court Expense	0.00	0.00	0.00	0.0%
5237 · Court - Petty Cash	0.00	200.00	-200.00	0.0%
5238 · Court Payroll	1,000.00	4,800.00	-3,800.00	20.8%
5240 · Grants				
5241 · Parks Grant	0.00	7,350.00	-7,350.00	0.0%
5242 · Planning & Capacity	0.00	3,681.00	-3,681.00	0.0%
Total 5240 · Grants	0.00	11,031.00	-11,031.00	0.0%
5250 · Inspection Expense	1,112.23	9,000.00	-7,887.77	12.4%
5260 · Insurance - Liab/Comp/Prop	6,569.75	29,100.00	-22,530.25	22.6%
5261 · Insurance - Fire Dept	0.00	10,000.00	-10,000.00	0.0%
5270 · Janitorial General	296.10	500.00	-203.90	59.2%

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12/31/20

Accrual Basis

City of Blue Ridge General Fund

Profit & Loss Budget vs. Actual

October 2020 through September 2021

	Oct '20 - Sep 21	Budget	\$ Over Budget	% of Budget
5300 · Legal & Professional Fees				
5301 · Legal Notices/Publications	24.00	2,500.00	-2,476.00	1.0%
5300 · Legal & Professional Fees - Other	7,972.00	15,000.00	-7,028.00	53.1%
Total 5300 · Legal & Professional Fees	7,996.00	17,500.00	-9,504.00	45.7%
5302 · Parks & Recreation				
5305 · Storage Unit Rent	0.00	1,500.00	-1,500.00	0.0%
5310 · Maint. & Repair Equipment	0.00	660.00	-660.00	0.0%
5315 · Bldg Maintenance & Repair	0.00	5,000.00	-5,000.00	0.0%
5320 · Maint. & Repair Office Equ	700.00	2,000.00	-1,300.00	35.0%
5321 · Vehicle Maintenance & Repair	0.00	2,000.00	-2,000.00	0.0%
5325 · Miscellaneous Expense	31.95	2,000.00	-1,968.05	1.6%
5330 · Mowing Expense	1,694.39	1,694.39	0.00	100.0%
5340 · Office Supplies	0.00	0.00	0.00	0.0%
5341 · Office Equipment		3,000.00	-480.00	84.0%
5340 · Office Supplies - Other	2,520.00	0.00	285.01	100.0%
Total 5340 · Office Supplies	2,805.01	3,000.00	-194.99	93.5%
5350 · Parts & Equipment Expense				
5361 · Property Tax Expense	212.29	3,500.00	-3,287.71	6.1%
5370 · Payroll Expenses	510.75	3,500.00	-2,989.25	14.6%
5372 · Health Insurance - TML				
5372.0 · Health Insurance - Company	8,195.87			
5372 · Health Insurance - TML - Other	9,743.96			
Total 5372 · Health Insurance - TML	17,939.83			
5373 · Longevity Pay	480.00	1,020.00	-540.00	47.1%
5374 · Medicare Expenses	910.31			
5375 · TMRS	7,777.80			
5376 · SS Expenses	3,892.30			
5377 · TWC Expenses	0.00	0.00	35,491.66	100.0%
5379 · Wages	35,491.66			
5370 · Payroll Expenses - Other	23,542.47	309,911.39	-286,368.92	7.6%
Total 5370 · Payroll Expenses	90,034.37	310,931.39	-220,897.02	29.0%
5380 · Postage, Freight & Shipping	41.11	500.00	-458.89	8.2%
5390 · Filing Fees	0.00	1,000.00	-1,000.00	0.0%
5399 · Petty Cash	9.00	200.00	-191.00	4.5%
5450 · Returned Checks	0.00	0.00	0.00	0.0%
5500 · Road Construction				
5502 · Street Projects	1,200.00	110,000.00	-108,800.00	1.1%
Total 5500 · Road Construction	1,200.00	110,000.00	-108,800.00	1.1%

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12/31/20

Accrual Basis

City of Blue Ridge General Fund

Profit & Loss Budget vs. Actual

October 2020 through September 2021

	Oct '20 - Sep 21	Budget	\$ Over Budget	% of Budget
5510 • Sales Tax Expense (Trash)	1,974.78			
5530 • Seminars - Training Courses	120.00	1,500.00	-1,380.00	8.0%
5535 • Special Project	0.00	2,000.00	-2,000.00	0.0%
5540 • Subscriptions, Dues & Permits	2,730.65	1,000.00	1,730.65	273.1%
5700 • Trash	421.41	2,500.00	-2,078.59	16.9%
5710 • Travel/Mileage	0.00	500.00	-500.00	0.0%
5715 • Computer				
5716 • Consulting Fees	1,530.66	18,379.92	-16,849.26	8.3%
5715 • Computer - Other	113.12			
Total 5715 • Computer	1,643.78	18,379.92	-16,736.14	8.9%
5720 • Utilities				
5721 • Electric Services	5,028.94	28,000.00	-22,971.06	18.0%
5724 • Natural Gas Services	166.30	650.00	-483.70	25.6%
5726 • Telephone Services General	1,095.75	4,800.00	-3,704.25	22.8%
Total 5720 • Utilities	6,290.99	33,450.00	-27,159.01	18.8%
5750 • Uniforms	0.00	500.00	-500.00	0.0%
5900 • Debt Service-Principal				
5901 • Loan - Equipment	1,482.48	0.00	1,482.48	100.0%
5900 • Debt Service-Principal - Other	0.00	41,000.00	-41,000.00	0.0%
Total 5900 • Debt Service-Principal	1,482.48	41,000.00	-39,517.52	3.6%
5930 • Debt Service-Interest	0.00	18,619.25	-18,619.25	0.0%
5950 • Capital Outlay	0.00	58,597.86	-58,597.86	0.0%
6690 • Reconciliation Discrepancies	-4,514.00			
Total Expense	130,423.04	759,269.42	-628,846.38	17.2%
Net Ordinary Income	21,779.96	0.00	21,779.96	100.0%
Other Income/Expense				
Other Income				
4210 • Earned Interest	1.42	51.75	-50.33	2.7%
Total Other Income	1.42	51.75	-50.33	2.7%
Net Other Income	1.42	51.75	-50.33	2.7%
Net Income	21,781.38	51.75	21,729.63	42,089.6%

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Accrual Basis

City of Blue Ridge Revenue

Profit & Loss Budget vs. Actual

October 2020 through September 2021

	Oct '20 - Sep 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4700 · Water Bill Income	81,474.10	235,448.53	-153,974.43	34.6%
4701 · Transfer Fee	0.00	45.00	-45.00	0.0%
4702 · Sewer Charges	37,642.85	110,000.00	-72,357.15	34.2%
4703 · Late Charges	5,550.39	22,000.00	-16,449.61	25.2%
4704 · Trash Charges	31,387.33	89,835.00	-58,447.67	34.9%
4705 · Water Surcharge	1,282.50	4,500.00	-3,217.50	28.5%
4706 · NSF Fee	92.00	230.00	-138.00	40.0%
4707 · Conservation Fee Income	1,438.92	4,500.00	-3,061.08	32.0%
4708 · Reconnect Fees	76.50	4,500.00	-4,423.50	1.7%
4709 · Credit Card Fees	1,414.32	7,200.00	-5,785.68	19.6%
4710 · Water Tap Fee	0.00	7,750.00	-7,750.00	0.0%
4711 · Sewer Tap Fee	0.00	7,750.00	-7,750.00	0.0%
4750 · Water Deposit	1,343.25	9,200.00	-7,856.75	14.6%
4751 · Sales Tax - Trash	2,523.94	0.00	2,523.94	100.0%
4752 · Water	0.00	0.00	0.00	0.0%
4753 · Non Refund. Deposit Fee	376.00	2,500.00	-2,124.00	15.0%
4799 · Miscellaneous Revenue	0.00	25,000.00	-25,000.00	0.0%
4899 · Misc Income	118.63	0.00	118.63	100.0%
Total Income	164,720.73	530,458.53	-365,737.80	31.1%
Expense				
5100 · Advertising	0.00	0.00	0.00	0.0%
5140 · Bank Fees	0.00	0.00	0.00	0.0%
5150 · Bond Payment	6,115.00	64,766.25	-58,651.25	9.4%
5151 · Interest Expense	0.00	0.00	0.00	0.0%
5152 · Penalties	0.00	0.00	0.00	0.0%
5160 · Contract Labor	17,600.00	1,000.00	16,600.00	1,760.0%
5170 · Copies	0.00	0.00	0.00	0.0%
5190 · Depreciation Expense	0.00	0.00	0.00	0.0%
5220 · Extermination Expense	0.00	0.00	0.00	0.0%
5229 · Finance Fee	556.74	6,000.00	-5,443.26	9.3%
5230 · Fuel Expense	561.44	4,500.00	-3,938.56	12.5%
5240 · Grants				
5241 · Automated Meter Reading System	0.00	30,000.00	-30,000.00	0.0%
5242 · Sewer Grant Match	0.00	12,500.00	-12,500.00	0.0%
Total 5240 · Grants	0.00	42,500.00	-42,500.00	0.0%

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12/31/20

Accrual Basis

City of Blue Ridge Revenue Profit & Loss Budget vs. Actual October 2020 through September 2021

	Oct '20 - Sep 21	Budget	\$ Over Budget	% of Budget
5270 · Janitorial	0.00	500.00	-500.00	0.0%
5300 · Legal & Professional Fees	6,567.84	5,000.00	1,567.84	131.4%
5301 · Engineering Fees	0.00	5,000.00	-5,000.00	0.0%
5310 · Maint. & Repair Equipment	9,404.12	700.00	8,704.12	1,343.4%
5320 · Maint. & Repair Office Equ	0.00	200.00	-200.00	0.0%
5325 · Miscellaneous Expense	540.94	2,000.00	-1,459.06	27.0%
5340 · Office Supplies	1,176.31	550.00	626.31	213.9%
5370 · Payroll Expenses	5,505.51	136,868.00	-131,362.49	4.0%
5378 · Uniforms	0.00	700.00	-700.00	0.0%
5380 · Postage, Freight & Shipping	48.91	800.00	-751.09	6.1%
5399 · Petty Cash	0.00	200.00	-200.00	0.0%
5400 · Refund - Water Deposits	602.49	2,000.00	-1,397.51	30.1%
5450 · Returned Checks	110.00	500.00	-390.00	22.0%
5510 · Sales Tax Expense (Trash)	0.00	6,500.00	-6,500.00	0.0%
5530 · Seminars - Training Courses	50.00	1,500.00	-1,450.00	3.3%
5540 · Subscriptions, Dues & Permits	3,014.87	3,000.00	14.87	100.5%
5700 · Trash Pickup	14,508.26	89,835.00	-75,326.74	16.1%
5710 · Travel/Mileage	0.00	600.00	-600.00	0.0%
5715 · Computer				
5716 · Consulting Fees	1,580.26	12,000.00	-10,419.74	13.2%
5715 · Computer - Other	339.17	0.00	339.17	100.0%
Total 5715 · Computer	1,919.43	12,000.00	-10,080.57	16.0%
5720 · Utilities				
5721 · Electric Services	4,449.37	26,000.00	-21,550.63	17.1%
5723 · Mobile Phones	0.00	0.00	0.00	0.0%
5725 · Pagers/2-Way Radios	71.16	468.00	-396.84	15.2%
5726 · Telephone Services	451.56	2,500.00	-2,048.44	18.1%
5720 · Utilities - Other	36.31			
Total 5720 · Utilities	5,008.40	28,968.00	-23,959.60	17.3%
5800 · Water & Sewer				
5801 · W&S Maint & Repair	19,992.50	7,000.00	12,992.50	285.6%
5802 · W&S Parts & Equipment	602.38	60,000.00	-59,397.62	1.0%
5803 · W&S Testing/Samples	817.08	18,500.00	-17,682.92	4.4%
5804 · Vehicle Maint/Repairs	0.00	4,500.00	-4,500.00	0.0%
5805 · Water & Sewer - Chemicals	1,752.68	7,200.00	-5,447.32	24.3%
5812 · Water & Sewer Testing & Samples	2,162.00			
Total 5800 · Water & Sewer	25,326.64	97,200.00	-71,873.36	26.1%

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12/31/20

Accrual Basis

City of Blue Ridge Revenue

Profit & Loss Budget vs. Actual

October 2020 through September 2021

	Oct '20 - Sep 21	Budget	\$ Over Budget	% of Budget
5810 · Water Bill Expense	0.00	500.00	-500.00	0.0%
5901 · Equipment Loan	10,623.84	15,071.28	-4,447.44	70.5%
5999 · Bad Debt Expense	0.00	1,500.00	-1,500.00	0.0%
6690 · Reconciliation Discrepancies	-1,108.80			
6700 · Capital Outlay	0.00	0.00	0.00	0.0%
Total Expense	108,131.94	530,458.53	-422,326.59	20.4%
Net Ordinary Income	56,588.79	0.00	56,588.79	100.0%
Other Income/Expense				
Other Income				
4210 · Earned Interest	38.22	150.00	-111.78	25.5%
Total Other Income	38.22	150.00	-111.78	25.5%
Net Other Income	38.22	150.00	-111.78	25.5%
Net Income	56,627.01	150.00	56,477.01	37,751.3%

Kenneth L. Maun
Tax Assessor Collector
Collin County
2300 Bloomdale Rd
P.O. Box 8046
McKinney, Texas 75070
972- 547-5020
Metro 424-1460 Ext.5020
Fax 972-547-5040

December 10, 2020

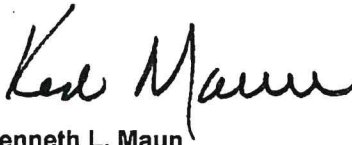
Mayor Rhonda Williams
City of Blue Ridge
200 S. Main
Blue Ridge, Texas 75424

Dear Mayor Williams,

Enclosed is the Monthly Collection Report for:
The City of Blue Ridge tax collections for the month were:

November 2020
22,470.89

Sincerely,



Kenneth L. Maun
Tax Assessor Collector

Attachment

cc: Edie Sims, City Secretary

KM:jd

Kenneth L Maun
Tax Assessor/Collector
Collin County
P O Box 8046
McKinney Tx 75070

Page 1

Monthly Collection Status Report
November 2020

City of Blue Ridge #08

	Collections Month of November	Cumulative Total 10/1/20 thru 11/30/20	% of Collections
Current Tax Year Collections			
Base M&O	18,084.65	27,528.25	10.52%
Base I&S	4,103.24	6,245.85	
Late Rendition Penalty	0.84	16.96	
P&I M&O	0.00	0.00	
P&I I&S	0.00	0.00	
P&I I&S Bond			
Attorney Fee	0.00	0.00	
Subtotal	<u>22,188.73</u>	<u>33,791.06</u>	10.52%
Delinquent TaxYears Collections			
Base M&O	191.09	324.14	
Base I&S	41.53	45.03	
Late Rendition Penalty	0.00	0.00	
P&I M&O	40.70	113.70	
P&I I&S	8.84	13.94	
P&I I&S Bond			
Attorney Fee	30.70	68.74	
Subtotal	<u>312.86</u>	<u>565.55</u>	0.18%
Combined Current & Delinquent:			
Base M&O	18,275.74	27,852.39	
Base I&S	4,144.77	6,290.88	
Late Rendition Penalty	0.84	16.96	
P&I M&O	40.70	113.70	
P&I I&S	8.84	13.94	
P&I I&S Bond			
Attorney Fee	30.70	68.74	
Total Collections	<u>22,501.59</u>	<u>34,356.61</u>	10.70%
Original 2020 Tax Levy		<u>321,101.35</u>	100.00%

Kenneth L Maun
Tax Assessor/Collector
Collin County
P O Box 8046
McKinney Tx 75070

Page 2

Cumulative Comparative Collection Status Report
November 2020

City of Blue Ridge #08

	Collections thru November 2020		Collections thru November 2019	
	% Collections		% Collections	
Current Tax Year Collections				
Base M&O	33,774.10	10.52%	29,189.11	9.52%
Late Rendition Penalty	16.96		2.16	
P&I M&O	0.00		0.00	
Attorney Fee	0.00		0.00	
Subtotal	<u>33,791.06</u>	10.52%	<u>29,191.27</u>	9.52%
Delinquent Tax Years Collections				
Base M&O	369.17		1,459.24	
Late Rendition Penalty	0.00		0.36	
P&I M&O	127.64		309.13	
Attorney Fee	68.74		265.31	
	0.00		0.00	
Subtotal	<u>565.55</u>	0.18%	<u>2,034.04</u>	0.66%
Combined Current & Delinquent:				
Base M&O	34,143.27		30,648.35	
P&I M&O	127.64		309.13	
Late Rendition Penalty	16.96		2.52	
Attorney Fee	68.74		265.31	
	0.00			
Total Collections	<u><u>34,356.61</u></u>	10.70%	<u><u>31,225.31</u></u>	10.18%
Adjusted 2019 Tax Levy			<u><u>306,667.64</u></u>	100.00%
Original 2020 Tax Levy	<u>321,101.35</u>	100.00%		

Kenneth L. Maun
Tax Assessor/Collector
Collin County
P O Box 8046
McKinney Tx 75070

Page 3

Levy Outstanding Status Report
November 2020

City of Blue Ridge #08

	Current Tax Year	Delinquent Tax Years
Current Month:		
Tax Levy Remaining as of 10/30/20	309,515.14	8,398.72
Base M&O Collections	22,187.89	232.62
Supplement/Adjustments	1,418.50	0.00
Write-off	0.00	0.00
Remaining Levy as of 11/30/20	<u>288,745.75</u>	<u>8,166.10</u>
Cumulative (From 10/01/20 thru 11/30/20)		
Original 2020 Tax Levy (as of 10/01/20)	321,101.35	8,535.27
Base M&O Collections	33,774.10	369.17
Supplement/Adjustments	1,418.50	0.00
Write-off	0.00	0.00
Remaining Levy as of 11/30/20	<u>288,745.75</u>	<u>8,166.10</u>

Kenneth L Maun
 Tax Assessor/Collector
 Collin County
 P O Box 8046
 McKinney Tx 75070

Monthly Distribution Report
 November 2020

City of Blue Ridge #08

	Distribution Month of November	Distribution 10/1/20 thru 11/30/20
Weekly Remittances:		
Week Ending 11/6/20	5,546.26	5,546.26
Week Ending 11/13/20	7,464.13	9,481.41
Week Ending 11/20/20	6,645.44	6,645.44
Week Ending 11/25/20	2,111.29	4,759.10
Week Ending 11/30/20	703.73	7,854.81
Total Weekly Remittances	<u>22,470.85</u>	<u>34,287.02</u>
Overpayment from Prior Month	0.00	0.00
Excess Refund Remittance Repaid to Entity	0.00	0.00
Commission Paid Delinquent Attorney	30.70	68.74
Entity Collection Fee	0.00	0.00
Judgement Interest	0.00	0.00
5% CAD Rendition Penalty	0.04	0.85
 Total Disbursements	 <u><u>22,501.59</u></u>	 <u><u>34,356.61</u></u>
 Carryover to Next Month	 0.00	 0.00

The charts below contain sales tax revenue allocated each month by the Texas State Comptroller. Please contact and search the Texas Comptroller's website if you notice an incorrect amount.

For example, the February allocations reflect December sales, collected in January and allocated in February.

*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

- [View Grid Based on Fiscal Year](#)
- [View Grid With All Years](#)

[Download to Excel](#)

By Calendar Year

Year	January	February	March	April	May	June	July	August	September	October	November	December	Total
2020	\$18,516	\$22,882	\$18,032	\$20,028	\$23,840	\$23,837	\$22,854	\$30,136	\$22,486	\$21,852	\$26,721	\$23,056	\$274,240
2019	\$14,965	\$26,513	\$16,084	\$13,567	\$19,591	\$16,900	\$16,587	\$17,849	\$17,846	\$17,704	\$18,763	\$16,847	\$213,215
2018	\$13,137	\$19,091	\$12,219	\$13,580	\$19,502	\$19,937	\$17,445	\$22,987	\$14,110	\$14,338	\$17,996	\$15,614	\$199,954
2017	\$15,763	\$17,919	\$13,277	\$11,886	\$16,248	\$14,238	\$13,124	\$22,031	\$23,142	\$13,654	\$18,552	\$13,595	\$193,429
2016	\$13,043	\$15,423	\$12,633	\$12,675	\$16,640	\$15,459	\$13,098	\$15,980	\$13,237	\$13,422	\$16,942	\$13,012	\$171,564
2015	\$10,832	\$13,388	\$8,437	\$10,235	\$13,995	\$11,700	\$10,528	\$13,150	\$11,657	\$12,017	\$15,383	\$11,484	\$142,808
2014	\$9,352	\$21,018	\$10,164	\$9,997	\$13,758	\$10,854	\$9,433	\$14,642	\$11,136	\$12,417	\$14,043	\$10,961	\$147,776
2013	\$8,851	\$13,244	\$9,099	\$8,872	\$10,834	\$10,316	\$11,142	\$12,682	\$10,025	\$10,788	\$12,277	\$10,455	\$128,585
2012	\$6,914	\$11,127	\$8,110	\$8,068	\$11,944	\$7,171	\$9,616	\$10,589	\$9,112	\$8,743	\$10,575	\$8,887	\$110,854
2011	\$7,761	\$8,890	\$5,271	\$5,013	\$8,388	\$6,047	\$5,525	\$10,117	\$7,013	\$7,941	\$10,181	\$7,797	\$89,944

Accounts

<u>4A INDUSTRIAL DEVELOPMENT</u> ██████	Available Balance \$171,645.69	Recent ▼
<u>4B COMMUNITY DEVELOPMENT</u> ██████	Available Balance \$163,841.90	Recent ▼
<u>RESERVE REVENUE ACCOUNT</u> ██████	Available Balance \$10,518.60	Recent ▼
<u>LIBRARY & LEARNING CENTER FUND</u> ██████	Available Balance \$5,946.99	Recent ▼
<u>ROAD CONSTRUCTION</u> ██████	Available Balance \$0.00	Recent ▼
<u>GENERAL TAX</u> ██████	Available Balance \$41,026.39	Recent ▼
<u>REVENUE</u> ██████	Available Balance \$16,648.24	Recent ▼
<u>DEPOSIT</u> ██████	Available Balance \$61,072.22	Recent ▼
<u>INTEREST & SINKING BOND</u> ██████	Available Balance \$0.00	Recent ▼
<u>GENERAL PAYROLL ACCT</u> ██████	Available Balance \$0.00	Recent ▼
<u>REVENUE PAYROLL ACCT</u> ██████	Available Balance \$0.00	Recent ▼
<u>USDA</u> ██████	Available Balance \$16,559.80	Recent ▼
<u>2019 2020 CDBG Sewer Grant</u> ██████	Available Balance \$4,677.84	Recent ▼

Building Fund



Available Balance

\$4,862.65

Recent 

STREET IMPROVEMENTS-CO



Available Balance

\$0.00

Recent 

ENCUMBERED REV



Current Balance

\$24,088.85

Recent 

WATER DEPOSITS



Current Balance

\$0.00

Recent 

Address	Notes	Code
Nov 25, 2020 9:30 AM 200 South Main St.	patrolled for strays removed dead cat from s bus hwy 78	Animal Control
Nov 19, 2020 8:46 AM 200 South Main St.	patrolled for strays removed dead chihuahua from FM 545 no tags or chip.	Animal Control
Nov 12, 2020 2:19 PM 200 beryl	citation issued for small white dog	Animal Control
Nov 12, 2020 8:39 AM 200 South Main St.	patrolled for strays	Animal Control
Nov 6, 2020 3:09 PM 200 South Main St.	patrolled for strays	Animal Control
Nov 5, 2020 2:10 PM 106 e lamm st	citation for animal at large. black dog green collar owner refused to sign	Animal Control

Attachment 6-K: Planning Quarterly Progress Report

Contract No. 7219014

Locality Name: Blue Ridge

Quarter Reporting ☐ Jan-Mar 2020

☐ Apr-Jun 2020

☐ July -Sep 2020

☒ Oct-Dec 2020

(Check One Box):

Financial Status

<u>Activity</u>	TXCDBG Funds			Other Funds	
	<u>Current Budget</u>	<u>Drawn To-Date</u>	<u>Balance</u>	<u>Expenditures To-Date</u>	
Certifications, Presentations, Reports, and Publications	\$750	\$0	\$750		\$0
Base Mapping & Studies	\$8,130	\$0	\$8,130		\$0
Water System	\$5,250	\$0	\$5,250		\$0
Wastewater System	\$5,250	\$0	\$5,250		\$0
Street and Road System	\$2,835	\$0	\$2,835		\$0
Storm Drainage System	\$5,250	\$0	\$5,250		\$0
Park, Recreation & Open Space	\$2,100	\$0	\$2,100		\$0
Economic Development	\$3,045	\$0	\$3,045		\$0
Capital Improvements Plan	\$2,205	\$0	\$2,205		\$0
Subdivision Ordinance	\$1,995	\$0	\$1,995		\$0
Total	\$36,810	\$0	\$36,810		\$0

Program Income: N/A First Payment Due: N/A How Due: N/A Total Received: N/A

Project Status

Activity During This Quarter: Information from EXHIBIT B

Contract Activity	TXCDBG Funds	Local Funds	% Work Done this Quarter	Percent Completed
Certifications, Presentations, Reports, and Publications	750	\$0	99%	99%
Base Mapping & Studies	\$8,130	\$3,681	34%	99%
Water System	\$5,250	\$0	4%	99%
Wastewater System	\$5,250	\$0	4%	99%
Street and Road System	\$2,835	\$0	59%	99%
Storm Drainage System	\$5,250	\$0	99%	99%
Park, Recreation & Open Space	\$2,100	\$0	64%	99%
Economic Development	\$3,045	\$0	94%	99%
Capital Improvements Plan	\$2,205	\$0	49%	99%
Subdivision Ordinance	\$1,995	\$0	99%	99%

Comments:

Final Hearing scheduled for 1/05/2020.

Signature of Local Official _____
Rhonda Williams, Mayor

CITY OF BLUE RIDGE
RESOLUTION NO. 2021-0105-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLUE RIDGE, TEXAS, ACCEPTING THE CITY OF BLUE RIDGE 2021-2031 COMPREHENSIVE PLAN; AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Council of the City of Blue Ridge desires to plan for future growth of the community; and

WHEREAS, the City Council has determined that the 2021-2031 Comprehensive Plan prepared in fulfillment of TxCDBG Contract No. 7219014 is suitable to guide future policy decisions.

NOW, THEREFORE, BE IT RESOLVED THAT:

SECTION 1: Local officials' participation in preparing and reviewing planning documents for local needs, contract compliance, and the final presentation of the plan at the final hearing and/or meeting met or exceeded a one (1) hour minimum requirement set forth by this contract;

SECTION 2: Goals and objectives developed for each contracted planning element were presented, discussed, reviewed, and established by local officials;

SECTION 3: Inventory, analyses, plans and maps associated with them required under contract were presented, discussed, and reviewed by local officials;

SECTION 4: Capital needs listed and ranked within the reports were presented, discussed, and reviewed by local officials;

SECTION 5: Opportunities were provided for citizen participation in the planning process;

SECTION 6: Local review established that the planning documents are suitable as policy guides for the locality;

SECTION 7: Local efforts in plan(s) preparation were intended to eliminate impediments to fair housing and support equitable distribution of the plan's benefits;

SECTION 8: Contracted planning documents are accepted by the city as substantiation for payment requisition to the Department, and for Contractor's payment to its consultant(s);

SECTION 9: The City of Blue Ridge accepts and intends to use its planning documents prepared under the contract to guide future policy decisions; and

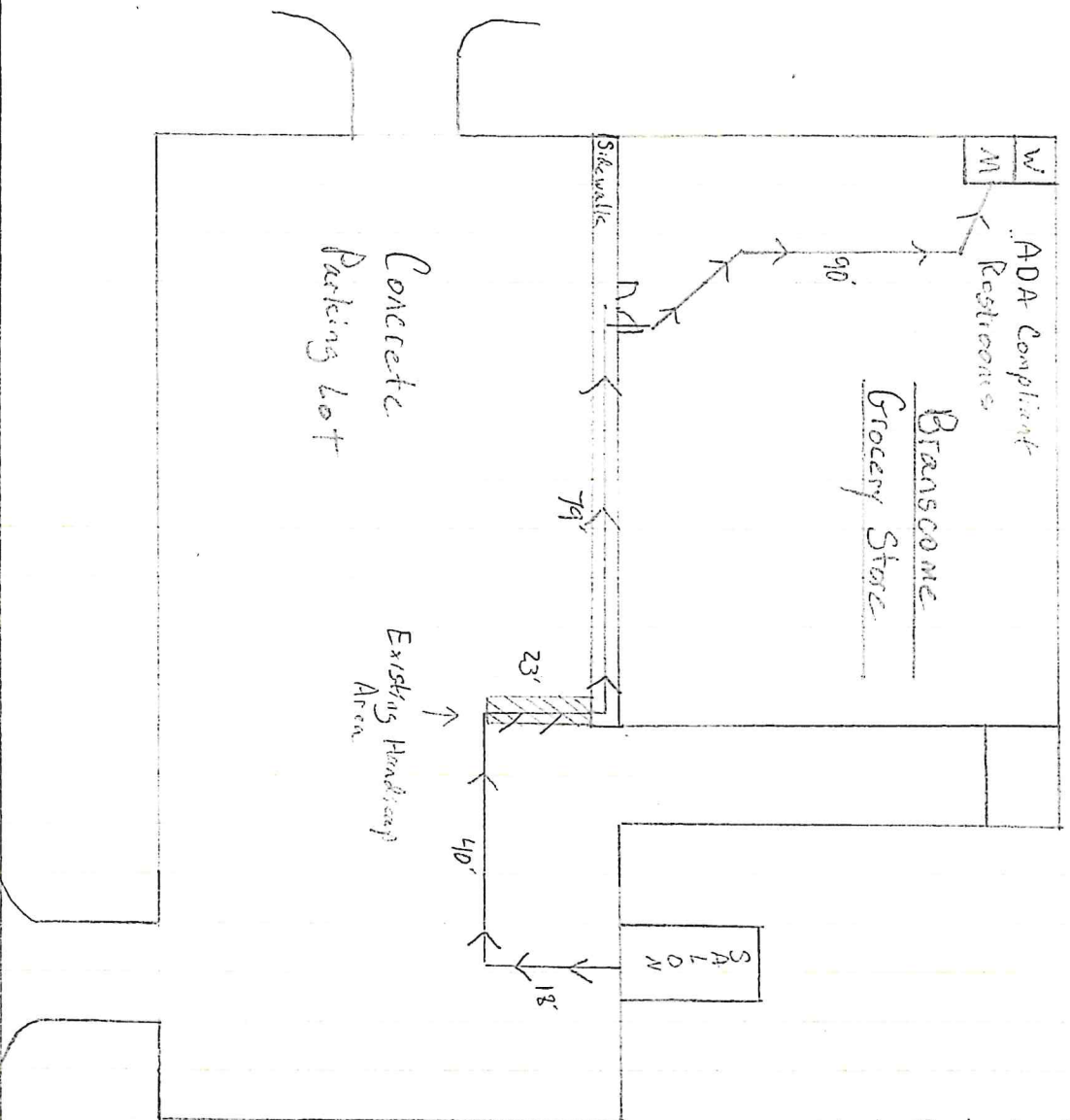
SECTION 10: It is hereby officially found and determined that the meeting at which this resolution was passed was open to the public as required by law.

PASSED and APPROVED this the 5th day of January, 2021.

Rhonda Williams, Mayor

ATTEST:

Edie Sims, City Secretary

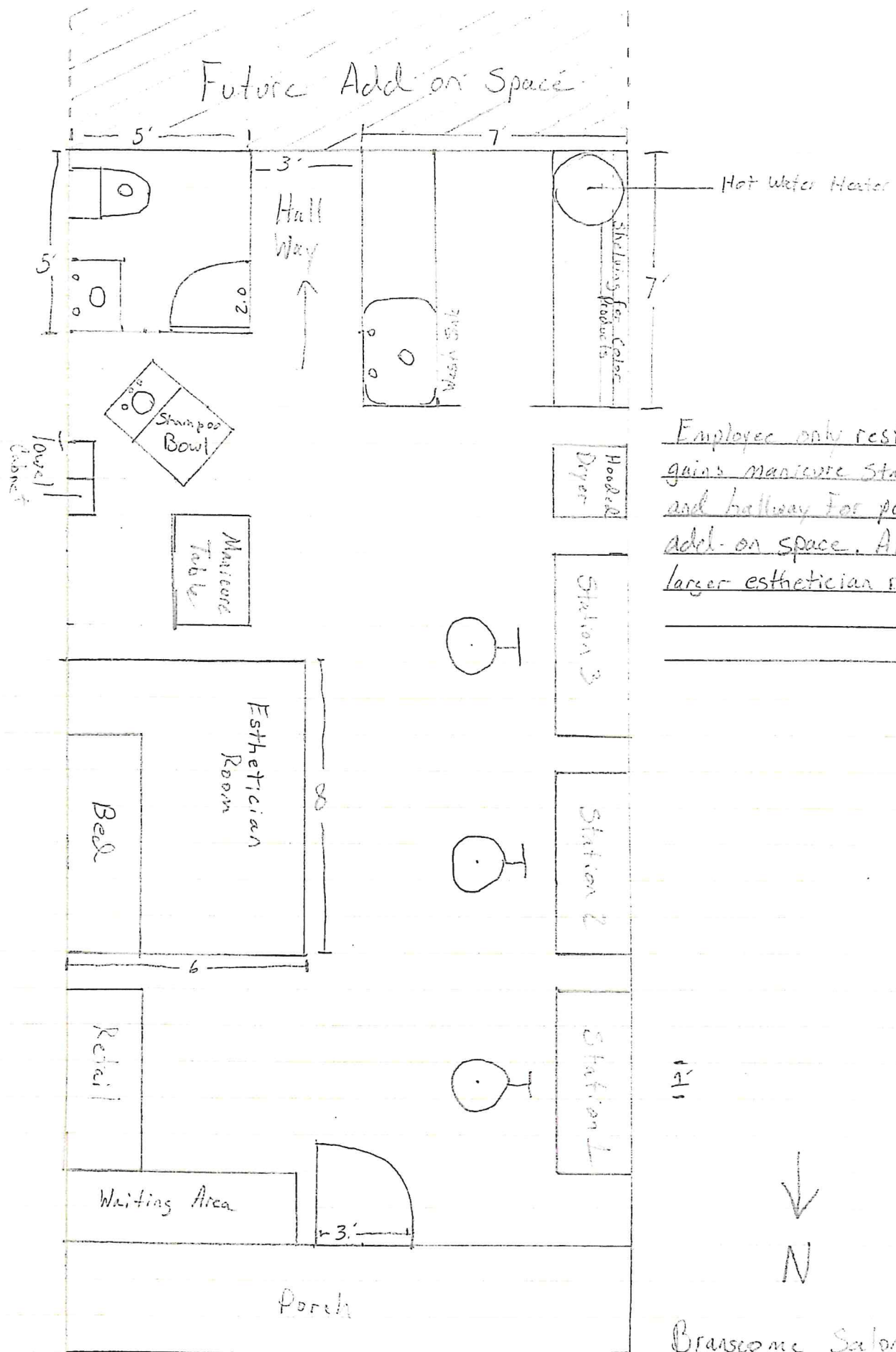


Brancoone Grocery Inc has 2 ADA Restrooms available on same property of proposed Salon facility. Wheelchair accessible 160' door to door and 250' from Salon to existing ADA restroom door.

FM 545

N

1-10-11



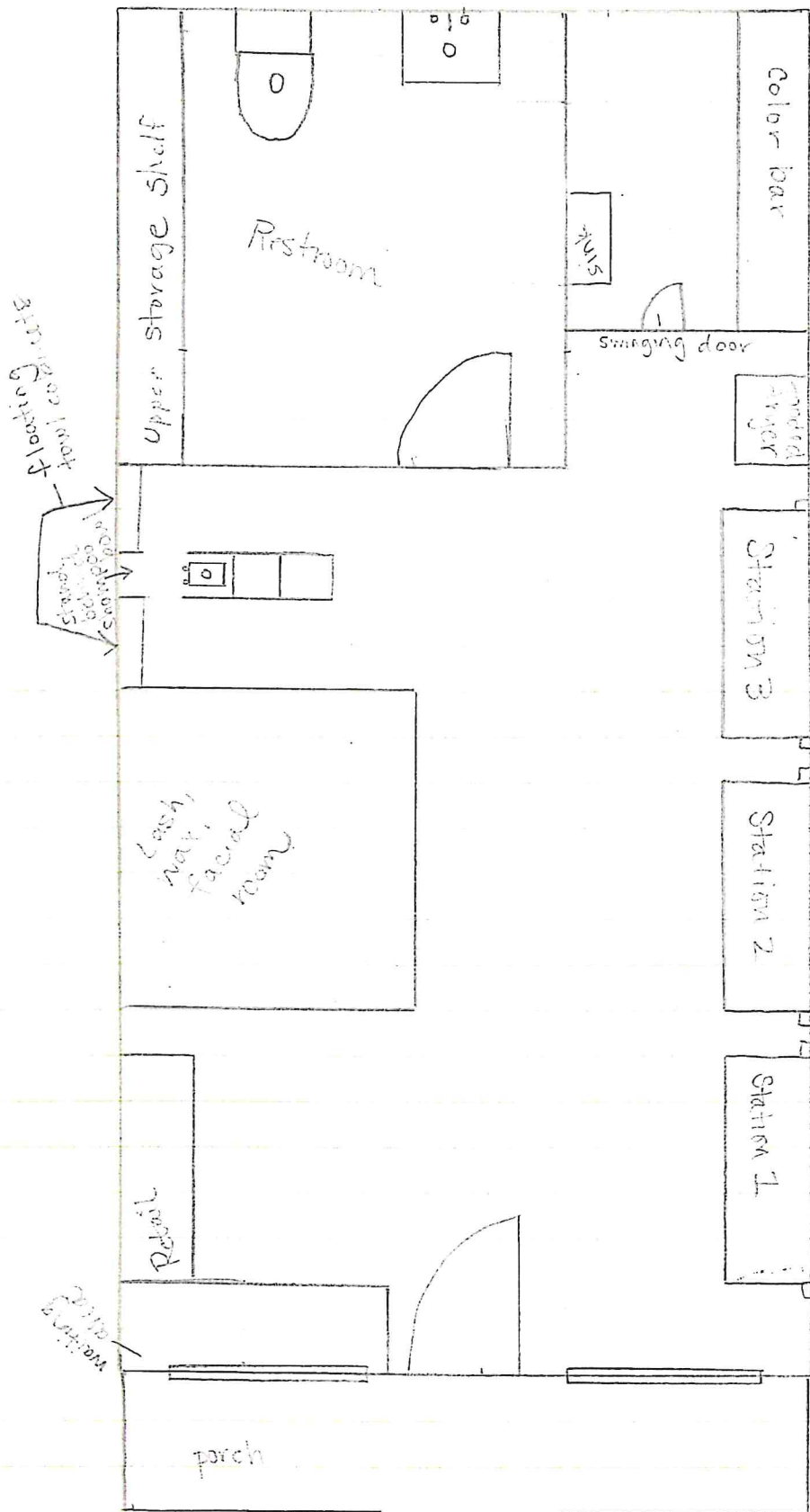
Employee only restroom
gains manicure station
and hallway for potential
add-on space. Also a
larger esthetician room.

1211

↓
N

Branscome Salon

Brasscome Salon
Rough layout with
ADA restroom



Hand station

↓
N

Edie Sims

From: Anthony HAN <anthony.han@bureauveritas.com>
Sent: Monday, December 14, 2020 8:41 AM
To: Edie Sims
Cc: Teresa REAGAN
Subject: RE: Question regarding ADA compliant restrooms
Attachments: TAS 2012 & ANSI A117.1_02-06-2015.pdf

Hi Edie,

Good to speak with you earlier.

Two things to consider regarding handicap accessible restroom:

1. By code, if the space is empty and the restroom will be new, it is advisable that the new restroom be constructed as handicap accessible. If there was an existing restroom in the space already, then it may be easier for the City to allow a waiver as presented by the applicant.
2. A waiver from the City may work for the applicant at this time, but if the salon changes hand in the future and/or the space is turned into a retail shop for another tenant and if the restroom was allowed to be constructed as non-handicap accessible, will the new tenant and its' customers still have access to the handicap accessible restrooms in the grocery store? This is a question that the City needs to consider as it considers a waiver.

I've also attached a copy of a typical handicap restrooms dimensions so that the applicant can use it to review overall sizing required.

Thank you,

Tony

-----Original Message-----

From: Edie Sims [mailto:ESims@blueridgecity.com]
Sent: Friday, December 11, 2020 2:02 PM
To: Teresa REAGAN <Teresa.Reagan@bureauveritas.com>
Subject: Question regarding ADA compliant restrooms

Hi Teri!!

We have a potential new business coming in and need some direction. The new salon will be owned by Aaron Branscome, same owner as Branscome's Grocery. He drew a couple of drawings to help us with the question (attached). If he only has employee restrooms, and the ADA compliant restrooms are available at 90' from front door of salon to the restrooms - will this scenario be compliant?

Page 2 is depicting employee restrooms and Page 3 depicts a full ADA compliant restroom which takes 1/3 of the entire building.

Thank you so much!!! I'm sorry to be needy, but we are doing our best to get good information before we get started. You're the BEST!!!

Edie Sims
City Secretary
City of Blue Ridge
200 S. Main
Blue Ridge, Texas 75424
(972) 752-5791
(972) 752-9160 fax
[https://urldefense.com/v3/__http://www.blueridgecity.com__;!!NsIPjgbbnDqexg!edP65Pit5UIWBUoG28A4M0znEs9m_FY5V6h_ikNGkIDn5FLTxD2IK-jw6uZ4qkMBQDuocQ\\$](https://urldefense.com/v3/__http://www.blueridgecity.com__;!!NsIPjgbbnDqexg!edP65Pit5UIWBUoG28A4M0znEs9m_FY5V6h_ikNGkIDn5FLTxD2IK-jw6uZ4qkMBQDuocQ$)

If you have knowledge, let others light their candles in it. – Margaret Fuller It's all about the 3 P's: Plan, Permit, Productivity. So Let's Get Busy!!!!

ATTENTION PUBLIC OFFICIALS!

A "Reply to All" of this e-mail could lead to violations of the Texas Open Meetings Act, please reply only to the sender.

The material in this e-mail is intended only for the use of the individual to whom it is addressed and may contain information that is confidential, privileged, and exempt from disclosure under applicable law. If you are not the intended recipient, be advised that the unauthorized review, use, disclosure, duplication, distribution, or the taking of any action in reliance on this information is strictly prohibited. If you have received this e-mail in error, please notify the sender by return email and destroy all electronic and paper copies of the original message and any attachments immediately. Please note that neither City of Blue Ridge nor the sender accepts any responsibility for viruses and it is your responsibility to scan attachments (if any). Thank You.

-----Original Message-----

From: cityofblueridgetx@gmail.com <cityofblueridgetx@gmail.com>
Sent: Wednesday, December 9, 2020 3:00 PM
To: Edie Sims <ESims@blueridgecity.com>
Subject:

City Of Blue Ridge

This message contains confidential information. To know more, please click on the following link:
<http://disclaimer.bureauveritas.com>