

MINUTES

THE BLUE RIDGE CITY COUNCIL MET IN REGULAR SESSION AT 7:00 P.M. ON TUESDAY, FEBRUARY 7TH, 2017, AT THE BLUE RIDGE COMMUNITY CENTER, LOCATED AT 200 W. TILTON, BLUE RIDGE, TEXAS WITH THE FOLLOWING ITEMS ON THE AGENDA FOR CONSIDERATION AND/OR ACTION.

1. Mayor Williams called the meeting to order at 7:00 p.m..
2. Roll Called

|                       | Present | Tardy | Absent |
|-----------------------|---------|-------|--------|
| Mayor Rhonda Williams | X       |       |        |
| Christina Porath      | X       |       |        |
| Wendy Mattingly       | X       |       |        |
| Amber Wood            | X       |       |        |
| Kevin Bell            | X       |       |        |
| Daniel England        |         |       | X      |
3. Consent Agenda

A.) Discuss, approve or disapprove the minutes from Regular Session held on January 3rd, 2017.

MOTION: Wendy Mattingly made the motion to approve.  
SECOND: Christina Porath; APPROVED by ALL
4. Citizen Participation - NONE
5. 4A Update - NONE
6. 4B Update - NONE
7. Fire Department Update - Handout provided.
8. Public Works Update - Nancy Southard gave verbal update regarding projects, road repairs and work orders completed.
9. City Hall Administration Update - Nancy Southard gave verbal update regarding pending projects, audit, and misc. office projects.
10. Consider and/or act upon request from Johnny Bratcher request to plat property located at 312 S. Bus. Hwy 78.

MOTION: Wendy Mattingly made the motion to approve with proper plat so it can be filed.  
SECOND: Amber Wood; APPROVED by ALL.
11. Consider and/or act upon request from Jim Clark regarding placing new mobile homes at 300, 301, and 307 Willow.

MOTION: Wendy Mattingly made the motion to approve.  
SECOND: Christina Porath; APPROVED by ALL.

12. Consider and/or act upon request from Jim Clark regarding placing new mobile homes on lots 6-17 in Paradise Estates.

MOTION: Kevin Bell made a motion to approve.  
MOTION DIED

MOTION: Wendy Mattingly made the motion to amend item to state the following " Consider and/or act upon placing new mobile homes on lots 6 - 17 in Paradise Estates."  
SECOND: Amber Wood; APPROVED by ALL.

MOTION: Wendy Mattingly made to approve the motion as amended.  
SECOND: Amber Wood; APPROVED by ALL.

13. Consider and/or act upon resignation of Daniel England from City Council.

MOTION: Christina Porath made the motion to approve.  
SECOND: Amber Wood; APPROVED by ALL.

14. ENTERED INTO EXECUTIVE SESSION

The City Council of the City of Blue Ridge entered into Executive Session (Closed Meeting) at 7:12 p.m. pursuant to the provisions of Chapter 551, Subchapter D, and Texas Government Code, to discuss the following:

Section: 551.074 - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. - Nicholas Teague

Section: 551.072 - to deliberate the purchase, exchange, lease, or value of real property. - 301 N. Church

Section: 551.072 - to deliberate the purchase, exchange, lease, or value of real property. - Lot 3 Ridgetop Court

15. EXITED EXECUTIVE SESSION

The City Council of the City of Blue Ridge reconvened into Regular Session (Open Meeting) at 7:46 p.m. pursuant to the provisions of Chapter 551, Subchapter D, and Texas Government Code, to discuss the following:

Section: 551.074 - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. - Nicholas Teague

Section: 551.072 - to deliberate the purchase, exchange, lease, or value of real property. - 301 N. Church

Section: 551.072 - to deliberate the purchase, exchange, lease, or value of real property. - Lot 3 Ridgetop Court

MOTION: Wendy Mattingly made the motion to approve a raise of \$1.00 for Nicholas Teague to be effective on the next pay period.

SECOND: Christina Porath; APPROVED by ALL.

MOTION: Wendy Mattingly made the motion to approve the sale of Lot 3 Ridgetop Court.

SECOND: Christina Porath; APPROVED by ALL.

MOTION: Wendy Mattingly made the motion to approve the sale of 301 N. Church.

SECOND: Christina Porath; APPROVED by ALL.

16. Consider and/or act upon Resolution # 2017-02-03R regarding real property located at 301 N Church, Blue Ridge, Texas 75424.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: Christina Porath; APPROVED by ALL.

17. Consider and/or act upon Resolution#2017-02-04R regarding real property located at Lot 3 Ridgetop Court, Blue Ridge, Texas 75424.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: Amber Wood; APPROVED by ALL.

18. Consider and/or act upon accepting land donation from Frankum LTD. for property ID# 2544292.

MOTION: Christina Porath made the motion to approve.

SECOND: Amber Wood; APPROVED by ALL.

19. Consider and/or act upon the City of Blue Ridge paying any closing cost associated with Frankum LTD. donation of property ID # 2544292.

MOTION: Christina Porath made the motion to approve.

MOTION DIED

MOTION: Christina Porath made the motion to approve with survey.

SECOND: Amber Wood; APPROVED by ALL.

20. Consider and/or act upon spending up to \$12,000.00 on trucks funded by the General Account.

MOTION: Wendy Mattingly made the motion to approve up to \$6759.00 for an F250 truck paid out of the General Account.

SECOND: Christina Porath; APPROVED by ALL.

21. Discussion regarding water line repairs on S. Main.

NO MOTION

22. Consider and/or act upon bids from Glen Cashion Construction for water line repairs on S. Main.

MOTION: Wendy Mattingly made the motion for Nancy Southard to start the RFP process for additional bids.

SECOND: Christina Porath; APPROVED by ALL.

23. Consider and/or act upon setting an administrative fee for subdivision and platting of properties.

MOTION: Amber Wood made the motion to set the administrative fee for \$25.00.

SECOND: Christina Porath; APPROVED by ALL.

24. Consider and/or act upon Resolution #2017-02-01R regarding ordering the General Election for purpose of electing three (3) Council Members for a two (2) year term on May 6th, 2017.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: Christina Porath; APPROVED by ALL.

25. Consider and/or act upon Resolution #2017-02-02R regarding ordering the Special Election for the purpose of electing one (1) Council Member for a one (1) year term on May 6th, 2017.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: Christina Porath; APPROVED by ALL.

26. Consider and/or act upon holding the May 6th, 2017 General Election as a joint election with Blue Ridge Independent School District and Collin County College.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: Amber Wood; APPROVED by ALL.

27. Consider and/or act upon holding the May 6th, 2017 Special Election as a joint election with Blue Ridge Independent School District and Collin County College.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: Christina Porath; APPROVED by ALL.

28. Consider and/or act upon Nancy Southard, as the Chief Elections Administrator for the City of Blue Ridge.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: Amber Wood; APPROVED by ALL.

29. Consider and/or act upon 200 S. Main (City Hall) as the ballot drawing location, with the ballot drawing to be held on Monday, February 27th, 2017 at 5:01 p.m..

MOTION: Wendy Mattingly made the motion to approve.

SECOND: Christina Porath; APPROVED by ALL.

30. Consider and/or act upon 318 W. School St. (BRISD Admin. Building) Blue Ridge, Texas 75424, as the polling location for early voting, General and Special Election to be held on May 6th, 2017.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: Christina Porath; APPROVED by ALL.

31. Consider and/or act upon May 1st and May 2nd, 2017 as the extended early voting dates for the General and Special Election to be held on May 6th, 2017, with extended hours of 7:00 a.m. - 7:00 p.m..

MOTION: Wendy Mattingly made the motion to approve.

SECOND: Amber Wood; APPROVED by ALL

32. Consider and/or act upon approving Elections Contract with Collin County Elections to conduct the General and Special Election to be held on May 6th, 2017.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: Amber Wood; APPROVED by ALL.

33. Consider and/or act upon corrected utility rates for Outside Water and Sewer Service.

MOTION: Wendy Mattingly made the motion to approve.

SECOND: Amber Wood; APPROVED by ALL.

34. Discussion regarding Subdivision and Zoning Ordinances.

NO MOTION

35. Discussion regarding 911 Addressing for City Limits located on State Highway 78.

NO MOTION

36. Discussion regarding Employee Manuals.

NO MOTION

37. Discussion regarding City Hall repairs/remodel.

NO MOTION

38. Discussion regarding Intern Program with Collin County College.

NO MOTION

39. Consider and/or act upon hiring Tonya Harrison as contract labor as needed.

40. Adjourned at 9:27 p.m.

MOTION: Christina Porath made the motion to adjourn.

SECOND: Amber Wood; APPROVED by ALL.

APPROVE:

ATTEST:

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Rhonda Williams, Mayor

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Nacy Southard, City Secretary